OFFICIAL RELEASED
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EXECUTIVE ORDER NO. 013-2022

"AN EXECUTIVE ORDER ESTABLISHING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF SANTA MARIA, BULACAN"

WHEREAS, unemployment and underemployment continue to be perennial problem of the Municipal Government of Santa Maria, and this problems are attributable to various factors such as but not limited to: (1) inability of our economy to generate jobs, (2) labor market imperfections, and (3) lack of information about market supply and demand;

WHEREAS, the Municipal Government of Santa Maria has been endeavouring and committed to strengthen the employment program towards the upliftment of our Human Resources;

WHEREAS, Republic Act No. 8759, was enacted to institutionalize and expand employment facilitation services through the establishment operation and maintenance of Public Employment Service Office in every province, key cities, and other strategic areas throughout the country;

NOW, THEREFORE, I, BARTOLOME R. RAMOS, Municipal Mayor of of Santa Maria, Bulacan, by virtue of the powers vested in me by pertinent laws, do hereby order the establishment of the Public Employment Service Office (PESO) in the Municipality of Santa Maria, Bulacan.

SECTION 1. TITLE - There is hereby established a Public Employment Service Office (PESO) in the Municipality of Santa Maria under the Office of the Municipal Mayor.

SECTION 2. STATEMENT OF POLICY - The Municipality of Santa Maria hereby declares its strong commitment to provide full and equal employment opportunities for all the residents of Santa Maria through Municipal PESO.

SECTION 3. EMPLOYEES OF THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (PESO)-

a) The Municipal Mayor of Santa Maria shall designate a PESO Manager.

b) All other employees deemed necessary for the efficient and effective service of the Municipal PESO shall be designated through casual, job order or memorandum from the Municipal Mayor.

SECTION 4. OBJECTIVE OF THE PESO - the PESO shall ensure the prompt, timely and efficient delivery of employment service and provision of information on the other DOLE programs. Specifically, the PESO shall:

b) Serve as referral and information center for the various services and programs of DOLE and other government agencies present in the area;

c) Provide clients with adequate information on employment and labor market situation in the area; and

d) Network with other PESOs within the region on employment for job exchange purposes.

SECTION 5. FUNCTIONS OF THE PESO - The functions of the Municipal PESO shall be the following:

a) Encourage employers to submit to the PESO on a regular basis a list of job vacancies in their respective establishments in order to facilitate the exchange of labor market information services to job seekers and employers by providing employment services to job seeker, both for local and overseas employment, and recruitment assistance to employers;

b) Develop and administer testing and evaluation instruments for effective job selection, training and counseling;

c) Provide persons with entrepreneurship qualities access to the various livelihood and self-employment programs offered by both government and non-governmental organizations at the provincial/city/municipal/barangay levels by undertaking referrals for such programs;

d) Undertake employability enhancement trainings/seminar for job seekers as well as those would like to change career or enhance their employability. This function is presently supervised by TESDA and conducted by other training;

e) Provide employment and occupational counseling, career guidance, mass motivation and values development activities;

f) Conduct pre-employment counseling and orientation to prospective local and overseas workers;

g) Provide reintegration assistance services to returning Filipino migrant workers: and

h) Perform such functions as willfully carry out the objectives of this issuance

SECTION 6. OTHER SERVICES OF THE PESO – In addition to the functions enumerated in the preceding section, every PESO shall also undertake the following programs and activities:

a) **Jobs Fairs** – these shall be conducted periodically all over the country to bring together in one venue job seekers and employers for immediate matching;

b) **Livelihood and Self-employment Bazaars** – these will give clients information on the array of livelihood programs they choose to avail of, particularly in the rural areas;

c) **Special Credit Assistance for Placed Overseas Workers** – this type of assistance will enable poor but qualified applicants to avail of opportunities for overseas employment;

d) **Special Program for Employment of Students and Out-of-School Youth (SPES)** – this program shall endeavor to provide employment to deserving students and out-of-school youths and out-of-school youths coming from poor families during summer and/or Christmas vacations as provided for under Republic Act No. 7323 and its implementing rules, to enable them to pursue their education;

e) **Work Appreciation Program (WAP)** – this program aims to develop the values of work appreciation and ethics by exposing the young to actual work situations;

f) **Workers Hiring for Infrastructure Projects (WHIP)** – this program is in pursuance of Republic Act No. 6685 which requires construction companies, including the Department of Public Works and Highways and contractor for government-funded infrastructure projects, to hire thirty percent (30%) of skilled and fifty percent (50%) of unskilled labor requirements from the areas where the project is constructed/located; and

g) Other programs/activities developed by DOLE to enhance provision of employment assistance to PESO clients, particularly for special groups of disadvantaged workers such as persons with disabilities (PWDs) and displaced workers.

SECTION 7. SEPARABILITY CLAUSE - If, for any reason, any section or provision of this executive order or any part thereof, or the application of such section, provision or portion is declared invalid or unconstitutional, the remainder thereof shall not be affected by such declaration.

SECTION 9. EFFECTIVITY – This Executive Order takes effect immediately. Any existing order found inconsistent thereto shall be deemed repealed or modified.

Done this 1st day of August, 2022 at the Local Government Unit of Santa Maria, Province of Bulacan.

BARTOLOME R. RAMOS
Municipal Mayor