



# Documentation

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**Software Framework** : Laravel  
**Addon For:** Active eCommerce CMS  
**Provided by** : codecanyon



# Documentation

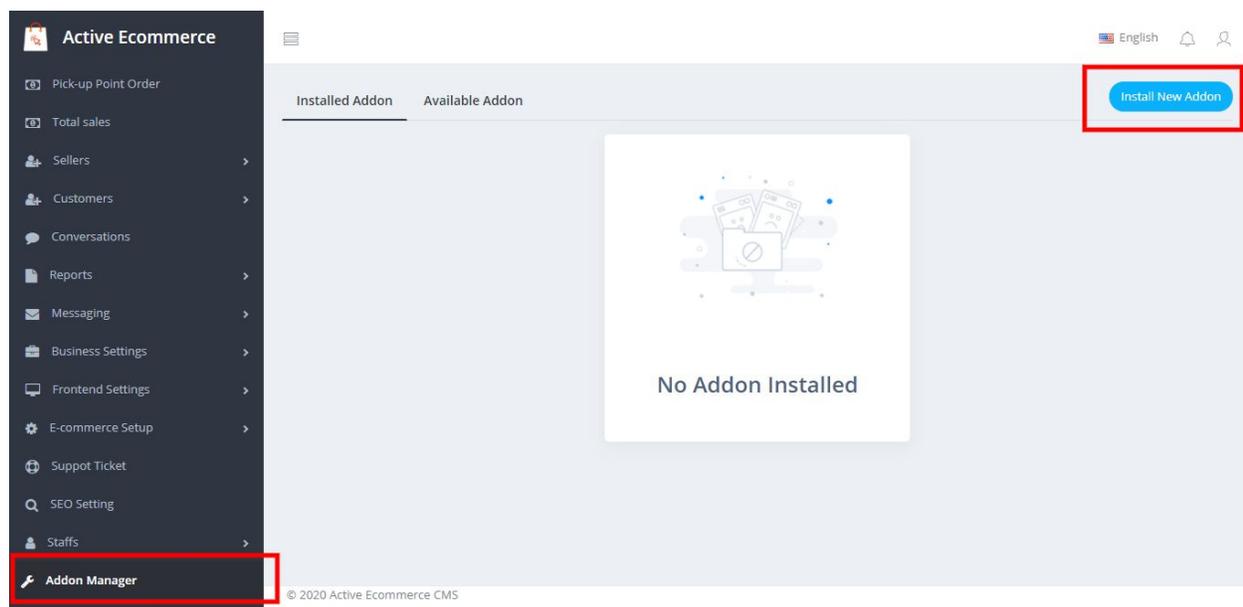
1. How to install the script?
2. Which features are included in the Offline Payment Addon?
3. How to configure Offline Payment Methods?
4. How to pay via Offline Payment Methods?

## How to in Details

### 1. How to install the script?

**Answer:** To install Offline payment system you need to follow the below steps :

- **Active eCommerce cms** should be **pre-installed** on your server.
- **Purchase** and **Download** the **Offline Payment System Addon file**.
- **Login** into your admin panel of **Active eCommerce cms** the system
- Go to **Addon Manager**
- Click on **Install New Addon**



- Choose the **downloaded zipped file** and click on **Install**.
- After Installation, you will find the **Offline Payment System Menu in your left sidebar** of the admin panel.
- Now you need to **create your custom payment methods** to use this Addon.

## 2. Which features are included in the Offline Payment Addon?

**Answer:** Below features are included in the Offline Payment:

- Offline payment after ordering products
- Bank payment
- Check payment
- Custom payment with custom instructions

## 3. How to configure Offline Payment Methods?

**Answer:** There are dynamic offline payment method creation options. Admin can create as many offline payment methods as admin wants. There are 3 types of Offline payment. These are **Bank Payment, Check Payment and Custom Payment**.

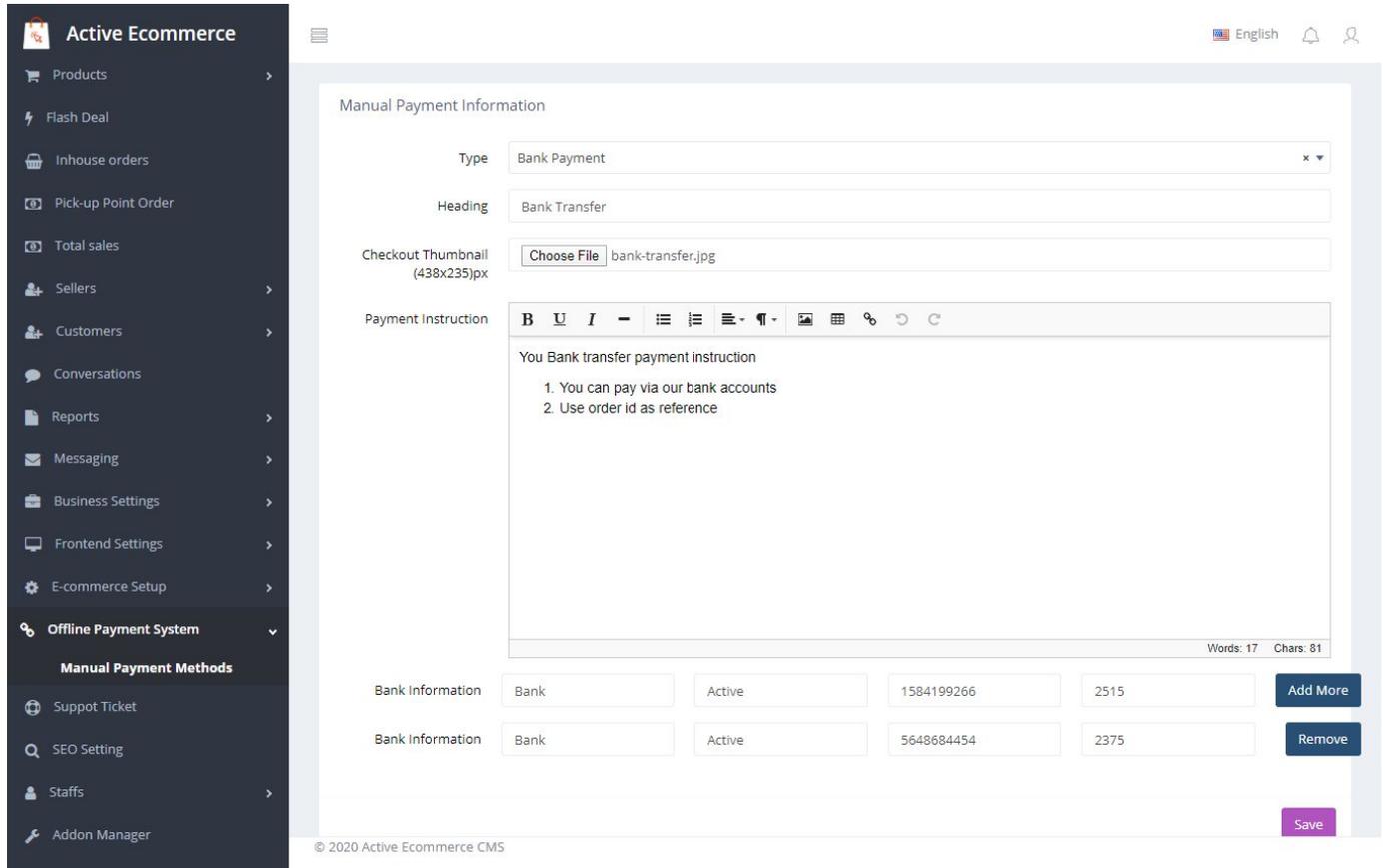
### 1. Bank payment

1. Go to **Offline payment system>Manual payment methods** from admin menu.

The screenshot shows the 'Active Ecommerce' dashboard. On the left, a dark sidebar contains a menu with 'Offline Payment System' and its sub-item 'Manual Payment Methods' highlighted with a red box. In the top right corner, a blue 'Add New Method' button is also highlighted with a red box. The main content area is titled 'Manual Payment Method' and displays a table with three entries:

#	Heading	Logo	Options
1	Bank Transfer		Actions ▼
2	Check Payment		Actions ▼
3	My custom payment		Actions ▼

2. Then click **add new method** button to add your payment method
3. Select type **bank payment** and fill Heading, thumbnail, instruction, bank account(as many as you want)



4. And click save button to add your bank payment methods

## 02.Check Payment

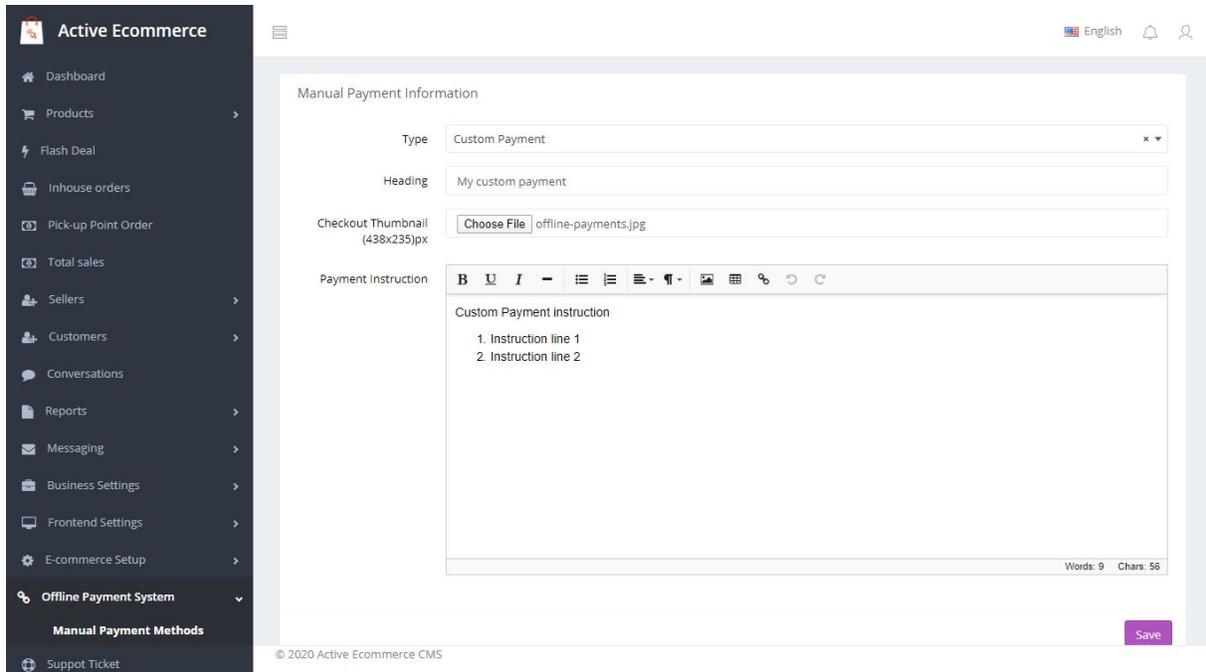
1. Go to **Offline payment system>Manual payment methods** from admin menu.
2. Then click **add new method** button to add your payment method
3. Select type **check payment** and fill Heading, thumbnail, instruction
4. And finally click save to add your check payment method

The screenshot displays the 'Manual Payment Information' form in the Active Ecommerce CMS. The form is set against a dark sidebar with navigation options like Dashboard, Products, Flash Deal, Inhouse orders, Pick-up Point Order, Total sales, Sellers, Customers, Conversations, Reports, Messaging, Business Settings, Frontend Settings, E-commerce Setup, Offline Payment System, and Manual Payment Methods. The form fields are: Type (Check Payment), Heading (Check Payment), Checkout Thumbnail (438x235)px (check-payment.jpg), and Payment Instruction (Instruction for check payment with a numbered list: 1. Go to our shop to handover your check, 2. Shop address 1003 E 8th St, Anderson, IN, 46012). A 'Save' button is located at the bottom right of the form area. The footer shows '© 2020 Active Ecommerce CMS'.

### 03. Your custom payment method

1. Go to **Offline payment system>Manual payment methods** from admin menu.
2. Then click **add new method** button to add your payment method
3. Select type **custom payment** and fill Heading, thumbnail, instruction

And finally click save to add your custom manual payment method

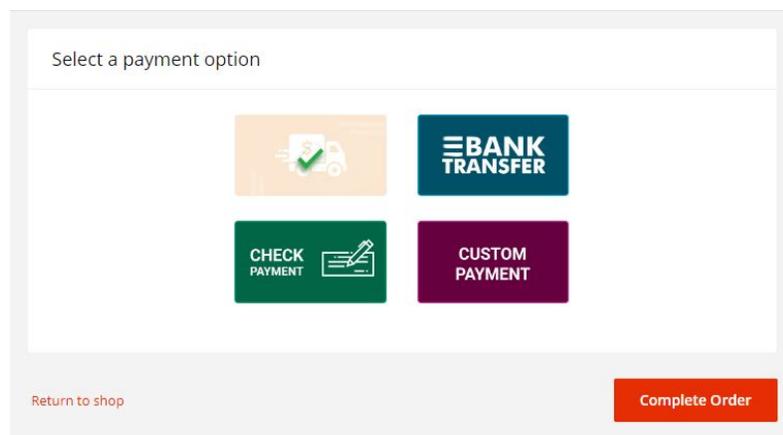


## How to pay via Offline Payment Methods?

**Answer:** These are the steps to pay via offline payment methods.

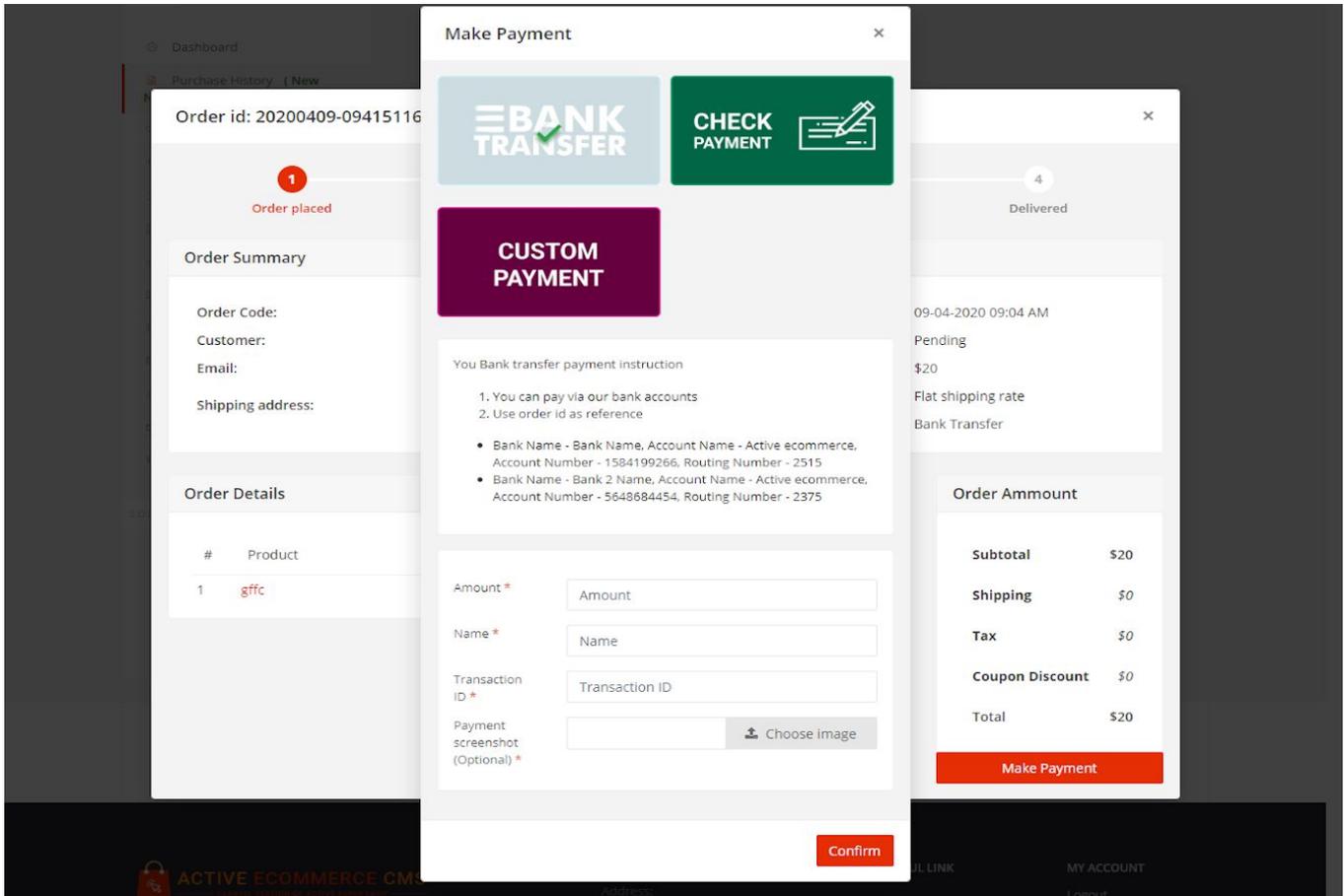
Step - 1 (Customer):

- Select any of the available offline payment methods.



- After successful order placement go to **Purchase History** from the customer panel.
- Tap on order code.
- Below the order amount click on the **"Make Payment"** button.

- Fillup amount, name, transaction id and screenshot of payment slip of bank or custom payment and submit.



## Step - 2 (Admin):

- The filled information will appear on the admin panel Order details page. After verification the payment admin would select paid/unpaid based on the information submitted.

- Dashboard
- Products
- Flash Deal
- Inhouse orders**
- Pick-up Point Order
- Total sales
- Sellers
- Customers
- Conversations
- Reports
- Messaging
- Business Settings
- Frontend Settings
- E-commerce Setup
- Offline Payment System
- Support Ticket
- SEO Setting
- Staffs
- Addon Manager

# Order Details

Payment Status: Paid Delivery Status: Pending

Mr. Seller  
seller@example.com  
451665165165  
Demo address, Demo city, United States

Order # **20200409-09415116**  
Order Status **Pending**  
Order Date 09-04-2020 09:41 AM (UTC)  
Total amount \$20  
Payment method Check Payment

**Payment Information**  
Name: My Name, Amount: \$20, TRX ID: 12246



#	DESCRIPTION	DELIVERY TYPE	QTY	PRICE	TOTAL
1	gffc	Home Delivery	1	\$20	\$20

Sub Total : \$20  
Tax : \$0  
Shipping : \$0  
**TOTAL : \$20**

