Vivekananda Institute of Professional Studies - TC

Dated: 25th March 2026

NOTICE

Invitation for Applications under Economically Weaker Section (EWS) Scheme (2025–26)

Opening of Online Portal: 24 March 2026
Last date to submit Online Application: 12th April 2026
Last date to submit Hard Copy: 13th April 2026

All the students are hereby informed that Guru Gobind Singh Indraprastha University **(GGSIPU)** has invited online applications for **financial assistance under the Economically Weaker Section (EWS) Scheme for the Academic Year 2025–26**.

Students are advised to check Eligibility as per the schedule and guidelines mentioned in the notification **F.No. 36(3)2024/DSW/EWS/2024/2026-1165 dated 24-03-2026** before apply **(copy attached)**

Important Dates

- **Opening of Online Portal:** 24 March 2026
- **Last date to submit Online Application:** 12 April 2026

Application Procedure

1. Students must **apply online** through the University EWS portal. **(steps is attached)**
2. After final online submission, take a **printout** of the application.
3. Attach all required documents **as per the attached notification**

- **For Verification** students are required to submit the hard copy of the online application, duly signed and complete in all respects, to the **Principal's Office, Block A, Ground Floor,** on the **next working day after online submission**. Failure to submit the hard copy within the stipulated time shall render the application incomplete and liable to rejection.

For detailed guidelines, students are advised to visit the **GGSIPU website (www.ipu.ac.in)** under the **Students' Welfare – EWS** section.

All eligible students are encouraged to apply within the stipulated time.

Prof.(Dr.) Anuradha Jain
Principal, VIPS-TC

Directorate of Students' Welfare
Guru Gobind Singh Indraprastha University
Sector-16 C, Dwarka, Delhi-110078 Website: http://ipu.ac.in

F. No. 36(3)2024/DSW/EWS/2024/2026-1165 Dated:24.03.2026

NOTICE

Subject: Inviting applications for financial assistance to the Students under Economically Weaker Section (EWS) Scheme of the University for the year-2025-26.

Opening Date of Scheme: 24.03.2026
Closing Date of Scheme : 12.04.2026

The Directorate of Students' Welfare invites online applications from the students of the GGS Indraprastha University (University Schools of Studies/Centre & Affiliated Institutes) belonging to the Economically Weaker Section of the Society for grant of financial assistance under the EWS scheme of the University for the year 2025-26. Manual application will not be accepted. Applicants must read the instructions carefully before proceeding to fill the form. Only eligible students can apply.

ELIGIBILITY CONDITIONS:

i) The applicant should be a regular student of the University.

ii) EWS Financial Assistance Scheme for the year 2025-26 will be given to the students of USS/Centre/Affiliated Institutes who will fulfill the following conditions:

a. The income of the family from all sources, to which the applicant belong should not be more than Rs. 2,50,000/- per annum.**(Income Certificate Issued by SDM/Equivalent Officer nominated by the Centre/State Government)**

Only eligible candidates will be called by the O/o DSW for personal interaction with student & their parents/guardian (alongwith original documents) before the committee duly constituted by the Competent Authority.

iii) Following students/applicants shall not be eligible for grant of financial assistance under this scheme:
a) The students admitted through the Management Quota.
b) The student who has failed in any of the subjects in any of the semesters on the last date of submission of application form.
c) The applicant detained in any semester examination of the course due to shortage of attendance.
d) The applicant penalized by the University or the institutes for any act of indiscipline during the course.

DOCUMENTS REQUIRED:

i) Duly filled submitted application form.
ii) Copy of the family Income Certificate issued by the Area SDM/Equivalent Officer nominated by the Centre/State Government. The date mentioned on the Income Certificate should be valid as per the Govt. norms on the date of issue of the notice of EWS Scheme.
iii) An Affidavit in prescribed format attested by public notary by the applicant if he/she is more than 18 years age or by the guardian of the applicant if he/she is less than 18 years of age.
iv) The University Admission Slip & seat allotment letter issued at the time of Counseling/admission.
v) Marksheets of all previous academic qualifications starting from class-X.
vi) In case of passout students, copy of all semesters' marksheet.
vii) Copy of latest fee receipts issued by the University/Institutes.
viii) In case the Candidate/Parents/Guardian is disabled or suffering from chronic illness, the certificate for the same to be furnished.
ix) Single girl child or transgender candidates to submit the affidavit/relevant certificate.
x) Copy of Aadhaar Card of student and seeding of aadhaar with the bank account of the student.
xi) Copy of passbook and a cancelled cheque of saving bank account of applicant for remittance of financial assistance, if granted by the University, directly to the student's bank account. The Bank Account should be

in the name of student. Name of student, bank account no. & IFSC Code must be mentioned on the copy of passbook/cheque.

xii) Letter of recommendation for consideration of the request for grant of financial assistance issued by the Dean / Principal/ Director as generated online.

xiii) All the documents, testimonials submitted with the application form should be self attested and duly verified by the Dean/Director/Principal.

Important Instructions for students to submit offline application form

The last date for submission of online application form by the students of the University is 12.04.2026

Step1: Register yourself on the web portal.

Step2:.New applicants to go through the registration process by the CET Roll No. and year /Enrolment No. Save your User ID and Password for future use.

Step3: After completion of registration process, login to your account.

Step4: The applicants who have registered themselves for last year under the online scheme of EWS, they will login through their User ID and Password as saved for last year.

Step5: In case forget password, contact concerned officer/ faculty deputed for this purpose by the Director/ Principal.

Step6: Apply and fill up the all personal information, bank details, qualification, family details, locality & accommodation. After filling all information, click the button final submission. The edit option will not be allowed after final submission, therefore, ensure that all information is correct.

Step7: Take a print out of online submitted application and attach all requisite documents as per the guidelines and check list.

Step8: Submit duly signed print out of online submitted application along with all requisite documents to respective USS/Centre/Affiliated Institute **on or before 14.04.2026**

Important Instruction for USS/Centre/Affiliated Institute for online verification and recommendation:

The last date for recommending the applications online by the USS/Centre/Affiliated Institutes is 15.04.2026 and physically submission of applications in the DSW office is 17.04.2026. All nodal officers are advised to recommend or reject the applications online on day-to-day basis.

Step 1: Login to your account through User ID and password as provided by the DSW office.

Step 2: Receive application online in respect of students who have submitted applications physically, check the eligibility criteria as laid down in the guidelines and verify the details of student.

Step3: In case of rejection, mention the reason, take a printout of rejection letter and return it along with application form to the student within three days from the date of physically submission of application.

Step4: If found application is complete in all aspects, recommend the application and fill up the fee particulars of student online. After recommendation, take a print out of recommendation letter and attach it with the application of student.

Step5: Forward the applications of students along with all requisite documents and duly signed & stamped recommendation letter and a list of recommended students to the DSW office before the last date for submission, i.e., **17.04.2026**

Note:

1. Every applicant shall be required to submit the application form with all requisite documents on or before the closing date of this scheme to the Dean/Director in case of University Schools of Studies/Centre and Director/Principal in case of Affiliated Institutes for onward forwarding and submission to the Directorate of Students' Welfare.
2. No application will be accepted directly from the students/parents or by post. All the applications should be filled up online and forwarded by the Dean/Director USS/Centre & Director/Principal of Affiliated Institute to the Director, Students' Welfare.
3. The guidelines of the EWS Scheme, details of required documents can be downloaded from the University's website, i.e., www.ipu.ac.in under the link of Students' Welfare-EWS.
4. **The Dean/Director, USS/Centre & Director/Principal of Affiliated Institute must ensure that** all requisite documents have been enclosed along with the application form and all the information given by the student has been verified from the office records.

5. **Applicants furnishing false information and or forged/fabricated documents shall be subjected to strict disciplinary action including criminal prosecution as per the law.**

6. **The date of personal interaction with the students & their parents/guardian shall be displayed on the website www.ipu.ac.in . All the applicants are advised to access the University's website at regular intervals for latest updates. No separate information addressed to individual applicants shall be sent by post or communicated telephonically.**

Meenu Kapoor 24/03/2026
(Prof. Meenu Kapoor)
Director, Students' Welfare

Copy to:-

1. All Deans/Director, USS/Centre, GGSIPU
2. All Directors/Principals of the Affiliated Institutes of the University.

(Please circulate the notice among all students)

3. Project Director, UITS with a request to please upload the notice on the University website under the link of Directorate of Students' Welfare.
4. AR to VC for information of the Hon'ble Vice Chancellor.
5. AR to Registrar for information of the Registrar.
6. Guard File.

24/3/26
(Dr. Gaurav Talan)
Associate Director, SW

Important Instruction for students to submit online application:

Online portal will be opened with effect from 24.03.2026

The last date for submission of application online by the students of the University is 12.04.2026

The last date for submission of application (Hardcopy) by the students in USS/Centre/Affiliated Institutes 14.04.2026

The last date for recommending the applications online by the USS/Centre/Affiliated Institutes is 15.04.2026

Physical submission of applications in the DSW office by the USS/Centre/Affiliated Institutes is 17.04.2026

How to Apply for Economically Weaker Section Scheme (GGSIPU)

Step 1: Go to University website www.**ipu.ac.in**

Step 2: Go to **STUDENT** Tab and select **Students Welfare**





