Vivekananda Institute of Professional Studies- Technical Campus

Position: Orientation Program- Volunteer

Position Type: Volunteer

Location: VIPS-TC Campus

Duration: 18th-19th September 2023

Project Overview:

Orientation Program's Volunteers will play a crucial role in welcoming and assisting new students during the orientation program at VIPS-TC's School of Business Studies. This volunteer position is an excellent opportunity to contribute to the smooth transition of incoming students and support the institution's commitment to providing a positive and informative introduction to campus life.

Key Responsibilities:

Welcome and Guide: Greet new students and assist them in finding their way around the campus.

Event Support: Assist in organizing and facilitating orientation events and activities designed to promote community building and student engagement.

Discipline and Crowd Management: Ensure order and smooth operations at orientation events, handle stage logistics, manage crowds, and collaborate with teachers for fostering a welcoming environment.

Qualifications:

Student enrolled in School of Business Studies at VIPS-TC

Enthusiasm for assisting new students and a passion for creating a welcoming and inclusive environment.

Strong communication and interpersonal skills.

Remuneration:

This volunteer position is unpaid; however, volunteers will gain valuable experience in student affairs and event coordination. The students will have an opportunity to network with faculty, staff, and fellow students. The volunteers will be provided complimentary meals during orientation events.

VIPS-TC is an equal opportunity employer. We encourage applications from candidates of all backgrounds and experiences. VIPS-TC is dedicated to creating a diverse, inclusive, and equitable campus environment. Application does not ensure internship or job placement, and there is no guarantee of permanent employment.