Vivekananda Institute of Professional Studies- Technical Campus

An ISO 9001: 2015.Certified Institution
Grade A++ Accredited Institution by NAAC &
NBA Accredited for MCA Programme
Recognised under section 2(f) by UGC
(Affiliated to GGSIP University, Delhi recognised by Bar Council of India and AICTE)

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Dated: 3rd May, 2023 Time: 03:15 PM Venue: Conference Room (A Block)

Members Present:

- Prof. (Dr.) Anuradha Jain (IQAC Chairperson)
- Dr. Timcy Sachdeva (IQAC Coordinator)
- Ms. Neha Pande
- Dr. Chetna Bhatia
- Dr. Aneela Tahilramani
- Prof. Deepali Kamthania
- Dr. Vani Nijhawan
- Dr. Dheeraj Malhotra
- Dr. Garima Singh
- Mr. Abhinav Singh
- Dr. Kritika Nagdev Raisetia
- Dr. Ridhima Sharma
- Dr. Mudita Nagpal
- Dr. Sonal Khurana
- Dr. Divya Agarwal

- Ms. Bharti Seth
- Ms. Ritika Chauhan
- Ms. Neha Mangla
- Ms. Jyotika

Members Not Present:

- Dr. Anshu Gagal
- Dr. Bhawna Vij Arora
- Dr. Ruchi Shukla

Agenda Item:

3. To interact with IQAC internal faculty members

Minutes

The meeting started with the welcome remarks of the Director General, VIPS- TC, Dr. Ashwini Kumar Sharma and presented the overview of the agenda of the meeting.

- Members were sensitized about the IQAC, mandate by NAAC. Dr. Sharma apprised that accreditation is essential part of the system, whether it is by NAAC, NBA or NIRF.
- The deliberations were made about the role of IQAC in maintaining quality in the system and implementation of new methods of OBE (outcome based education) as suggested in new economic policy (NEP).
- All members must update themselves with the use of technology and it should not be any hurdle in terms of software and version of system. Faculty members were asked to suggest ideas to improve processes in the system. Dr. Sharma highlighted that institute must be process and system driven.
- Prof. (Dr.) Anuradha Jain, IQAC Chairperson and Principal, VIPS-TC suggested conducting FDP to appraise the guidelines and formats required by different accreditation bodies.
- The meeting ended with a vote of thanks by Dr. Timcy Sachdeva, IQAC Coordinator.

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Action Taken Report for the Meeting held on 3rd May 2023

S.no	Suggestion/Decision	Action Taken
1	To strengthen the implementation of Outcome Based Education across all the disciplines as envisioned in NEP 2020.	At the Institute level, all the programmes followed Outcome Based Education and PO-CO attainment was ensured through Continuous Internal Evaluation.
2	Proposed conducting a FDP to appraise accreditation guidelines	Organized an FDP to appraise guidelines.