## **Zohaib Illahi**

Hello on +92-319-7343255 Email: zohainellahi04@gmail.com Address Mohala AzadPura P.O Bandhi 64 Nusrat Tahsil Daur District Shaheed Benazir Abad.



### **\***Objectives

Seeking a position in a progressive organization with the aim to contribute towards the objectives of the organization to the best of my capabilities & enhance my professional skills.

### Qualification

| Qualification | Passing Year | Board          | Grade |
|---------------|--------------|----------------|-------|
| Matriculation | 2019         | BISE HYDERABAD | В     |
| Intermediate  | 2021         | BISE NAWABSHAH | Α     |

#### ❖ Personal Information

Zahoor Illahi Father Name : Cast : Bhutto NIC no 45404-0454868-1 Gender : Male D.O.B20-02-2003 Marital Status : Single Domicile/PRC: S.B.A Passport : GX1748681

## Experience

Fresh In Service

#### **Skills**

- ✓ Ms Windows 7/10/11
- ✓ Ms Officer 2007/2010/2012
- ✓ Repair & Maintained Computer Hard ware & Software
- ✓ Prepared Office Data Documentation Compilation
- ✓ Team Staff Training & Mobilization
- ✓ Excellent Problem-solving Skills

#### **❖** Personal Skills

- Good to reading Skills
- Good to writing Skills
- o Good to Presentation Skills
- Good to Communication Skills
- o Good to Staff Training Skills

#### **\***Interests

- Reading Magazines
- News Paper, Books
- Participation in Social Activities

# ❖Spoken Language(s)

- Sindhi
- Urdu
- English

Further Details upon request.....!