YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Vivekananda Institute of Professional Studies Technical Campus
• Name of the Head of the institution	Prof. Anuradha Jain
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9871231100
• Mobile no	9871231100
• Registered e-mail	vipsedu@vips.edu
• Alternate e-mail	anuradha.jain@vips.edu
• Address	AU Block Outer Ring Road Pitampura
• City/Town	Delhi
• State/UT	Delhi
• Pin Code	110034
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Guru Gobind Singh Indraprastha University**
• Name of the IQAC Coordinator	**Dr. Timcy Sachdeva**
• Phone No.	**9013485787**
• Alternate phone No.	**9013485787**
• Mobile	**9013485787**
• IQAC e-mail address	**iqac2023@vips.edu**
• Alternate Email address	**timcy.sachdeva@vips.edu**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://vipstc.edu.in/iqac/vzYHlYKdHk3LDKgs3TU3/Annual%20Quality%20Assurance%20Report%20(AQAR)
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://vipstc.edu.in/Mandatory-disclosure

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A++**	**3.58**	**January 2023**	**10/01/2023**	**09/01/2028**

6.Date of Establishment of IQAC	**13/08/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Rashmi Salpekar, Dean , Vivekananda School of Law and Legal Studies	Pro Bono Club Scheme	Department of Justice, Ministry of Law and Justice	2022	100000
Dr. Rashmi Salpekar/ Dr. Navjeet	Research Project (An Empirical study on working of ashram schools (boys and girls residential) with special reference to tribal areas located on inter-state border areas of central india(Maharashtra, Chattisgarh and Madhya Pradesh)	National Human Rights Commission	2022	13,51,000
Dr. Rashmi Salpekar, Dean , Vivekananda School of Law and Legal Studies	Seminar on "Women Police Station/Mahila Thana (Working Efficiency and Effectiveness)" on "Women Police Station/Mahila	National Commission for Women	2022	190000

	Thana (Working Efficiency and Effectiveness)"			
Registrar, Vivekananda Institute of Professional studies	National Seminar on Law and Environment 75	Indian Council for Social Science Research	2022	175000
Dr. Ramesh Kumar Sharma ,Vivekananda Institute of Professional studies	Major Research Project	ICSSR, Delhi	2023	10,00,000/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	02	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Successful completion of External Academic Audits with findings shared with respective departments for improvement. • Implementation

of streamlined Data Management through the creation and distribution of redesigned proformas to departments, offices, library, committees, and societies. • Facilitation of numerous educational events, including seminars, workshops, and webinars organized by various Departments and Societies throughout the year. • Regular communication of UGC and Government of India circulars to the Administration, emphasizing the importance of quality research through Good Academic Research Practices (GARP). • Active involvement in the preparation of reports for AISHE, NIRF, and NAAC, including the collection and evaluation of Self-Appraisal Reports, Departmental Appraisal Reports, and addressing service-related grievances.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Participation in NIRF Ranking	Participated in NIRF Ranking 2024
Organising conferences and conclaves on Quality, education and sustainability	Organised conferences and Conclaves: national conclave on
Planned Faculty Development Programme	Oragnised faculty enrichment programme for training teachers in Data analysis and Student-Faculty Development Program: Data Analytics with R in collaboration with E&ICT IIT-Kanpur.
Feedback and SSS	IQAC analyzes stakeholder feedback for Academic Council. Presented in Governing Body meetings, facilitating curriculum enrichment for continual quality enhancement.
Planning for establishment of Incubation Centre.	Preparations are currently underway to establish an incubator facility.
Streamlining of Data Management	Proformas were developed, redesigned, and disseminated in an effort to streamline data management.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Board of management	24/01/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	18/01/2023

15.Multidisciplinary / interdisciplinary

VIPS-TC offers multidisciplinary courses in line with the National Education Policy (NEP) 2020 that enables students to explore and learn from a variety of courses. The institute has introduced B. Tech program with specializations in IoT, Artificial Intelligence, and Machine Learning for the academic year 2021-22. Economics programme which has a flavour of Data Analytics with a good blend of Economics, Information Technology & Statistics.

Beyond the University-prescribed curriculum, VIPS focuses on "Quality Assurance through Curriculum Enrichment Framework," with the introduction of value-added courses in collaboration with renowned agencies, enhancing the University curriculum. Offerings like NCCMP, Machine Learning, Business Analytics and Digital Marketing contribute to quality enhancement by providing students with skills aligned with industry needs. These value-added courses span in journalism, law, business, literature, information technology, and econometrics. This multifaceted approach ensures students receive a holistic education. The institute's commitment to a contemporary and comprehensive learning experience is evident in its embrace of emerging technologies and the diverse array of supplementary courses offered. VIPS-TC remains dedicated to preparing students for a dynamic and ever-evolving professional landscape.

16.Academic bank of credits (ABC):

The Institution is affiliated with Guru Gobind Singh Indraprastha University, diligently following the guidelines set forth by both the degree-granting affiliated university and the State government.

The institution implements Academic Bank of Credits and all the students at VIPS have registered.

17.Skill development:

Skill development is a core focus in our Institutional culture, especially given that our students are being groomed for office roles. Alongside their academic training, students undergo comprehensive instruction in advanced computing, web design, digital marketing, sales, negotiation, presentation, research, and analytical skills. Professional aspects, such as mooting and legal documentation, are also emphasized. Our commitment to practical skill development extends to apprenticeship and internship programs, providing students with real-world insights into corporate demands. Additionally, Entrepreneurship Awareness Programs, facilitated by MSME on campus, contribute significantly to nurturing entrepreneurial skills, aligning with the self-reliance objective mandated by the National Education Policy (NEP). This holistic approach ensures our students are well-prepared to excel in the evolving landscape of their chosen fields.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institute is committed towards integration of Indian Knowledge system in teaching Indian Language, culture and Yoga. At VIPS we offer Hindi Language courses in B.A.(Hons.) Economics and B.A.(Hons.) English. Yoga is the art of awareness on canvas of mind, body and soul, towards this, institution has introduced a short term course on yoga in collaboration with Morarji Desai National institute of Yoga, an initiative under Ministry of Ayush, Government of India. In addition, VIPS fosters inclusivity through spirituality, where we practice Indian Knowledge System values and students are taught value based education. An 'Inner Space' Centre promotes spiritual culture. Further, yearly value-added course on Hindi is provided, and there are plans to extend this initiative to other regional languages. The Literary society actively fosters vernacular interventions, organizing discussions, debates, and deliberations in local languages. Cultural immersion is enhanced through organized field trips to various cultural and heritage sites. These excursions aim to instill a robust cultural value system in students. Essential values, including right conduct and high moral standards, are deeply embedded in the Vision and Mission of the Institution. By actively embracing language diversity, cultural experiences, and ethical principles, the Institute ensures a well-rounded educational environment that transcends conventional academic boundaries.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institute adopted Outcome-Based Education (OBE) in 2018-19, emphasizing structured teaching methods. All courses adhere to a structured Lesson Plan, outlining topics for each class session and specifying the learning materials supporting the teaching process. A detailed Assessment Pattern accompanies each course, measuring learning outcomes effectively. Faculty members consistently analyze outcome attainment after assessments, formulating action plans to enhance pedagogy and revise content for improved subsequent outcomes. In 2021, aligning with the National Education Policy (NEP), the University introduced Program Outcomes (POs) and Course Outcomes (COs), further refining the assessment framework. This comprehensive approach, integrating OBE, systematic lesson planning, and continuous assessment analysis, reflects the Institute's commitment to dynamic and effective learning methodologies in line with contemporary educational standards.

20.Distance education/online education:

The Institute maximizes the online learning experience through various tools, including a customized Learning Management System developed in-house. This system caters to the distinct needs of different disciplines and departments. The prevalence of online education during the pandemic prompted the Institute to compile a repository of recorded lectures on various courses, allowing students to reference and learn conveniently. Encouraging active participation, the Institute motivates students to attend webinars on contemporary topics. The teaching faculty contributes rigorously to the creation of e-content and the promotion of online education. This proactive approach ensures the Institute remains at the forefront of leveraging technology for quality education. By embracing diverse online tools and fostering engagement through webinars and e-content, the Institute continues to provide a dynamic and enriching educational environment for its students.

Extended Profile

1.Programme

1.1 771

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **7782**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **497**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **1833**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **275**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **278**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	771

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	7782

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	497

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	1833

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	275

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	278

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	136
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3607.173169
4.3 Total number of computers on campus for academic purposes	936

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

VIPS being affiliated to Guru Gobind Singh Indraprastha University, Delhi, implements the curriculum prescribed by the University with Choice Based Credit System (CBCS)/ Elective Courses in all the programmes offered at the undergraduate and postgraduate level with well-structured Outcome-Based Education (OBE) process.

The Institute prepares the Academic Calendar in sync with the University Academic Calendar. Programme Outcomes (POs) are defined in congruence with the Vision and Mission of the Institute. The Dean of each department seeks faculty members' preferences for the course and a detailed timetable is prepared as per the workload and allocation. Faculty members draw a comprehensive lesson plan detailing the course objectives, course outcomes, pedagogy, assessment criteria and session plan. Bridge courses, tutorial classes, Value-added and NPTEL courses are also planned for Slow

and Advanced Learners.

The content register is filled on a daily basis in accordance with the lesson plan. Learning material, e-resources and question banks are shared by the faculty members for their respective Courses. Library resources and a Book bank facility are provided to the students. Continuous internal evaluation is conducted through tests, quizzes, presentations, assignments, case-study, discussions. Feedback from experts from industry, alumni and students on curriculum relevance and revision is taken regularly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://vipstc.edu.in/Mandatory-disclosure

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar of the Institute is prepared in compliance with the University Academic Calendar. The commencement of classes, the conduct of examinations and CIE (Continuous Internal Evaluation), winter/summer breaks, and all academic and co-curricular activities are performed as per the Academic Calendar. Being an affiliated Institute, the weightage of internal evaluation is guided by the University Scheme of Syllabus for various courses ranging from 25% to 100%.

The Institute has an Examination Department which schedules centralized internal exams of all the programmes. The Examination Department is headed by the Controller of Examination (COE). The assessment process is executed through planning and scheduling by the concerned faculty members. The students are intimated about the assessment mode and rules and regulations for submission and execution prior to the assessment as per the Lesson Plan.

Student learning is a continuous process and is evaluated using different processes such as classroom attendance and class participation and the quality of their discussions, quizzes/class tests, case presentations/discussions/assignments, group discussions.

Internal examinations are held at the central level during the middle of the semester on the dates notified by the University.

This involves Project reports and Viva by an external subject expert.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://vipstc.edu.in/Mandatory-disclosure

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

5936

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Vivekananda Institute of Professional Studies integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. These aspects have been the foundational principles of VIPS. The Vision, Mission and Objectives of VIPS clearly point toward a value-based education based on both the curriculum of the Guru Gobind Singh Indraprastha University and the core values attached to Swami Vivekananda.

The institution focuses on inculcating noble practices, advocate the feeling of oneness and belongingness to the society, learn to be empathetic towards others and uphold ethical and moral principles in life. Based on the feedback of the stakeholders, Value-added/ Certificate/ Add-on courses such as Gender, Law &

Society, Environmental Governance etc. have been instrumental in sensitising students towards gender equality, social equality, environmental sustainability, and green growth.. VIPS has been undertaking a number of initiatives and activities to propagate professional ethics, Gender, Human Values, Environment and Sustainability into the student community and society at large through expert guest lectures, awareness programmes, Visits to old-age homes/orphanages/blind schools, Food donation drives, Blood donation drives, Swachtha Pakhwada, Beti Bachao Beti Padhao etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

87

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3463

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://vipstc.edu.in/Mandatory-disclosure
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://vipstc.edu.in/Mandatory-disclosure

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2540

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

265

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

VIPS admits students through national entrance tests like CLAT and CET but identifies students' learning capabilities through various methods. Initial profiling helps identify students' special needs and talents, while bridge classes help address specific subject-related weaknesses. Teachers supervise students through classroom interactions, class assessments, presentations, quizzes, and tests to determine advanced and weak learners. Slow learners receive advice, counsel, and extra classes, while advanced learners receive guidance to enhance their answers through enriched study material.

Students are trained to write research papers with faculty mentors, enhancing their academic skills. Research papers published by students serve as a testament to their academic skills. Students Law Journal publishes articles written by students of Law, and their consistently high performance in National Level Examinations like Judiciary, CDS, and CAT demonstrates the support provided to advanced performers.

VIPS also has numerous committees conducting co-curricular and extra-curricular activities, recruiting enthusiastic and talented students from the incoming batch. The faculty coordinates these

committees, involving bright students in academic events to enhance their talent and learning experience further.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7782	275

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute prioritizes industry-ready skill development through participative and experiential learning, steering away from routine lecture-based teaching. Classroom experiences involve discussions on real-world cases, problems, and projects, fostering critical thinking. Diverse opinions are encouraged, drawing from personal experiences, publications, and practical perspectives gleaned from newspapers and magazines.

A variety of student engagement activities, such as Moot Court Training, Mock Interviews, industry visits, and training programs offer firsthand exposure. The curriculum extends beyond academics, with students organizing and coordinating extracurricular activities like workshops, seminars, and conferences, honing skills such as team building, leadership, communication, and negotiation.

The Institute integrates news analyses and discussions into regular classes, enhancing awareness of socio-economic-legal developments. Teaching pedagogy incorporates case studies to develop logical and reasoning skills, encouraging critical thinking and innovative problem-solving. Entrepreneurial skills are cultivated through master classes and workshops conducted by

successful entrepreneurs. Regular interactions with industry experts, senior academicians, and researchers provide valuable insights, staying abreast of the latest trends and enhancing students' research abilities. Overall, the Institute emphasizes holistic development, bridging the gap between theoretical knowledge and practical application.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://vipstc.edu.in/Mandatory-disclosure

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

VIPS emphasizes teaching as a performing art, urging faculty to employ diverse pedagogical methods and innovative technology to engage students and enhance their learning experience. Virtual E-Learning platforms like Google Classroom are utilized, complemented by well-equipped physical classrooms with projectors and campus-wide Wi-Fi.

The institution has specialized labs, including a Finance Lab for simulated trading with live global market data, an English Lab utilizing the latest software for communication skills, and Audio and Video studios for multimedia creation. Computer labs ensure students engage with cutting-edge technology to enhance professional competencies. Online courses from NPTEL and extensive e-resources such as JSTOR, Ebsco, Proquest, and Shodhganga enrich student learning, complemented by e-books and data analysis software instruction. The students are taught data analysis software like R, Tableau, and Excel. Further, software like Turnitin and iThenticate are used in the institute to check plagiarism and ensure originality of the research by faculty and students.

Attendance is closely monitored, with communication sent to parents and students for intervention when needed. Overall, VIPS employs a comprehensive and technology-driven approach to foster effective and flexible learning experiences for students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

275

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

278

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

147

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1498

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment which is an important component of the evaluation process is based on continuous assessment. It is based on the assessment of students on Higher Order Thinking Skills under the cognitive domain of Bloom’s Taxonomy. The Institute follows a common Assessment Pattern for most of the Theory subjects. For all subjects including lab-based and project-based courses, all components of Internal Assessments are identified and mapped to the Course Outcomes for all courses and declared to students through the Lesson Plans. Adequate weightage is given to components like Attendance and Class Participation to ensure students' consistent assessments. Assessment methods include Quizzes, Tests, Assignments, Case Analysis, and Projects (Both Field and Desk Research-Based), etc. Further quizzes, Case analysis, Simulations, Role Plays, etc. are used in class as per the prerequisites. Projects-based learning, Viva-voce are used to enhance critical thinking in students.

Outcome attainment is analyzed which helps to identify outcomes where attainment has been low. On that basis, faculty devises adequate strategic action plans to improve the attainment of outcomes. Students are shown assessed scripts so that they can be provided detailed feedback for further improvements. Academic Writing and Presentation Skills training is also provided.

File Description	Documents
Any additional information	View File
Link for additional information	https://vipstc.edu.in/Mandatory-disclosure

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has a robust system to deal with grievances concerning internal and external examinations. The focus of conducting a smooth examination is to first provide students with good infrastructural facilities while taking the exam. Any issues or concerns shared by students regarding the same are redressed immediately. Each examination has a detailed seating plan, shared with the students, which allows effective proctoring of the exams. Also, Instructions and rules for appearing in examinations are intimated to the students.

In cases of non-adherence to instructions, use of unfair means, objectionable items, etc., the SOP for examinations is relied upon. After careful evaluations by the faculty, all answer scripts are shown to students, and grievances related to evaluations are resolved. Question papers are discussed in class with insights to help perform better. For external examinations held offline, the University has clear instructions laid down for students and invigilators. In case a student is unable to take the exam, there is a provision for repeat/supplementary examination. In case of complaints from students, the University has a procedure for revaluation. All evaluation conducted by the University is a transparent and secret process. Finally, results are declared in a time-bound manner by the University

File Description	Documents
Any additional information	View File
Link for additional information	https://vipstc.edu.in/Mandatory-disclosure

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute uses Outcomes-Based Education (OBE) to enhance students' professional skills and improve their employability. The Institute has well-drafted Program Outcomes (POs) for all programs and their Course Outcomes, which are available on the institution's website and used by faculty in designing session plans. The faculty prepares a Lesson Plan before the semester, providing students with an understanding of the content, learning outcomes, teaching-learning pedagogy, study material, and assessment patterns. The Lesson Plan also includes mapping course learning outcomes with program learning outcomes to help students understand the significance of the learning.

Attainment of outcomes is assessed using components that are accurately and individually mapped to the outcomes. Students are given information about the outcomes and detailed parameters of assessment to make assessments more objective, transparent, and robust. Subjectivity in assessments towards outcomes is reduced through customized rubrics. Faculty decides threshold levels for Outcome Attainments for a particular course, and if attained levels are lower than threshold levels, strategies are developed to improve attainment levels.

The system of Assurance of Learning is made robust by communicating learning outcomes to all students at the beginning of the course and providing detailed rubrics to help students prepare for assessments and reduce subjectivity.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Outcomes-Based Education at VIPS aims to ensure the Assurance of Learning by identifying Learning Outcomes at both Program and

Course levels. These outcomes are based on essential professional skills and proficiency in tasks expected from students. The Institute uses both formative and summative assessment components, with formative and continuous assessment being critical for constant updating and monitoring of the attainment of Outcomes throughout the teaching process.

Assessment tools include mid-semester internal examinations, quizzes, assignments, projects, viva, and presentations. Assessment patterns are created for every subject, communicating these outcomes to students. Course outcomes have a threshold level of attainment determined by the faculty based on the course's difficulty and complexity. All assessment components are mapped with Outcomes at the Question level, and scores achieved by students are collated for outcome attainment. After all assessments are conducted, all outcomes are collated to calculate Program Outcomes at the term level, which is then calculated for the entire course. Program Outcome Attainment serves as feedback for the faculty, who can redesign the teaching pedagogy for the next academic year to improve Program Outcome attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://vipstc.edu.in/Mandatory-disclosure

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1912

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vipstc.edu.in/Mandatory-disclosure

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2936

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

17

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://vipstc.edu.in/Mandatory-disclosure

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In the dynamic landscape of the 21st century, institutions play a pivotal role in driving innovation and facilitating exchange of knowledge. There are various centres of excellence which promote innovation. Our Institute Innovation cell is awarded 4.5 Stars by AICTE.Various initiatives have been conducted under these centres to facilitate transfer of knowledge. Such as Y20 Talk on "Facilitating Global Consensus on Conflict Prevention and Peacebuilding through G20": Strengthening Multilateralism Through Peace, Security and Trade, Webinar on Art. 2(4) Of UN Charter and Responsibility to Protect, Vigyapan, Workshop on App Development with Android. Moreover many faculties have initiated the students into various projects. This ecosystem serves as a fertile ground for individuals to ideate, experiment, and transform ideas into tangible innovations. The institution's dedication to fostering innovation is also reflected in its comprehensive support structure. Innovation grants and mentorship opportunities are available to guide aspiring innovators through the intricate journey of turning concepts into reality. The institution emphasizes research that is dedicated to exploring emerging fields and addressing pressing global challenges. Bridging the gap between academia and industry, the institution has established strategic partnerships with key players in various sectors. This not only enhances students' practical learning experiences but also ensures that research findings are translated into real-world applications.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

18

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://vipstc.edu.in/Mandatory-disclosure
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

152

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

133

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last year. Being part of the society, VIPS sensitizes its students to social issues and promotes extension activities to ensure the holistic development of its students.Various Extension activities have been carried out to sentisize the students to social issues. They are as follows: Seeds of Hope and Action (SOHA) Exhibition, Blooming Buds, Learning from Indigent but Intelligent, A Tree Plantation Drive, blood donation camp, organ donation awareness drive, yoga for well being. Through the initiatives listed above, the intellectual, mental, physical, emotional, and social abilities of the students are honed to make them capable of confronting challenging situations in life. The activities were conducted to contribute to imbibing the values of social responsibility amongst the students. This leads to the development of empathy, passion, feeling of brotherhood towards the community. On the professional front, students refine their communication skills. social skills, management skills, leadership skills and aptitude for problem-

solving. Through these initiatives, the students not only excel in education but also become responsible and sensitive citizens for creating a better society and community.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

17

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

89

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3744

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

126

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

5-acre eco-friendly campus with Wi-Fi and modern facilities with 400 CCTV cameras, elevators, and power backup.

1. Class Room Facilities: The institute offers well-lit, ICT-equipped classrooms with ergonomic furniture, LCD projectors and LAN connectivity.

2. Computer Centre, Labs, and Studios: Computer Centres, Computer Labs, IoT Lab, Finance Lab, English Language Lab, Entrepreneurship Lab, Digital Lab, Audio-Video Studio, Radio Studio, and Post Production Lab.

3. Moot Court Room and Legal Aid Clinic: Moot court room accommodates more than 200 students, and Legal Aid Clinic offers free legal advice.

4. Centre of Excellence: VIPS have 15 centers, as Centre for Research, Excellence, International Law & Relations, Development of Media and Communication Skill, Criminal Justice Administration, Intellectual Property rights, Cyber law, ADR, Postgraduate Legal Studies, Competitive Examination Guidance Law Policy, Research and Training, Innovation Institution Innovation Council, Entrepreneurship Development Cell, Sustainable Development, Happiness and Wellbeing.

5. Libraries: Four libraries provide access to diverse digital and print resources, including textbooks, reference books, newspapers, magazines and e-journals.

6. Other Facilities: encompass auditorium, conference room, six seminar rooms, Vivekananda Hall, examination control room, common rooms, medical room, counselor room, bookshop, printing, photocopying and offices as placement, NSS Dean Students' Welfare, Principal's and IQAC office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure/Buildings

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute prioritizes the holistic development through various activities.

1. Sports and Games Facilities:

The institute offers a well-equipped sports room for indoor games like Table Tennis, Carrom Board, Billiards, and Chess. A maintained playground hosts various sports and cultural activities, including a cricket pitch, a volleyball court, a basketball court, and provisions for Tug of War, Discus Throw, and Shot Put.

2. Fitness Centre with Gymnasium & Yoga Facilities:

Yoga classes are organized for students, staff, and faculty, supervised by a trained Yoga Instructor.

3. Inner Space – The Centre for Spiritual Culture:

The institute has a spiritual center measuring 90 sq.mt. named 'Inner Space – The Centre for Spiritual Culture,' featuring a meditation room called the 'Sadhna Kaksh.'

4. Facilities for Cultural Activities:

Ample spaces, including the Auditorium, Vivekananda Hall, Reception Area, Lawns, and open areas, support cultural activities. The Auditorium accommodates over 200 people, and Vivekananda Hall can house over 600 people simultaneously.

Utilization of Facilities:

VIPS fosters inclusivity through cultural events like Rangoli Making, Nukkad Natak, Ethnic Day, Freshers' and Farewell Parties, Singing & Dance Competitions, and Fashion Shows. Additionally, participation in national and international cultural and sports competitions has garnered accolades for VIPS students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure/Buildings

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

136

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure/Buildings
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

36071.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institute, libraries are fully automated with integratedlibrary system(ILS) supported by Koha Software, 16.05.11.000 version since 2019. Prior to Koha, Institute was using Campus Management Software (Smart Campus ERP-Talisma). VIPS has 4 libraries; one in A block, two in B block and one in C block. Libraries are equipped with textbooks, journals and periodicals, CD/DVDs, reference books, newspapers, magazines and e-journals with access to databases like EBSCO, J-Gate, PROQUEST, AIR, LEGAL EAGLE, Capitaline, to name a few. VIPS libraries also provide the Remote access facility for e-Resources to the faculty and students.

On-campus WiFi availability provides easy access to learning resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://vipstc.edu.in/infrastructure/Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

96.97

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2900

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute is fully equipped with IT facilities including secured Wi-Fi and regularly upgrades its IT infrastructure to meet advanced technological requirements.

Internet Connection is upgraded periodically with current Leased

Line internet bandwidth being 300 MBPS. The institute has a total of 936 computers including latest configuration of Processor i7 11th Generation, 16GB RAM, 1 TB HardDisk, 90 laser printers, laser LCD projectors, A3 size plotter and uses firewall service from Sophos-XG 330. LAN connectivity with networking switch provided by CISCO, speed 10 GBPS. Computer and peripherals are purchased as per requirements of departments.

Softwares - Oracle, Flash Pro, Adobe Cloud, Photoshop, Orell, Tally, Post gres, Cisco packet tracer, ns2, Wireshark, Python, R, CLDC wireless toolkit, open GL, Spark, Hadoop, Turnitin, Zoom, G Suite and Microsoft Office Suite are subscribed. Licensed versions of Windows Operating System and Microsoft Campus Agreement are available. Institute has well-equipped media lab.

Cloud based ERP System includes modules on Student Information System, Faculty Information System, Learning Management System, Leave Management.

Biometric Machines are installed for Attendance of staff.

Server room is well equipped with firewalls, routers, switches and servers are upgraded regularly as per requirement. Computers are upgraded every year by replacing old machines with new ones.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure

4.3.2 - Number of Computers

936

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

173.44739

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute has a well-established system for maintaining and utilizing physical academic and support facilities. Chief Operating Officer oversees administration, while a maintenance committee supervised by Facility Manager and Estate Manager oversees maintenance of buildings, classrooms, libraries, laboratories, auditoriums, seminar halls, multipurpose halls, fitness center, horticulture facilities, security, and medical rooms. Estate Manager is responsible for efficient workforce organization and periodic checks to ensure optimal utilization of Institute's infrastructure.

Maintenance of facilities are ensured through Annual Maintenance Contracts for equipments like lifts, ROs, ACs. A team of system and network administrator maintain computer systems and networking facilities like Wi-Fi & LAN and periodic reports are submitted to the Administrative office. Libraries have the facility to access

multiple digital and print resources.

Room allocation for conduct of classes is done on the basis of requirements put forth by the Deans of departments. Computer Labs and Centre are allocated to the departments for conduct of practical classes. Seminar halls, conference rooms, auditorium, open lawns are used for organizing curricular, cocurricular and extra-curricular events. The Institute has 5 libraries, a faculty research and development center, a digital cafeteria, well-organized parking facilities, lush green lawns for student discussions and relaxation, outdoor- indoor games and sports facilities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

223

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://vipstc.edu.in/Mandatory-disclosure
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3356

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3356

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

475

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

409

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

92

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

114

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students play an important role in the academic activities of the Institute. The professional development of the students is attained through their complete engagement not only in academics but in co-curricular and extracurricular activities too. The Institute encourages the participation of students in various activities and committees.

· At the onset of each academic year, the committees are constituted with defined objectives. Two students from each class are appointed as Class Representatives. In addition, students are shouldered with responsibility of conducting various academic & administrative events.

· At the central level, Disciplinary Committee, Grievance Redressal Committee, Internal Quality Assurance Cell (IQAC) and Internal Complaints Committee (Sexual Harassment) have representation from student community.

· VIPS Legal Aid Centre, Moot Court Society, Dispute Resolution and Client Counseling Committee, Cultural committee, Debate Committee Reporting Committee and Centers of Excellence have student participation as executive members and members.

· The Technical committee, ACE organizes various technical events like HACKVSIT.

· The Institute has a robust Career Counseling, Training, Internship and Placement Cell, photography societies named 'Shutterbugs' and 'Fotology'.

· Other Committees headed by students include domains such as Cultural, Entrepreneurship, Human resource, Marketing, Research and Development, Technical and Finance, Academic society named 'ARTHVIDYA'.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

196

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute shares a strong connect with its Alumni through frequent interaction. This strengthens the professional and personal bond of the Alumni with their Alma Mater. VIPS-TC Alumni have been continuously fostering harmonious relation with the Institute's development. The Institute invites alumni to share their experiences in varied ways and scale through different means depending on their skills, interests, and experience.

· Alumni are invited as resource persons at various events and for delivering guest lectures to provide support to the students by

enlightening them with their experiences.

· VIPS-TC organizes various curricular and extra-curricular events for which the alumni are invited as expert judges.

· VIPS-TC Alumni have presence in almost all the domains of the corporate world. Hence, they contribute as catalysts in providing placement and career guidance assistance to our students.

· Alumni assist the placement committee and students in placements and also provide placement opportunities to the students.

· Many of VIPS-TC Alumni have well-established start-ups in different sectors and are invited on a regular basis to conduct workshops, value addition programs for the students.

· Their representation in VIPS-TC IQAC is evident of their valuable contribution in uplifting the quality of education at the Institute.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vivekananda Institute of Professional Studies – Technical Campus, operated by Strength India Education Society, is dedicated to quality professional education globally.

With motto 'In Pursuit of Perfection,' the vision is to establish Centers of Excellence.

The mission, inspired by Swami Vivekananda, focuses on "Man Making, Character Building, Nation Building."

The institute aims to create a conducive academic environment, instill strong values, and inspire students to be ethical citizens. Governance involves the Governing Council, Academic Council, and Board of Management. These bodies, comprising academia and industry experts, develop strategic plans aligned with the mission.

Qualified administrators lead with transparency, adhering to UGC, GGSIPU, AICTE, and BAR Council rules. Institute Regulations & Policy Guidelines guide academic and administrative activities. Faculty members participate in decision-making bodies, promoting a democratic and decentralized workspace. Continuous improvement is achieved through regular feedback, brainstorming sessions, and stakeholder ideas. The Leadership ensures the compliance of academic and administrative processes and procedures along with continual improvement through regular systematic audits, checks and monitoring by well-defined Quality Assurance Framework. The Leadership of the Institute sets the direction for IQAC to work towards the Vision and Mission set by the Institution.

Clear policies and transparent administration prioritize stakeholder benefits, fostering responsibility.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute embraces decentralized and participative management with collective leadership. The Institute has various statutory bodies, committees and cells for development of policies, their implementation and continuous improvement. It operates through well-defined systems and committees like Governing Council, Academic Council, IQAC, VRC, Disciplinary, Anti-Ragging, Grievance Redressal, ICC(SH) etc. Departments have committees for effective

management, involving stakeholders in decision-making. Class representatives bridge communication between students and faculty. Responsibilities are decentralized for successful policy implementation. Faculty members contribute to statutory bodies and committees. Regular inputs are gathered through monthly meetings, ensuring continuous improvement in admissions, academics, examinations, HR, industry interaction, administration, and maintenance.

Case study: 'Transition to Creatrix Campus, Cloud based Enterprise Resource Planning (ERP) Solution for efficient e-governance'

The Institute initially used i-Learn and SmartCampus/Talisma for attendance and leave management. In April 2019, the IQAC of VIPS proposed transitioning to Creatrix Campus for integrated e-governance. Extensive online and on-campus demo sessions engaged stakeholders, including management, staff, and students, facilitating participative decision-making. Positive feedback led to integration of Creatrix Campus ERP, covering Student Information System, Assessment & Accreditation, Invoice Management, Admission, Learning, Scheduling, Placement, Examination, and Faculty Information. This integration enhances transparency and facilitates comprehensive analysis across operational areas of the Institute.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed

Response:

The Institute is driven by a quest for excellence that is articulated in its Mission, Vision and core values. At VIPS- TC, perspective planning is a long-term ceaseless process specifically

focusing on institutional goals and outcomes. VIPS-TC prioritizes excellence through a comprehensive strategic plan, involving stakeholders, with a ten-year phased perspective plan. The plan focuses on ten thrust areas, including Infrastructure Development.

Activity-Based on the Strategic Plan

Infrastructure Development & Augmentation - Construction of a new Academic Block

As envisioned in the strategic plan, the infrastructure development and augmentation is undertaken at the Institute on a regular basis. In 2019, the Governing Council proposed to construct a new academic block.

In alignment with this, 'Block C,' a new multistoried academic block, was constructed in 2021, covering 22,825.15 sq. meters with dedicated spaces for instructional, administrative, and amenities areas. The instructional section accommodates classrooms, tutorial rooms, laboratories, a drawing hall, computer center, seminar hall, library, and a language lab. The administrative area includes offices, faculty rooms, and a boardroom. Amenities provided encompass a cafeteria, common rooms, medical facilities, and other essential services.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

VIPS maintains a transparent organizational structure ensuring equitable distribution of authority and accountability. The apex body, the Board of Management, led by the Institute's Chairman, oversees institutional governance. The Governing Council, with internal and external representation, guides the Director, Principal, and Chief Operating Officer (COO). Deans under the mentorship of Chairpersons provide vision for respective schools.

The Director (Academic Excellence and Public Relation & Protocol) oversees PR, NSS, and academic excellence initiatives.

The Principal manages teaching-learning processes, co-curricular activities, and exams for all six schools. The Dean of Research, Students' Welfare, and school departments report to the Principal. The COO handles administrative functions, divided into departments for effective management.

The organizational structure, communicated through orders and emails, aligns with predefined policies ensuring transparency and democratic processes.

The Institute has a Service Rulebook guiding employee conduct, a promotion policy supporting career advancement, and a recruitment policy for faculty and staff. These policies, regularly revised, contribute to the standardized and beneficial operation of the Institute for all stakeholders.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Link to Organogram of the institution webpage	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute prioritizes the welfare of its teaching and non-teaching staff, ensuring overall development and high retention rates through motivated employees. The Institution has numerous policies to ensure the overall development of the faculty and staff members. The high retention rate of the Institute is due to its highly motivated employees. A conducive working environment is maintained with facilities such as a medical room, CCTV surveillance, comfortable seating, and staff parking. Services like quality tea, coffee, and Yoga classes contribute to physical and mental well-being. An 'Inner Space' Centre promotes spiritual culture. Fully sponsored excursion trips destress and boost morale. All these initiatives have been very helpful in promoting and strengthening the belongingness of the employees to the institution.

Staff Welfare Policies and Measures:

Staff welfare policies include transparent career advancement communication, flexi-timings for work-life balance, group medical insurance, a Faculty Research Centre, and continuous learning programs. Regular feedback and 'Best Teacher Awards' recognize faculty performance. Financial support encourages staff participation in conferences and professional development. Committees address grievances promptly, and a well-defined leave policy includes academic, earned, medical leaves, and maternity leave for female staff, fostering a sense of belonging and well-being.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

88

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

40

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

87

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution values faculty achievements and employs a robust Performance-Appraisal System.

Annual Performance-Appraisal Mechanism

Faculty members submit an Annual Performance-Appraisal Report covering teaching workload, research, conferences, faculty development, innovative pedagogies, and more. The Dean and Chairperson evaluate the reports, which are then forwarded to the Board of Management for further assessment. Parameters include teaching feedback, enrichment initiatives, resourcefulness, academic discipline, and integrity.

The performance appraisal of the non-teaching staff is equally important for the efficient running of the Institution which is done by the COO of the Institute.

Best Teacher Award

Apart from this Performance Appraisal system, the Institution thrives to motivate and encourage faculty through the "VIPS Best Teacher Award" recognizing outstanding educators, considering student improvement, research contributions, and ICT utilization. The award includes a letter of recommendation and a monetary reward.

Promotion Scheme

The Promotion Scheme at the Institute is based on the UGC's Career

Advancement Scheme (CAS), which is entirely given to meritorious faculty members who meet the prescribed CAS norms. The Institution aims to continuously evaluate and provide feedback to its faculty members. This feedback system provides a platform for holistic development of the teaching staff of the Institute.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly

Response:

VIPS prioritizes financial auditing, ensuring ongoing verification of accounts.

Internal Audit Mechanism

Internal audits, conducted quarterly by a team led by a Chartered Accountant and the Institute's Accounts Officer, involve the Finance Officer to facilitate smooth operations. Verification and certification occur every three months, addressing any observations by the internal audit team, rectifying errors promptly.

External Audit Mechanism

Following a satisfactory internal audit, the Final Accounts undergo annual external verification by appointed auditors to meet statutory requirements. Thorough checks are performed on all entries in the Institute's Books of Accounts. The Finance Officer implements actions suggested by the external auditors to comply with statutory requirements. The final Income Expenditure

Statement and Balance Sheet receive approval from the statutory body.

During the year, all the revenue received and expenditure incurred by the Institute and by its different Schools / Departments has undergone the process of internal as well as an external financial audit. During the last five years, no major objections were made by the external auditors. Whenever any observation is made by the auditors, appropriate action as suggested by the Institute's Chartered Accountant is taken to rectify the error or omission.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent resource mobilization policy and well- defined procedures to ensure optimal utilization of resources.

- The Institute has adequate financial resources to carry out its activities effectively. Every year a budget is prepared and approved by the Board of Management and funds are

allocated to different activities.

- Student fees, the primary funding source, guide budgetary allocations, while bank loans finance capital-intensive projects.
- Committees, empowered to make financial decisions, oversee special events and day-to-day expenditures related to Placement, Alumni Relations, Training, Research, and Entrepreneurship Cell. Expenditure prioritizes enhancing student learning experiences, with generally no fund shortfalls.
- Streamlined approval processes for strategic activities ensure flawless implementation. Departmental funds, approved by the Dean, undergo transparent negotiation and quotation processes.
- Payments follow formal procedures meeting audit requirements, with bills presented before quarterly audits to prevent backlogs.
- The Institute adheres to budget allocations for academic and administrative expenses. Purchasing, initiated by committee, involves calling quotations, negotiation, and placing orders.
- Bill payments, processed after verification, maintain a one-week cycle, ensuring timely payments to vendors.
- Verification and certification of the financial details is done by the Internal Audit Team on a quarterly basis. The Chartered Accountants conduct audit of financial statements every financial year.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

VIPS's IQAC actively institutionalizes quality, initiating measures since first accreditation cycle. Recognizing, strategizing, and executing quality assurance initiatives, the Institute has implemented strategies to institutionalize quality effectively.

Practice I: Quality Assurance through Curriculum Enrichment

The first practice, "Quality Assurance through Curriculum Enrichment Framework," introduces value-added courses in collaboration with renowned agencies, enhancing the University curriculum. Offerings like NCCMP, Machine Learning, and Digital Marketing contribute to quality enhancement by providing students with skills aligned with industry needs.

Outcome: Pedagogical Interventions like introduction of a plethora of value-added courses have benefitted students in professional grooming, skill upgradation and procurement of better placements. Pedagogical Interventions like introduction of a plethora of value-added courses have benefitted the students in professional grooming.

Practice II: Institutionalization and Enhancement of Quality through Creation of Centers of Excellence (COEs)

The second practice involves creating CoE's to connect students with experts, foster research-based learning, strengthen industry-academia relationships, and develop entrepreneurial skills. The 15 CoEs, covering diverse areas, have positively impacted students through live projects, podcast channels, research projects, case studies, panel discussions, competitive exam preparations, and various academic events.

Outcome: These initiatives have enriched students' intellectual, social, cognitive, and creative competencies, aligning with VIPS's vision for quality professional education.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Reform I: Outcome-Based Education (OBE) System

VIPS reviews its teaching-learning process, structures &

methodologies of operations and learning outcomes at periodic intervals through IQAC. VIPS implemented Outcome-Based Education (OBE), aligning course delivery and assessments with stated objectives. The student-centric approach helps measure performance, making students aware of program outcomes (POs) at enrollment. Creatrix Campus, a cloud-based ERP, facilitates PO assessments aligned with curriculum components, fostering transparency and empowering both students and faculty. Outcome-Based Education (OBE) reform fosters awareness of expected learning outcomes. This increased awareness enables innovation and a sense of responsibility among both students and faculty.

Reform II: SWAYAM NPTEL and Coursera for Campus

VIPS emphasizes enriching the learning experience of students and faculty members and created a Local Chapter of SWAYAM NPTEL at the campus in 2019, providing access to courses from prestigious institutions. The Institute also subscribed to the 'Coursera for Campus' program launched by Coursera Community. All the courses under this initiative were offered to the students and staff to minimize the impact on getting appropriate learning opportunities. The initiative broadened knowledge horizons, allowing convenient, self-paced learning without financial burden, garnering a highly motivating response from students.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vipstc.edu.in/Mandatory-disclosure
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Vivekananda Institute of Professional Studies firmly believes in promoting gender equity in order to achieve gender equality. There are various initiatives undertaken by the Institute in order to deliver a healthy and conducive environment for all genders.

1. Internalisation and Institutionalisation of Gender Equity

VIPS has constituted the Internal Complaint Committee (Sexual Harassment) (ICC-SH) which is a central anti-sexual harassment committee. Similarly, Prevention of Sexual Harassment (PoSH) Committee has also been constituted to take care of all gender-related issues that occur at the Institute. The Centralized Committees are represented by all genders. "Gender Champions Club" has been established for the cause of maintaining and promoting healthy and harmonious relations across all genders.

2. Gender Sensitization

Awareness Activities, Events, Street Plays, Guest Lectures, Social media live sessions, Workshops, Research activities, Group discussions, etc.

3. Gender Friendly Facilities

To safeguard the students, there is a twenty-four-hour CCTV surveillance covering almost every

corner of the college premises.

Students' complaint box or suggestion box is also available to address the issues of students.

Separate common rooms & washrooms for boys and girls.

Sanitary napkin vending machine was installed in the female washroom.

4. Curriculum on Gender

47 Different courses on gender are taught at VIPS

File Description	Documents
Annual gender sensitization action plan	https://vipstc.edu.in/Mandatory-disclosure
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://vipstc.edu.in/Mandatory-disclosure

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management

Separate coloured bins at placed vantage points to segregate the solid waste into a dry and wet category.

Paper shredder machine for the disposal of used papers.

2.Liquid Waste Management

A sewage treatment plant treats the wastewater to be further used for gardening and flushing on campus. Awareness lectures, workshops, and webinars on water conservation and management. RO wastewater is recycled and used for gardening and water table recharging.

3.E-Waste Management

A buy-back programme with a hardware vendor to rehabilitate outmoded IT systems.

4.Waste Recycling System: 7 R Initiatives – Rethink, Refuse, Reduce, Repurpose, Reuse, Recycle and Rot

- **Rethink:**

Green Policy of the campus to maintain and strengthen the ecological balance. Regular tree plantation and cleanliness drives.

- **Refuse:**

No plastic Advisory

- **Reduce:**

The VIPS Digital Café accepts payments by app and QR codes in its canteen.

- **Repurpose:**

Waste Paper Collection Drives for collecting waste paper and converting it into stationery products which are later sold through stalls at various Fests.

- **Reuse:**

Usage of all disposable cutleries replaced with glass bottles and cups.

- **Recycle:**

Rain Water Harvesting Pit

- **Rot:**

A dedicated manure/compost pit treats wet and garden waste to be used as fertilizers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Universal brotherhood, harmony, tolerance and peaceful co-existence of variegated diversities is often displayed collectively, this is evident through the number of faculty, students and staff members hailing from different diverse backgrounds.

Promotion of Diverse Cultures

To promote cultural diversity, the Institute celebrates various cultural fests and theatrical play that endows harmony amongst all. Moreover, the Institute observes holidays on various occasions to showcase tolerance and respect for varied religions and cultures.

Regional Harmony

The folk series and extension activities are arranged by the Institute to promote regional harmony, kinship and communality through the study of Indian cultural tradition.

Promotion of Linguistic Diversities

The Institute’s firm faith in nurturing young talent with strong values and sensitization for national integration and communal peace has resulted in conduct of events like Razzmatazz and Family Day.

Inclusive Environment for other Diversities

The ethnic day is another such activity that is a way of celebrating the multi-ethnic culture of the country. The colorful attire of students strongly showcased the ‘Unity in Diversity’ essence of the country.

Socioeconomic Inclusivity

Community services like Clothes donation, food donation through various NGOs, and Sanitation Awareness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

VIPS TC places high priority on the need for creating responsible citizens of the country as mentioned in its Vision of "Man Making, Character Building and Nation building". Practicing this percept, the Institute organizes a variety of activities to sensitize the students and employees towards the constitutional obligations:

1. **Activities organised to promote sensitisation on values and Constitutional Obligations**
    1. **Awareness lectures on Constitution Obligations**
    2. **Celebration of Constitution Day, on November 26th every year**
    3. **Visits to Karkardooma Court and Tihar Jail**
    4. **Visits to cultural and heritage sites like Humayun's Tomb, National War Memorial**
    5. **Legal awareness drives on Juvenile Delinquency and Rights of an Arrested Person**
    6. **Student competitions like essay writing competitions are organized**
    7. **Model United Nations and the Youth Parliament sessions for students**
    8. **Participation in Moot Court Competitions to create scenario-based learning**
2. **Academic Programmes/ Courses and initiatives to promote awareness of duties and Constitutional Obligations**
    1. **Display of Preamble in-front of Block A and Block B**
    2. **A copy of the manuscript of the Constitution is aesthetically placed at the entrance of the Library**

Courses on Constitutional Law through which constitutional obligations: values, rights, duties and responsibilities are discussed

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://vipstc.edu.in/Mandatory-disclosure
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Purpose

VIPS being an institution of excellence believes in building through celebration of numerous national and international commemorative days. These days celebrated in the memory of great personalities of national and international repute, invoke strong sense, beliefs and ethics pertaining to patriotism, social values, moral values, and empathy pertaining to a good citizen

2. Planning

All the departments as per their specialization incorporate national and international events in their respective academic calendar. All the events are properly notified through proper channels of notices, circulars, social media announcement, college website etc.

3. Conduct of Events

VIPS conducts these events to inculcate a sense of patriotism, oneness and garner respect for great leaders.

Founder's Day celebration reflects VIPS strong trust in Swami Vivekananda's ideologies.

To mark our responsibility as good citizens of the nation, there is Constitution day.

National integration and cultural harmony spread through Independence day celebration, Republic day celebration, Flag hoisting and recital of the National Anthem.

4. Impact

VIPS has been organizing following events as part of its national and commemorative days' celebrations. Celebration of these days throughout the year instils a strong sense of patriotism.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I -Upscaling the Skills: Learning Beyond the Curriculum

VIPS, believes in the holistic development of the students by encouraging the students to learn beyond the curriculum for enhancing their communicative, professional, technical, and innovative skills. VIPS continuously strives to shoulder the responsibility of disseminating relevant knowledge, identifying skill gaps and running specially designed programs to build the right skills to develop a workforce suitable to the changing needs of the economy.

Best Practice II -Fostering Sustainability in line with United Nations Sustainable Development Goals (SDGs)

Vivekananda Institute of Professional Studies aims to instil education that is based on compassion and mindful living to ensure and promote:

·Well-being and health at every stage of life

·Inclusive and equitable quality education for all

·Respect for all genders

·Sustainable need-based consumption

The arche type of VIPS emphasizes and recognizes the magnitude of the responsibility inherent in the education process. The institute is trying to create a unified foundation for the sustainable development by focusing and working on specific SDGs (SDG3, SDG4, SDG5, SDG12).

File Description	Documents
Best practices in the Institutional website	https://vipstc.edu.in/Mandatory-disclosure
Any other relevant information	https://vipstc.edu.in/Mandatory-disclosure

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Creating and Attaining an (en)Lightened Mind (CALM)

Vivekananda Institute of Professional Studies (VIPS) believes in "Man Making, Character Building, Nation Building" through meaningful education being delivered to the students. Character and personality are enhanced and purified by the enlightenment of the soul. The way to self-realization and achievement of inner light is meditation and introspection. Several initiatives and activities are taken up which ensure that the students, teachers and the staff attain and achieve the inner peace and mental well-being which is the key to success for every individual.

INNER SPACE – The journey of self

YOGA –A way of life

MIND OVER MATTER- The key to a stress-free life

MENTAL COUNSELLING- A light in the dark

MENTORING CULTURE- A push in the right direction

PINO-Attitude makes a difference

THOUGHT FOR THE DAY- The right beginning

VIPS CALENDARS & "WISDOM" Publications- The cascading of values

These initiatives have truly led to the achievement of a CALM mind and created a unique environment in the institute.

Increased Confidence with a zeal to excel

Greater Efficiency and multitasking ability

Heightened Focus on work and activities

Conflict Resolution at the workplace with the better work culture

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

VIPS being affiliated to Guru Gobind Singh Indraprastha University, Delhi, implements the curriculum prescribed by the University with Choice Based Credit System (CBCS)/ Elective Courses in all the programmes offered at the undergraduate and postgraduate level with well-structured Outcome-Based Education (OBE) process.

The Institute prepares the Academic Calendar in sync with the University Academic Calendar. Programme Outcomes (POs) are defined in congruence with the Vision and Mission of the Institute. The Dean of each department seeks faculty members' preferences for the course and a detailed timetable is prepared as per the workload and allocation. Faculty members draw a comprehensive lesson plan detailing the course objectives, course outcomes, pedagogy, assessment criteria and session plan. Bridge courses, tutorial classes, Value-added and NPTEL courses are also planned for Slow and Advanced Learners.

The content register is filled on a daily basis in accordance with the lesson plan. Learning material, e-resources and question banks are shared by the faculty members for their respective Courses. Library resources and a Book bank facility are provided to the students. Continuous internal evaluation is conducted through tests, quizzes, presentations, assignments, case-study, discussions. Feedback from experts from industry, alumni and students on curriculum relevance and revision is taken regularly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://vipstc.edu.in/Mandatory-disclosure

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The Academic Calendar of the Institute is prepared in compliance with the University Academic Calendar. The commencement of classes, the conduct of examinations and CIE (Continuous Internal Evaluation), winter/summer breaks, and all academic and co-curricular activities are performed as per the Academic Calendar. Being an affiliated Institute, the weightage of internal evaluation is guided by the University Scheme of Syllabus for various courses ranging from 25% to 100%.

The Institute has an Examination Department which schedules centralized internal exams of all the programmes. The Examination Department is headed by the Controller of Examination (COE). The assessment process is executed through planning and scheduling by the concerned faculty members. The students are intimated about the assessment mode and rules and regulations for submission and execution prior to the assessment as per the Lesson Plan.

Student learning is a continuous process and is evaluated using different processes such as classroom attendance and class participation and the quality of their discussions, quizzes/class tests, case presentations/discussions/assignments, group discussions.

Internal examinations are held at the central level during the middle of the semester on the dates notified by the University. This involves Project reports and Viva by an external subject expert.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://vipstc.edu.in/Mandatory-disclosure

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University	**A. All of the above**

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

5936

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Vivekananda Institute of Professional Studies integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. These aspects have been the foundational principles of VIPS. The Vision, Mission and Objectives of VIPS clearly point toward a value-based education based on both the curriculum of the Guru Gobind Singh Indraprastha University and the core values attached to Swami Vivekananda.

The institution focuses on inculcating noble practices, advocate the feeling of oneness and belongingness to the society, learn to be empathetic towards others and uphold ethical and moral principles in life. Based on the feedback of the stakeholders, Value-added/ Certificate/ Add-on courses such as Gender, Law & Society, Environmental Governance etc. have been instrumental in sensitising students towards gender equality, social equality, environmental sustainability, and green growth.. VIPS has been undertaking a number of initiatives and activities to propagate professional ethics, Gender, Human Values, Environment and Sustainability into the student community and society at large through expert guest lectures, awareness programmes, Visits to old-age homes/orphanages/blind schools, Food donation drives, Blood donation drives, Swachtha Pakhwada, Beti Bachao Beti Padhao etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

87

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3463

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://vipstc.edu.in/Mandatory-disclosure
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://vipstc.edu.in/Mandatory-disclosure

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2540

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

265

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

VIPS admits students through national entrance tests like CLAT and CET but identifies students' learning capabilities through various methods. Initial profiling helps identify students' special needs and talents, while bridge classes help address specific subject-related weaknesses. Teachers supervise students through classroom interactions, class assessments, presentations, quizzes, and tests to determine advanced and weak learners. Slow learners receive advice, counsel, and extra classes, while advanced learners receive guidance to enhance their answers through enriched study material.

Students are trained to write research papers with faculty mentors, enhancing their academic skills. Research papers published by students serve as a testament to their academic skills. Students Law Journal publishes articles written by students of Law, and their consistently high performance in National Level Examinations like Judiciary, CDS, and CAT demonstrates the support provided to advanced performers.

VIPS also has numerous committees conducting co-curricular and extra-curricular activities, recruiting enthusiastic and talented students from the incoming batch. The faculty coordinates these committees, involving bright students in academic events to enhance their talent and learning experience further.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7782	275

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute prioritizes industry-ready skill development through participative and experiential learning, steering away from routine lecture-based teaching. Classroom experiences involve discussions on real-world cases, problems, and projects, fostering critical thinking. Diverse opinions are encouraged, drawing from personal experiences, publications, and practical perspectives gleaned from newspapers and magazines.

A variety of student engagement activities, such as Moot Court Training, Mock Interviews, industry visits, and training programs offer firsthand exposure. The curriculum extends beyond academics, with students organizing and coordinating extracurricular activities like workshops, seminars, and conferences, honing skills such as team building, leadership, communication, and negotiation.

The Institute integrates news analyses and discussions into regular classes, enhancing awareness of socio-economic-legal developments. Teaching pedagogy incorporates case studies to develop logical and reasoning skills, encouraging critical thinking and innovative problem-solving. Entrepreneurial skills are cultivated through master classes and workshops conducted by successful entrepreneurs. Regular interactions with industry experts, senior academicians, and researchers provide valuable insights, staying abreast of the latest trends and enhancing students' research abilities. Overall, the Institute emphasizes holistic development, bridging the gap between theoretical knowledge and practical application.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://vipstc.edu.in/Mandatory-disclosure

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

VIPS emphasizes teaching as a performing art, urging faculty to employ diverse pedagogical methods and innovative technology to engage students and enhance their learning experience. Virtual E-Learning platforms like Google Classroom are utilized, complemented by well-equipped physical classrooms with projectors and campus-wide Wi-Fi.

The institution has specialized labs, including a Finance Lab for simulated trading with live global market data, an English Lab utilizing the latest software for communication skills, and Audio and Video studios for multimedia creation. Computer labs ensure students engage with cutting-edge technology to enhance professional competencies. Online courses from NPTEL and extensive e-resources such as JSTOR, Ebsco, Proquest, and Shodhganga enrich student learning, complemented by e-books and data analysis software instruction. The students are taught data analysis software like R, Tableau, and Excel. Further, software like Turnitin and iThenticate are used in the institute to check plagiarism and ensure originality of the research by faculty and students.

Attendance is closely monitored, with communication sent to parents and students for intervention when needed. Overall, VIPS employs a comprehensive and technology-driven approach to foster effective and flexible learning experiences for students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

275

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

278

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

147

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1498

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment which is an important component of the evaluation process is based on continuous assessment. It is based on the assessment of students on Higher Order Thinking Skills under the cognitive domain of Bloom's Taxonomy. The Institute follows a common Assessment Pattern for most of the Theory subjects. For all subjects including lab-based and project-based courses, all components of Internal Assessments are identified and mapped to the Course Outcomes for all courses and declared to students through the Lesson Plans. Adequate weightage is given to components like Attendance and Class Participation to ensure students' consistent assessments. Assessment methods include Quizzes, Tests, Assignments, Case Analysis, and Projects (Both Field and Desk Research-Based), etc. Further quizzes, Case analysis, Simulations, Role Plays, etc. are used in class as per the prerequisites. Projects-based learning, Viva-voce are used to enhance critical thinking in students.

Outcome attainment is analyzed which helps to identify outcomes where attainment has been low. On that basis, faculty devises adequate strategic action plans to improve the attainment of outcomes. Students are shown assessed scripts so that they can be provided detailed feedback for further improvements. Academic Writing and Presentation Skills training is also provided.

File Description	Documents
Any additional information	View File
Link for additional information	https://vipstc.edu.in/Mandatory-disclosure

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institute has a robust system to deal with grievances concerning internal and external examinations. The focus of conducting a smooth examination is to first provide students with good infrastructural facilities while taking the exam. Any issues or concerns shared by students regarding the same are redressed immediately. Each examination has a detailed seating plan, shared with the students, which allows effective proctoring of the exams. Also, Instructions and rules for appearing in examinations are intimated to the students.

In cases of non-adherence to instructions, use of unfair means, objectionable items, etc., the SOP for examinations is relied upon. After careful evaluations by the faculty, all answer scripts are shown to students, and grievances related to evaluations are resolved. Question papers are discussed in class with insights to help perform better. For external examinations held offline, the University has clear instructions laid down for students and invigilators. In case a student is unable to take the exam, there is a provision for repeat/supplementary examination. In case of complaints from students, the University has a procedure for revaluation. All evaluation conducted by the University is a transparent and secret process. Finally, results are declared in a time-bound manner by the University

File Description	Documents
Any additional information	View File
Link for additional information	https://vipstc.edu.in/Mandatory-disclosure

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute uses Outcomes-Based Education (OBE) to enhance students' professional skills and improve their employability. The Institute has well-drafted Program Outcomes (POs) for all programs and their Course Outcomes, which are available on the institution's website and used by faculty in designing session plans. The faculty prepares a Lesson Plan before the semester, providing students with an understanding of the content, learning outcomes, teaching-learning pedagogy, study material, and assessment patterns. The Lesson Plan also includes mapping course learning outcomes with program learning outcomes to help students understand the significance of the learning.

Attainment of outcomes is assessed using components that are accurately and individually mapped to the outcomes. Students are given information about the outcomes and detailed parameters of assessment to make assessments more objective, transparent, and robust. Subjectivity in assessments towards outcomes is reduced through customized rubrics. Faculty decides threshold levels for Outcome Attainments for a particular course, and if attained levels are lower than threshold levels, strategies are developed to improve attainment levels.

The system of Assurance of Learning is made robust by communicating learning outcomes to all students at the beginning of the course and providing detailed rubrics to help students prepare for assessments and reduce subjectivity.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Outcomes-Based Education at VIPS aims to ensure the Assurance of Learning by identifying Learning Outcomes at both Program and Course levels. These outcomes are based on essential professional skills and proficiency in tasks expected from students. The Institute uses both formative and summative assessment components, with formative and continuous assessment being critical for constant updating and monitoring of the attainment of Outcomes throughout the teaching process.

Assessment tools include mid-semester internal examinations, quizzes, assignments, projects, viva, and presentations. Assessment patterns are created for every subject, communicating these outcomes to students. Course outcomes have a threshold level of attainment determined by the faculty based on the course's difficulty and complexity. All assessment components are mapped with Outcomes at the Question level, and scores achieved by students are collated for outcome attainment. After all assessments are conducted, all outcomes are collated to calculate Program Outcomes at the term level, which is then calculated for the entire course. Program Outcome Attainment serves as feedback for the faculty, who can redesign the teaching pedagogy for the next academic year to improve Program Outcome attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://vipstc.edu.in/Mandatory-disclosure

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1912

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vipstc.edu.in/Mandatory-disclosure

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2936

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

17

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://vipstc.edu.in/Mandatory-disclosure

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In the dynamic landscape of the 21st century, institutions play a pivotal role in driving innovation and facilitating exchange of knowledge. There are various centres of excellence which promote innovation. Our Institute Innovation cell is awarded 4.5 Stars by AICTE.Various initiatives have been conducted under these centres to facilitate transfer of knowledge. Such as Y20 Talk on "Facilitating Global Consensus on Conflict Prevention and Peacebuilding through G20": Strengthening Multilateralism Through Peace, Security and Trade, Webinar on Art. 2(4) Of UN Charter and Responsibility to Protect, Vigyapan, Workshop on App Development with Android. Moreover many faculties have initiated the students into various

projects. This ecosystem serves as a fertile ground for individuals to ideate, experiment, and transform ideas into tangible innovations. The institution's dedication to fostering innovation is also reflected in its comprehensive support structure. Innovation grants and mentorship opportunities are available to guide aspiring innovators through the intricate journey of turning concepts into reality. The institution emphasizes research that is dedicated to exploring emerging fields and addressing pressing global challenges. Bridging the gap between academia and industry, the institution has established strategic partnerships with key players in various sectors. This not only enhances students' practical learning experiences but also ensures that research findings are translated into real-world applications.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

18

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://vipstc.edu.in/Mandatory-disclosure
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

152

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

133

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood

community, sensitizing students to social issues, for their holistic development, and impact thereof during the last year. Being part of the society, VIPS sensitizes its students to social issues and promotes extension activities to ensure the holistic development of its students.Various Extension activities have been carried out to sentisize the students to social issues. They are as follows: Seeds of Hope and Action (SOHA) Exhibition, Blooming Buds, Learning from Indigent but Intelligent, A Tree Plantation Drive, blood donation camp, organ donation awareness drive, yoga for well being. Through the initiatives listed above, the intellectual, mental, physical, emotional, and social abilities of the students are honed to make them capable of confronting challenging situations in life. The activities were conducted to contribute to imbibing the values of social responsibility amongst the students. This leads to the development of empathy, passion, feeling of brotherhood towards the community. On the professional front, students refine their communication skills. social skills, management skills, leadership skills and aptitude for problem-solving. Through these initiatives, the students not only excel in education but also become responsible and sensitive citizens for creating a better society and community.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

17

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

89

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3744

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

126

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

5-acre eco-friendly campus with Wi-Fi and modern facilities with 400 CCTV cameras, elevators, and power backup.

1. Class Room Facilities: The institute offers well-lit, ICT-equipped classrooms with ergonomic furniture, LCD projectors and LAN connectivity.

2. Computer Centre, Labs, and Studios: Computer Centres, Computer Labs, IoT Lab, Finance Lab, English Language Lab, Entrepreneurship Lab, Digital Lab, Audio-Video Studio, Radio Studio, and Post Production Lab.

3. Moot Court Room and Legal Aid Clinic: Moot court room accommodates more than 200 students, and Legal Aid Clinic offers free legal advice.

4. Centre of Excellence: VIPS have 15 centers, as Centre for Research, Excellence, International Law & Relations, Development of Media and Communication Skill, Criminal Justice Administration, Intellectual Property rights, Cyber law, ADR, Postgraduate Legal Studies, Competitive Examination Guidance Law Policy, Research and Training, Innovation Institution Innovation Council, Entrepreneurship Development Cell, Sustainable Development, Happiness and Wellbeing.

5. Libraries: Four libraries provide access to diverse digital and print resources, including textbooks, reference books, newspapers, magazines and e-journals.

6. Other Facilities: encompass auditorium, conference room, six seminar rooms, Vivekananda Hall, examination control room, common rooms, medical room, counselor room, bookshop, printing, photocopying and offices as placement, NSS Dean Students' Welfare, Principal's and IQAC office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure/Buildings

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute prioritizes the holistic development through various activities.

1. Sports and Games Facilities:

The institute offers a well-equipped sports room for indoor games like Table Tennis, Carrom Board, Billiards, and Chess. A maintained playground hosts various sports and cultural activities, including a cricket pitch, a volleyball court, a basketball court, and provisions for Tug of War, Discus Throw, and Shot Put.

2. Fitness Centre with Gymnasium & Yoga Facilities:

Yoga classes are organized for students, staff, and faculty, supervised by a trained Yoga Instructor.

3. Inner Space – The Centre for Spiritual Culture:

The institute has a spiritual center measuring 90 sq.mt. named 'Inner Space – The Centre for Spiritual Culture,' featuring a meditation room called the 'Sadhna Kaksh.'

4. Facilities for Cultural Activities:

Ample spaces, including the Auditorium, Vivekananda Hall, Reception Area, Lawns, and open areas, support cultural activities. The Auditorium accommodates over 200 people, and Vivekananda Hall can house over 600 people simultaneously.

Utilization of Facilities:

VIPS fosters inclusivity through cultural events like Rangoli Making, Nukkad Natak, Ethnic Day, Freshers' and Farewell Parties, Singing & Dance Competitions, and Fashion Shows. Additionally, participation in national and international cultural and sports competitions has garnered accolades for VIPS students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure/Buildings

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

136

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure/Buildings
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

36071.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institute, libraries are fully automated with integratedlibrary system(ILS) supported by Koha Software, 16.05.11.000 version since 2019. Prior to Koha, Institute was using Campus Management Software (Smart Campus ERP-Talisma). VIPS has 4 libraries; one in A block, two in B block and one in C block. Libraries are equipped with textbooks, journals and periodicals, CD/DVDs, reference books, newspapers, magazines and e-journals with access to databases like EBSCO, J-Gate, PROQUEST, AIR, LEGAL EAGLE, Capitaline, to name a few. VIPS libraries also provide the Remote access facility for e-Resources to the faculty and students.

On-campus WiFi availability provides easy access to learning resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://vipstc.edu.in/infrastructure/Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

96.97

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2900

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute is fully equipped with IT facilities including secured Wi-Fi and regularly upgrades its IT infrastructure to meet advanced technological requirements.

Internet Connection is upgraded periodically with current Leased Line internet bandwidth being 300 MBPS. The institute has a total of 936 computers including latest configuration of Processor i7 11th Generation, 16GB RAM, 1 TB HardDisk, 90 laser printers, laser LCD projectors, A3 size plotter and uses firewall service from Sophos-XG 330. LAN connectivity with networking switch provided by CISCO, speed 10 GBPS. Computer and peripherals are purchased as per requirements of departments.

Softwares - Oracle, Flash Pro, Adobe Cloud, Photoshop, Orell, Tally, Post gres, Cisco packet tracer, ns2, Wireshark, Python, R, CLDC wireless toolkit, open GL, Spark, Hadoop, Turnitin, Zoom, G Suite and Microsoft Office Suite are subscribed. Licensed versions of Windows Operating System and Microsoft Campus Agreement are available. Institute has well-equipped media lab.

Cloud based ERP System includes modules on Student Information System, Faculty Information System, Learning Management System, Leave Management.

Biometric Machines are installed for Attendance of staff.

Server room is well equipped with firewalls, routers, switches and servers are upgraded regularly as per requirement. Computers are upgraded every year by replacing old machines with new ones.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure

4.3.2 - Number of Computers

936

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

173.44739

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute has a well-established system for maintaining and utilizing physical academic and support facilities. Chief Operating Officer oversees administration, while a maintenance committee supervised by Facility Manager and Estate Manager oversees maintenance of buildings, classrooms, libraries, laboratories, auditoriums, seminar halls, multipurpose halls, fitness center, horticulture facilities, security, and medical rooms. Estate Manager is responsible for efficient workforce organization and periodic checks to ensure optimal utilization of Institute's infrastructure.

Maintenance of facilities are ensured through Annual Maintenance Contracts for equipments like lifts, ROs, ACs. A team of system and network administrator maintain computer systems and networking facilities like Wi-Fi & LAN and periodic reports are submitted to the Administrative office. Libraries have the facility to access multiple digital and print resources.

Room allocation for conduct of classes is done on the basis of requirements put forth by the Deans of departments. Computer Labs and Centre are allocated to the departments for conduct of practical classes. Seminar halls, conference rooms, auditorium, open lawns are used for organizing curricular, cocurricular and extra-curricular events. The Institute has 5 libraries, a faculty research and development center, a digital cafeteria, well-organized parking facilities, lush green lawns for student discussions and relaxation, outdoor- indoor games and sports facilities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vipstc.edu.in/infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

223

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://vipstc.edu.in/Mandatory-disclosure
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3356

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3356

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

475

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

409

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

92

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

114

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students play an important role in the academic activities of the Institute. The professional development of the students is

attained through their complete engagement not only in academics but in co-curricular and extracurricular activities too. The Institute encourages the participation of students in various activities and committees.

· At the onset of each academic year, the committees are constituted with defined objectives. Two students from each class are appointed as Class Representatives. In addition, students are shouldered with responsibility of conducting various academic & administrative events.

· At the central level, Disciplinary Committee, Grievance Redressal Committee, Internal Quality Assurance Cell (IQAC) and Internal Complaints Committee (Sexual Harassment) have representation from student community.

· VIPS Legal Aid Centre, Moot Court Society, Dispute Resolution and Client Counseling Committee, Cultural committee, Debate Committee Reporting Committee and Centers of Excellence have student participation as executive members and members.

· The Technical committee, ACE organizes various technical events like HACKVSIT.

· The Institute has a robust Career Counseling, Training, Internship and Placement Cell, photography societies named 'Shutterbugs' and 'Fotology'.

· Other Committees headed by students include domains such as Cultural, Entrepreneurship, Human resource, Marketing, Research and Development, Technical and Finance, Academic society named 'ARTHVIDYA'.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

196

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute shares a strong connect with its Alumni through frequent interaction. This strengthens the professional and personal bond of the Alumni with their Alma Mater. VIPS-TC Alumni have been continuously fostering harmonious relation with the Institute's development. The Institute invites alumni to share their experiences in varied ways and scale through different means depending on their skills, interests, and experience.

· Alumni are invited as resource persons at various events and for delivering guest lectures to provide support to the students by enlightening them with their experiences.

· VIPS-TC organizes various curricular and extra-curricular events for which the alumni are invited as expert judges.

· VIPS-TC Alumni have presence in almost all the domains of the corporate world. Hence, they contribute as catalysts in providing placement and career guidance assistance to our students.

· Alumni assist the placement committee and students in placements and also provide placement opportunities to the students.

· Many of VIPS-TC Alumni have well-established start-ups in

different sectors and are invited on a regular basis to conduct workshops, value addition programs for the students.

· Their representation in VIPS-TC IQAC is evident of their valuable contribution in uplifting the quality of education at the Institute.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vivekananda Institute of Professional Studies – Technical Campus, operated by Strength India Education Society, is dedicated to quality professional education globally.

With motto 'In Pursuit of Perfection,' the vision is to establish Centers of Excellence.

The mission, inspired by Swami Vivekananda, focuses on "Man Making, Character Building, Nation Building."

The institute aims to create a conducive academic environment, instill strong values, and inspire students to be ethical citizens. Governance involves the Governing Council, Academic Council, and Board of Management. These bodies, comprising academia and industry experts, develop strategic plans aligned with the mission.

Qualified administrators lead with transparency, adhering to UGC, GGSIPU, AICTE, and BAR Council rules. Institute Regulations & Policy Guidelines guide academic and administrative activities. Faculty members participate in decision-making bodies, promoting a democratic and decentralized workspace. Continuous improvement is achieved through regular feedback, brainstorming sessions, and stakeholder ideas. The Leadership ensures the compliance of academic and administrative processes and procedures along with continual improvement through regular systematic audits, checks and monitoring by well-defined Quality Assurance Framework. The Leadership of the Institute sets the direction for IQAC to work towards the Vision and Mission set by the Institution.

Clear policies and transparent administration prioritize stakeholder benefits, fostering responsibility.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute embraces decentralized and participative management with collective leadership. The Institute has various statutory bodies, committees and cells for development of policies, their implementation and continuous improvement. It operates through well-defined systems and committees like Governing Council, Academic Council, IQAC, VRC, Disciplinary, Anti-Ragging, Grievance Redressal, ICC(SH) etc. Departments have committees for effective management, involving stakeholders in decision-making. Class representatives bridge communication between students and faculty. Responsibilities are decentralized for successful policy implementation. Faculty members contribute to statutory bodies and committees. Regular inputs are gathered through monthly meetings, ensuring continuous improvement in admissions, academics, examinations, HR, industry interaction, administration, and maintenance.

Case study: 'Transition to Creatrix Campus, Cloud based

Enterprise Resource Planning (ERP) Solution for efficient e-governance'

The Institute initially used i-Learn and SmartCampus/Talisma for attendance and leave management. In April 2019, the IQAC of VIPS proposed transitioning to Creatrix Campus for integrated e-governance. Extensive online and on-campus demo sessions engaged stakeholders, including management, staff, and students, facilitating participative decision-making. Positive feedback led to integration of Creatrix Campus ERP, covering Student Information System, Assessment & Accreditation, Invoice Management, Admission, Learning, Scheduling, Placement, Examination, and Faculty Information. This integration enhances transparency and facilitates comprehensive analysis across operational areas of the Institute.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed

Response:

The Institute is driven by a quest for excellence that is articulated in its Mission, Vision and core values. At VIPS-TC, perspective planning is a long-term ceaseless process specifically focusing on institutional goals and outcomes. VIPS-TC prioritizes excellence through a comprehensive strategic plan, involving stakeholders, with a ten-year phased perspective plan. The plan focuses on ten thrust areas, including Infrastructure Development.

Activity-Based on the Strategic Plan

Infrastructure Development & Augmentation - Construction of a new Academic Block

As envisioned in the strategic plan, the infrastructure development and augmentation is undertaken at the Institute on a regular basis. In 2019, the Governing Council proposed to construct a new academic block.

In alignment with this, 'Block C,' a new multistoried academic block, was constructed in 2021, covering 22,825.15 sq. meters with dedicated spaces for instructional, administrative, and amenities areas. The instructional section accommodates classrooms, tutorial rooms, laboratories, a drawing hall, computer center, seminar hall, library, and a language lab. The administrative area includes offices, faculty rooms, and a boardroom. Amenities provided encompass a cafeteria, common rooms, medical facilities, and other essential services.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

VIPS maintains a transparent organizational structure ensuring equitable distribution of authority and accountability. The apex body, the Board of Management, led by the Institute's Chairman, oversees institutional governance. The Governing Council, with internal and external representation, guides the Director, Principal, and Chief Operating Officer (COO). Deans under the mentorship of Chairpersons provide vision for respective schools. The Director (Academic Excellence and Public Relation & Protocol) oversees PR, NSS, and academic excellence initiatives.

The Principal manages teaching-learning processes, co-curricular activities, and exams for all six schools. The Dean

of Research, Students' Welfare, and school departments report to the Principal. The COO handles administrative functions, divided into departments for effective management.

The organizational structure, communicated through orders and emails, aligns with predefined policies ensuring transparency and democratic processes.

The Institute has a Service Rulebook guiding employee conduct, a promotion policy supporting career advancement, and a recruitment policy for faculty and staff. These policies, regularly revised, contribute to the standardized and beneficial operation of the Institute for all stakeholders.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Link to Organogram of the institution webpage	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute prioritizes the welfare of its teaching and non-teaching staff, ensuring overall development and high retention rates through motivated employees. The Institution has numerous policies to ensure the overall development of the faculty and staff members. The high retention rate of the Institute is due to its highly motivated employees. A conducive working environment is maintained with facilities such as a medical room, CCTV surveillance, comfortable seating, and staff parking. Services like quality tea, coffee, and Yoga classes contribute to physical and mental well-being. An 'Inner Space' Centre promotes spiritual culture. Fully sponsored excursion trips destress and boost morale. All these initiatives have been very helpful in promoting and strengthening the belongingness of the employees to the institution.

Staff Welfare Policies and Measures:

Staff welfare policies include transparent career advancement communication, flexi-timings for work-life balance, group medical insurance, a Faculty Research Centre, and continuous learning programs. Regular feedback and 'Best Teacher Awards' recognize faculty performance. Financial support encourages staff participation in conferences and professional development. Committees address grievances promptly, and a well-defined leave policy includes academic, earned, medical leaves, and maternity leave for female staff, fostering a sense of belonging and well-being.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

88

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

40

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

87

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution values faculty achievements and employs a robust Performance-Appraisal System.

Annual Performance-Appraisal Mechanism

Faculty members submit an Annual Performance-Appraisal Report covering teaching workload, research, conferences, faculty development, innovative pedagogies, and more. The Dean and Chairperson evaluate the reports, which are then forwarded to the Board of Management for further assessment. Parameters include teaching feedback, enrichment initiatives, resourcefulness, academic discipline, and integrity.

The performance appraisal of the non-teaching staff is equally important for the efficient running of the Institution which is done by the COO of the Institute.

Best Teacher Award

Apart from this Performance Appraisal system, the Institution thrives to motivate and encourage faculty through the "VIPS Best Teacher Award" recognizing outstanding educators, considering student improvement, research contributions, and ICT utilization. The award includes a letter of recommendation and a monetary reward.

Promotion Scheme

The Promotion Scheme at the Institute is based on the UGC's

Career Advancement Scheme (CAS), which is entirely given to meritorious faculty members who meet the prescribed CAS norms. The Institution aims to continuously evaluate and provide feedback to its faculty members. This feedback system provides a platform for holistic development of the teaching staff of the Institute.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly

Response:

VIPS prioritizes financial auditing, ensuring ongoing verification of accounts.

Internal Audit Mechanism

Internal audits, conducted quarterly by a team led by a Chartered Accountant and the Institute's Accounts Officer, involve the Finance Officer to facilitate smooth operations. Verification and certification occur every three months, addressing any observations by the internal audit team, rectifying errors promptly.

External Audit Mechanism

Following a satisfactory internal audit, the Final Accounts undergo annual external verification by appointed auditors to meet statutory requirements. Thorough checks are performed on all entries in the Institute's Books of Accounts. The Finance

Officer implements actions suggested by the external auditors to comply with statutory requirements. The final Income Expenditure Statement and Balance Sheet receive approval from the statutory body.

During the year, all the revenue received and expenditure incurred by the Institute and by its different Schools / Departments has undergone the process of internal as well as an external financial audit. During the last five years, no major objections were made by the external auditors. Whenever any observation is made by the auditors, appropriate action as suggested by the Institute's Chartered Accountant is taken to rectify the error or omission.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent resource mobilization policy and well- defined procedures to ensure optimal utilization of resources.

- The Institute has adequate financial resources to carry out its activities effectively. Every year a budget is prepared and approved by the Board of Management and funds are allocated to different activities.
- Student fees, the primary funding source, guide budgetary allocations, while bank loans finance capital-intensive projects.
- Committees, empowered to make financial decisions, oversee special events and day-to-day expenditures related to Placement, Alumni Relations, Training, Research, and Entrepreneurship Cell. Expenditure prioritizes enhancing student learning experiences, with generally no fund shortfalls.
- Streamlined approval processes for strategic activities ensure flawless implementation. Departmental funds, approved by the Dean, undergo transparent negotiation and quotation processes.
- Payments follow formal procedures meeting audit requirements, with bills presented before quarterly audits to prevent backlogs.
- The Institute adheres to budget allocations for academic and administrative expenses. Purchasing, initiated by committee, involves calling quotations, negotiation, and placing orders.
- Bill payments, processed after verification, maintain a one-week cycle, ensuring timely payments to vendors.
- Verification and certification of the financial details is done by the Internal Audit Team on a quarterly basis. The Chartered Accountants conduct audit of financial statements every financial year.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

VIPS's IQAC actively institutionalizes quality, initiating measures since first accreditation cycle. Recognizing,

strategizing, and executing quality assurance initiatives, the Institute has implemented strategies to institutionalize quality effectively.

Practice I: Quality Assurance through Curriculum Enrichment

The first practice, "Quality Assurance through Curriculum Enrichment Framework," introduces value-added courses in collaboration with renowned agencies, enhancing the University curriculum. Offerings like NCCMP, Machine Learning, and Digital Marketing contribute to quality enhancement by providing students with skills aligned with industry needs.

Outcome: Pedagogical Interventions like introduction of a plethora of value-added courses have benefitted students in professional grooming, skill upgradation and procurement of better placements. Pedagogical Interventions like introduction of a plethora of value-added courses have benefitted the students in professional grooming.

Practice II: Institutionalization and Enhancement of Quality through Creation of Centers of Excellence (COEs)

The second practice involves creating CoE's to connect students with experts, foster research-based learning, strengthen industry-academia relationships, and develop entrepreneurial skills. The 15 CoEs, covering diverse areas, have positively impacted students through live projects, podcast channels, research projects, case studies, panel discussions, competitive exam preparations, and various academic events.

Outcome: These initiatives have enriched students' intellectual, social, cognitive, and creative competencies, aligning with VIPS's vision for quality professional education.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Reform I: Outcome-Based Education (OBE) System

VIPS reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC. VIPS implemented Outcome-Based Education (OBE), aligning course delivery and assessments with stated objectives. The student-centric approach helps measure performance, making students aware of program outcomes (POs) at enrollment. Creatrix Campus, a cloud-based ERP, facilitates PO assessments aligned with curriculum components, fostering transparency and empowering both students and faculty. Outcome-Based Education (OBE) reform fosters awareness of expected learning outcomes. This increased awareness enables innovation and a sense of responsibility among both students and faculty.

Reform II: SWAYAM NPTEL and Coursera for Campus

VIPS emphasizes enriching the learning experience of students and faculty members and created a Local Chapter of SWAYAM NPTEL at the campus in 2019, providing access to courses from prestigious institutions. The Institute also subscribed to the 'Coursera for Campus' program launched by Coursera Community. All the courses under this initiative were offered to the students and staff to minimize the impact on getting appropriate learning opportunities. The initiative broadened knowledge horizons, allowing convenient, self-paced learning without financial burden, garnering a highly motivating response from students.

File Description	Documents
Paste link for additional information	https://vipstc.edu.in/Mandatory-disclosure
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)	**B. Any 3 of the above**

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://vipstc.edu.in/Mandatory-disclosure
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Vivekananda Institute of Professional Studies firmly believes in promoting gender equity in order to achieve gender equality. There are various initiatives undertaken by the Institute in order to deliver a healthy and conducive environment for all genders.

1.Internalisation and Institutionalisation of Gender Equity

VIPS has constituted the Internal Complaint Committee (Sexual Harassment) (ICC-SH) which is a central anti-sexual harassment committee. Similarly, Prevention of Sexual Harassment (PoSH) Committee has also been constituted to take care of all gender-related issues that occur at the Institute. The Centralized Committees are represented by all genders. "Gender Champions Club" has been established for the cause of maintaining and promoting healthy and harmonious relations across all genders.

2.Gender Sensitization

Awareness Activities, Events, Street Plays, Guest Lectures, Social media live sessions, Workshops, Research activities,

Group discussions, etc.

3. Gender Friendly Facilities

To safeguard the students, there is a twenty-four-hour CCTV surveillance covering almost every

corner of the college premises.

Students' complaint box or suggestion box is also available to address the issues of students.

Separate common rooms & washrooms for boys and girls.

Sanitary napkin vending machine was installed in the female washroom.

4. Curriculum on Gender

47 Different courses on gender are taught at VIPS

File Description	Documents
Annual gender sensitization action plan	https://vipstc.edu.in/Mandatory-disclosure
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://vipstc.edu.in/Mandatory-disclosure

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1.Solid Waste Management

Separate coloured bins at placed vantage points to segregate the solid waste into a dry and wet category.

Paper shredder machine for the disposal of used papers.

2.Liquid Waste Management

A sewage treatment plant treats the wastewater to be further used for gardening and flushing on campus. Awareness lectures, workshops, and webinars on water conservation and management. RO wastewater is recycled and used for gardening and water table recharging.

3.E-Waste Management

A buy-back programme with a hardware vendor to rehabilitate outmoded IT systems.

4.Waste Recycling System: 7 R Initiatives – Rethink, Refuse, Reduce, Repurpose, Reuse, Recycle and Rot

- **Rethink:**

Green Policy of the campus to maintain and strengthen the ecological balance. Regular tree plantation and cleanliness drives.

- **Refuse:**

No plastic Advisory

- **Reduce:**

The VIPS Digital Café accepts payments by app and QR codes in its canteen.

- **Repurpose:**

Waste Paper Collection Drives for collecting waste paper and

converting it into stationery products which are later sold through stalls at various Fests.

- Reuse:

Usage of all disposable cutleries replaced with glass bottles and cups.

- Recycle:

Rain Water Harvesting Pit

- Rot:

A dedicated manure/compost pit treats wet and garden waste to be used as fertilizers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **1. Restricted entry of automobiles** **2. Use of bicycles/ Battery-powered**	A. Any 4 or All of the above

vehicles **3. Pedestrian-friendly pathways** **4. Ban on use of plastic** **5. Landscaping**	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,	**A. Any 4 or all of the above**

mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Universal brotherhood, harmony, tolerance and peaceful co-existence of variegated diversities is often displayed collectively, this is evident through the number of faculty, students and staff members hailing from different diverse backgrounds.

Promotion of Diverse Cultures

To promote cultural diversity, the Institute celebrates various cultural fests and theatrical play that endows harmony amongst all. Moreover, the Institute observes holidays on various occasions to showcase tolerance and respect for varied religions and cultures.

Regional Harmony

The folk series and extension activities are arranged by the Institute to promote regional harmony, kinship and communality through the study of Indian cultural tradition.

Promotion of Linguistic Diversities

The Institute's firm faith in nurturing young talent with strong values and sensitization for national integration and communal peace has resulted in conduct of events like

Razzmatazz and Family Day.

Inclusive Environment for other Diversities

The ethnic day is another such activity that is a way of celebrating the multi-ethnic culture of the country. The colorful attire of students strongly showcased the 'Unity in Diversity' essence of the country.

Socioeconomic Inclusivity

Community services like Clothes donation, food donation through various NGOs, and Sanitation Awareness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

VIPS TC places high priority on the need for creating responsible citizens of the country as mentioned in its Vision of "Man Making, Character Building and Nation building". Practicing this percept, the Institute organizes a variety of activities to sensitize the students and employees towards the constitutional obligations:

1. Activities organised to promote sensitisation on values and Constitutional Obligations
    1. Awareness lectures on Constitution Obligations
    2. Celebration of Constitution Day, on November 26th every year
    3. Visits to Karkardooma Court and Tihar Jail
    4. Visits to cultural and heritage sites like Humayun's Tomb, National War Memorial
    5. Legal awareness drives on Juvenile Delinquency and Rights of an Arrested Person
    6. Student competitions like essay writing competitions are organized
    7. Model United Nations and the Youth Parliament sessions for students

8. Participation in Moot Court Competitions to create scenario-based learning

2. Academic Programmes/ Courses and initiatives to promote awareness of duties and Constitutional Obligations
   1. Display of Preamble in-front of Block A and Block B
   2. A copy of the manuscript of the Constitution is aesthetically placed at the entrance of the Library

Courses on Constitutional Law through which constitutional obligations: values, rights, duties and responsibilities are discussed

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://vipstc.edu.in/Mandatory-disclosure
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Purpose

VIPS being an institution of excellence believes in building through celebration of numerous national and international commemorative days. These days celebrated in the memory of great personalities of national and international repute, invoke strong sense, beliefs and ethics pertaining to patriotism, social values, moral values, and empathy pertaining to a good citizen

2. Planning

All the departments as per their specialization incorporate national and international events in their respective academic calendar. All the events are properly notified through proper channels of notices, circulars, social media announcement, college website etc.

3. Conduct of Events

VIPS conducts these events to inculcate a sense of patriotism, oneness and garner respect for great leaders.

Founder's Day celebration reflects VIPS strong trust in Swami Vivekananda's ideologies.

To mark our responsibility as good citizens of the nation, there is Constitution day.

National integration and cultural harmony spread through Independence day celebration, Republic day celebration, Flag hoisting and recital of the National Anthem.

4. Impact

VIPS has been organizing following events as part of its national and commemorative days' celebrations. Celebration of these days throughout the year instils a strong sense of patriotism.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I -Upscaling the Skills: Learning Beyond the Curriculum

VIPS, believes in the holistic development of the students by encouraging the students to learn beyond the curriculum for enhancing their communicative, professional, technical, and innovative skills. VIPS continuously strives to shoulder the responsibility of disseminating relevant knowledge, identifying skill gaps and running specially designed programs to build the right skills to develop a workforce suitable to the changing needs of the economy.

Best Practice II -Fostering Sustainability in line with United Nations Sustainable Development Goals (SDGs)

Vivekananda Institute of Professional Studies aims to instil education that is based on compassion and mindful living to ensure and promote:

·Well-being and health at every stage of life

·Inclusive and equitable quality education for all

·Respect for all genders

·Sustainable need-based consumption

The arche type of VIPS emphasizes and recognizes the magnitude of the responsibility inherent in the education process. The institute is trying to create a unified foundation for the sustainable development by focusing and working on specific

SDGs (SDG3, SDG4, SDG5, SDG12).

File Description	Documents
Best practices in the Institutional website	https://vipstc.edu.in/Mandatory-disclosure
Any other relevant information	https://vipstc.edu.in/Mandatory-disclosure

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Creating and Attaining an (en)Lightened Mind (CALM)

Vivekananda Institute of Professional Studies (VIPS) believes in "Man Making, Character Building, Nation Building" through meaningful education being delivered to the students. Character and personality are enhanced and purified by the enlightenment of the soul. The way to self-realization and achievement of inner light is meditation and introspection. Several initiatives and activities are taken up which ensure that the students, teachers and the staff attain and achieve the inner peace and mental well-being which is the key to success for every individual.

INNER SPACE – The journey of self

YOGA –A way of life

MIND OVER MATTER- The key to a stress-free life

MENTAL COUNSELLING- A light in the dark

MENTORING CULTURE- A push in the right direction

PINO-Attitude makes a difference

THOUGHT FOR THE DAY- The right beginning

VIPS CALENDARS & "WISDOM" Publications- The cascading of values

These initiatives have truly led to the achievement of a CALM mind and created a unique environment in the institute.

Increased Confidence with a zeal to excel

Greater Efficiency and multitasking ability

Heightened Focus on work and activities

Conflict Resolution at the workplace with the better work culture

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for the academic year 2023-2024

1. Implementation of NEP 2020 - In Curriculum

2. Implementation AI tools in teaching pedagogy

3. Establishing new academic collaborations with the Indian and foreign Universities

4. Applying for international and national research projects and grants

5. Introduction of new academic programmes at Post Graduate level

6. Facilitating seminars, workshops and Conference on Quality by initiating MOUs and collaborations

7. Strengthening the Research culture

8. Increase in activities related to Employability skills