

**ANDHRA PRADESH PUBLIC TRANSPORT DEPARTMENT**  
(ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION)

No. E4/255(03)/2023-PO-II

Office of the Commissioner, PTD &  
Ex-Officio, VC&MD, APSRTC,  
RTC House, PNBS, Vijayawada.

**NOTIFICATION NO. PD - 40/2025 dated 08.10.2025.**

Sub: **ESTABLISHMENT** – Promotion of Conductors, Drivers, and Mechanics from Grade - II to Grade - I – Revised instructions – Issued – Reg.

- Ref: 1) G.O.Ms.No. 09 of T, R&B department dated 24.02.2023.  
2) Notification No. PD-08/2023 dated 03.04.2023.  
3) This Office Lrs.No. even dated 17.04.2023 and 28.04.2023.  
4) Notification No. PD-10/2025 dated 12.03.2025.  
5) Notification No. PD-18/2025 dated 16.05.2025.  
6) Notification No. PD-34/2025 dated 08.09.2025.  
7) Notification No. PD-35/2025 dated 12.09.2025.

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Vide Notification at reference 2<sup>nd</sup> cited above, instructions were issued for conducting selections for promotions from Grade-II to Grade-I in the cadres of Conductor, Driver and Mechanic. Para (4) of Annexure-IV therein stipulates that "**Promotions shall be issued from Grade-II to Grade-I in July every year to the extent of Grade-I vacancies available.**"

Subsequently, instructions were issued to all Appointing/Promoting Authorities to conduct selections for promotions to various categories of posts in APPTD, duly following the Government DPC rules and procedures, such as:

- a) Adhering to the panel year, i.e., from 1st September of the current year to 31st August of the succeeding year;
- b) Calculation of vacancies, including leave reserve;
- c) Ensuring adequate representation of SC/ST employees, including SC sub-classification into three groups;
- d) Implementation of horizontal reservations;
- e) Providing representation to Persons with Benchmark Disabilities (PwBD); and
- f) Preparation of panels annually in accordance with the prescribed panel year.

In the light of the above developments, the instructions issued earlier vide Notification at reference 2<sup>nd</sup> cited above have been reviewed and it is observed that the system of prescribing the month of July uniformly for effecting such Grade-I promotions does not fully align with the procedure laid down for promotions in Government service, wherein panels are prepared annually for the Panel Year, based on the recommendations of the Departmental Promotion Committee (DPC).

Accordingly, in supersession of the specific instruction contained in Para (4) of Annexure-iv of Notification No. PD-08/2023 dated 03.04.2023, it is hereby instructed that:

- (i) Promotions from Grade-II to Grade-I in the cadres of Conductor, Driver and Mechanic/Artisan shall henceforth be conducted with reference to the **Panel Year**, along with all other cadres.
- (ii) The selections for promotions shall be conducted as per the recommendations of the Departmental Promotion Committee (DPC), in accordance with the **cadre strength** sanctioned by Government, vide reference 1<sup>st</sup> cited and as per the rules/orders in force regarding qualifications, reservation, seniority and procedure.
- (iii) The Panel Year for promotions shall be reckoned from 1st September of the year to 31<sup>st</sup> August of the succeeding year.
- (iv) Vacancies arising in Grade-I categories during a panel year shall be filled from among the eligible Grade-II employees included in the approved panel for that panel year.
- (v) The system of automatic review in the month of July is hereby discontinued, and all future promotions shall strictly adhere to the DPC-approved panels linked to the panel year.

All other instructions contained in Notification No. PD-08/2023 dated 03.04.2023 remain unchanged and shall continue to be in force.

All the Officers concerned are advised to take note of the instructions and act accordingly.



**EXECUTIVE DIRECTOR (ADMIN.)**

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Copy to all WMs for information and necessary action.

Copy to all POs & PD In- charges of DPTO Offices for information and necessary action.

Copy to PO(HRD)/HO for inclusion in monthly index of circulars.