



HANNA GRACE

FINAL YEAR GRADUATE

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SUMMARY

A final year graduate who is passionate on learning and seeking corporate experience to imply the skills learnt through educational knowledge and to improvise the skills into expertise goals. Young and matured individual with developed skills and personal attributes that will support the transition from education to full-time employment.

EXPERIENCE

SALES MANAGER

Monark Food Company - Brick Lane - Jan 2019

Sales manager at brick Lane for 6 months. Recognized for ability to communicate with customers and provide exceptional service that ensures customer retention and positive feedback, proven ability to increase sales through up-selling techniques well as implementing additional processes that driven profitability.

EDUCATION

ORDINARY LEVEL

Glendale International School - North Carolina 2016

FOUNDATION DEGREE , BUSINESS MANAGEMENT

California Institute of Technology - California - Sep 2017

HIGHER NATIONAL DIPLOMA (HND)

University of Houston - Houston, Texas - Sep 2019

Completed Higher National Diploma (HND) in Business Management which leads to the final year of BSc. (Hons) with International Management with Distinction Grade

PROFESSIONAL QUALIFICATIONS

- Completed Computer Driving License and Microsoft Office Package with Distinction Grade
- Participated in Future Leaders Workshop and Personality and Self Development Workshop
- Graded with Honours of the Examination held by Colombo Academy of Language Skills & Dramatic Art (CALSDA).

LANGUAGES

English



French



Spanish



German



INTERESTS

Reading Books

Photography

Travelling

Football

Gaming

Tech Enthusiast

EXTRA-CURRICULAR ACTIVITIES

Following are my extra-curricular activities:

Member of Toastmaster's club at MNR Campus
Member of Science society at Glendale International School
Member of interact club at Glendale International School
Basketball, netball, table tennis player
Member of the school interact Club

PERSONAL INFORMATION

Full Name: Hannah Grace
Address: #245, Champaign, Illinois
Date of Birth: 18th January 1996
Gender: Female
Civil Status: Single
Nationality: US
School Attended: Glendale International School

Declaration

I hereby attest that the above-mentioned information is true and correct according to the best of my knowledge.

Thank you.
Hanna Grace.