

Lyman Howard

BUSINESS COMMUNICATION



PROFILE

A graduate student currently studying in Asia Pacific University. I love work and life. I have developed a positive attitude. I try my best to do every task on time. I am responsible for my work. I also learn from others. I can constantly absorb new knowledge in my work and life to enrich myself. On the other hand, I can consider most of things from reality. Besides, I am confident to get along well with my colleagues. I hope I can contribute to your company together with other employees, and at the same time reflect the value of my life.

Experience

Business Communication

Walt Disney 2017-2018

I once worked as a business communication assistant manager with Walt Disney Decoration Company. I mainly communicate with customers about events plan, material selection and problem feedback. It also involves negotiating the quality and price of goods with suppliers.

Education

Degree in E-Commerce

New York Institute of Technology 2013-2016

My course is E-business. In this course, mainly studied the process and method of e-commerce, familiar with the mainstream e-commerce platform and tools. The objective is to learn and get engaged in corporate branding and product promotion, customer resource development and service, cross-border e-commerce operation, network marketing and mobile commerce management, etc.

Masters in International Business Communication

Arizona State University 2019 - Present

My course is International Business Communication. For this course, I mainly study intercultural communication, integrated marketing communications market, product sustainable development strategy, new media and digital technology industry, public relations and business communication research audit, etc. The learning requirement for this major is do analysis to solve specific problems in dealing with international trade business of practical ability.

Certificates

3rd Global Conference on Computing and Media Technology

2019-01-17

New York Institute of Technology

Contact

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Skills

- Microsoft Office, WPS
- Communication skills
- Interpersonal skills
- Organizer
- Hard Working
- Enthusiastic

Languages

English	■ ■ ■ ■ ■ ■ ■ ■
French	■ ■ ■ ■ ■ ■ ■ ■
German	■ ■ ■ ■ ■ ■ ■ ■
Spanish	■ ■ ■ ■ ■ ■ ■ ■

Hobbies

Travel
Making videos
listening music
Exercise
Reading books
Cooking