

# Glover Howard

CIVIL ENGINEER | QUANTITY SURVEYOR

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## SUMMARY

I am an Engineer holding a Bachelor's degree in Civil Engineering with an excellent background. My ambition is to find an opportunity that will allow me to fulfill my skillset and stretch it further while building my career.

## SKILLS

AutoCAD	● ● ● ● ●	ETAB	● ● ● ● ●
Microsoft Office	● ● ● ● ●	PROKON	● ● ● ● ○
SAP	● ● ● ○ ○	SAFE	● ● ● ○ ○

## EXPERIENCE

### Quantity Surveyor

**NJD Heiskell & Co** Jun 2018 - Jan 2019

- Worked directly with management, admin, logistics and suppliers to qualify the best matching bid and award it
- Calculating the quantities of materials and labor, and preparation of BOQ schedules.
- Studying plans and drawings of tenders documents in the pre- bidding stage.
- Preparing price comparison charts
- Negotiation with suppliers to achieve budget pricing and creating profit
- Preparation of Purchase Orders
- Performed calculations for structural and architectural works to prepare cost estimates for projects
- Accurately documented all cash, credit, fixed assets, accrued expenses and line of credit transactions

### Civil Engineering Trainee

**IOC Works and Housing** May 2018 - Jul 2018

During my Training i became experienced in studying architectural and structural plans, soil test reports, and design structural elements.

### Civil Engineer Intern

**Hights Consultants Engineers Office** Jul 2016 - Sep 2016

- During my internship I have become experienced with preparing BOQ schedules
- Helped with preparation of quantity surveying and BOQ schedules of the USAID schools helping program

## PROJECTS

### InterTech Group

**Quantity Surveyor** Jun 2018 - Jan 2019

## EDUCATION

### Civil Engineering

**Illinois Institute of Technology** Sep 2013 - Jan 2018

- Holding a Bachelor`s Degree in the Civil Engineering

- GPA (3.5/4)
- First on Class

## LANGUAGES

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English



Arabic

