EXECUTIVE ORDER NO. 034 - 2023

"AN ORDER REORGANIZING THE INVENTORY AND DISPOSAL COMMITTEE OF THE MUNICIPALITY OF SANTA MARIA, BULACAN"

WHEREAS, Article 435 of the Implementing Rules and Regulations of the Local government Code of 1991 mandates the Local Government Units that there shall be a Committee on the Disposal of Unserviceable Properties which shall exercise exclusive jurisdiction in deciding the winning bids and questions of awards on the disposal of supplies properties of the municipality;

WHEREAS, there is a need to expedite the disposal of unserviceable equipment and property of the Municipal Government of Santa Maria, Bulacan to avoid further deterioration, especially those exposed to elements;

WHEREAS, a more expeditious disposal procedure of unserviceable properties is necessary in order to check further deterioration;

WHEREAS, the sale or disposal of unserviceable properties shall be made only through public auction and other modes of disposal maybe resorted only when public auction has failed;

WHEREAS, Section 10 of the General Provisions of Republic Act 8174, mandates the disposal of unserviceable, obsolete, and/ or excess equipment, supplies, and materials is the responsibility of the respective owning department or unit;

WHEREAS, there is a need to establish an Inventory and Disposal Committee which shall be responsible for the disposition of all unserviceable properties of the municipality;

NOW THEREFORE, I, BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Bulacan, by virtue of the powers vested in me by law, do hereby order the creation of the "Inventory and Disposal committee" of the Municipality of Santa Maria, Bulacan as follows:

SECTION 1. COMPOSITION. The Inventory and Disposal Committee shall be composed of the following:

Chairman	-	**MARIAN BAUTISTA** General Services Officer
Member	-	**ELMER B. CLEMENTE** Municipal Administrator

MUNICIPALITY OF SANTA MARIA BULACAN
OFFICIAL RELEASED
SIGNATURE:
DATE: 10-12-23
TIME:

	-	**LORENA F. GONZALES** OIC- Municipal Budget Office
	-	**ELIZABETH B. MENDOZA** Municipal Accountant
	-	**RICHARD P. STO. DOMINGO** Zoning Officer III
	-	**JAMES PAUL M. DE GUZMAN** Engineer I
Secretariat	-	General Services Office

SECTION 2. FUNCTIONS. The Inventory and Disposal Committee shall have the following functions:

1. Determine non-serviceable and fully-depreciated properties that are in the current custody of the municipality;
2. Develop legit estimates of fair values of non-serviceable properties which can further produce an inflow of economic benefits to municipality;
3. Provide framework, measurement, and implementing rules on determining how properties can qualify for disposal; and
4. Verify the functions of each department involved in property disposal.

SECTION 3. EFFECTIVITY. This Executive Order shall take effect immediately. Any existing order found inconsistent thereto shall be deemed repealed or modified.

Done this 11th day of October, 2023 at the Municipal Hall of Santa Maria, Bulacan.

BARTOLOME R. RAMOS
Municipal Mayor