MUNICIPALITY OF SANTA MARIA BULACAN
OFFICIAL RELEASED
SIGNATURE:
DATE: 12/Jul/23
TIME:

EXECUTIVE ORDER NO. 041 - 2023

"AN ORDER AMENDING EXECUTIVE ORDER NO. 053-2022 ENTITLED: RECONSTITUTING THE MUNICIPAL PEACE AND ORDER COUNCIL (MPOC) OF THE MUNICIPALITY OF SANTA MARIA, BULACAN"

WHEREAS, Pursuant to Section 116 of Republic Act No. 7160, also known as the Local Government Code of 1991, and Executive Order No. 773, s. 2009, which calls for the further reorganization of the Peace and Order Councils, every Province, City and Municipality is mandated to create a Peace and Order Council;

WHEREAS, the threat to peace and order posted by criminality, insurgency and subversion requires the dedicated efforts of all government officials and citizens;

WHEREAS, it is the duty of local governments, the law enforcement agencies, the prosecution services, and similar institutions of Government to assist the Chief Executive in the proper enforcement of the laws and the administration of Justice;

WHEREAS, Government efforts at peace and order need to be fully coordinated to effectively prevent and suppress criminality and to maintain public order and safety in the land;

WHEREAS, the participation of the citizenry in peace and order is of critical importance;

WHEREAS, the Barangay and Sangguniang Kabataan Election held on October 30, 2023, underscores the need for an amendment to Executive Order No. 053-2022, adapting to the changing circumstances and ensuring the uninterrupted enforcement of the law:

NOW, THEREFORE I, BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Bulacan, by virtue of the powers vested in me by law, do hereby order to amend Executive Order No. 053-2022 Entitled: Reconstituting the Municipal Peace and Order Council of this Municipality, to wit.

SECTION 1. COMPOSITION

The Municipal Peace and Order Council shall be composed of the following:

Chairman	:	**BARTOLOME R. RAMOS** Municipal Mayor
Vice Chairman	:	**PABLO L. JUAN** Municipal Vice Mayor

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Members :

ESPERANZA G. RAMOS
SB Member, Chair Committee on Peace and Public Order and Public Safety

: **ELMER B. CLEMENTE**
Municipal Administrator

: **ANTONIO MATEO, SR.**
Security Officer / Designated Information Officer

: **EDMOND B. LORENZO**
Municipal Judge

: **PLTCOL. VOLTAIRE RIVERA**
PNP Chief – Santa Maria, Bulacan

: **LEONORA V. BERGADO**
DepEd Representative – East District

: **INSP. JONATHAN HUNGRIANO, JR.**
Chief, Bureau of Fire Protection

: **JSI. LITO M. FLORENTINO**
Chief, Bureau of Jail Management and Penology

: **MA. CONSUELO G. FELICIANO**
Designated Municipal Health Officer

: **SANDRA E. FABI**
Municipal Social Welfare and Development Officer

: **RODELIO A. BERNARDO**
Municipal Planning and Development Coordinator

: **ARNEL M. GARCIA**
Municipal Agriculturist

: **CARMELITA G. GUEVARRA**
Municipal Engineer

: **ROMMEL Z. ENRIQUEZ**
Municipal Environment and Natural Resources Officer

: **MYRNA V. LOPEZ**
Business Permit and Licensing Officer

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: **EUSTACIO D. SANTOS**
Traffic Operation Officer - SMTMU

: **LEOVIGILDO A. RAMOS**
President, Liga ng mga Barangay

: **JAYFIE P. NASARRO**
Municipal Local Government Operation Officer MLGOO

: **CHRISTYMAR T. ROBLES**
OIC- Municipal Agrarian Reform Program Officer MARO

: **ROSITO I. OLBITA**
CSO, Sta. Maria Bulacan Bicol Association Inc. (SMBBAI)

: **YBBA ADMIN O. CRUZ**
CSO, Kabalikat Civicom Association Incorporated Santa Maria Chapter

: **ELSIE S. YAP**
CSO, Rotary Club of Mutya Ng Santa Maria, Inc.

SECTION 2. DUTIES AND FUNCTIONS

The Municipal Peace and Order Council (MPOC) shall have the following duties and functions

1. Convene the MPOC quarterly or as often as the need arises.
2. Adopt the following resolutions:
   a. A resolution on the composition of the MPOC immediately after the assumption of the new Chairperson and in the event that there is any change in the composition thereof;
   b. A resolution on the creation of Special Action Committees;
   c. An annual resolution on the schedule of the quarterly meetings;
   d. A resolution on the composition of the MPOC Secretariat;
   e. A resolution on the approval of MPOC POPS Plan; and
   f. Such other resolutions, as may be necessary.
3. Invite concerned agencies which are not included in the EO.773. S 2009 (e.g. intelligence communities or agencies) to join or participate in PPOC meetings and/or activities, as may be necessary;
4. Formulate a three-year Local Peace and Order and Public Safety Plan (POPS) Plan, to be incorporated/and consistent with the Comprehensive Development Plan (CDP);

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5. Create a Special Action Committee (SAC) on Anti-Insurgency and Anti-Criminality, Crisis Management, and other SCAs, to prevent or address the issues or incidents on peace and order and public safety;
6. Create Technical Working Group (TWG) for the purpose of POPS Planning, following the guidelines prescribed by this Omnibus and other DILG issuance on the tools and processes on POPS Planning;
7. Provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace and order and public safety within their respective areas of jurisdiction;
8. Recommend strategic actions or activities aimed at promoting, improving, or enhancing peace and order and public safety measures, including anti-insurgency measures within their respective areas of jurisdictions;
9. Recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, military, and police;
10. Formulate and adopt an effective mechanism for the coordination, cooperation, and consultation involving the local executives, citizenry, and law enforcement agencies under R.A. 6975, as amended, in the adoption of the Community and Service-Oriented Policing (CSOP) System;
11. Apply moral suasion to and/or recommend sanctions against local chief executives who are giving material and political support to the insurgents;
12. Monitor the provision of livelihood and infrastructure development programs and projects in the remote rural and indigenous population areas to isolate them from the insurgents' ideological, political, and organizational works;
13. Serve as the convergence mechanism to support the Enhance Comprehensive Local Integration Program (E-CLIP) Committee in its implementation, at the Provincial level;
14. Support the implementation of ELCAC initiatives;
15. Participate in the conduct of annual POC performance audit;
16. Provide regular staff and financial assistance from the office of the MPOC Chairperson to support the MPOC Secretariat;
17. Perform such other functions as may be directed by law or higher authorities.

SECTION 3. THE MPOC SECRETARIAT

Head Secretariat	-	**JAYFIE P. NASARRO** - MLGOO
Support Staff	-	**LIEZEL PASCUA** – MPDO Staff
	-	**WINNIE L. ABELLAR** - DILG Office
	-	**KARL VINCENT L. RILLES** - SocMed
	-	**BENEDICT M. MALIBIRAN** Admins Office Staff
	-	**MICKAELLA B. TIQUI** Mayor's Office Staff

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SECTION 4. DUTIES AND FUNCTIONS OF THE MPOC SECRETARIAT

1. The MPOC Secretariat Head shall cause the reorganization of the MPOC upon assumption of the new POC Chairperson after a national and local election through the following:
    a) Convene the prospective members of the MPOC;
    b) Call for CSO nomination for MPOC representation;
    c) Review CSO profiles; and
    d) Endorse and recommend CSO nominees to the MPOC Chair.
2. Assist the Chairperson and Vice Chairperson in the conduct of MPOC meetings.
3. Provide technical and administrative assistance to the MPOC.
4. Propose PPSAs contributing to the furtherance of peace and order and public safety situation at the provincial level, consistent to national thrusts.
5. Recommend MPOC agenda, and prepare resolutions, minutes of the meeting, and other documents.
6. Submit the following status reports to the MPOC Secretariat:
    a) Conduct of annual POC performance audit;
    b) Formulation and development of LGU POPS Plan;
    c) Encoding in the POPSP-PCMS.
7. Prepare and submit the following accomplishment reports through the POPSP-PCMS, based on the timeline provided in 7.1.4:
    a) Reporting Forms 1 (semestral) and 2 (annual);
    b) PPOC Secretariat semestral accomplishment report;
8. Provide technical support or assistance to activities related to Enhanced Comprehensive Local Integration Program (E-CLIP), ELCAC Task Force, and other peace and order and public safety related programs in the region; and
9. Perform such other tasks as may be directed by law, the RPOC Chairperson or the NPOC Chairperson.

SECTION 5. MEETINGS. The MPOC shall meet once every quarter (every first week of the first month of every quarter) and conduct special meetings as the need arises at any given time, date and venue of the MPOC Chair.

SECTION 6. FUNDING SUPPORT TO MPOC SECRETARIAT. To discharge efficiently and effectively their duties and responsibilities, the MPOC Secretariat shall be provided by the LGU from its available fund logistical support like Office equipment (computer set, filing cabinet), communication, office supplies and the likes to be used regularly for the Municipal Peace and Order Council undertakings.

SECTION 7. SPECIAL ACTION COMMITTEES (SAC). Created to address specific peace and order and public safety issues and concerns.

7.1. SAC on Anti – Insurgency. This committee shall be comprised of the following.

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Chairman	-	AFP
Members	-	Sanggunian Member
	-	MLGOO
	-	MSWDO
	-	PNP Chief
	-	Other members, as may be necessary

7.2. SAC on Anti – Criminality. This committee shall be comprised of the following.

Chairman	-	PNP Chief
Members	-	AFP
	-	MLGOO
	-	MSWDO
	-	Other members, as may be necessary

7.3. SAC on Public Safety. This committee shall be comprised of the following.

Chairman	-	Fire Marshall
Members	-	BJMP
	-	MLGOO
	-	MHO
	-	Other members, as may be necessary

SECTION 8. DUTIES AND FUNCTIONS OF THE SAC's.

8.1 Identify specific PPPSA's that will prevent and counter insurgency;
8.2 Identify the point persons or agencies who will take the lead for every anti-insurgency for PPPSA's identified;
8.3 Propose cost of implementation, anticipated timeline and other factors pertaining to the activities;
8.4 Initiate and implement al ELCAC initiatives and all related activities;
8.5 Frame each activity as part of a comprehensive approach;
8.6 Submit identified anti-insurgency and ELCAC activities to the POPS Plan TWG for inclusions in the POPS Plan;
8.7 Implement and monitor the POPS Plan funded PPSA's;
8.8 Closely coordinate with POC Secretariat relative to the implementation of identified activities;
8.9 Submit the following reports: Semestral accomplishment report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester; Annual Report, not later than 15th day of March.

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8.10 Perform such other tasks as may be directed to the Council.

7.4. Crisis Management Committee. This committee shall be comprised of the following.

Chairman	-	Bartolome R. Ramos, Municipal Mayor
Members	-	Estelita G. Bautista, MHO
	-	Atty. Ivan Kristel Cruz, Municipal Legal Consultant
	-	Marian Bautista, GSO
	-	Community Relations
	-	Public Safety
	-	Social Services
	-	Technical Advisers

SECTION 9. DUTIES AND FUNCTIONS OF THE CRISIS MANAGEMENT COMMITTEE.

9.1 Provide and mobilize available resources through an established inter-agency resource sharing protocol;
9.2 Coordinate inter-agency crisis management efforts;
9.3 Ensure that operational demands during crisis are met and all actions are coordinated and complementary;
9.4 Establish and accessible communication lines so that reliable and timely information are received and disseminated to appropriate levels;
9.5 Accomplish the tasks under Precint, Prevent, Prepare, Perform and Post-Action and Assessment pursuant to the Section 1-1 of the National Crisis Management Core Manual of 2012;
9.6 Designate a specific office to undertake or monitor crisis management efforts;
9.7 Perform such other tasks as may be directed by the Council;

SECTION 10. TECHNICAL WORKING GROUP FOR PEACE AND ORDER AND PUBLIC SAFETY (TWG-POPS). The group shall be comprised of the following.

Members	-	ABC President
	-	Chief, PNP Santa Maria
	-	Highest Ranking AFP Officer in the LGU

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- Indigenous People's Mandatory Representative
- Municipal Planning and Development Officer
- Municipal Local Government Operations Officer
- Municipal Environment and Natural Resources Officer
- Private Sector Representative
- CSO Representative
- Other members deemed imperative and responsive to the local condition

SECTION 11. The Technical Working Group (TWG) for Peace and Order and Public Safety (TWG-POPS) shall undertake the following responsibilities:

11.1. Present data to the POC for prioritization of issues and development of strategies;

11.2. Conduct data gathering and stakeholder consultations as needed and analyze data gathered;

11.3. Coordinate with communities or barangays for data-gathering and action planning for the implementation of POPS Plan;

11.4. Lead in the formulation of POPS Plan;

11.5. Prepare documents that could serve as reference for the profiling of the strategic direction and peace and order and public safety issues in the locality;

11.6. Coordinate with POC Sub-Committee Heads relative to the recommended PPSAs for inclusion in the POPS Plan;

11.7. Draft and finalize the POPS Plan;

11.8. In coordination with the Mayor, convene the POC and present the POPS Plan for discussion, approval, and appropriate action;

11.9. Take part in the submission and adoption of the POPS Plan;

11.10. Encode the approved POPS Plan in the POPSP-PCMS;

11.11. Coordinate with internal and external stakeholders for effective communication and monitoring as laid out in the POPS Plan;

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11.12. Ensure inclusion of key programs or strategies (DILG MC No. 2015- 128, Annex 3) such as Community and Service-Oriented Policing (CSOP), and conflict-sensitivity, if deemed appropriate, in the POPS Plan; and

11.13. Regularly submit POPS Plan accomplishment report to the POC Secretariat.

SECTION 12. EFFECTIVITY. This Order shall take effect immediately.

DONE, this 19th day of December 2023 here at the Municipal Hall of Santa Maria, Province of Bulacan.

BARTOLOME R. RAMOS
Municipal Mayor

Poblacion, Santa Maria, Bulacan, 3022 e-mail:smb.maoffice@gmail.com