EXECUTIVE ORDER NO. 627 - 2022

"RE-ORGANIZING THE BUSINESS ONE STOP SHOP (BOSS) OF THE MUNICIPALITY OF SANTA MARIA, BULACAN"

WHEREAS, pursuant to DILG, DTI, DICT, BFP Joint Memorandum Circular No. 1. s. of 2019, providing the guidelines in the implementation of standards in processing business permits and licenses in all cities and municipalities, the direction to conform to standard forms, patterns and procedures befalls this Local Government Unit in the above indicated undertaking;

WHEREAS, Rule IX of the above memorandum circular vests on Local Chief Executive the burden of implementation of Business Permits and Licensing System (BPLS) in their respective areas of concern;

WHEREAS, in accordance to the implementation of RA 11032 known as Ease of Doing Business and Efficient Government Service Delivery Act of 2018 wherein it is an act that aims to streamline the current systems and procedures of government services;

NOW, THEREFORE, I, BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Bulacan, by virtue of the power vested in me by law, do hereby order the Reorganization of the Business One Stop Shop (BOSS) of this municipality, to wit.

SECTION 1. COMPOSITION

Chairman - **BARTOLOME R. RAMOS**
Municipal Mayor

Members - **MYRNA V. LOPEZ**
Business Permit and Licensing Officer

ALELI B. RAMOS
Municipal Treasurer

CARMELITA G. GUEVARRA
Municipal Engineer

RICHARD P. STO. DOMINGO
Zoning Officer

ROMMEL Z. ENRIQUEZ
Municipal Environment and Natural Resources Officer

LORINA P. GALANG
Municipal Health Office Sanitary Unit

MUNICIPALITY OF SANTA MARIA BULACAN
OFFICIAL RELEASED
SIGNATURE:
DATE: 10/12/22
TIME:

JONATHAN P. HUNGRIANO, JR.
Municipal Fire Marshall

SECTION II. FUNCTIONS AND RESPONSIBILITIES

1. To facilitate one-stop shop procedure in the issuance of business permits and licenses;

2. To conform with procedures prescribed by the Department of Interior and Local Government (DILG) and the Department of Trade and Industry (DTI) prescribed in the conduct of the undertakings; and

3. To perform all acts and exercise such functions as may be required by the Local Chief Executive.

SECTION III. EFFECTIVITY

This Executive Order takes effect immediately and shall remain valid until revoked, amended or repealed by subsequent issuance.

SECTION IV. REPEALING CLAUSE

Orders and regulations and other issuances or parts thereof, which are inconsistent with this order are hereby repealed or modified accordingly.

ISSUED this 5 th day of Oct 2022 here at the Municipal Hall of Santa Maria, Bulacan.

BARTOLOME R. RAMOS
Municipal Mayor