Vivekananda Institute of Professional Studies – Technical Campus
Affiliated to GGSIP University, Delhi
Grade A++ Accredited Institution by NAAC & NBA Accredited for MCA Programme
Recognized Under section 2 (f) by UGC, Recognized by Bar Council of India and AICTE,
An ISO 9001: 2015 Certified Institution

Subject: - Inviting Quotations for Supply and Installation of Desktops Systems.

Vivekananda Institute of Professional Studies Technical Campus (VIPS-TC) is A++NAAC Accredited Institution affiliated to Guru Gobind Singh Indraprastha University (GGSIPU) recognized by Bar Council of India (BCI) and approved by All India Council of Technical Education (AICTE) and recognized by UGC u/s 2(f), invites sealed bids for Supply and Installation of Desktops for its campus at Pitampura, Delhi – 110034.

BIDS should be addressed to: Chief Operation Officer

Vivekananda Institute of Professional Studies Technical Campus (VIPS-TC) AU-Block, Outer Ring Road, Pitampura, Delhi - 110034.

Bidding Procedure:

1. Bids are invited in Two Bids System i.e. (1) Technical and (2) Financial.

Technical and Financial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately Technical Bid for “Supply and Installation of Desktops” and Financial Bid for " Supply and Installation of Desktops” address to Chief Operation officer.

2. Sealed quotations shall be received not later than 02.00 P.M. on 25th June 2026. No bids will be accepted after this date & time under any circumstances. The Institute will not be responsible for any postal/courier delay and also for reasons beyond control of the Institute.

3. Bids should be dropped in a box kept at Reception Block-B, of the Institute.
4. For any clarification feel free to contact the office at Mobile No.:9818195722.
5. Technical Bids will be opened on 25th June 2026 at 3:30 PM, in the Conference Room in Block – B of the institute.

Following information must accompany the technical bid:

1. Name, address and telephone number of the firm/company

2. Name of the contact person and contact details (mobile/telephone number etc.)

3. Name of the Bank and full address.

4. Bank Account Number.

5. PAN & GSTIN (Attach self-certified copy).

6. Copy of Partnership Deed/ Certificate of registration of company or any other document evidencing registration of the bidder.

7. Number of Years of Experience.

8. Provide the previous PO' as of the similar items work executed during last 3 years (attached copies of the orders to be enclosed)

9. Turnover of the bidder in the last three years:

2021-22
2022-23
2024-25
Please attach CA certified copy of the turnover.

10. Technical Bids must contain the **MAF (Manufacturer's Authorization Form)** for Desktop Systems along with complete technical details as desired by this tender. Technical bids without MAF will be summarily rejected. The financial bid will be opened after evaluation of the technical bid.

I /We hereby certify that the information furnished above is full and correct to the best of my/our knowledge.

Date:
Place:

(Signature of the authorized Signatory) Name:

Office Seal.

TERMS AND CONDITIONS

1. The financial bid should be valid for a period of not less than 60 days from the date of opening of bid.
2. The product to be supplied within a period of 6-8 weeks from the date of the Purchase Order by the Institute. The bidders who are not able to

deliver the product within the mentioned timeline need not to apply. Also, if any delay in the delivery timeline the institute may cancel the purchase order.

3. 90 % payment of the material will be released on delivery of items. And 10% on satisfactory installation as certified by officer Incharge of the institute and after producing the GST Invoice. Bidder does not agree to above payment terms are requested not to submit their bid.
4. No financial BOQ should be mentioned in technical bid otherwise bid will be rejected.

Minimum Eligibility Requirement:

1. Original equipment manufacturer (OEM) & Authorized Partner should have Sales and support office in country. **A self-certified document in support of this must be enclosed.**
2. OEM or authorized partner should have a service and support office in Delhi NCR. **A self-certified document in support of this must be enclosed.**
3. The warranty provided by this Bidder should have a back-to-back arrangement. Any failed hardware must be replaced on next business day. **The declaration should be part of a Letter of Authorization and signed by a competent authority.**
4. The bidder should be certified ISO 9001. **A copy of the ISO Certificate should be enclosed.**
5. The Bidder should have a support center with a minimum of 3 relevant support engineers. **A self-certified document in support of this must be enclosed.**
6. The Bidder shall provide the Registration number of the firm along with the valid GST number with the PAN number allotted by the competent authorities. **A self-certified document in support of this must be enclosed.**
7. The Bidder must not be blacklisted by the Central Government, State Government, or Government of Corporation in India. **A certificate or undertaking to this effect must be submitted.**

Vivekananda Institute of Professional Studies-Technical Campus

Technical Specifications of Desktops (Supply & Installation) (Qty. - 180)

S.No.	Specification for Desktops (Dell/HP)		Model/ Part No.	Qty	Compliance Yes\No	Unit Rate (INR)	Total INR
	Part	**Parameter**					
1	**Processor**	Intel® Core™ Ultra 7 265 with Intel UHD Graphics (up to 1.8 GHz E-core base frequency, 2.4 GHz P-core base frequency, up to 4.6 GHz E-core Max Turbo frequency, up to 5.2 GHz P-core Max Turbo frequency, 30 MB L3 cache, 8 P-cores and 12 E-cores, 20 threads) 65W CPU (Vertical Segment: Desktop)		180			
2	**Motherboard**	Appropriate Motherboard with Intel® Q870 (vPro®)					
3	**Memory**	32 GB RAM DDR5-5600 (2X16 GB) Expandable Up to 64 GB with additional DIMM slot					
4	**NVME**	1 TB NVME M.2					
5	**I/O Ports**	At least: 4x USB 2.0/3.0, Front accessible 2x USB 3.0, 1x RJ45 1GBPS Lan, 3.5mm Audio ports, Inbuilt speakers					
6	**Cooling**	Appropriate Air cooling / Liquid must be provided with in the chassis to cool all the parts of the system. There must not be any failures and performance issues due to heating.					
7	**Chassis**	From factor Tower, there should be enough space in chassis to house all the parts including GPU. Clutter-free Chassis is required. There should be additional fans in the Chassis for the colling.					
8	**Power supply**	Appropriate energy efficient PSU to support all configuration including GPU. Power cables must be 3 pin compatibles with Indian sockets.					

9	**Monitor**	Minimum 21.5-inch FHD resolution monitor, power cable must be 3 pin compatible with Indian Sockets, HDMI port, HDMI cable and stand.					
10	**Keyboard and Mouse**	Standard Wired Keyboard and Mouse from the same OEM as Desktop					
11	**Operating system support and operating system**	The system should support dual boot for windows and Linux version like Ubuntu and other Linux version. The system should be preinstalled with licensed copy of window 11 professional.					
12	**Warranty**	3 years onsite comprehensive warranty.					