Vivekananda Institute of Professional Studies – Technical Campus

Date: 05/08/2026

Physical reporting of Students for Admission in VIPS-TC for the Academic Session 2026-27 for BA(JMC), BA English (H) & MCA Programmes

Candidates who have been allotted seats in VIPS-TC after online counselling conducted by GGSIP University, shall report to the Institute for document verification and payment of balance fees are as per the Programme schedule given below: -

Physical Reporting for the Programmes (Wherein the Admissions are carried out in Online Mode)			
Date & Time of Reporting (10:00 AM Till 05:00 PM)	**Programme**	**Venue for Physical Reporting of Students**	**Entry**
06th & 07th August 2026 *(Two Days Only)*	BA (JMC)	4th Floor, Block – A	Gate No.2
	BA English (H)	3th Floor, Block – A	Gate No.2
08th & 10th August 2026 *(Two Days Only)*	MCA	8th Floor, Block – C	Gate No.1

I. **Candidates shall bring the following documents duly filled in for verification (original & photocopy). It is mandatory to download forms and duly filled in wherever applicable**

i). Online Registration Form 2026 / Candidate's Profile
(Registration of Rs. 2500/- at GGSIPU website – Student Portal).

ii). Admit Card of CET / NIMCET 2026 along with one photocopy.
(If original Admit Card is lost obtain FIR –(https://lostfound.delhipolice.gov.in/LostApp/index.aspx).

iii). CET / NIMCET Rank Card 2026 *(One Photocopy).*

iv). Online generated Seat Allotment Letter/ Online generated document verification cum seat acceptance letter 2026. *(One Photocopy).*

v). Fee receipt of ₹96,000/- already paid to GGSIP University *(One Photocopy).*

vi). One self-attested photocopy of 10th Class Mark sheet *(Original for verification).*

vii) One self-attested photocopy of 12th Class Mark sheet & Passing Certificate, *(Original for verification).*

viii] Graduation Degree / Consolidated / Marksheets (Semester-wise) (One Photocopy) *(Original for verification)* for Post – Graduate Programmes.

ix). Original Character Certificate and One photocopy (with date issued by (HOD/Principal of School/College or by the Gazetted Officer – Not older than 6 months).

x). Gap Year Certificate, if applicable, (in case gap after passing of qualifying exam, if passed in 2025 or earlier).

xi). Bring Original SC/ST/PH/Defence Category Certificate for verification along with Online Document Verification Certificate issued online by GGSIP University along with one Photocopy (Appendix 1 / Appendix 12 of GGSIPU Brochure 2026 – 27) *(Click here to download).*

xii) Four Passport Size Photo of Student & One Passport Size photo of parents (Mother & Father).

xiii) Original Admission Verification Form (Appendix 5 of GGSIPU Brochure 2026 – 27) (Duly filled in and one photocopy). *(Click here to download.)*

xiv) Original Medical Certificate (Appendix 4 of GGSIPU Brochure 2026 – 27) signed & stamped by MBBS Doctor (Duly filled in and one photocopy). *(Click here to download.)*

xv) Original Anti Ragging Undertaking (Appendix 6 and 7 of GGSIPU Brochure 2026– 27). (Duly filled in and one photocopy for each Appendix 6 & 7). *(Click here to download).*

xvi) Undertaking of result awaited candidates for seeking provisional admission for the Academic Session 2026– 27 (Appendix 3 of GGSIPU Brochure 2026– 27). (Duly filled in and one photocopy). *(Click here to download).*

xvii) VIPS' Admission Forms (page 1 to 5) to be downloaded and dully filled in *(Click here to download).*

xviii Copy of Aadhar Card (optional).

II. FEE

After verification of documents, candidates are required to deposit the remaining Academic Fee in the Institute for each Programme as per details given below. Remaining fee can be paid through: -

- Online Mode: Vide Debit Card / Credit Card / UPI / QR Code *(Cheque will not be accepted).*

Part Fee of ₹96,000/- already paid in the GGSIP University.

S.No.	Programme	Remaining Fee to be paid in the Institute for the Academic Year 2026-27 (Rupees ₹)
1.	BA(JMC)	₹76,970/-
2.	BA English (H)	₹70,930/-
3.	MCA	₹1,57,470/-

Note:

1) Admission will be confirmed only when the entire fee is deposited.

2) Candidates who do not report for admission to the Institute on the scheduled Time & Dates mentioned above, the vacancy will be intimated to GGSIP University to fill up in the further Round of Counselling.

Principal, VIPS-TC