

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.R3/684(3)/2025-HRD&W

Office of the Commissioner, PTD&
Ex-officio VC&MD, APSRTC,
RTC House, PNBS, Vijayawada

NOTIFICATION NO.PD-35/2025 DATED 12.09.2025

Sub: **DPC:** Conducting of Departmental Promotion Committee Meetings for promotions to various categories of posts in APPTD for the panel year 2025 -26 – Implementation of Rule of Reservation in promotions to Scheduled Castes in Three Groups – Certain clarifications – Issued - Regarding.

- Ref: 1) G.O.Ms. No.77 of GA (Services-C) Department, Dated 02.08.2023.
2) G.O.Ms.No.7 of Social Welfare (CV) Department, Dated 18.04.2025.
3) G.O.Ms.No.46 of GA (Services-D) Department Dated 19.04.2025.
4) G.O.Ms.No.19 of Social Welfare (CV) Department, Dated 18.06.2025.
5) Letter No.Nil of Dy.CPM, Zone.I, Vizianagaram Zone.

The Government of A.P. has issued comprehensive guidelines for implementation of Rule of Reservation in promotions to Scheduled Castes of three Groups i.e., Group-I, Group-II and Group-III, vide G.Os at reference 2nd, 3rd and 4th cited above.

In this connection, certain clarifications have been sought by the Dy.CPM,Vizianagaram zone vide reference 5th cited.

Upon detailed examination of the matter, the following clarifications are issued for implementation based on the G.O.Ms.No.7 dated 18.04.2025, G.O.Ms.No.46 of GA (Services-D) Department Dated 19.04.2025 and G.O.Ms.No.19 of Social Welfare (CV) Department dated 18.06.2025.

Rule 8 (A) (iv) of G.O.Ms.No.19 dated 18.06.2025 in Andhra Pradesh Scheduled Castes (Sub-Classification) Rules, 2025 states as follows:

The panels for the year 2024-25 which were prepared prior to 18.04.2025 and operated totally or partially shall continue without changes and shall not be re-opened. The panels for the year 2024-25 which were prepared and or not prepared as on 18.04.2025 shall have to be reviewed to implement the Rule of Reservation in promotions to the each of the three Groups of Scheduled Castes.

Since the panels for the year 2024–25 in respect of PTD employees have not been prepared due to delays in receiving certain administrative approvals from the Government, all Regional and Zonal authorities are advised to adhere to the above guidelines while conducting Departmental Promotion Committee (DPC) meetings for promotions to various categories of posts in APPTD for the panel year 2025–26.

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Sl. No	Issue	Clarification
1	<p>(a) As per Para (ix) of G.O. Ms. No. 19 Social Welfare (CV) Department, dt.18.06.2025, every Administrative Department/Unit Officers shall maintain post-wise separate Roster Register for two cycles of 100 point vacancies for determining/effecting reservation in promotion for the Three Groups of SCs, where the cadre strength is more than five (5) of posts.</p> <p>(b) Whether previous Communal Roster Points are to be continued or a fresh Communal Roster is to be opened by freezing the previous Communal Roster Register.</p>	<p>Post wise separate Roster Registers shall be maintained by the Unit officers as per the Communal Roster (200-point Roster system i.e., two cycles of 100-point vacancies) communicated by GoAP in G.O.Ms.No.7 Dated 18.04.2025 of SW(CV) Dept., G.O.Ms.No.46 dt.19.04.2025 of GA(Services-D) Dept., and G.O.Ms. No.19 dt.18.06.2025 of SW(CV) Dept., where the cadre strength is more than five (05).</p> <p>Regarding commencement of communal roster points necessary clarification issued vide Notification No. PD-29/2025 dated 11.08.2025 may be adopted and continue the communal roster points from where it last ended.</p>
2	<p>What action is to be taken regarding previous Backlog vacancies of SC points in the ensuing DPC?</p>	<p>Backlog points, if any, carried forward from the previous selections to the current panel for 2025-26, shall be filled first.</p>
3	<p>In case of filling SC Backlog vacancies in the ensuing DPC Year 2024-25, is SC Sub Classification in Three Groups i.e., Group-I, Group-II and Group-III applicable to such previous backlog vacancies or not?</p>	<p>As per Rule 5(ii) of G.O.Ms.No.7 Dated 18.04.2025 states as follows: Backlog Vacancies: In respect of backlog vacancies, the (200) cycle Roster points shall be observed from initial Carry forwarded roster point. Backlog vacancies shall be filled as per existing rules of the Andhra Pradesh State and Sub-ordinate Service Rules, 1996. Example: Carry Forwarded Roster Points: 27,41,72,77. The (200) Points Cycle starts from 27 and it shall go to Group-III and Point 41 shall go to Group-II and so on so forth.</p>
4	<p>(a) According to G.O. Ms. No.77- GA (Ser.D) Dept., dt.02.08.2023, four per cent (4%) reservation for Persons with Benchmark Disabilities in promotions in every Government establishment in favor of persons with benchmark disabilities shall be implemented from the DPC Year 2023-24 onwards.</p> <p>(b) In view of above, it is requested to communicate the list of Regional and Zonal cadres which are exempted and not exempted from providing PBD reservation, for taking action accordingly.</p>	<p>In respect of PBD reservations instructions issued in Notification No.PD-31/2025, dated 14.08.2025 shall be followed.</p>

Sl. No	Issue	Clarification
5	DPC was not conducted in APPTD for the panel year 2023-24. Whether DPC for 2023-24 is to be conducted first and thereafter DPC 2024-25 or only DPC Year 2024-25 is to be conducted.	As per the Government rules, panel year is from 1 st September of an year to 31 st August of subsequent year and DPCs are to be conducted for every panel year. The panel year 2024-25 i.e., from 01.09.2024 to 31.08.2025 has ended. Since selections were not conducted for the panel year 2023-24 and 2024-25, all the vacancies that arose up to 31.08.2025 shall automatically come to be considered as existing vacancies for the panel year 2025-26. If DPC is not conducted in any panel year for any reasons, DPC has to be conducted for the next (Current) panel year duly arriving vacancies (taking into account of existing retirements, consequential promotions). As such, selections are to be conducted for the panel year 2025-26.
6	How to calculate SC Adequacy	Rule 8(A)(viii) of G.O.Ms.No.19 dated 18.06.2025 pertaining to the subject is reiterated below : in Andhra Pradesh Scheduled Castes (Sub-Classification) Rules, 2025 states as follows: Calculating Adequacy: For the purpose of achieving adequacy for each group of Group-I, Group-II and Group-III of Scheduled Castes in each cadre, the rule of reservation shall be followed and adequacy of representations or inadequacy of representations shall be calculated for each group separately and overall adequacy for Scheduled Castes shall not exceed 15%.
7	Horizontal reservation for women	Rule 8(A)(v) of G.O.Ms.No.19 dated 18.06.2025 pertaining to the subject is reiterated below : Horizontal Reservation for Women in promotions: Roster point shall not be assigned for implementation of horizontal reservation for women. Horizontal reservation for women belonging to each of Group-I of Scheduled Castes, Group-II of Scheduled Castes and Group-III of Scheduled Castes is provided @ 33 1/3%. Roster Point No.2 which was allotted to Group-I of Scheduled Castes, if Women candidate by virtue of her seniority is filled in, horizontal reservation to the women@ 33 1/3% of Group-I of Scheduled Castes is fulfilled horizontally. If Women candidate is not available upto the 3rd 100 cycle of Group-I then in the 3rd 100 cycle at RP No.2, eligible Women candidate irrespective of the seniority shall be considered to fill in the 3rd cycle to ensure 33 1/3% horizontal reservation to Group-I of Scheduled Castes.

Sl.No	Issue	Clarification
	Non-availability of eligible candidates	<p>Rule 8(A)(vi) & (vii) of G.O.Ms.No.19 dt. 18.06.2025 : If eligible candidates for promotion belonging to a particular group are not available in a particular panel year, the said vacancy shall be carry forward to the next panel.</p> <p>In case qualified SC (Group.I/II/III) candidates are not available for a particular panel year, the vacancy shall be carried forward to the subsequent panel year for the same group.</p> <p>If 2nd year also non-availability of eligible candidates, the vacancies shall be filled up with the following group (Group-I to Group-II and Group-II to Group-III) and so on and so forth.</p> <p>In the second year also, if no Scheduled Castes Group-I, Group-II and Group-III are available, the vacancies meant for them shall be filled up by the Candidates from the feeder category based on merit cum seniority. The number of such vacancies meant for Scheduled Castes shall be carry forwarded and filled up first in the immediate subsequent year irrespective of their roster points in the previous years.</p>

Copies of G.O.Ms.No.7 dated 18.04.2025 of Social Welfare (CV) Department, G.O.Ms.No.46 dated 19.04.2025 of GA (Services-D) Department and G.O.Ms.No.19 dated 18.06.2025 of Social Welfare (CV) Department are annexed herewith.

All Dy.CPMs of Zones, POs and PD-In charges of DPTO offices are advised to strictly adhere to the above guidelines while conducting DPCs for promotions to various categories.

Encl: As stated


EXECUTIVE DIRECTOR (A)

Copy to all ED(Zones) for information and necessary action.

Copy to All DPTOs for information and necessary action.

Copy to All WMs for information and necessary action.

Copy to All Dy.CPMs(Zone) for information and necessary action.

Copy to All POs & PD In-charges of DPTO offices for information and necessary action.