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IN PURSUIT OF PERFECTION

Vivekananda Institute of Professional Studies

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Dated: 6th December, 2021 **Time: 03:00 PM** **Platform: Zoom**

Members Present:

Internal Quality Assurance Cell

- Prof. R. Venkata Rao (Vice-Chairman, IQAC)
- Prof. Anuradha Jain (Principal / Director, IQAC)
- Dr. Isha Rawal (Coordinator, IQAC)

Management Representatives

- Mr. Suneet Vats (Vice-Chairman, VIPS)

Ex-Officio Members

- Mr. Sidharth Mishra (Chairperson, VSJMC & VSIT)
- Prof. Shilpa Khatri Babbar (Director, Academic Excellence and Public Relation & Protocol)
- Prof. Supriya Madan (Dean, VSIT)
- Prof. Rashmi Salpekar (Dean, VSLLS)
- Prof. Charulata Singh (Dean, VSJMC)
- Dr. Indira Bhardwaj (Dean, VSBS)
- Dr. Salonee Priya (Dean, VSES & Students' Welfare)
- Dr. Pawan Whig (Dean, Research & Publications)

IQAC Members

• Dr. Vaishali Billa	Associate Professor (Department Coordinator)
• Ms. Neha Pande	Assistant Professor
• Dr. Atul Upadhaya	Assistant Professor
• Prof. Deepali Kamthania	Professor, (Department Coordinator)
• Ms. Pooja Thakar	Assistant Professor
• Ms. Shailee Bhaita	Assistant Professor
• Dr. Neetu Goel	Assistant Professor
• Dr. Nipun Gupta	Assistant Professor (Department Coordinator)
• Ms. Bhavya Gupta	Assistant Professor

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• Ms. Himanshi Babbar	Assistant Professor
• Dr. Sushila Sharma	Assistant Professor
• Dr. Timcy Sachdeva	Assistant Professor (Department Coordinator)
• Dr. Aanchal Aggarwal	Assistant Professor
• Dr. Kritika Nagdev	Assistant Professor
• Ms. Nidhi Jain	Assistant Professor
• Ms. Neha Mangla	Assistant Professor (Department Coordinator)
• Ms. Divya Jindger	Assistant Professor
• Dr. Anshu Gagal	Assistant Professor (Department Coordinator)
• Dr. Hardeep Kaur	Assistant Professor
• Dr. Amarnath Kumar	Assistant Professor
• Mr. Dalip Kumar	Chief Operation Officer
• Ms. Smita Mittal	Administrative Officer
• Mr. Deepak Choudhary	Programme Coordinator

Agenda Items:

1. To take stalk of the minutes of the last IQAC meeting held on 6th October, 2021 and to review the Action taken Report.
2. To introduce National Cadet Corps for both boys and girls in the Institute
3. To discuss the progress of preparation of Self-Study Report (SSR) for NAAC Second Cycle
4. Any other Item with permission of the Chair

Minutes

- The Chair welcomed all the members present in the meeting and confirmed the Minutes of the Meeting held on 6th August, 2021.
- It was resolved to introduce National Cadet Corps for both boys and girls in the Institute. With the introduction of NEP in institutions, NCC will be available as an elective subject with a total credit of 20 points over a period of three years.
- It was observed that the coordinators from all the Six departments have shared the data for the last five years with the IQAC Team. It was suggested to expedite the preparation of Self-Study Report (SSR) to be submitted on NAAC portal for Second Cycle Accreditation.
- The meeting ended with a vote of thanks to the Chair.

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Action Taken Report for the Meeting held on 6th December, 2021

S. No.	Suggestion /Decision	Action Taken
1	To introduce National Cadet Corps for both boys and girls in the Institute	VIPS has initiated the process of introduction of National Cadet Corps (NCC) for both boys and girls in the Institute in collaboration with GGSIP University
2	To expedite the preparation of Self-Study Report (SSR) to be submitted on NAAC portal for Second Cycle Accreditation	The preparation of Self-Study Report (SSR) is underway and the application process on NAAC portal has been initiated for NAAC Second Cycle Accreditation.

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