

CATHOLIC RELIEF SERVICES

INVITATION TO TENDER

TENDER REF: CRS S-SUDAN PROGRAM: B/N-1224/18

Catholic Relief Services [CRS] is an international non-profit relief and development organizations serving more than 80 million people in over 100 countries in five continents.

CRS invites sealed bids from eligible applicants to attend to the discharge of 6,690 MT of assorted commodities [5,760 MT of sorghum]; 580 MT of Yellow Split Peas [YSP] and 350 MT of vegetable oil in the port of Mombasa as well as 1,510 MT of assorted commodities [1,300 Mt of sorghum], 130 MT of Yellow Split Peas [YSP] and 80 MT of vegetable oil in the port of Djibouti.

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| TITLE | TENDER FOR ATTENDING DISCHARGE OF VESSELS IN THE PORT OF MOMBASA [6,690 MT) AND DJIBOUTI (1,510 MT) AND ISSUE SURVEY REPORTS |
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DUTIES OF THE MARINE SURVEYOR:

1. The Marine Surveyor Company must be on board when the vessels dock in order to attend the opening of the batches and inspect the vessel before discharging of commodities and observe the discharge operations of the 6,690 MT in Mombasa and 1,510 MT in Djibouti. These commodities are planned to arrive in both ports between the months of October and December 2018
2. Total tonnage concerned is 8,200 MT that will arrive between the months of October and December 2018
3. The Marine Surveyor will be responsible for certifying the quantity received and dispatched from port by determining: good, doubtful, damaged, short delivery and provide the actual quantity of cargo lost or damaged in order to issue a complete survey report.
4. Fill in the "Notice of Loss or damage and intent to pursue claims" attached to the B/L, no later than three days [3] after the completion of the entire discharge of the vessel and immediately send the said document to the stevedore from whom he will get a copy of the "Notice" quoted above received by the stevedore to which is attached a copy of the "outturn report" to CRS/South Sudan and to CRS/Baltimore Shipping Section.

CONDITIONS OF TENDER

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1. The respondents should be certified International Marine Surveyor Companies with representation in Mombasa [Kenya], Djibouti and South Sudan.
2. Having at least five [5] years of confirmed experience on the import of food Aid.
3. An experience with the knowledge of USDA conditions in survey report productions is an advantage.

ACCESS TO TENDER DOCUMENTS

Tender documents giving the detailed scope of work will be sent to interested bidders through emails only during working hours beginning August 20th to September 20th 2018 by writing to: sds_bids@global.crs.org

SUBMISSION OF BIDS

Bids must be submitted in sealed envelopes clearly marked "Marine Surveyor Tender" and hand delivered or posted to Catholic Relief Services, in Juba, Palica, behind Paradise Hotel Building from August 20th to September 20th 2018. **Closing Date for bids submission is Thursday, September 20th 2018 before 4:00 pm.** Bids received after this time will not be accepted.

The opening of the bids will take place on September 24th 2018 in Juba's office. Bidders are permitted to send one accredited representative to witness the bid opening process.

CRS reserves the right to accept or reject part or the whole of the bid, [even the cheapest], in line with its procurement guidelines.