



RMA FORM

CUSTOMER INFORMATION:

Westgate C/S staff _____

Contact: _____

Date: _____

Company: _____

Account #: _____

Replacement Ship To: _____

Ph #: _____

e-mail: _____

| PO# or Invoice # | Qty | Item Number | Product New / Used | Package New / Used | Reason for Return Describe Issue If Defective | Request For: 1.Credit 2.Exchange |
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Notes:

Comments:

Instructions:

Returns Procedure:

- Returns MUST BE ACCOMPANIED with an RMA number, returns without an RMA number will not be received and WILL NOT be serviced
- Replacement merchandise may be sent immediately, final RMA disposition however will be subject to Westgate receiving and inspecting merchandise
- RMA number shall be valid for 30 days from issue, merchandise not delivered to Westgate within that 30 day period will require a new RMA number

It is our goal to make your business relationship with Westgate as easy as responsibly possible. Please feel free to call us at **877-805-2552** or **323-826-9490** or **rga@westgatemfg.com**