

## MINISTRY OF TRANSPORT, INFRASTRUCTURE, HOUSING AND URBAN DEVELOPMENT

### INVITATION TO TENDER

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**TENDER No: MTIHUD/HUD/NBI/01/2018-2019**

#### **REQUEST FOR PROPOSALS FOR CONSULTANCY SERVICES FOR BUILDINGS AUDIT**

The Government of Kenya through the Ministry of Transport, Infrastructure, Housing and Urban Development [National Buildings Inspectorate) intends to procure the services of a consultants) to be engaged in building inspection

The State Department for Housing and Urban Development now invites Request for Proposals from interested qualified firms to provide Consultancy Services for buildings Audit.

More details on the services are provided in the Terms of Reference.

1. A firm will be selected under Quality and Cost Based Selection [QCBS) and procedures described in the RFP document.

2. The RFP includes the following documents:

Section 1 - Letter of Invitation

Section 2 - Instructions to Consultants [including Data Sheet)

Section 3 - Technical Proposal - Standard Forms

Section 4 - Financial Proposal - Standard Forms

Section 5 - Terms of Reference Section 6 - Standard Forms of Contract

3. Interested firms may obtain RFP documents from office of the Head of Supply Chain Management Services at Ardhi House building on 6th floor wing B during normal working hours or download the documents from the State Department's website [www.housingandurban.go.ke](http://www.housingandurban.go.ke) or the Public Procurement Information Portal [PIIP] <https://tenders.go.ke> free of charge.

4. Interested bidders who download RFP proposals from the website are required to inform us of their wish to submit a proposal either alone or in association before the expiry of the submission date at our procurement offices located on 6<sup>th</sup> floor or through email to [procurementhousingandurban@gmail.com](mailto:procurementhousingandurban@gmail.com).

5. The RFP bid documents one original and a copy each in plain sealed envelope indicating the 'original and copy' should be enclosed in one big envelop clearly marked Request for Proposal for Consultancy Services for carrying out Buildings Audit - Tender No: MTIHUD/HUD/NBI/01/2018-2019 and addressed to:

**The Principal Secretary  
State Department of Housing and Urban Development  
Ministry of Transport, Infrastructure, Housing and Urban Development  
P.O. Box 30119-00100  
NAIROBI, KENYA**

Or be deposited in the Tender box situated on 6<sup>th</sup> floor, Ardhi House Building **not later than 2<sup>nd</sup> October, 2018 at 12.00 Noon East African Time**. The bids shall be opened immediately thereafter at the 6<sup>th</sup> floor Board Room in the presence of bidders or their representatives who wish to be present.

6. There shall be a pre-bid conference on 19<sup>th</sup> September to be held at the KBRC Auditorium, TRANSCOM House ground floor starting at 10.00 Am.

7. The government is not bound to accept any proposal or all proposals and shall not be held liable for any cost incurred in the tender preparation.

**HEAD, SUPPLY CHAIN MANAGEMENT**

**For: PRINCIPAL SECRETARY**