OFFICIAL RELEASED
DATE: 10/11/22
TIME:

EXECUTIVE ORDER NO. 035 – 2022

"REORGANIZING THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC)"

WHEREAS, the existing Municipal Disaster Coordinating Council shall henceforth be known as the Municipal Disaster Risk Reduction and Management Council (MDRRMC):

WHEREAS, the reorganization of a Municipal Disaster Risk Reduction and Management Council (MDRRMC) in all local government units is extremely provided in the Implementing Rules and Regulations of RA 10121 also known as the Philippine Disaster Risk Reduction and Management Act of 2010:

NOW, THEREFORE, I BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Province of Bulacan, by virtue of the power vested in me by law, hereby reorganize the Municipal Disaster Risk Reduction Management Council of this Municipality, to wit:

SECTION 1. COMPOSITION. The Municipal Disaster Risk Reduction and Management Council (MDRRMC) shall be composed of the following:

Chairman:	**BARTOLOME R. RAMOS** Municipal Mayor
Vice Chairman:	**PABLO L. JUAN** Municipal Vice Mayor
Members	**ELMER B. CLEMENTE** Executive Assistant II
	JONATHAN RICHEL HALILI LDRRMO III
	RODELIO A. BERNARDO Municipal Planning and Development Officer
	HILARIO C. VILLACORTE ABC President
	JAYFIE P. NASARRO Municipal Local Government Operations Officer VI
	JESUS B. DE GUZMAN, JR. SB Chairman DRRMC/Climate Change and Adoption and Reduction

SANDRA E. FABI
Municipal Social Welfare Development Officer

CHRISTIAN JOSEPH G. CASTRO
OIC - Municipal Action Team Leader, 4P'S

ESTELITA G. BAUTISTA
Municipal Health Officer

ARNEL M. GARCIA
Municipal Agriculture Officer

RANDY GERMAN
Municipal Public Slaughterhouse Master

CARMELITA G. GUEVARRA
Municipal Engineer

ROMMEL Z. ENRIQUEZ
Municipal Environment and Natural Resources Officer

MANUELA P. DEL ROSARIO
Municipal Budget Officer

ELIZABETH B. MENDOZA
Municipal Accountant

ALELIE B. RAMOS
Municipal Treasurer

MARIAN P. BAUTISTA
General Service Officer

ROWENA T. QUIMBAO, CESE
OIC - Assistant Schools Division Superintendent

LEONORA V. BERGADO, PhD
DepED District Supervisor
East District

CECILIA P. BUENAVENTURA, Ed. D
DepED District Supervisor
West District

MARILOU V. CRUZ
DepED District Supervisor
Central District

CHRISTIAN B. ALUCOD
Acting COP, PNP Santa Maria

INSP. JONATHAN HUNGRIANO, JR.
Chief, Bureau of Fire Protection

KABALIKAT CIVICOM ASSOCIATION INC.

KONSEHONG PAMBAYAN PARA SA KABABAIHAN SANTA MARIA, INC.

SANTA MARIA BUSINESS ASSOCIATION INC.

ROTARY CLUB OF SANTA MARIA

SANTA MARIA MUNICIPAL GOVERNMENT EMPLOYEES ASSOCIATION

Secretariat: Municipal Disaster Risk Reduction and Management Office

SECTION IL. DUTIES AND FUNCTIONS.

CHAIRPERSON

- Convenes the Council as often as necessary to effectively coordinate the local efforts on disaster preparedness, emergency operations, relief, recovery and rehabilitation activities;
- Develops the plan to protect life property and to minimize damage in the event of a civil defense emergency or other disaster; and
- Coordinate directly to the MDRRMC Officer to conduct the emergency operations required.

MEMBERS

Municipal Disaster Risk Reduction Management Officer

- Helps carry-out the supervisory function of the MDRRMC Chairperson over all committees/units;
- Ensures a well-coordinated actions among committees/units;
- Spearhead the operations of the whole council;
- Operate a multi-hazard early warning system, linked to disaster to provide accurate and timely advice to emergency response;

- Conduct continuous disaster monitoring and mobilize instruments and utilize C$Os, and Private group to protect & preserve of life utilize C$Os, and Private group to protect & preserve of life; and
- Disseminate information & raise public awareness about those hazards, vulnerabilities and raise their early warning signs and counter measures.

Municipal Planning and Development Officer/ABC President/DILG

- Evaluates information and advises the member-agencies of the Municipal Disaster control center of impending disaster;
- Makes recommendation on how to prevent disaster, if possible, and/or suggest precautionary measures to minimize the effects of disaster;
- Determines course of action to be taken based on recommendations of the concerned agencies/units;
- Recommends implantation of existing plans;
- Monitoring and evaluation of implementation of plans, programs, and activities related to disaster risk management;
- Prepares appropriate recommendation to proper authorities thru the council for possible declaration of existence of a State of Calamity in affected areas. Their recommendations shall serve as basis for the request for the release of calamity funds to ameliorate the sufferings of the disaster victims; and
- Prepares appropriate reports upon termination of operations

Municipal Social Welfare Development Officer/Procurement Unit

- Undertakes a survey of urgent items needed in helping the victims of disaster/calamities and gather the necessary Statistic on resources such as food, clothing, construction materials, medical supplies, transportation and other rehabilitative items;
- Minimize human sufferings in items of disaster and civil emergencies;
- Provides for rapid restoration of morale of persons affected by disasters and emergencies;
- Distribution of relief goods to the victims;
- Referral to other agencies; and
- It shall have the task updating it data and to furnish same to all concerned for ready reference and guidance.

Municipal Health Officer

- Protects life through health and medical care of the populace;
- Preserves life through proper medical aid and provision of medical facilities;
- Minimizes casualties through proper information and mobilization of all medical resources; and
- Stocks enough medical supplies and medicines necessary for the period.

Municipal Agriculture Officer/Municipal Veterinary

- Asses, reports and restore farm and livestock damages;
- Undertakes a survey of rehabilitation items needed in helping the victims/calamities and gather necessary statistics on resources such as seeds, planting materials, pesticides. fertilizer, livestock and fingerlings; and
- It shall have the continuing task updating its data and to furnish same to all concerned for ready reference and guidance.

Municipal Engineer/MENRO/Santa Maria Rescue Team

- To gain access to and remove persons victims and casualties from areas affected by disaster and undertake emergency repair and damaged structures, utilities and facilities;
- Provides for the movement of rescue teams and equipment, rescued person and/or evacuees, medical health teams, casualties, engineering and utility crew, and emergency labor parties;
- Coordinates the transport needs of other disaster action teams;
- Evacuates populace and properties systematically in case as an emergency or calamities arises; and
- Establish temporary evacuation center/s for affected populace.

Municipal Budget Officer/Municipal Accountant/Municipal Treasurer

- Submits recommendation for allocation of needed resources;
- Ensure availability of funds; and
- Expedite the disbursement of funds especially during disaster/calamity.

Division Superintendent of Schools/Division Supervisor DepEd/Local PNP Chief

- To maintain peace and order and the safeguarding essential facilities during natural disaster.

Local BFP Chief

- Assist fire department on fire control, prevention and suppressions.

Civic/Social Organization/Private Sector

- Assist in DRRMC in whatever possible form
- May mobilize/augment in any disaster response
- Convene the local councils provided by the ACT and these Rules

SECTION III. MEETINGS AND QUORUM. The meetings of Local Council shall be held once every first month of every quarter on dates and place to be determined by the body. The Chairperson of the Local Councils may call for a special meeting as he may deem

necessary. The Local Council shall promulgate their respective internal rules for their meetings. The Municipal Disaster Risk Reduction Management Office (MDRRMO), referred to in the succeeding Rule shall serve as the Secretariat.

SECTION IV. EFFECTIVITY. This Executive Order takes effect immediately upon approval.

Done this 7th day of October, 2022 here at the Municipality of Santa Maria, Province of Bulacan.

BARTOLOME R. RAMOS
Municipal Mayor