

# BENARD LANGAT KIPKEMOI

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## Career Profile

- Quantity Surveyor with experience working in the engineering, construction and consultancy sectors.
- Skilled in project management, process improvements, procurement, client management, budgeting, report and records management.
- Ability to determine the best use of surveying systems to help businesses and organisations increase the accuracy, efficiency, and quality of all aspects of its operations.

## Key Skills

Risk Management | Database Management | Quality Analysis | Contract Management | Asset Management | Strategic Planning | Data Analysis | Risk Mitigation | Cost Control

## Technical Skills

Microsoft Office Suite | AutoCAD | QuickBooks | Archicad | PlanSwift | WinQS | Bluebeam Revu | Fieldwire | Candy

## Educational Background

**Post Graduate Programme in Quantity Surveying Engineering**, International Institute of Management and Technical Studies, July 2020 – April 2022.

**Bachelor of Quantity Surveying**, Jomo Kenyatta University of Agriculture and Technology, September 2015 – November 2019.

**Diploma in Business Information Technology**, Strathmore University, January 2013 - September 2020.

**Kenya Certificate of Secondary Education (K.C.S.E.)**, St Joseph's Boys High School, January 2009 - November 2012.

## Professional Experience

**Quantity Surveyor, June 2022- June 2024.**

**Allied Builders Seychelles Limited, Les Mamelles, Seychelles.**

*All Qs office Responsibilities at Allied Builders which is a Class 1 contractor, reporting to the General Manager.*

- Tendering; tender pricing and preparation of submission documents.
- Coordinating site measurements and remeasurements
- Quantity estimation and preparation; Preparing Quotations and/or Bill of Quantities for clients
- Contract Management; compliance, management and picking discrepancies and inconsistencies in contracts and agreements.
- Subcontractor management; Negotiating with and preparing certificates for subcontractors
- Contractual Claims and Payment Applications
- Record keeping and documentations, filing and reconciliations
- Quality Assurance and Review; Conducting thorough reviews of project documents for accuracy, Identifying opportunities for cost optimization and value engineering.
- Coordinating with all departments to ensure smooth flow of information and workflow.

## Achievements

- Contract management and Administration[contractor] of 12 projects concurrently in my first 2 years.
- Tendering and award of High commission of India - Seychelles, Contract amount USD 30 Million.

**Assistant Quantity Surveyor, April 2021- May 2022.**

**KATHU Construction, Nairobi.**

*Reporting to the Project Manager, I supported the day-to-day client interface, ensuring that client objectives are met through the delivery of a value-added cost management service that meets high-quality standards.*

- Coordinating the re-measurements and estimates of materials, Quantities, rates and build-up rates.
- Providing general management of the building works and services.
- Assisting in drawing bills of quantities for building constructions, reviewing construction plans and preparing quantity requirements.
- Establishing and maintaining professional relationships with external and internal stakeholders.
- Scrutinising maintenance and material costs, as well as contracts to ensure the best deals.
- Reviewing construction plans and preparing quantity requirements.
- Establishing cost and financial control systems to ensure set budgets are not exceeded.
- Analysing outcomes and writing detailed progress reports on building projects.
- Resolving technical disputes raised by the clients and survey teams.
- Suggesting improvements in processes to increase organisational effectiveness.

**Achievements**

- Oversaw the bidding and construction to completion of Amani House in Kisembe Karen, cost of the House was Ksh. 10 Million.
- Coordinated a residential development in Ngong (labour contract).

**Quantity Surveyor (Intern), August 2019 - November 2020.**

**TEMURENS Contractors, Sotik.**

*Reporting to the Civil Engineer, I provided proper contracting, cost management and value management for construction works, refurbishment and maintenance projects.*

- Processed and ensured all revenue was promptly and correctly received.
- Reviewed construction plans and prepared quantity requirements (BOQ).
- Coordinated the undertaking of the accuracy of cost analysis for projects, repairs and maintenance works.
- Prepared specification documents, including bills of quantities with the architects and clients.
- Provided post-occupancy advice, facilities management services and life cycle costing advice.
- Performed risk, value management, cost control, conducting feasibility studies and project requirements.
- Identified and acted upon opportunities to improve cost management procedures, templates, and products and hence improved the service provided to clients.
- Assisted in measurements, re-measurements and build-up rates.

**Quantity Surveyor (Attaché), July 2017-September 2017, July 2018-September 2018.**

**SS Mehta and Sons Limited, Nairobi.**

*Reporting to the Site Engineer, I supported the control of construction policies, formation of planning, preparation of budgets, cost control and prevention of technical errors.*

- Ensured the daily transactions were posted into the computerised financial system and prepared the monthly payment certificates.
- Assisted in bills of quantities preparation and provided project implementation material requirements to manage flow and cost.
- Assisted in the surveying processes which entailed heighting, setting out and traverse data.
- Processed bill of quantities of standard specs for road and bridge construction.
- Monitored and learnt from construction plants, quarry, lab tests and assisted in measurement of roadworks.
- Contributed to team effort by accomplishing related results as needed.

## **Quantity Surveyor (Attaché'), April 2016-September 2016.**

### **QuantiBill Consults, Nairobi.**

*Reporting to the Senior Quantity Surveyor, I assisted in preparing preliminary estimates, tender documents, contract management, payment vouchers and claim analysis for the organisation.*

- Prepared bill of quantities of structures.
- Ensured complete and proper documentation of all on-going and completed projects such as contracts, performance bonds, and all necessary documentation.
- Supported the measurement of structures.
- Maintained awareness of the different ongoing projects within the organisation.
- Assisted in preparing cost plans to enable design teams to produce practical designs for construction projects, which involved liaising with architects and engineers.

## **Professional Membership**

A member of Institute of Quantity Surveyors of Kenya (IQSK) Member Number 1127.

A student member Association of African Quantity Surveyors (AAQS) - Ian 2301.

## **Other Relevant Experience**

**Quantity Surveyor (Volunteer)**, Ministry of Transport, Infrastructure Housing, Urban Development and Public Works, January 2021 – March 2021.

**Quantity Surveyor (Intern)**, Department of Urban Planning, County Government of Bomet, March 2021 – August 2021.

**Junior Project Manager**, DMI Kenya, Nairobi, April 2021 - November, 2021.

## **Other Relevant Achievements**

**Consulted for the construction of Kenyatta National Referral and Research Hospital Project Cost 1 Billion Kenya Shillings**, Amos Munene Consulting Firm.

**Consulted and built for Nori Logistics in the Sotik Mall project cost 50 Million Kenya Shillings**, Nori Construction Limited.

## **Other Relevant Trainings**

**Certified in Digital Skills**, CloudFactory Kenya, January 2020.

**Certified in Customer Service**, Corporate Staffing Kenya, May 2020.

**Driving licence**, NTSA, 2014.

**Certificate in Computers;software, networks and repair**, Strathmore University, January 2014.

**Certification in Computer Aided Designs (CADs)**, YouTube (Online), Ongoing.

## **Referees**

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