



Anna Sthesia

DENTAL NURSE

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SUMMARY

I am motivated and resourceful, with professional experience in dental setting. Able to perform nursing procedures and care, dental procedures and assisting with good customer service, holistic and personalized care. I can effectively utilize all my knowledge and skill in the field of dental care.

EXPERIENCE

Dental Nurse

MOURANY ORTHODONTIC AND DENTAL CENTER *Nov 2012 - Present*

Core Responsibilities and Highlights:

- Operate Radiographic machines (digital sensors, digital pans, digital cephalometric X ray machines, digital and analog periapical Xray machines), model trimmers, and sterilization equipment (autoclaves, dryclaves, handpiece equipment, statim, intraoral camera)
- Assists doctor during diagnosis and/or treatment
- Assists doctor with Ceph tracings, preparing treatment letters & education/marketing materials
- Educates patients and parents of patients on maintaining proper oral health
- Communicates with dental staff on our team regarding patient treatment plans
- Prescribe medications as necessary
- Performs various orthodontic procedures under direction of orthodontist including: Banding and bonding procedures, Impressions, Band fitting, Placements and removals of separators, Changing arch wires or ties
- Orthodontic records (photos, impressions, radiographs, bite registration)
- Delivers retainers and other removable appliances
- Adjustments of removable appliances
- Performs post orthodontic removal of composite resin
- Performs post-operative patient care
- Applies fluoride desensitizer and/or varnish
- Lab work including fabricating fixed and removable clear retainers, bleaching trays, pouring and trimming models, unpack and follow lab/Invisalign cases
- Performs instrument sterilization and infection control in the office

General:

- Performs any reasonable request from manager and/or Dr.
- Assists in front desk operations as needed
- Helps provide direct patients care in all dental specialties including periodontics, prosthodontics, pediatric dentistry specially orthodontic
- Respond into any emergency in the setting
- Evaluates patients need/condition before and after every procedure

Other Duties and Responsibilities

- Responsible in patient's appointment and scheduling
- Checking and ordering supplies in CSSD and assign clinic

- Maintaining and organizing cleanliness in designated clinic and CSSD
- Carefully document all medications, diagnoses, treatments and consultations
- Reviews patients' medical history and records
- Prepares patients for diagnosis and/or treatment
- Cleans and stocks operatories
- Charting and record treatment information in chart
- Control inventory of clinical supplies and order as needed
- Download/copy xrays as needed

Registered Nurse

San Luis District Hospital *Aug 2010 - Aug 2012*

Core Responsibilities and Highlights:

- Play an important role by being responsible for the delivery of basic practice nursing services care to patients
- Focusing upon supporting patients by monitoring of their long-term conditions, administering treatment and advising on health prevention
- Making patients aware of their treatment
- Responsible for assessing the medical history
- Having to communicate in caring manner with patient and their family members
- Carrying out tests, evaluation and administrative duties like updating records
- Involved in the administration procedures such admission and discharge
- Establish support with the patient

Sale and Audit Representative

Mercury Drug Corporation *Apr 2000 - Oct 2006*

Core Responsibilities and Highlights:

- In charge in counting and recording the quality and quantity of medicines using data collector to attain the accurate and complete count of merchandise inventory.
- Perform monthly inventory for accuracy of the stocks.
- Checking the expiration date to avoid selling expired medicines.
- Taking and dispensing medicines of customer orders.
- Maintain and upgrades organized filling system
- Responsible for answering the queries and telephone orders.

EDUCATION

Bachelor of Science in Nursing

Laguna Northwestern College - *Mar 2009*

Bachelor's/College Degree

Bachelor of Science Computer Science

Central Colleges of the Philippines - *Mar 1999*

Bachelor's/College Degree

LANGUAGES

English



German



French

