Vivekananda Institute of Professional Studies

Policy guidelines for Best Teacher Award

Considering the recommendations in the Academic Audit reports of the recent years, a policy for Best Teacher Award was formulated through active participation, deliberation and recommendations of Deans of all Schools.

The contents of this policy, as approved by the Council, are given below.

"The VIPS Best Teacher Award honors outstanding and innovative teachers in all of our Four Schools, who instill in their students a love of learning, process deep knowledge of subject, improve students' performance, bring out publications, write books, research articles & book chapters, and who utilize information and communications technology to better equip their students with the skills needed to meet the challenges of tomorrow".

NUMBER OF AWARDS

Four Awards will be given in a year: one for each School.

RECOGNITION

1. All winning teachers will receive a letter of commendation.
2. Monetary reward to the recipient.
3. Profiles of the Award winning teachers will be uploaded on Institute's website for giving wider recognition.

PRESENTATION

The awards will be presented on Teachers' Day.

SELECTION CRITERIA

1. Faculty members from each School, who have completed atleast three years of teaching in VIPS and are among the five top scoring teachers in their appraisal reports for that year will be eligible to be the nominees for this award.

2. Out of those eligible, names of three faculty members will be forwarded to the Chairman, VIPS, from the office of the Executive Chairman (AC). This selection will be based on their scores on the relevant parameters ofexcellence in their teaching practices and the marks assigned thereto as per the following Table:

Activity Item / Contribution (both semesters)	**Maximum Marks**
Subject Result	10
Evaluation of Teacher by students *	25
Books, Book chapters, Research Articles published	20
Consistency of attendance of the faculty	10
Students' average attendance in classes in both semesters **	10
Innovative Teaching methods adopted (including the use of ICT)	05
Extracurricular activities & Management i.e Academic, examination work, Cultural events, etc.,	20
Total	**100**

* Evaluation of Teacher by students:

More than 4.5	: 25 points
4.0 to 4.5	: 20 points
3.5 to 3.99	: 15 points
3.0 to 3.4	: 10 points

Less than 3.0 : Nil

****Students average attendance in the class for each semester.**

This will be taken from the content Register/Talisma. Maximum 10 points, (for each semester 5points) will be awarded on thefollowing basis:

More than 75 percent of average attendance : 10 points

Between 65 to 75 percent of average attendance : 8 points

Between 55 to 65 percent of average attendance : 6 points

Between 45 to 55 percent of average attendance : 4 points

Below 45% of average attendance : 2 points