

**ANDHRA PRADESH PUBLIC TRANSPORT DEPARTMENT**  
(ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION)

-Office of the Commissioner, PTD &  
EX-officio VC&MD: APSRTC,  
RTC House, PNBS, Vijayawada.  
Date: 27.01.2025

No.Ea/209(01)/2017-PD

To

**All Officers of APPTD.**

SUB:- INTOXICATION – Checking of employees to attending to duties in intoxication condition with Breath analyser – Instructions issued – Reg.

- Ref:- 1) Circular No. PD-27/2017 dated 20.12.2017  
2) Circular No. PD-01/2019 dated 01.01.2019  
3) Circular No. PD-11/2020 dated 18.06.2020  
4) ED(A) Ltr.No.T1/812(9)/2020 HRD&W dated 25.06.2020  
5) ED(A) Ltr.No. T1/812(9)/2020 HRD&W dated 03.07.2020

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Through Circular at reference 1<sup>st</sup> cited, instructions were issued with regard to the procedure to be followed for checking of employees with Breath Analyser.

As per the instructions, "when it is proved during the Breath Analyser test that an employee has consumed alcohol and **if he contests the same**, he shall be given another opportunity of being tested at the **end of 5 minutes** from the time of first test. During these five minutes before the second test, the employee shall not be allowed to move out of the premises or consume anything".

Off late, instances have come to notice that for initiating disciplinary action against the employees involved in intoxication cases, there is no procedural uniformity viz., at some of the Units, the DMs are considering the Alcohol level of "which ever is higher" whereas at some of the Units the DMS are considering the Alcohol level of "whichever is lesser" out of the two test readings conducted within a span of five minutes.

After detailed examination of the above issue, the following instructions are issued.

"when it is proved during the Breath Analyser test that an employee has consumed alcohol and **if he contests the same**, he shall be given another opportunity of being tested at the **end of 5 minutes** from the time of first test. During these five minutes before the second test, the employee shall not be allowed to move out of the premises or consume anything. In all such cases, where the test was conducted twice, out of the two readings, the reading "**whichever is less**" shall be taken into consideration while dealing with disciplinary action against such employees."

Action shall be taken accordingly.

  
**EXECUTIVE DIRECTOR (Admn)**

Copy to: AD (V&S) for n/a. The case No. Dir(V&S)/471(08)/2024 is converted into this office case.

Copy to: PO(HRD) for n/a to include the letter in the monthly index of circulars/important instructions.