

KRYSTEL N. BAUA

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Biga, Tanza, Cavite

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OBJECTIVE:

To obtain a challenge position in high quality Engineering environment where my resourceful experience and academic skills will add value to organizational operations.

PERSONAL DATA

Date of Birth	:	July 8, 1991
Place of Birth	:	Casiligan, Pola Oriental Mindoro
Age	:	34 years old
Gender	:	Female
Height	:	5 feet and 5 inches
Civil Status	:	Single
Religion	:	Roman Catholic
Nationality	:	Filipino

EDUCATIONAL BACKGROUND

POSTGRADUATE DEGREE

Master of Science in Construction Management
Polytechnic University of the Philippines - Manila
2022 – Ongoing (**24 units**)

TERTIARY

Bachelor of Science in Civil Engineering
National University- Manila
2008 – 2014

SECONDARY

Leuteboro National High School
Leuteboro I, Socorro Oriental Mindoro
2004-2008

PRIMARY

Casiligan, Elementary School
Casiligan, Pola Oriental Mindoro
1998-2004

AWARDS AND RECOGNITION

Philippine Institute of Civil Engineering (PICE-NU Chapter)

AUDITOR	2010 - 2011
TREASURER	2011 – 2012

Engineering Council

Project Relation Officer (P.R.O.):
2011 – 2012

SECONDARY

1ST Honor Student: 2004
Math, English, Science Club Officer: 2004 – 2007

AFFILIATION

Philippine Institute of Civil Engineering (PICE) Membership Lungsod ng Maynila
August 31, 2012 – 2014

WORK EXPERIENCE

Position: **CSA & Plumbing Estimator**
Duration: **January 12, 2015 – February 6, 2017**
Company: **CL Llanes Construction – Maynilad Contractor**
709-0740 / 0917 818 1817
Location: **41 Katipunan Extension Loyal Grand Villas Quezon City**
Department: **Engineering/Operation/Procurement**
Job Description:

- Analyzing plans, bills of quantities and other project documentation to estimate costs
- researching, sourcing, negotiating and obtaining the best prices and quotes from suppliers and subcontractors
- Analyzing data that can affect costs (such as currency exchange rates and the company's productivity rates)
- Assessing the financial, technical and operational risks of the project
- Visiting project sites to gather information
- Staying aware of the latest construction technologies
- Keeping up to date with the latest regulatory and legislative requirements
- inputting into decisions over whether to bid for the project
- Working closely with key members of the project team (such as the bid manager) and liaising with clients and suppliers
- Keeping detailed records and writing reports

PROJECT ACCOMPLISHED

- Proposed Relocation and Improvement of Existing Air Valve along Molino Boulevard Aguinaldo Highway Replacement of Existing Air Valve – **Php 3,104,722.38**
- March 4, 2015 – July 31, 2015
- Proposed 2015 Service Expansion Project at Jeremiah Subdivision Almanza Dos Las Pinas City under Muntinlupa Las Pinas B.A – **Php 6,615,721.72**
- May 14, 2015 – October 10, 2015
- Proposed Construction of Malabon BA Equipment and Locker Room –
• **Php 6,449,357.90**
- July 28, 2015 – November 28, 2015
- Proposed 2015 Total Pipe Replacement Project in HS Sales at Barangay 183 Villamor in Pasay City under Paranaque – **Php 41,211,184.45**
- June 22,2015 – September 23, 2016

Position: **CSA - Quantity Surveyor**
Duration: **April 4, 2017 – May 30, 2019**
Company: **Global Eco Link Development Corporation**
Location: **71-A Scout Borromeo St. Diliman Quezon City**
Department: **Engineering/Operation/Procurement**
Job Description:

- Pricing/forecasting the cost of the different components needed for a project.
- Tracking changes to the design and/or construction work and adjusting budget projections in line with these.
- Selecting and/or sourcing construction materials.
- Sourcing contractors and/or subcontractors to work on the construction stage of the project.
- Measuring and valuing the work done on site.
- Dealing with financial and legal problems.
- Paying subcontractors.
- Liaising with the client and other construction professionals, such as site managers, project managers and site engineers.

Position: **Construction Project Coordinator**
Duration: **November 18, 2019 – October 25,2021**
Company: **BF Metal Corporation**
Location: **17 KM Sto. Domingo St. Ortigas Extension Cainta, Rizal**
Department: **Engineering/Operation/Procurement**

Job Description:

- Assist in project planning, scheduling, and coordination activities.
- Prepare and maintain project documentation, including contracts, change orders, and permits.
- Coordinate and communicate with contractors, suppliers, and project teams.
- Monitor project progress and report updates to the project manager.
- Assist in the procurement of materials and services for construction projects.
- Track project expenditures and maintain accurate budget records.
- Coordinate meetings and facilitate communication among project stakeholders.
- Ensure compliance with safety regulations and quality standards.
- Assist in resolving issues, conflicts, and challenges during project execution.
- Provide administrative support to the project management team.

PROJECT ACCOMPLISHED

- Supply and Installation of Access Bridge at La Mesa Dam - **Php 2,000,000.00**
- Supply and Installation of Steel Structure at Cabatbatan PNR Railway – **Php 6,000,00.00**
- Supply and Installation of 18th Storey Steel Structure of UP NIH Building - **Php 15,000,000.00**
- Supply and Installation of Steel Structure of MRT 3 Common Station Along Edsa Station – **Php 60,000,000.00**
- UE Lualhati Building – **Php 6,000,000.00**
Supply and Installation of Steel Railing
Supply and Installation of Steel Doors
Supply and Installation of Steel Trusses
Supply and Installation of Perimeter Fence

Position: **Cost Control Engineer**
Duration: **November 25, 2021 – September 25,2022**
Company: **Devex Incorporated**
Location: **Pilar St. Additional Hills, San Juan Manila**
Department: **Engineering/Operation/Procurement**

Job Description:

- Review and familiarize with the contract and determine the In-Scope and Out-Scope of a project
- Review the provisions of the contract documents and spearhead the quantity of every work item in comparison to the provision of the Approved Bill of Quantity (rehash of quantity must be with the aid of a Quantity Surveyor or staff from Operations)
- Review the duties and responsibilities of the contractor and owner/client as per contract agreement
- Review construction bulletins
- Prepare the budgetary cost of the project and ensure that the project is within the approved budgetary cost
- Responsible for the cost control and monitoring of the project (cost/risk/profit analysis, cash flow, PRS, PO, labor cost, etc.)

Position: **Business Development Officer**
Duration: **October 5, 2022 – April 4,2023**
Company: **A.C Ong Consulting Inc.**
Location: **1178 P. Ocampo Sr. Ext. cor 1229, M. Unidos St, Makati City**
Department: **Business Development Unit**

Job Description:

- Conduct research on private and local project via online website in PHILGEPS
- Prepare project feasibility plans, and perform go-or-no-go evaluations for RFP/RFQs
- Coordinate approvals for RFP response with senior management
- Support preparation of draft proposal documents
- Coordinate/drive timely proposal responses working with programs/project leads and relevant SMEs

- Support quality assurance activities for proposal response
- Monitor subscriptions on opportunity databases and communicate potential opportunities to BD Lead/Senior Management

Position: **Façade - Quantity Surveyor**
 Duration: **April 12,2023 – February 6,2026**
 Company: **Makati Development Bouygues Incorporation Construction**
 Location: **Ayala Avenue Makati City**
 Department: **Engineering/Operation/Procurement**
 Job Description:

- Review structural/facade plans and prepare quantity needs
- Estimate the quantity and costs of materials
- Prepare contracts and documents
- Analyzing plans, bills of quantities and other project documentation to estimate costs
- Set budgets for payments, inventory needs, and materials
- Analyze, evaluate, and reconciliation with subcontractor and CM of change order/variation order.
- Analyze costs for maintenance and additional building needs
- Track changes in plans or construction; updated budgets
- Negotiate with contractors and subcontractors
- Hire and document contractors and subcontractors
- Act as a liaison between clients and site managers/engineers
- Keep track of construction materials and inventory
- Identify potential financial or construction risks
- Advise clients on improvements, strategies, and/or estimated costs
- Prepare payments for contractors and subcontractors
- Document progress, materials, and reports on project
- Advice on property taxes, regulations, and local laws
- Source maintenance costs and facilities management for clients
- Develop and maintain working relationships with contractors and subcontractors
- Utilize software to calculate, record, and track inventory and estimates

SEMINARS ATTENDED

- QESH Forum: Quality, Environment, Safety, & Health Conference Hall, Francisco Dalupan Building, University of the East- Manila
3 December 2010
- Civil Engineering Bridge Building Competition Groupings-1st Place (Aesthetic Design/Strength Design)
19 February 2011
- Philippine Institute of Civil Engineers, Inc.
15thNational Civil Engineering Student Conference
Cebu International Convention Center, Mandaue
- Philippine Institute of Civil Engineers, Inc.
14th National Civil Engineering Student Conference
- 2013 National Midyear Convention Subic Bay Exhibition and Convention Bay,Freeport Zone,Olongapo City
24 November 2012
29 June 2013
- Junior Philippine Institute of Civil Engineers Lungsod ng Maynila-Chapter
Civil Engineering Bridge Building Competition 4 August 2012
- PICE- National University Student Chapter
National University –Manila CPM Redefined
12 September 2012

COMPUTER LITERACY

Office Application (MS Word, MS Excel, MS Power point, Outlook, MS teams)
 Knowledge in AutoCAD 2015, STAAD, SketchUp 3D design, PlanSwift, Bluebeam,
 Construction Project Management

TRAINING

On-the-Job Training
 Engineering Design and Development (EDD) of SM Retail, Incorporate
 April 16,2012 to May 31,2012 Pasay City

Corporate Occupational Safety, Health and Environment Management Association of the Philippines
(COSHEMAP), Inc.
May 11-15, 2015
COSHEMAP Training Institute, 3rd Floor, Esther Building, 1945 Taft Ave. Malate, Manila

I hereby that all the information above is true and is liable with the best of my knowledge.


Krystal N. Baua
Applicant