

**Board of Education Special School Board Meeting  
Southeast Valley Community School District  
Wednesday, August 20, 2025  
Southeast Valley Central Office  
6:30 PM**

The Board of Education of Southeast Valley Community School District met in a regular session. President Miller called the meeting to order at 6:30 PM

**Roll Call:**

Shannon Miller, Allan Wicklein, Sean Stewart, Jim Carlson, Katie VanSickle, Joni Hefley

Absent: Jeff Ackerson

Additional attendees were, Brian Johnson, Superintendent and Lisa Willardson, Business Manager, Shayden Hefley- High School Board Representative, Kerry Ketcham, and 1 public member.

Motion by KV,seconded by AW to approve the consent items. Consent items includedagenda, minutes from prior meeting, payment of bills presented, personnel changesas presentedand any open enrollment requests.

There were no open enrollment requests

Personnel items included:

Zach Steinhoff –Additional Administrative Services

Trenton Meyer –Volunteer HS Football –pending authorization

ChloeYaudas –MS Associate

Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

Jaguar Jubilations – We had a number of students that had great success at the state fair. The highlight being Aiden Anderson who was awarded “Premier Exhibitor in Horticulture” for plants and vegetables mostly grown at our greenhouse.

**Committee reports:**

**School Improvement** – None at this time

**Public Relations** –Mr. Johnson provided the board with information that will be sent out via JMC to parents. **Facilities & Grounds** –A tour of the completed HS locker rooms was conducted prior to the meeting. A list of all change orders was submitted to the board for review. Appreciation was expressed to the construction workers who worked really hard to get the project to this point in the short time required.

**Negotiations/Finance** –The finance committee met to discuss early retirement for several classifications/categories. Attendance incentives were also discussed

**Transportation** – None at this time

Motion by JC,seconded by SS to approve the financials as presented.

Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

Administrative reports were submitted electronically and are available for review in the Central Office.

Motion by AW,seconded by JH to approve policies as presented.

Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

Motion by SS,seconded by JH to approve the 2025-2026 Teacher Handbook and Support Staff Handbook as presented. Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

Motion by AW,seconded by JH to approve the 2025-2026 Board of Education goals and mission statement.

The mission statement being:

Southeast Valley Schools provides students with the opportunity to acquire skills and knowledge to allow them to become productive and responsible citizens.

The goals can be found on the Southeast Valley website under district.

Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

Motion by SS,seconded by JC to approve the 2025-2026 daycare rate increase of 4%.

Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

Motion by AW,seconded by KV to approve PayApp #5 for Jensen Builders.

Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

Motion by SS,seconded by JC to approve the offering of the Early Retirement package to Full-Time Classified Department Heads. The Early Retirement package will consist of \$50 per sick day, per diem for unused vacation days up to 45 days, plus a one-time payout of \$5,000 for employees working in the district 25 years or more, \$3,500 for 18-24 years, \$2,500 for 12-17 years. To be eligible they must be 55 years old and have 10 years of service in our district. Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

Motion by AW,seconded by JC to approve the purchase of 2 additional ride-on floor scrubbers for the remaining buildings that do not have them. Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0

The next meeting will be September 17, 2025 at 6:30 pm.

Motion by JH,seconded by SS to adjourn.

Ayes: Miller, Wicklein, Stewart, Carlson, VanSickle, Hefley

Nays: None

Motion carries 6-0