



JANZ MARION P. TORRALBA

PROFILE

To be able to find a suitable job where I can use my knowledge, practice my skills, and develop my personality to attain a high level of performance in the field of Construction and Engineering Management. I also want to get exposed to the activities of safety planning, financing, procuring, and constructing.

CONTACT

PHONE:
+639952772403

EMAIL:
jmpt.lwre@gmail.com

CHARACTER REFERENCE

Engr. Francisco V. Teoxon
Project Manager/Asst/ Gen. Manager
of Operation
T.N. Ramos Construction and
Development Corporation
francis45.tnrcdc@gmail.com
+639355132457

Krizza Dela Cruz
Human Resources Officer
Pentacore Builders Corporation
krizza.delacruz21@gmail.com
+639269323611

Mark Castro
Engineer
RNS Management
mcastrocastro123@gmail.com
+639151306836

AFFILIATIONS

2023 AutoCAD / Autodesk
2018 **COSH Training**
2016 **Occupational Safety and Health:
S.A.F.E**
2016 **International Construction of
Project Management Association**

EDUCATION

Mapua University - Manila
2014 - 2018
Bachelor of Science in Construction Engineering and Management

WORK EXPERIENCE

Pentacore Builders Corporation (Project Manager)

September 2022–Present

- General supervision of the project, making sure that the implementation is in accordance with plans, codes and right methodology within timeframe and allotted budget
 - Quantification and ordering of construction materials.
 - Provide S-Curve, PERT-CPM and Manpower and Equipment Loading of the project
 - Evaluate billings and accomplishments of subcontractors
 - Prepare and submit necessary documents for billing
 - Evaluate daily accomplishments and provide detailed schedule of activities for subcontractors
 - Fore person for Coordination Meetings and provide Minutes of the Meeting
- Outside of the project tasks:
- Estimates projects quantities for Bidding
 - Provide detailed unit price analysis for Bidding
 - Attend pre-bidding conferences and site visits for bidding
 - Perform surveying works and plot survey layouts for other projects

May 2024 – Present : Construction of Two-Storey Twin House
Metrogate Silang Estates, Silang, Cavite City

Feb 2024 – Present : Construction of Two Storey Residential House
Metrogate Silang Estates, Silang, Cavite City

September 2022 – March 2023 : Construction of Two Storey Residential House
Grand Centennial Subdivision, Kawit, Cavite

November 2022 – December 2022 : Construction of True Religion Outlet
Resorts World Manila

T.N. Ramos Construction & Development Corporation (Project Engineer)

July 2021-September 2022: **Construction of Five Storey Anti-Cybercrime Group Building w/ Covered Roofdeck**

July 2022-September 2022: **DPWH Construction of Multi-purpose Building Phase 3 & 4 (Torrijos, Marinduque)**

- General supervision of the project, making sure that the implementation is in accordance with plans, codes and right methodology within timeframe and allotted budget
- Quantification and ordering of construction materials.
- Provide S-Curve, PERT-CPM and Manpower and Equipment Loading of the project
- Evaluate billings and accomplishments of subcontractors
- Prepare and submit necessary documents for billing
- Evaluate daily accomplishment and provide detailed schedule of activities for subcontractors

-Fore person for Coordination Meetings and provide Minutes of the Meeting

Wil-an Aluminum Center, Inc. (Project Engineer/QAQC Engineer)

February 2019–July 2021

-Monitoring all Project-in-charge and QAQC related activities of Project during execution, fabrication and installation of aluminum curtain wall, louvers, doors, windows, etc.

-Provide proactive resolution on quality related problems that may arise on the projects.

-Ensure all installed aluminum, glass, accessories, gaskets, sealants etc. are in accordance with approved shop drawing/specified material list.

-Generate and submit QAQC inspection report to Project in Charge, Operations Manager and Division Head.

-Ensure all equipment/machine, sealant base, sealant catalyst, etc. are in good condition at the fabrication office.

SKILLS

- Ability to work well under pressure
- Effective team player
- Highly organized and efficient
- Knowledgeable in MS Word, MS Excel, MS Powerpoint
- Proficient in English and Filipino
- Have a basic knowledge on AutoCAD and Matlab