

## MWITO SACCO SOCIETY LTD

### PREQUALIFICATION OF SUPPLIERS

Mwito Sacco invites applications for pre-qualification of suppliers of goods and services from interested and eligible vendors for the financial year 2019 -2020. All the suppliers with whom we are currently engaged also need to apply.

REFERENCE	CATEGORY A: PROVISION OF GOODS
MWS/01/2019-2020	Supply of General Printed materials and stationery.
MWS/02/2019-2020	Supply of Office stationery.
MWS/03/2019-2020	Supply of computer hardware and accessories, copiers and other office equipment.
MWS/04/2019-2020	Supply of computer software and licenses.
MWS/05/2019-2020	Supply of furniture and fittings.
MWS/06/2019-2020	Supply and design of promotional materials, brochures and related items.
REFERENCE	CATEGORY B: PROVISION OF SERVICES.
MWS/07/2019-2020	Provision of CCTV installation and maintenance.
MWS/08/2019-2020	Provision and maintenance of copiers, printers and other ICT equipment.
MWS/09/2019-2020	Provision of Audit and taxation services.
MWS/10/2019-2020	Provision of Training and business consultancy services.
MWS/11/2019-2020	Provision of general repair and maintenance.
MWS/12/2019-2020	Provision of legal services.
MWS/13/2019-2020	Provision of Insurance services.
MWS/14/2019-2020	Provision of Debt collection services.
MWS/15/2019-2020	Provision of General Contractors for Renovation and Office Fit outs
MWS/16/2019-2020	Provision of Guarding services.
MWS/17/2019-2020	Provision of property and land valuation services.
MWS/18/2019-2020	Provision of motor vehicle valuation services.
MWS/19/2019-2020	Provision of CIT [cash in transit] services.
MWS/20/2019-2020	Provision of drinking water and dispensers.
MWS/21/2019-2020	Provision of auctioneering services.
MWS/22/2019-2020	Provision and maintenance of access control systems.
MWS/23/2019-2020	Provision of Generator service, maintenance and repairs.
MWS/24/2019-2020	Provision and maintenance of firefighting equipment.
MWS/25/2019-2020	Provision of transport services (Shuttle and van hire services').
MWS/26/2019-2020	Provision and maintenance of telephones and telecommunication equipment.

# TenderSoko

<b>MWS/27/2019-2020</b>	Provision of cleaning, sanitary and Fumigation services.
<b>MWS/28/2019-2020</b>	Provision of Team Building services.

Mwito Sacco society Ltd invites sealed tenders from interested bidders for PREQUALIFICATION, SUPPLY, DELIVERY AND PROVISION of the above listed goods and services for the year 2019-2020.

Prequalification documents may be obtained upon payment of nonrefundable fee of Kshs. 2,000 in cash or Bankers Cheque payable to MWITO SACCO SOCIETY LTD.

A complete set of tender documents] in plain sealed envelope Bearing no indication of Tenderer but indicating Tender No. and Tender Description should be dropped at Mwito Office along Desai Road, opposite Nairobi Gymkhana Club and addressed to:

**The Chief Executive Officer,  
Mwito Sacco Society Ltd  
P.O. Box 56763 -00200  
NAIROBI.**

**So as to be received on or before 30<sup>th</sup> November, 2018 at 12 Noon.**

Tenders will be opened immediately thereafter in the presence of bidders or their representatives who choose to attend.

Mwito Sacco Society reserves the right to accept or reject any application either in part or in whole without assigning any reasons thereof.

**THE CHIEF EXECUTIVE OFFICER**