

**AGENDA OF THE 30th GOVERNING COUNCIL MEETING HELD ON
SATURDAY THE 19th March 2022 AT 9:00 A.M.**

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30.03	Seeking Approval for submitting an application to the AICTE for Extension of Approval (EoA) and applying for the reduction/restoration of the intake of UG & new courses of the PG program from the Academic Year 2022-23 from AICTE and VTU/GoK	11-12
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30.08	Seeking Approval for the Academic Statute rules and regulations for UG and PG programs offered from the year 2021-22	13-14
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30.10	Seeking the Approval: - a) To start the MSME Innovation scheme at SCEM, as a Host Institution b) To start Fintech center of excellence at SCEM in partnership with financial insight venture Bengaluru under MoU	14
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20.	Annexure XX Approval for fresh appointments and Resignations Accepted by SCEM	
21.	Annexure XXI Presentation of Financial Report and Audit Report of the College for The Financial Year 2020-21	
22.	Annexure XXII Approval for Expenditure for Financial Year 2021 – 22 Approval For The Proposed Budget Of SCEM For The Financial Year 2022-23	

PROCEEDINGS OF THE 30TH GOVERNING COUNCIL MEETING HELD ON 19TH MARCH, 2022 (SATURDAY) AT 9.00 AM IN THE BOARD ROOM OF THE SAHYADRI COLLEGE OF ENGINEERING AND MANAGEMENT (SCEM), ADYAR, MANGALURU

30.00 WELCOME AND INTRODUCTION ABOUT THE INSTITUTE

The Member Secretary, Dr. Rajesha S, welcomed all the GC members for 30th GC meeting. The chairperson of the Council, Shri. Manjunath Bhandari provided the opening remarks to the 30th GC Meeting of the SCEM.

He apprised the Council about the Institute, its overall achievements, and the facilities offered to the Institute's faculty and students through the presentation.

The Council expressed its satisfaction with the overview provided and gave the following observations/suggestions

- With the advent of NEP, different universities and good institutions get a chance to offer distance education for a reasonable fee. Since the Institute has excellent facilities, the Council advised the team to consider offering a few courses in distance education
- The Institute has grown in leaps and bounds within a short period. The Institute is found to have the potential of becoming a university/ Deemed University
- Shri. Pandiarajan highlighted that in top institutes, the funds for building the infrastructure are drawn from the Government and other funding agencies, for which the NIRF rank is the basic requirement. He advised the team to explore the opportunity and draw strategic plans for its achievement
- The current education landscape focuses more on entrepreneurial activities than placements. Suggested to design the curriculum by incorporating the entrepreneurial concepts appropriately
- The existing MSME sectors are either first/second generation industries. Institutes have to take the onus on promoting entrepreneurial activities among the graduates.
- Recommended to invest significantly in the faculty members for attracting better quality faculty members and providing a quality technical education
- Advised to focus more on Non-Admission Revenue sources, i.e., revenue generated from other sources apart from admission

- The focus should be mainly on obtaining the NIRF ranking by improving the publications, R&D activities
- Draw specific plans to attract Students and Faculty members' pan-India, highlighting the quality of the education offered by the Institute. The Council advised the Institute to ensure the attraction of overseas students and faculty members, which will help in various funding and accreditations

The Chairman thanked the members for their suggestions and assured them that they would be considered appropriately.

He then requested Prof. Rajesha S, Principal, SCEM, and the Member Secretary of the Governing Council to present the agenda for discussion and approval.

30.01 READ AND CONFIRMANDS OF THE PROCEEDINGS OF THE 29TH GC MEETING HELD ON 04TH JUNE, 2021

The proceedings of the 29th GC Meeting were read out for recording and confirmation of the previous meeting, and the actions were taken.

Action Taken Report based on the Proceedings of the 29th GC Meeting

SL. NO.	RESOLUTION OF 29TH GC	ACTION TAKEN
1	Approval for new Four-Year B. E degree and two-year M. Tech Degree Courses for the AY:2021-22 B.E. – Artificial Intelligence (AI) & Data Science B.E. – Robotics & Automation B.E.– Computer Science & Engg (Cyber Security) <i>M.Tech. – Computer Science & Engineering</i>	Approved with 60 intakes Approved with 60 intakes Approved with 60 intakes <i>Approval not obtained from AICTE</i>
2	Approval for the intake reduction/restoration B.E.- Mechanical Engineering B.E.- Electronics & Communication Engineering	Intake Restoration 120 to 90 Intake Restoration 120 to 90
3	Approval for submitting an application to the AICTE for EoA for AY-2020-21	The EoA has granted all UG and PG Courses along with new UG Courses
4	Approval to an application submitted to UGC and VTU for the Autonomous status of the college with the consent of the Chairman	• UGC Peer Team Visited on 19-20 Aug 2021 • Conferment of Autonomous Status by UGC by 7th Sep 2021

		• Government of Karnataka recommendation letter received on 30th Sep 2021 • Notification on Grant of Autonomy by VTU 8th Nov 2021 (for 10 Years)
5	Seeking approval to apply for the continuation of the NAAC accreditation to the Institution, which is valid till February 2022	NAAC Accreditation is extended from 21 st Feb, 2022 to 31.12.2026 with Grade 'A' under the provision of Transitional Autonomous College
6	Seeking the approval for the Appointment and Resignations of Employees	The resignations and fresh appointments are approved, and the list has been sent to VTU
7	Seeking approval for the budget proposed for the Financial Year 2021-22	The budget is approved

The Council noted previous proceedings of the 29th GC meeting, and action taken on the same was approved.

30.02 PRESENTATION OF THE ACADEMIC REPORT OF BE & MBA PROGRAMS AND OTHER ACTIVITIES, ACHIEVEMENTS OF THE EVEN SEMESTER OF THE ACADEMIC YEAR 2020-21

1. APPROVED INTAKE AND STUDENTS ADMITTED IN ACADEMIC YEAR: 2021-22

The approved list of sanctioned intakes – including the categories of the Regular, Super Numerary Quota (SNQ), Tuition Fee Waiver (TFW), and the Admission Status under the Regular and Lateral Entry category was presented to the council members for their information.

The Council observed that except for the Mechanical Engineering branch, the admission statistics of the other branches are highly satisfactory. It commended the Institute for having good admission and expressed hope that the Institute will be able to maintain the same in the upcoming years.

The approved intake and students admitted in the Academic Year 2021-22 are enclosed (**ANNEXURE 1**)

2. ACADEMIC PERFORMANCE FOR THE SESSION 2020-21

The Council was apprised of the Program Wise Academic Performance for the Academic Year 2020-21.

The Program-wise Result Analysis of both Odd and Even Semesters of the Academic Year 2020-21 was presented. Further, the details of program-wise toppers in the Even Semester of the Academic Year 2020-21 are illustrated.

The Council appreciated all the programs for displaying good academic track records and congratulated all the toppers. It commended the effort of the faculty members for their contribution to achieving good academic results.

The Academic Performance Report, along with the details of the toppers, is enclosed (**ANNEXURE 2**)

3. PLACEMENT REPORT

The Program-wise placement report for the Academic Year 2020-21 and 2021-22 (till 18th March 2022) was presented to the council members.

The Council appreciated the placement team and the Institute's good placement records. It advised the team to give a similar focus on building the entrepreneurial culture among the graduates in line with the vision of the Union Government since it will be a major requirement in the coming days.

The placement report is enclosed (**ANNEXURE 3**)

4. AUTONOMOUS STATUS AND NAAC STATUS

The Council was apprised of the conferment of the Autonomous Status to the Institute by Visvesvaraya Technological Institute (VTU), Belagavi, as per the recommendations of the University Grants Commission (UGC), New Delhi and the Government of Karnataka for a period of 10 years, starting from the Academic Year 2021-22.

Further, the member secretary informed the Council that the NAAC had extended the current accreditation for a period of 5 years, i.e., from February 2022 to 31st December 2026. He brought to the notice of the Council that this extension has been provided through the "Under Transition Autonomous College" provision. Hence the

current grade of 'A' with a total point of 3.09 will be continued till 31st December 2026. The Council was further apprised that all due procedures for obtaining the continuation NAAC Accreditation Certificate have been completed, and the Institute is awaiting the certificate.

The Council appreciated the Institute for gaining Academic Autonomy and the extension of NAAC accreditation. It commended the entire team by mentioning that gaining Academic Autonomy within such a short time from inception itself is a great achievement. It further congratulated the Institute on obtaining the extension in the NAAC Accreditation. The Council advised the Institute to set another goal of becoming a University/Deemed University.

The chairperson informed the Council that the Institute has plans to become a university; however, there are few bottlenecks in the Government Mandate for colleges applying to become a university. He mentioned that the required work towards the same has been initiated and requested the council members for a one-on-one meeting, where he could get more insights and inputs. The council members agreed to the request.

The Autonomous Certificates and the NAAC Certificate are enclosed **(ANNEXURE 4)**

5. R & D REPORT

The information about the R & D activities like the Number of Proposals applied, List of Funded Projects, Total Funded Amounts, Consultancy Works, Paper Publications, and Book chapters were presented to the Council.

The Council observed that there had been an improvement in the R & D activities across the years. It advised the Institute to bring out necessary policy changes to significantly improve the R & D activities since it is one of the most critical parameters in the NIRF Ranking. Involvement of faculty members and students in the project proposal submission and execution requires improvement, which will help in producing quality papers, products, and patents. The same has to be incentivized appropriately.

The R & D report is enclosed **(ANNEXURE 5)**

6. MoUs

The member secretary apprised the Council that more than 33 MoUs have been signed up with various organizations and highlighted the activities conducted. It is informed that through the MoUs, the students get significant benefits such as internships, Industrial training, Industry Oriented Project Works, Expert Lectures etc. He further brought to the notice of the Council that the Institute also has MoU with an in-house company named TCE, which in turn has tie-up with over 60 companies/Start-ups/Incubators supporting Interdisciplinary Learning.

The Council expressed its satisfaction over the progress made. It advised the Institute to have MoUs with a few international academic institutions and industries and organize a few exchange programs for students and faculty members to improve the quality of technical education.

The MoU details are enclosed (**ANNEXURE 6**)

7. WORKSHOPS/SEMINARS/WEBINARS/GUEST LECTURES CONDUCTED

A list of workshops/seminars/webinars/guest lectures conducted in the Institution in the Academic Year 2020-21 was presented to the Council for information.

The Council appreciated the efforts taken towards the same and advised the team to organize national and international events for the benefit of stakeholders in the coming years.

The Workshops/Seminars/Guest Lectures/Webinars reports have been enclosed (**ANNEXURE 7**)

8. INSTITUTE ACHIEVEMENTS

Be highlighted the Institute's major achievements and milestones were in the Academic Year 2020-21 to the Council.

The Council congratulated the Institute and wished all the best for the upcoming activities. The Institute Achievement report is enclosed (**ANNEXURE 8**)

9. FACULTY ACHIEVEMENTS

He briefed the Council on faculty members' achievements in the Academic Year 2020-21. The achievements included the prestigious awards received, publication in

peer-reviewed journals, Clearing Competitive examinations like GATE/NET, completion of a Doctoral Degree etc.

The Council congratulated the faculty members and wished the best to all the faculty members for their achievements.

The Faculty Achievement report is enclosed (**ANNEXURE 9**)

10. STUDENT ACHIEVEMENTS

The major achievements and milestones achieved by the Institute's students in the Academic Year 2020-21 are briefed to the Council. The achievements included activities under Academics, Co-Curricular, Extra-Curricular, Placements, Funded Projects, Clearing competitive examinations, enrolment into the Higher studies in various reputed national & international institutions.

The member secretary highlighted the following rank holders and their achievements to the Council

- **Ms. Jennifer Coutinho**, a student of Computer Science & Engineering, has secured the second rank with a CGPA of 9.54
- **Mr. Abhishek B S**, a student of Mechanical Engineering, has secured the Fourth rank with a CGPA of 9.44
- **Ms. Swathi K**, a student of Information Science & Engineering, has secured the Sixth rank with a CGPA of 9.25

The Council congratulated the student achievers and the faculty members of the respective programs for the achievement. It wished the Programs/Institute to secure many more ranks in the coming years.

The member secretary informed the council that the alumni of the institute are getting recognized as best performers in reputed companies like Larsen & Toubro Ltd., All Cargo Logistics etc. Additionally, the alumni are successfully getting admitted to various national and international academic institutions and universities of repute for pursuing higher studies.

The Student Achievement Report is enclosed (**ANNEXURE 10**)

11. NSS ACTIVITIES

The member secretary brought to the notice of the Council that the Institute consists of an active NSS and Red-Cross Units, which conduct various activities for

connecting students with the society. A list of activities conducted during the Academic Year 2020-21 was presented to the Council.

The Council congratulated the NSS and Red Cross team for their activeness and enthusiastic involvement in connecting the students with society.

The NSS & Red cross Activity report is enclosed (**ANNEXURE 11**)

12. CSR ACTIVITIES

The Council was apprised of various CSR activities undertaken by the Institute in the Academic Year 2020-21 for the information.

The Council appreciated the activities undertaken and advised the Institute to increase the CSR activities in the coming days.

The CSR activity report is enclosed (**ANNEXURE 12**)

13. EXTRA CURRICULAR ACTIVITIES (SPORTS AND CULTURAL)

The member secretary informed the Council that the Institute consists of a dedicated Sports and Art & Culture department that is responsible for conducting various activities in the Institute to showcase the hidden talent of the student and faculty community.

The achievements of students across various sports activities like Volleyball, Swimming, Weight Lifting, Skating, Physique was highlighted to the council. The council appreciated and congratulated the achievers.

The sports and cultural activities for the Academic Year 2020-21 was presented to the Council for information.

The Sports and Cultural activity report is enclosed (**ANNEXURE 13**)

14. INFRASTRUCTURE AND CAMPUS DEVELOPMENT

The Council was briefed about various developmental activities carried out in the Academic Year 2020-21 for enriching the infrastructure and the campus, for information

The Infrastructure and Campus Development report is enclosed (**ANNEXURE 14**)

15. INITIATIVES

The member secretary informed the Council that the Institute has been practicing 52 initiatives for the holistic development of the students and the faculty members. For the information of the Council, he highlighted the Valedictory Ceremony of the SSTH 2K21 and the inauguration of a new club – "Road Safety Club," at Sahyadri, which are also the part of such initiatives provided in the college.

The details of the initial report are enclosed (**ANNEXURE 15**)

30.03 SEEKING APPROVAL FOR SUBMITTING AN APPLICATION TO THE AICTE FOR EXTENSION OF APPROVAL (EOA) AND APPLYING FOR THE REDUCTION/RESTORATION OF THE INTAKE OF NEW COURSES OF THE UG PROGRAM FROM THE ACADEMIC YEAR 2022-23 FROM AICTE AND VTU/GOK

The member secretary presented the following application to be submitted to the AICTE requesting Reduction/Restoration of the intakes in the UG/PG Programs and sought the approval of the Council for the same

			2021-22	2022-23 (Proposed)
	Sl. No.	Name of Course	Current Intake	Approved Intake
UG	1	Computer Science & Engineering	180	180
	2	CSE (AI & ML)	60	60
	3	CSE (DS)	30	60*
	4	Information Science & Engineering	120	120
	5	Electronics & Communication Engineering	90	120*
	6	Mechanical Engineering	90	60*
	7	Robotics and Automation	60	60
	8	Artificial Intelligence and Data Science	60	60
	9	Computer Science & Engg (Cyber Security)	60	60
		Total	750	780
PG	1	Master of Business Administration	180	180
	2	New Course M-Tech (CS&E)	0	24

***Restoration of Intake**

**** Reduction in Intake**

The Council approved the proposal to restore intake in CSE (DS) from 30 to 60 and ECE from 90 to 120.

The Council approved starting a new PG Program under Computer Science & Engineering with an intake of 18 after deliberation.

The Council approved the reduction of intake of ME from 90 to 60. However, it suggested that the Institute consider all possible scenarios before opting for the reduction of intake.

30.04 APPROVAL/RATIFICATION OF THE ACTION TAKEN SO FAR WITH RESPECT TO AUTONOMOUS STATUS OBTAINED TO THE COLLEGE FROM THE ACADEMIC YEAR 2021-22 FROM UGC/VTU/GOK

The Council was apprised of the conferment of the Autonomous Status to the Institute by Visvesvaraya Technological Institute (VTU), Belagavi, as per the recommendations of the University Grants Commission (UGC), New Delhi and the Government of Karnataka for a period of 10 years, starting from the Academic Year 2021-22.

The Council congratulated the entire team on successfully achieving the Academic Autonomy and advised the team to implement the autonomous process to bring up the students' skillsets by fully utilizing the academic freedom available to the college.

30.05 RATIFICATION OF THE CONSTITUTION OF GOVERNING COUNCIL, ACADEMIC COUNCIL, JBoS, BOS FOR FUNCTIONING OF AUTONOMOUS PROCESS AS PER THE UGC/VTU NORMS

The Council was apprised of the constitutions of the Governing Council, Academic Council, and BoS (BoS – CSE & Allied Programs, ECE, ME & Allied Programs, Basic Science, MBA) formulated for the effective functioning of the Autonomous process. He informed that these statutory bodies have been formulated per the UGC/VTU and sought council Approval.

The Council approved the constitutions and nominations made to all the above bodies. Also, it gave them the freedom to co-opt any member as required to fulfill academic activities' requirements. The Chairman, GC may be obtained while making suitable arrangements.

The constitutions of the Governing Council, Academic Council, BoS – CSE & Allied Programs, ECE, ME & Allied Programs, Basic Science, MBA are enclosed (ANNEXURE 16)

30.06 TO APPROVE THE CONSTITUTION OF INTERNAL QUALITY ASSURANCE CELL (IQAC) FOR THREE YEARS FROM THE ACADEMIC YEAR 2021-22 TO 2024-25

The member secretary informed the Council that as per the VTU norms, the Internal Quality Assurance Cell (IQAC) constitution has to be formulated and approved by the Governing Council.

The constitution of the IQAC was presented to the Council for its approval.

The IQAC formed was approved, and the Council wished the committee all the best to enhance the quality of education offered in the course.

The constitution of the IQAC is enclosed (ANNEXURE 17)

30.07 SEEKING APPROVAL FOR THE PROCEEDINGS OF BoS, JOINT BoS, AND ACADEMIC COUNCIL MEETING CONDUCTED ON 11TH DECEMBER 2021, 24TH DECEMBER 2021, AND 5TH JANUARY 2022 RESPECTIVELY

The proceedings of the BoS, Joint BoS, and the Academic Council were presented to the Council for its approval.

The proceedings of the above bodies were approved. The Council advised the respective boards to ratify the approved procedures and inform the concerned members about the ratifications in case of exigencies.

The proceedings of the BoS, Joint BoS, and Academic Council are enclosed (ANNEXURE 18)

30.08 SEEKING APPROVAL FOR THE ACADEMIC STATUTE RULES AND REGULATIONS FOR UG AND PG PROGRAMS OFFERED FROM THE YEAR 2021-22

The member secretary presented and sought the approval of the Council on the Academic Statute Rules and Regulations for the UG and PG Programs offered in the

course effective from the Academic Year 2021-22. It is also informed to the Council that the above Statute, Rules, and Regulation are in line with the draft rules proposed by VTU. The same was presented for approval.

The Council verified the Statute rules and regulations and approved the same.

The Academic Statute Rules and Regulations for the UG and PG Course is enclosed **(ANNEXURE 19)**

***30.09 SEEKING APPROVAL FOR THE FRESH APPOINTMENTS & RESIGNATIONS
ACCEPTED BY SCÉM UP TO 28TH FEBRUARY 2022***

The Council was presented with a list of fresh appointments and resignations accepted by the Institute and was requested for its approval.

The Council observed that the attrition rate is near 20% and resignations from the IT-related department were significantly higher compared to the other departments, with the main reason being the availability of multiple opportunities in the IT industries. The Council also noted that the finding the replacements are difficult due to the steep decline in the candidates opting for higher studies.

Appointment and Resignation list is enclosed **(ANNEXURE 20)**

***30.10 SEEKING APPROVAL TO START THE MSME INNOVATION SCHEME AND
FINTECH CENTRE OF EXCELLENCE***

The member secretary presented to the Council that SCÉM is approved as a Host Institution for the new MSME Innovation Scheme by the Ministry of MSME, Govt of India. MSME Innovation Scheme and Fintech Centre of Excellence, in partnership with Financial Insight Venture, Bengaluru, has been initiated. MoU has been signed to establish its startup for R&D and skill development in the area.

The Council advised the Institute to focus mainly on the technological up-gradation through MSME and integrate them into the Market Requirements. The Council approved the proposal presented.

***30.11 PRESENTATION OF FINANCIAL REPORT AND AUDIT REPORT OF THE
COLLEGE FOR THE FINANCIAL YEAR 2021-22 & 2020-21, RESPECTIVELY***

The Institute FY 2020-21 audit report and FY 2021-22 financial report were presented to the Council for information and approval.

The Council expressed its satisfaction with the presented reports.

Audit report is enclosed (**ANNEXURE 21**)

30.12 SEEKING APPROVAL FOR THE BUDGET OF SCEM FOR THE FINANCIAL YEAR 2022-23

The proposed SCEM budget for the financial year 2022-23 was presented to the Council for its approval.

The budget proposed was approved by the Council for the financial year of 2022-23. The council approved and empowered the chairman of the council to revise the Variable allowance component as per the requirement.

Budget report is enclosed (**ANNEXURE 22**)

ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR

With the permission of the Chair, some general matters were discussed in the Council by the respected members. These matters can be deliberated, discussed, and implemented across different agencies at different levels, where few members of the Council are a part of many policy-making bodies. As SCEM Chairman himself, a Member of the Legislative Council, Govt. of Karnataka may be brought to the notice of the concerned department to improve the quality of Technical Education in the State.

- The concept of NEP is not very easy to implement in the field of technical education & Skill Oriented Courses are the call of the day
- The concepts of AI-ML, Data Science, Cyber Security look attractive to the students, but they remain unsure about the opportunities available to them post the graduation
- The academic institutes need to focus on creating highly skilled manpower, which will create tools for the next-generation applications. For achieving it, highly skilled faculty members are required

- Faculty empowerment is highly crucial for the sustenance of the academic institutions & Faculty Development Programs without evaluation measures, and impact analysis are not useful
- The upcoming trends of the success measures in academic institutes are on the number of products released in a year & there exists a gap between premier institutes like IIT and NIT. The reputed colleges need to focus on filling those gaps
- The Teaching-Learning Methods need to be segregated – 25 % learning in Classrooms, 25% learning through Self-Studies, 25% through Discussions, and the remaining through Experiential learning.
- For an institute to thrive, a multi-cultural setting is an important requirement & a detailed strategic plan has to be prepared, and the progress of an institute has to be marked and compared every year

CONCLUDING REMARKS

The Chairperson of the Council, Shri. Manjunath Bhandary thanked all the council members for being present – physically and virtually for the 30th GC Meeting of SCEM. He thanked all the members for their valuable suggestions and assured them that the provided suggestions would be considered accordingly.

The Member Secretary, Dr. Rajesh S, thanked all the members for their active participation and valuable input.

The 30th GC Meeting was concluded by thanking the Chair.

Dr. Rajesha S
(Member Secretary)

Shri. Manjunath Bhandary
(Chairman)