

Owais Javaid

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Nationality: Pakistani

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About: Dedicated and results-driven professional with extensive experience in Supply Chain Management, Business Operations, and Data Analytics. Adept at applying theoretical knowledge and practical skills to optimize procurement processes, enhance operational efficiency, and drive data-informed decision making. Proven ability to manage supplier relationships, negotiate effectively, and utilize data analytics tools to deliver actionable insights

Career History:

Ality Group – LLC Senior Procurement Executive Sep 2024 – Till Date

- Responsible for Supplier Sourcing
- Developing and nurturing supplier relationships
- Place purchase orders and back orders as required
- Responsible for Onboarding brands
- Resolve queries from dispatch/logistics and finance regarding suppliers
- Assist the removal-return and reconciliation team with product returns
- Ensure to negotiate contract with Supplier to get maximum profit
- Explore new suppliers and products, and seek supplier insights on market developments
- Responsible for achieving Authorization from Brand for selling products
- Maintain accurate records of product, contracts, pricing, and supplier information
- Oversee supplier contract and risk management initiatives to ensure compliance

Leverify – LLC Procurement Executive Mar 2022 – Aug 2024

- Maintain optimum stock levels for all SKUs
- Place inquiries and obtain quotes
- Negotiate with suppliers/vendors to maximize margins
- Place purchase orders and back orders as required
- Observe sales to forecast and analyze inventory turnovers
- Resolve queries from dispatch/logistics and finance regarding suppliers
- Assist the removal-return and reconciliation team with product returns
- Strengthen supplier/vendor relationships through transparency and open communication
- Explore new suppliers and products, and seek supplier insights on market developments
- Ensure no supplier monopoly by building a diverse supplier base
- Maintain accurate records of product, contracts, pricing, and supplier information

Dubai Islamic Bank Pakistan**Officer Operations****Mar 2019 – Feb2022**

- Enter client portfolio data into the core banking application
- Update and amend client accounts as per requests
- Coordinate with branches for client document submission and data management
- Liaise between branches and functional departments to resolve queries and complaints
- Generate Excel-based reports for the sales team on client portfolios
- Manage data archiving, entry, and sharing
- Support sales operations through document validation, submission, and management

Habib Metro Bank**Junior Officer Operation****Apr 2016 –Sep2018**

- Enter account data in the system as per State Bank of Pakistan guidelines
- Release accounts from dormancy as per guidelines
- Amend data in the system for existing and new accounts as per client instructions and guidelines
- Maintain daily MIS on Excel for accounts opened and released from dormancy
- Coordinate with branches regarding deferrals on documentation of accounts opened/amended
- Provide support to ATM card pin printing department
- Prepare daily MIS reports and submit them to the line manager

Certification:**Data Analytics – Institute of Chartered Accountant of Pakistan (2023)**

Module A: Financial modelling, forecasting and dashboard reporting with MS. Excel

Module B: Power BI, Power Query & DAX, Data Visualization & Story Telling

Module C: Data Analytics Using Python

Education:MBA - Supply Chain ManagementInstitute of Business ManagementMAY 2021Bachelor of CommerceUniversity of KarachiDEC 2015**References will be available upon request**