

George Smiths

ASSISTANT STORE MANAGER

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SUMMARY

Talented Assistant Store Manager with analytical and driven approach to continuous improvement. Support store leadership with knowledgeable, efficient assistance while supervising team members and promoting positive behaviors. Good financial sense with top-notch planning and problem-solving abilities.



EXPERIENCE

Fresh Produce

J M Smith Corporation *Jul 2014 - Oct 2018*

- Rotated product to help save waste.
- Assisted customers, providing information on pricing and products.
- Merchandised the products on the sales floor and assembling promotional display.
- Unloaded produce trucks and broke down produce pallets to organize produce within the produce refrigerator and dry storage areas.
- Maintaining the quality of the produce by going through each item to keep only the best out for customers.

Fresh Produce Manager

Costco Supermarket *Oct 2018 - Nov 2019*

- Organized and updated schedules to optimize coverage for expected customer demands.
- Reviewed sales reports to enhance sales performance and improve inventory management accuracy.
- Maintained inventory accuracy by accurately counting stock on hand.
- Ordered merchandise with accuracy by verifying back stock and maintaining inventories.
- Delegated tasks to specific employees based on individual knowledge and strengths.
- Taught staff how to handle difficult situations with calm and professionalism.
- Responded to customer inquiries and delivered appropriate information after carefully researching issues.
- Worked one on one with employees to motivate while delivering constructive criticism in busy, retail environment.



SKILLS

- Stock management
- POS systems operations
- Merchandising
- Sales strategies
- Customer relations
- Inventory control
- Employee training
- Loss prevention
- Organized



EDUCATION

MBA

Arizona State University

- Dec 2013

BBA

Northeastern University

- Jan 2010



LANGUAGES

English	● ● ● ● ●
French	● ● ● ● ●
German	● ● ● ● ●
Chines	● ● ● ● ●



PERSONAL SKILLS

Communication	● ● ● ● ●
Leadership	● ● ● ● ●
Organizer	● ● ● ● ●

Assistant Store Manager

Fresh Market Place *Nov 2019 - Present*

- Handled scheduling for store shifts across 7-day work weeks to ensure proper staffing at all times.
- Performed daily activities in timely manner, including managing housekeeping and inventory needs of store.
- Set schedules and delegated assignments based on team member strengths to optimize floor coverage and service levels.
- Replenished merchandise, welcomed customers, responded to questions and maintained overall presentation of store.
- Assisted in overall day-to-day operations of store including continuous development of effective store associates to achieve desired sales and results.
- Helped team members deliver polite and positive service to every customer by closely monitoring behaviors and offering constructive guidance.