

## NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

### A. TENDER INVITATION NOTICE

#### SOY NG- CONSTITUENCY DEVELOPMENT FUND STRATEGIC PLAN [2018-2022]

Soy NG-CDF committee intends to develop a 5 year strategic plan as a framework within which integrated Constituency Development can be focused, implemented as well as monitored and evaluated to facilitate a participatory and inclusive development. Therefore the N-GCFC Soy invites consulting individuals or firms who have the requisite expertise to apply and should have the following;

1. Minimum of post graduate qualifications in any of the following fields: strategic management, Statistics, economics, Project management, monitoring and evaluation or any other relevant field indicated on the proposal.
2. Over five years' experience in research and strategic planning.
3. Extensive knowledge and workings on NG-CDF operations
4. Proof of previous work experience especially on constituency strategic plans
5. High organizational and facilitation skills and ability to handle complex tasks with tight deadlines.
6. Have an excellent command of English and Kiswahili spoken and written
7. Valid copies of KRA certificate and certificate of business registration

Interested individual consultants] should collect the tender proposal document from NG-CDF Soy office upon paying of non-refundable fee of Kshs 1,000 to the Soy Sub-county Accountant. Dully filled technical, financial proposals and references/CVs documents should be deposited in a tender box at NGCDF office at County Commissioner Uashingishu compound on or before 25/09/2018 10.00am and opened immediately thereafter in the presence of respondents or their representatives who choose to attend at N-GCDF boardroom.

#### B. REGISTRATION OF SUPPLIERS, CONTRACTORS, SERVICE PROVIDERS AND CONSULTANT FOR FINANCIAL YEAR 2018/2019 & 2019/2020

S/NO	Prequalification No.	Description	Eligibility
1	SOY/NG-CDF/01/2018-2019	Supply of refined fuel and Lubricants	Open

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2	SOY/NG-CDF /02/2018-2019	Supply and delivery of general office stationary	YPWD
3	SOY/NG-CDF/ 03/2018-2019	Supply and maintenance of computers and accessories	YPWD
4	SOY/NG-CDF/ 04/2018-2019	Repair and maintenance of motor vehicles	Open
5	SOY/NG-CDF/05/2018-2019	Supply and delivery of furniture and equipment	Open
6	SOY/NG-CDF/06/2018-2019	Supply and delivery of Sports items	Youth/women
7	SOY/NG-CDF/07/2018-2019	Supply and delivery of newspapers and magazines	Open
8	SOY/NG-CDF/08/2018-2019	provision of consultancy and training services	Open
9	SOY/NG-CDF/09/2018-2019	Supply and delivery of hardware and building materials	Open
10	SOY/N G-CD F/10/2018-2019	Supply and delivery of tree seedlings	Youth/women
11	SOY/NG-CDF/11/2018-2019	provision of internet services, networking and development of website	Open
12	SOY/NG-CDF/12/2018-2019	Supply and delivery Gas piping, electrical installation and mechanical services	Open
13.	SOY/NG-CDF/13/2018-2019	Supply and installation of CCTV cameras	Open
14.	SOY/NG-CDF/14/2018-2019	Supply and delivery of ordinary desks, Lockers, tables and chairs for schools	Open
15.	SOY/NG-CDF/15/2018-2019	Provision of contraction services for buildings and related works [contractors]	Open

Interested and eligible bidders may obtain Prequalification/Registration documents at NG-CDFC office during the normal working hours [Monday - Friday 8.00 am to 5:00pm].

Complete documents should be submitted in a clear marked envelop to the following address or hand delivered and dropped in the tender box at IG-CDFC office next to county commissioners' office Uasin-Gishu **on or before 10.00am on 25/09/2018** and opened immediately thereafter in the presence of respondents or their representatives who choose to attend at the NG-CDF Soy board room, applicants wishing to participate must attach the following documents

- Copy of KRA pin registration certificate.
- Copy of certificate of business registration/incorporation
- Copy of VAT registration certificate
- Copy of registration with National Construction Authority[ N.C.A] for contractors
- C.V detailing on past assignments and experience

**The Fund Account Manager,**

**Soy NG-CDF**  
**P.O Box 731-30100**  
**Eldoret.**

Soy NG-CDF considers all bidders on an Equal Opportunity Basis