

CATHOLIC RELIEF SERVICES

INVITATION TO TENDER

INVITATION TO TENDER FOR INLAND FORWARDING AND CLEARING

TENDER REF: CRS-S-SUDAN- B/N-1219/18

Catholic Relief Services South Sudan Program invites sealed bids from eligible applicants for a Clearing & Forwarding [C&F] tender which is funded by USAID/Food for Peace [FFP].

CRS is a nonprofit international relief and development organization working with local partners and serving more than 80 million people in over 100 countries in five continents.

1. TITLE

Tender for Inland Freight Forwarding and Clearing Company to take delivery of 6,690 MT of assorted commodities at the port of Mombasa and 1,510 MT of assorted commodities at the port of Djibouti; assure temporary warehousing and Forwarding to CRS Warehouses [Bor and Juba] from Mombasa and for forwarding from the port of Djibouti, Ethiopia, Mathare and Akobo in South Sudan.

2. GENERAL INFORMATION

Catholic Relief Services South Sudan Program invites sealed bids from eligible applicants for the above subject, which is funded by USAID/Food for Peace [FFP].

3. TENDER DOCUMENTS

The complete set of tender documents will be available for collection at our offices in Juba and Nairobi between Monday 20th August 2018 to September 20th 2018 from 10:00am to 4:00pm.

The request for tender documents should be submitted in writing on the company's letterhead signed and stamped by the head of the company. The request should either be sent by DHL to CRS South Sudan in Palica, iuba, South Sudan or the scanned copy by email to sds_bids@global.crs.org with "Request for tender documents # CRS-S-SUDAN- B/N-1219/18" in the subject line.

TenderSoko

Any request for tender documents will not be accepted after 4:00pm Thursday on September 20th 2018. The working language of this tender is English

4. BIDS SUBMISSION/OPENING

The bids shall be submitted in a sealed envelope via DHL addressed to "Tender Committee", Tender No.: CRS-S-SUDAN -B/N-1219/18, Catholic Relief Services, Palica, Juba, South Sudan, or the signed, stamped and scanned copies via email [Send only scanned copies of the following sections: Tender Receipt, Qualifications Summary, Declaration of Eligibility and Bid Form] to sds_bids@global.crs.org with "Tender submission CRS-S-SUDAN- B/N-1219/18-" on the subject line.

The deadline for bids submission is September 20th 2018 at 4:00 p.m. Bids received after this deadline will not be considered at bid opening time.

If the Bidder Company decides to submit the tender document via DHL, the bid should be sealed, stamped and addressed to:

CRS South Sudan Tender Committee
Tender No.: CRS-S-SUDAN- B/N-1219/18
Palica, Juba
South Sudan

The envelope should clearly show the bidder's address and telephone number.

Bids electronically submitted will be registered by the computer while the bids delivered at CRS's Juba office will be registered in the bids reception registry book in the order of receipt date. CRS can provide the confirmation of bids delivered by DHL or by company's liaison person, upon the company's request. Otherwise, it will be revealed at the time of the bid opening.

5. BID OPENING

Bids received will be opened on September 24th 2018 at 10.00 hours a.m. at the CRS South Sudan Juba Office. Bids will be opened in the presence of the Tender Committee and representatives of each company. Please send your representative on September 24th 2018 to CRS South Sudan Office, Palica, Juba, South Sudan

ACCESS TO TENDER DOCUMENTS:

TenderSoko

Tender documents giving the detailed scope of work will be accessed through email only during working hours, by writing to: sds_bids@global.crs.org from 08.00 beginning on the 20th of August 2018 to September 20th 2018 at 5:00 pm.

Any request received after that date will not be responded to.

SUBMISSION OF BIDS

Bids must be submitted in sealed envelopes clearly marked" Ref # CRS-S-SUDAN- B/N-1219/18 for a Clearing & Forwarding [C&F]. Tender or hand delivered or posted to Catholic Relief Services, Juba, Palica, behind Paradise Hotel Building

Date of bid submission is Monday the 20th of August 2018 through September 20th 2018 at 5:00 pm

CRS reserves the right to accept or reject part or the whole of the bid, [even the cheapest, in line with its procurement guidelines.