

# Arnold Duncan

INTERPRETER

## CONTACT

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📍 Charlotte, North Carolina  
in linkedin.com/arnold

## SKILLS

SDL Trados Studio  
JIRA  
ApSIC Xbench  
TMS  
Passolo  
MultiTerm  
MS Office

## LANGUAGES

German (native)  
English (fluent)  
Spanish (fluent)  
French (basic)

## AWARDS (CERNER CORPORATION)

High Five Award  
Special Mention recognition  
Rising Star Award

## ADDITIONAL INFORMATION

Member of the Federal Association of Interpreters & Translators

## SUMMARY

As a trained interpreter with strong intercultural competences, I overcome language and cultural barriers on a daily basis. My background in a multinational IT company, combined with my high communication and organizational skills, makes me an ideal asset to your company.

## EXPERIENCE

**Associate Senior Localization Analyst**  
**Inter-Planet Corporation, London, England** *May 2017 - Present*

- Translating and proofreading complex documents (i.e. legal, financial, corporate and marketing materials, software and technical documentation) EN < > DE
- Providing internal interpretation services as needed
- Providing contextual linguistic validation of Cerner solutions by executing user interface test plans
- Performing project management tasks
- Ensuring consistency, accuracy and overall quality
- Updating and maintaining terminology databases using industry standard localization tools
- Contributing to the establishment of localization and translation tools, processes and best practices

**Translation Intern**  
**First-line Translations, Meridian, Spain** *Aug 2015 - Nov 2015*

- Translating medical and marketing documents EN > DE

## EDUCATION

**M.A., Conference Interpreting**  
**Columbia University** *Oct 2014 - Apr 2017*

- Simultaneous and Consecutive Interpreting DE < > ES, EN > DE
- Cultural Studies related to Spain, Latin America, the UK & US

**B.A., Applied Linguistics, Cultural Studies and Translation**  
**California State University Los Angeles Campus**  
*Oct 2010 - Sep 2013*

- Translation DE < > ES, EN > DE
- Introduction to Interpreting DE < > ES, EN > DE
- Cultural Studies related to Spain, Latin America, the UK & US

**Masters in International Languages**  
**Northeastern University** *Aug 2012 - Dec 2012*

- Consecutive Interpreting DE < > ES
- Translation EN > ES