

ANDHRA PRADESH PUBLIC TRANSPORT DEPARTMENT
(ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION)

Office of the Commissioner, PTD
Ex.Officio:MD:APSRTC
RTC House, PNBS, Vijayawada.
Dated 31.10.2025

No.P1/468(01)/2024-PO-1

NOTIFICATION No. PD-42 /2025 dated 31.10.2025

SUB:- Employees Health Scheme (EHS) – Provision of Medical facilities under Employees Health Scheme (EHS) to the retired APPTD Employees- Notification issued – Regarding.

REF:-1. G.O.Ms.No.1 dated 06.01.2025 issued by Spl. Chief Secretary to Government, Health, Medical and Family welfare (I.1) department.
2. Lr.No. NTR VST/4506/EHS/Tech-Comt/2025,dated 22.10.2025 Of Director, EHS, Dr.NTR Vaidya Seva Trust, Mangalagiri.

Through G.O. at reference 1stcited, Government have accorded permission to the Chief Executive Officer, NTR Vaidya Seva Trust, Mangalagiri to extend medical facilities under Employees Health Scheme (EHS) to the APPTD Employees retired on or after 01.01.2020.

Vide letters at reference cited the CEO/EHS was requested by this office to implement the G.O. contents and take necessary action to make arrangements for online payment of fee and for on boarding the retired employees into EHS.

Subsequently, on the request of EHS the data of retired employees was collected from all the units and the same was transferred to EHS.

Now, the EHS authorities through their Letter at reference 3rd cited have communicated guidelines for payment of lump sum amount and for on boarding of the retired employee.

Based on the guidelines received from EHS the following instructions are issued.

1. All the retired and retiring APPTD employees are required to pay a one-time lump sum amount in lieu of monthly contribution to enrol and avail life time medical facilities under EHS.

The subscription amount shall be calculated using the following formula:

$$\text{One time subscription amount} = \frac{\text{(Monthly EHS Subscription *12)}}{\text{Approximate rate of return of deposit (0.07or 7\%)}}$$

**i.e, Rs. 38,572/- for the Retired employees upto the cadre of Superintendent
Rs. 51,429/- for the cadre of Asst.Manager and above.**

2. The medical facility shall be applicable to the retired employee and spouse of the retired employee.

3. The retired employees shall remit the one-time subscription amount to the **Head of account No. 8342-00-120-01-20-001-002 with DDO code: 27030702006**, for enrolment into EHS.
4. Upon enrolment, retired PTD employees and their spouses can avail the OP and inpatient medical procedures available at APSRTC medical Dispensaries / Hospitals.
5. For medical procedures not available in APSRTC, retirees may avail treatment at **EHS Network Hospitals**, subject to **referral by APPTD (APSRTC) doctors**.
6. In case of emergency, the retired employee/spouse concerned may directly approach any network Hospital under EHS without prior referral. The claim shall be regularized later through proper certification and a **post-facto referral letter** from APPTD doctors.
7. The reimbursement claims submitted by the retired PTD employees for the treatments received in emergencies and for the procedures not available in EHS, will be entertained on certification by the APPTD Doctors that the said procedure is not available in APSRTC Medical Dispensaries/ Area/ Central Hospitals and that no such claim for reimbursement is made by the employee concerned in APPTD.
8. Retired employees shall log in to the EHS portal and upload recent photo, Aadhar card and payment challan duly countersigned by APPTD authorities.
9. Upon receipt of the uploaded information, the EHS division will verify the details and onboard the retired employees into EHS.

The retired employees who are willing to avail EHS facility shall enrol himself by paying the requisite one-time subscription amount duly uploading the required details in the EHS portal.

The LOGIN ID for the retired employees created by EHS is: "P" shall be added before their CFMS ID. Ex: P12345678

The challan for payment of one-time subscription shall be made in "cfms.ap.gov.in" website.

The SOP regarding the procedure for logging in to the EHS portal and Challan payment in CFMS will be communicated shortly.

Action shall be taken accordingly by all the Unit Officers and ensure that EHS benefits are extended to the retired employees.

Encl: As above.


3/1/10
**Chief Manager (P) &
Board Secretary**

To
All Officers of the Corporation.