

Joemell E. Ogena, LPT

Potrero, Malabon City | 09351047441 | ogenajoemell@gmail.com

Professional Summary

Detail-oriented and adaptable IT Project Manager with hands-on experience coordinating software development projects, leading cross-functional teams, managing budgets, and ensuring timely delivery of high-impact digital solutions. Promoted internally and recognized as 2024 Employee of the Year for exceptional project execution and leadership. Committed to continuous learning and growth, with a strong student mentality to learn, relearn, and unlearn as needed in dynamic environments.

Core Competencies

- IT Project Coordination & Management
- Research and Development
- Software Development Project Support
- Project Planning and Scheduling
- Stakeholder Communication and Management
- Budget Tracking and Resource Allocation
- Risk Management and Mitigation
- Agile Mindset and Adaptability
- Virtual Collaboration Tools
- Documentation and Reporting
- Event and Training Facilitation
- Remote Team Collaboration (U.S., U.K.)

Experience

Project Manager

PCI Innovations Tech Center Inc.

January 2025 – Present

Key Role Responsibility:

- Lead project execution for software development initiatives, managing schedules, budgets, and cross-functional coordination.
- Conduct feasibility studies for new EdTech projects, aligning with client requirements and technical capacity.
- Guide and support Project Officers, ensuring project milestones are met and deliverables are on track.
- Utilize Agile and Scrum methodologies to manage iterative development, conduct sprint planning and retrospectives, and ensure continuous client feedback integration.
- Apply Software Development Life Cycle (SDLC) principles in planning, testing, deployment, and post-launch support for interactive courseware and AR/VR projects.

Project Officer

PCI Innovations Tech Center Inc.

November 2023 – December 2024

2024 Employee of the Year

Key Role Responsibility:

- Independently managed full project coordination for software development projects, including creating schedules, tracking budgets, and monitoring deliverables.
- Directly handled client communications, risk identification, and project documentation to ensure successful project delivery.
- Led project tracking activities without delegation, ensuring projects remained on track against defined objectives.

Training and Event Coordinator

Pearson Management Services Philippines Inc.

January 2023 – July 2023

Key Role Responsibility:

- Organized and facilitated remote training sessions with UK-based teams, managing logistics and participant coordination in a fully virtual setup.

Reports Researcher / Hybrid Lead Generation Assistant

BCI Central

February 2022 – June 2022

Key Role Responsibility:

Worked with U.S.-based leadership, conducting data gathering and maintaining lead information quality across the construction sector.

Rank 3 Best Performing Teacher 2021

Key Role Responsibility:

- Designing and implementing structured learning experiences tailored to meet specific objectives, ensuring clarity, and alignment with project goals and timelines.
- Efficiently utilizing educational tools and materials to enhance learning outcomes to optimize efficiency.
- Engaging with students, parents, and colleagues to foster a supportive learning environment and maintain clear communication, to ensure cohesive execution and stakeholder satisfaction.

Educational Attainment

Master of Arts in Educational Technology
Philippine Normal University

2024 – Present

**Bachelor of Secondary Education
major in Social Studies**
City of Malabon University - Malabon City

2015 - 2019

Certificates, Training, and Seminars

Licensed Professional Teacher
Registration No: 1927440

National Certificate III – Events Management and Services
Technical Education and Skills Development Authority

Foundations of Project Management Certificate
Google

Skills

- Problem-solving and critical thinking skills
- Extremely hardworking, flexible, dependable, and punctual.
- Excellent team player and leader with great adaptability skills.
- Exceptional capacity to multitask, prioritize, and work well under pressure.
- Detailed, compassionate, professional, safe, and energetic.
- Excellent time management and listening skills.

References

Available upon request.