

Select Board present via Zoom: Karl Raacke, Tim Bourne, Claire LaVoie, Harry Parker

Select Board present at Town Office: Ben Joseph

Town Clerk/Treasurer/Zoom Host: Corinn Julow

Guests via Zoom: Marie Kilbride, Fielding Hampton, LCATV, Mary & Frank Dattilio, Tracy Giroux, Andy Julow, Tonya Poutry, Marlana Valenta, Berney & John Skutel

Guests at Town Office: Jim Martin, Andre Quintin

Audio of Meeting: Available for one year at www.northherovt.com/minutes/all

Agenda Item 1. Call Meeting to Order

H. Parker calls the meeting to order at 5:15 PM.

Agenda Item 2. Adjustment of Agenda

There are no adjustments to the agenda.

Agenda Item 3. Reorganization

C. Julow confirms B. Joseph and T. Bourne have taken the oath of office.

Chair

C. LaVoie nominates Harry Parker as board chair. T. Bourne seconds the nomination and it passes unanimously 5-0.

Vice Chair

T. Bourne nominates Karl Raacke as vice chair. C. LaVoie seconds the nomination and it passes unanimously 5-0.

Subcommittee Appointments

- North Station Building Replacement Committee
H. Parker motions that he and K. Raacke remain on the NSBR committee. B. Joseph seconds and the motion passes unanimously 5-0.
- Community Hall Subcommittee
H. Parker nominates T. Bourne to continue. The nomination passes unanimously 5-0.

The board reviews the current list of board responsibilities. T. Bourne asks the Emerald Ash Borer to be removed as the group has disbanded. The board agrees and no other changes are made.

Operational Decisions

H. Parker moves for regularly scheduled meetings to remain on the first and third Mondays of every month beginning at 5:15PM. C. LaVoie seconds the motion and it passes unanimously 5-0.

H. Parker moves to adopt the Town of North Hero Select Board Model Rules of Procedure. B. Joseph seconds the motion and it passes unanimously 5-0.

H. Parker moves to designate Harborside, Hero's Welcome, the Town Office, and the Town Website as the physical locations for posting notices and agendas. T. Bourne seconds the motion and it passes unanimously 5-0.

H. Parker moves to designate the Islander as the newspaper of record for public notices. B. Joseph seconds the motion and it passes unanimously 5-0.

H. Parker motions to approve authority for the Select Board Chair or Vice-Chair to sign necessary and/or urgent policies, ordinances, payments, or documents that need immediate attention. T. Bourne seconds the motion and it passes unanimously 5-0.

Agenda Item 4. Financials

Warrant

K. Raacke motions to approve the warrant in the amount of \$469,576.44 and T. Bourne seconds. The motion passes unanimously 5-0.

Reports

There are no questions.

Agenda Item 5. Public Comment

There are no comments.

Agenda Item 6. Northwest Regional Planning Commission

Marlena Valenta explains that Window Dressers is a nonprofit that builds affordable insulated window inserts. An opportunity for Grand Isle and Franklin counties to participate is coming this summer. She requests information on community groups to partner with.

H. Parker recommends CIDER be the main focal point for a partnership.

Agenda Item 7. Parks & Recreation

H. Parker reviews Molly Loomis' reservation request and states she has clarified that there will be amplified music at the event. Berney Skutel recommends the event be approved.

T. Bourne motion to approve the addendum to the Loomis contract and C. LaVoie seconds. The motion passes unanimously 5-0.

Agenda Item 8. Petition for Special Election

H. Parker states the board is moving ahead of schedule and asks if anyone is aware of persons wishing to attend that aren't in attendance. No attendees speak up and the meeting moves along.

H. Parker states the petition requests multiple items including a vote on the move of the town offices to the Community Hall.

Discussion follows including

- The move being determined based on cost- a gift building is less expensive to taxpayers than a new build.
- Open meetings.
- Expenses, and other supporting documents for the decision to move, all available on the town website.
- The ability, or lack, of taxpayers to participate in meetings electronically and access information online.
- Some history of the transfer of the Community Hall to the Historical Society.
- Reminder of precedence for past land acquisitions to not be voted on: land for North Station Building Replacement.
- History and goals of the North Station Building Replacement Committee.
- The desire to have a more in-depth presentation and explanation of the Community Hall operating costs and endowment funds available for maintenance.

H. Parker reviews the requirements of the Open Meeting Law and the methods used in North Hero to comply. All North Hero meetings have been compliant with the Open Meeting Law. The board believes that zoom options encourage additional participation.

H. Parker explains that many duties and decisions are relegated to the select board whose members are elected to preside over meetings and make decisions. Even if a group of taxpayers do not agree with the decisions of the board, there are other taxpayers who voted the board in to make these operational decisions which the board takes very seriously. The number one goal of the board is to put the interest of the taxpayers of North Hero first. The decision made to focus on receiving the building from the Historical Society focuses on that outcome and pursuing this move puts the taxpayers of the Town of North Hero in the best position possible. The monies needed to facilitate the move were added to the operating budget that was published in the town report and mailed to every voter.

H. Parker asks the board if there is a motion to approve the petition and schedule a special election. There is no motion brought to approve the petition for a special election.

H. Parker announces that not having heard a motion to forward the petition that the record shows the select board has declined to act on the petition for a special election.

Agenda Item 9. Listers

H. Parker reviews the contract from Cartographic Associates Inc. for tax mapping services. C. Julow confirms that the rate has not increased from the previous year.

C. LaVoie motions to approve the contract and B. Joseph seconds. The motion passes unanimously 5-0.

Agenda Item 10. DRB Clerk Appointment

H. Parker reviews the recommendation from the DRB to appoint Kathleen Finck as DRB clerk.

H. Parker motions to approve the appointment and B. Joseph seconds. The motion passes unanimously 5-0.

Agenda Item 11. Municipal Roads General Permit

K. Raacke states that Jim Martin is working with Northwest Regional Planning Commission on this project. C. Julow notifies the board that the state is now implementing percentages that must be completed every year to ensure the project is complete by the deadline. In North Hero 17 road segments must be completed by December 31, 2022, to remain compliant.

H. Parker motions to approve the annual MRGP report for 2022 and T. Bourne seconds. The motion passes unanimously 5-0.

Agenda Item 12. Certificate of Highway Mileage

H. Parker motions to approve the highway mileage for 2022. K. Raacke seconds and the motion passes unanimously 5-0.

Agenda Item 13. Liquor Control Board

H. Parker motions to close the select board meeting and convene the liquor control board. K. Raacke seconds the motion and the liquor control board convenes at 6:34PM.

Harborside Harvest Market

C. LaVoie motions to approve the application and B. Joseph seconds. The motion passes unanimously 5-0. H. Parker clarifies it is an application for a second class liquor license.

Hero's Welcome

T. Bourne motions to approve the second class liquor license application for Hero's Welcome and C. LaVoie seconds. The motion passes unanimously 5-0.

Tiki Bar

C. Julow notifies the board that a request to be on the agenda was received but the application has not. This will be addressed at a future meeting.

H. Parker motions to adjourn the liquor control board and resume the regularly scheduled select board meeting and K. Raacke seconds. The motion passes unanimously 5-0 and the select board meeting reconvenes at 6:36PM.

Agenda Item 14. Judicial Resources

B. Joseph references an email distributed by Doug Disabito addressing the delays of the courthouse in Grand Isle County and the difficulties they cause. The courthouse is still not allowing in person hearing or jury draws. B. Joseph would like to approach all the select boards in the county to start a countywide discussion and generate

something to present to our representatives in legislature. H. Parker asks if a response to D. Disabito's letter has been received from the judiciary or legislature. Discussion follows. B. Joseph will confirm if a response to D. Disabito's letter has been issued and the board will decide how to proceed from there.

Agenda Item 15. Correspondence

NWCUD Summary

H. Parker reviews the summary received from John Medamana. The board is excited by the opportunities being pursued. T. Bourne points out a potential request for storage space. Discussion follows and C. Julow offers to reach out and ask for more information.

DRB Decision: Butler Island Enterprises (North Hero House)

The board reviews.

Extension for DRB Decision-Kilbride

The board reviews.

Agenda Item 16. Adjourn

K. Raacke motions to adjourn the meeting and T. Bourne seconds the motion. The motion passes unanimously 5-0 and the meeting adjourns at 6:49PM.

Respectfully submitted by Corinn Julow

CC:

- Select Board
- Town Office
- Website

Attachments to the Minutes:

- Agenda
- Select Board Responsibilities
- Approved Warrant
- Approved Facility Use Agreement
- Approved MRGP Report
- Approved Highway Mileage Certificate
- Approved Liquor License Applications

North Hero Select Board AGENDA

March 7, 2022 at 5:15PM

North Hero Town Office Meeting Room

Zoom: Phone: 1-929-205-6099 Meeting ID: 539 515 376 Passcode: 330605

Web Link: <https://us02web.zoom.us/j/539515376>

	Agenda Item	Start	End	Notes
1.	Call Meeting to Order	5:15 PM	5:15 PM	
2.	Adjustment of Agenda	5:15 PM	5:15 PM	
3.	Reorganization	5:15 PM	5:25 PM	Annual board reorganization following Reorganization Checklist
4.	Financials	5:25 PM	5:30 PM	<ul style="list-style-type: none"> • March 7th Warrant for approval • Financial Reports
5.	Public Comment	5:30 PM	5:35 PM	Opportunity for public comment
6.	Northwest Regional Planning Commission	5:35 PM	5:45 PM	Marlena Valenta will present information about WindowDressers community build for Grand Isle County
7.	Parks & Recreation	5:45 PM	5:50 PM	Approval of Loomis request for use of Long House at Ingalls
8.	Petition for Special Election	5:50 PM	6:05 PM	Discuss request for vote regarding move of Town Office
9.	Listers	6:05 PM	6:10 PM	Approve 2022/2023 mapping services
10.	DRB Clerk Appointment	6:10 PM	6:15 PM	Appoint DRB clerk
11.	Municipal Roads General Permit	6:15 PM	6:20 PM	Review required improvements for 2022 and approve annual report
12.	Certificate of Highway Mileage	6:20 PM	6:25 PM	Approve annual certificate of mileage highway
13.	Liquor Control Board	6:25 PM	6:40 PM	<ul style="list-style-type: none"> • Harborside Harvest Market- Second Class License • Hero's Welcome- Second Class License • Tiki Bar- 1st & 3rd Class & Outside Consumption Licenses
14.	Judicial Resources	6:40 PM	6:50 PM	Ben Joseph brings judicial concerns to board
15.	Correspondence	6:50 PM	6:55 PM	<ul style="list-style-type: none"> • NWCUD Summary- John Medamana • DRB Decision: Butler Island Enterprises (North Hero House) • Extension for DRB Decision- Kilbride
16.	Adjourn	6:55 PM	6:55 PM	

Times are an estimate only and items may be discussed sooner or later depending on when the previous item concludes.

All Invoices For Check Acct 01(General) 03/07/2022 To 03/07/2022

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
APEX	APEX SOFTWARE	317660 Lister-Annual Maint	645.00	0.00			--/--/--
AT&T	AT&T MOBILITY	03182022 PW & ZA-cell phones	97.01	0.00			--/--/--
AVENU	AVENU HOLDINGS, LLC	INVB-033480 Land records maint-Feb	300.00	0.00			--/--/--
BLUEC	BLUE CROSS & BLUE SHIELD OF VT	136671515 GO & PW-benefits	5124.71	0.00	5124.71 E	2282	02/28/22
BOURNES	BOURNE'S ENERGY - SWANTON OFFI	7603264 Propane-Oman	110.86	0.00			--/--/--
BOURNES	BOURNE'S ENERGY - SWANTON OFFI	7606936 Propane-Oman	452.02	0.00			--/--/--
BOURNES	BOURNE'S ENERGY - SWANTON OFFI	7609934 PW-propane	977.79	0.00			--/--/--
BOURNES	BOURNE'S ENERGY - SWANTON OFFI	7613523 Propane-Oman	329.29	0.00			--/--/--
CANON	CANON FINANCIAL SERVICES, INC.	28043966 GO-Copier lease	146.00	0.00			--/--/--
CANON	CANON FINANCIAL SERVICES, INC.	28192225 GO-Copier lease	146.00	0.00			--/--/--
CIUUSD	CHAMPLAIN ISLAND UNIFIED UNION	2022-03 21/22 Act 46 payment 3	427618.66	0.00			--/--/--
RRCHARL	CHARLEBOIS TRUCK PARTS	IT34781 PW-truck parts	143.28	0.00			--/--/--
COMCAST	COMCAST	2022-0210GO GO-analog phone	71.01	0.00			--/--/--
COMCAST	COMCAST	2022-0213CH Community Hall WiFi	111.09	0.00			--/--/--
COMCBUS	COMCAST BUSINESS	139437772 Phone-GO/PW/WD	571.79	0.00	571.79 E	22022	02/28/22
COMCBUS	COMCAST BUSINESS	141464633 Phone-GO/PW/WD	574.38	0.00			--/--/--
CCS	COMMERCIAL CARD SERVICES	GO2022-0206 PW-cell phone	506.97	0.00	506.97 E	22822	02/28/22
CCS	COMMERCIAL CARD SERVICES	LIB2022-0206 Lib-credit card	372.13	0.00	372.13 E	2282022	02/28/22
COMSP	COMPLETE SEPTIC SERVICES, LLC	14206 P&R- portolet	145.00	0.00			--/--/--
EYEMED	FIDELITY SECURITY LIFE INSURAN	165185457 PW & GO-benefits	26.07	0.00			--/--/--
VTAGTR	FINANCIAL OPERATIONS	J2200514 PW-salt	3180.73	0.00			--/--/--
GOOGLE	GOOGLE LLC	2022-0305 Cloud web storage	12.53	0.00			--/--/--
GOOGLE	GOOGLE LLC	4077774166 GO email	12.00	0.00			--/--/--
GISMUT	GRAND ISLE COUNTY MUTUAL AID A	22-0930-3 FY22 1st quarter	1492.12	0.00			--/--/--
GISHF	GRAND ISLE COUNTY SHERIFF DEPT	FY22-39T 2022- Feb coverage	5243.33	0.00			--/--/--
HARBORSI	HARBORSIDE MARKET	2022-26 PW-gas	95.13	0.00			--/--/--
LAKECOUNT	HERO'S WELCOME	2022-02 Tax overpayment	194.88	0.00			--/--/--
JETSERVIC	JET SERVICE ENVELOPE CO	76677 Absentee envelopes	130.68	0.00			--/--/--
HOLCOMB	KEVIN AND JOANNE HOLCOMB	2022-03ZA ZA-refund of fees	200.40	0.00			--/--/--
LHS	LHS ASSOCIATES INC.	72172 Accuvote Coding	1127.70	0.00			--/--/--
MICROSOFT	MICROSOFT CORPORATION	E0200HHXV7 365 Teams/Sharepoint	37.50	0.00	37.50 E	31722	03/17/22
MICROSOFT	MICROSOFT CORPORATION	E0200HI4CV 365 Software Subscriptio	16.50	0.00	16.50 E	31722	03/17/22
MICROSOFT	MICROSOFT CORPORATION	E0200HI9IL 365 Email hosting	35.00	0.00	35.00 E	3172022	03/17/22
MURRAY	MURRAY'S PLUMBING & HEATING	1585 PR-Ingalls maint	250.00	0.00			--/--/--
NAPA	NAPA AUTOPARTS	31-6751 PW-parts	146.71	0.00			--/--/--
NEMRC	NEMRC	49947 Disaster Rec. Agrmt 2022	734.27	0.00			--/--/--
DELTA	NORTHEAST DELTA DENTAL	2022-03 GO&PW-dental	224.18	0.00	224.18 E	2022	02/28/22
PANURGY	PANURGY VERMONT	2022-4956 Server Maint-March	525.00	0.00			--/--/--
PANURGY	PANURGY VERMONT	2022-4962 Cybersecurity MFA	240.00	0.00			--/--/--
CHTRK	R.R. CHARLEBOIS, INC.	IE12319 PW's - truck parts	1733.40	0.00			--/--/--
REPRO	REPROGRAPHICS	122299 Town Reports 2022	1324.45	0.00			--/--/--
ROWLE	ROWLEY FUELS, INC.	478597 PW-diesel	979.05	0.00			--/--/--
ROWLE	ROWLEY FUELS, INC.	479129 Lib-heating oil	461.68	0.00			--/--/--
ROWLE	ROWLEY FUELS, INC.	480972 PW-diesel	1059.13	0.00			--/--/--
ROWLE	ROWLEY FUELS, INC.	480973 PW-diesel	556.76	0.00			--/--/--
GILLIES	TARRANT, MARKS & GILLIES	16039 ZA & GO-deed issue	440.00	0.00			--/--/--
ISLDR	THE ISLANDER	5985 DRB Public Notice	79.25	0.00			--/--/--
VNA	THE UVM HEALTH NETWORK HOME HE	2022-03 21/22 Approp-3rd Qrt	1687.50	0.00			--/--/--
UNIFIRST	UNIFIRST CORPORATION	1080066558 GO/PW-rugs & rags	33.26	0.00			--/--/--
UNIFIRST	UNIFIRST CORPORATION	1080067766 GO/PW-rugs & rags	33.26	0.00			--/--/--

03/07/22
11:10 am

Town of North Hero Accounts Payable
Check Warrant Report # 88 Current Prior Next FY Invoices
All Invoices For Check Acct 01 (General) 03/07/2022 To 03/07/2022

Page 2
CJulew


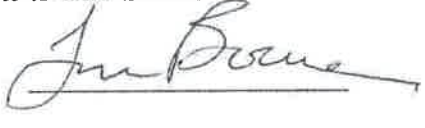
Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
UNIFIRST	UNIFIRST CORPORATION	1080068956 GO/PW-rugs & rags	33.26	0.00			--/--/--
UNIFIRST	UNIFIRST CORPORATION	1080070157 GO/PW-rugs & rags	33.26	0.00			--/--/--
VTAPPR	VERMONT APPRAISAL COMPANY	2022-03 Lister-March consult agr	2000.00	0.00			--/--/--
VTELEC	VERMONT ELECTRIC COOPERATIVE,	2022-0213PR Ingalls-electric	22.77	0.00			--/--/--
VTELEC	VERMONT ELECTRIC COOPERATIVE,	2022-0222PW PW-garage electric	202.45	0.00			--/--/--
VTELEC	VERMONT ELECTRIC COOPERATIVE,	2022-02LIB Lib-electric	162.11	0.00			--/--/--
VTELEC	VERMONT ELECTRIC COOPERATIVE,	2022-02OMAN Oman-electric	34.63	0.00			--/--/--
VLCTUNEM	VLCT - EMPLOYMENT RESOURCE & B	RENO33737-Q2 UI-2022 2nd Quarter	553.00	0.00			--/--/--
VLCTPACIF	VLCT PROPERTY & CASUALTY	REN220449-Q2 Liability/WC insurances	5779.50	0.00			--/--/--
Report Total			469,576.44	0.00	6,888.78		

Board Members





To the Treasurer of Town of North Hero, We Heraby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***469,576.44
Let this be your order for the payments of these amounts.

Selectboard Annual Reorganization Checklist

Pre-Meeting

- All newly elected or reelected board members take the oath

Meeting

- Elections and Appointment of Board Officers:
 - Officers:
 - Elect Board Chair
 - Elect Vice-Chair
 - Committees:
 - Review appointments to committees:
 - North Station Building Replacement Committee: Harry Parker, Karl Raacke
 - Community Hall Subcommittee: Tim Bourne
- Operational Decision:
 - Establish board's regular meeting schedule
Currently: 1st and 3rd Monday's of the month at 5:15PM
 - Adopt rules of procedure
Currently: Town of North Hero Select Board Model Rules of Procedure
 - Designate physical locations for posting meeting notices
Currently: Harborside, Hero's, Town Office, and Town Website
 - Designate the newspaper of record for public notices
Currently: Islander
 - Authorize a designated select board member to sign documents on behalf of the Town
Motion to approve authority for the Selectboard Chair or Vice-Chair to sign necessary and/or urgent policies, ordinances, payments or documents that need immediate attention
 - Assign select board responsibilities.
See attached list.

Select Board Responsibilities

Town of North Hero
P.O. Box 38
North Hero, Vermont 05474

Harry Parker	Budget Fire Department Liaison Lister Liaison Health Officer
Ben Joseph	Budget Sheriff Department Liaison Zoning Administrator Liaison
Karl Raacke	Budget County Meetings Roads Supervisor Buildings and Grounds
Claire LaVoie	Budget Water Board Liaison Rescue Liaison
Tim Bourne	Budget Library Liaison Parks & Recreation Liaison
Corinn Julow	Select Board Secretary

Revised March 7, 2022

RECEIVED

FEB 24 2022

TOWN OF NORTH HERO

Molly Loomis
78 Henry St
Burlington, VT 05401

February 20, 2022

Dear North Hero Select Board,

I'm grateful for your approval to rent Camp Ingalls for our celebration on June 25. Our family spends summers on Cedarvale Lane and have long enjoyed Butternut Hill and admired the Long House. They will make the perfect setting for our family to gather and launch into summer!

I have enclosed our rental agreement, certificate of liability insurance, deposit and rental feed.

With this letter, I'm also requesting an amendment to the agreement so that we can amplify a live, acoustic band. When I originally submitted the reservation request, I interpreted "electronic amplified music" to be a DJ or electric band and so did not formally request permission. However, on closer reading of the rental agreement, I believe we need pre-approval from you to invite an acoustic band (guitar, stand up bass, fiddle) with a small amplifier so that the music and vocals can be heard. Our party is family-focused and will include guests aged 0-92, so we don't expect the event to be exceptionally loud or raucous.

If you have questions about the event or music plans, I'd be happy to share additional details. Thank you for considering this request to amplify music during our event!

Sincerely,
Molly Loomis

FEB 24 2022

TOWN OF NORTH HERO

TOWN OF NORTH HERO FACILITY RENTAL AGREEMENT

This Facility Rental Agreement, dated Feb 17, 2022 by and between the Town of North Hero (the Town), and Molly Loomis, (the Renter) In consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. FACILITY. The Town rents to the Renter the Long House and surrounding open area at Camp Ingalls, 1769 South End Road, North Hero, Vermont (the Facility) for the Event described below. Renting also includes the field for parking or other activities, and picnic areas.

2. EVENT. Renter will use the Facility for the following Event:

Multi-generational family reunion and birthday party for approx. 75 people with food, alcohol, outdoor games & live music.

Yes / No Will Renter furnish or serve alcohol at the Event? (See Section 12B), OR

Yes / No Will Renter contract with a caterer or other third party to furnish or serve alcohol at the Event, (See Section 12C)

Yes / No Was the Renter approved for more than 100 people?

Yes / No Was Renter approved for public event with entrance fees?

Yes / No Was Renter approved for outdoor electronic amplified music such as DJ or a live electronic band?

If alcohol will be furnished, served, or consumed at the Event an insurance rider must be obtained by application through Vermont League of Cities and Towns Tulip website:

<https://www.vlct.org/resource/tulip>

3. DATE and TERM. The date of the Event will be June 25, 2022 from 10am (a.m./p.m.) until 10pm (a.m./p.m.). Access to the facilities can occur on the day before the event for preparation and on the day after the event for cleanup. For individuals not familiar with the facility, a representative of the Town will escort the Renter through the facility and identify things of importance (eg. fire extinguishers, alternate exits, operation of hot water heater, etc.)The key to the facility will be available from the town office and must be returned within two days after the actual event.

4. RENT AND SECURITY DEPOSIT. Renter will pay the Town a rental fee of \$200 as a resident or \$500 as a non-resident at the signing of this Rental Agreement. Renter will also pay the Town a refundable security deposit of \$100 at the signing of this Rental Agreement.

5. OBLIGATIONS OF RENTER. The Renter will be considerate of neighbors when coming and going, and minimize noise outside of the facility. At the end of the rental

term, Renter will return the Facility in a neat, orderly, and clean condition. Renter will be responsible for, and liable to, the Town for all repairs to the Facility and surroundings required because of damage caused by Renter and Renter's guests or their vehicles.

6. OCCUPANCY. Occupancy of the Facility will be limited to fewer than 100 persons unless specifically allowed in the permit.

7. SMOKING is prohibited.

8. OVERNIGHT CAMPING is prohibited.

9. CAMPFIRES are prohibited.

10. RETURN OF SECURITY DEPOSIT. Within seven days following the Event, the Town will inspect the Facility. If Renter and guests have not caused any damage to the Facility and surroundings, the Town will return the security deposit to Renter by first class mail within ten days. If Renter and guests have caused damage to the Facility, Town may retain all or a portion of the security deposit. If the Town retains any of the rental deposit, it will give written notice to Renter specifying the amount retained and the reasons therefore. The Town's remedies for damage shall not be limited to retention of the security deposit and the Town may pursue any additional remedies authorized by law to recover its damages or losses.

11. INSURANCE. Renter will procure and maintain at its sole cost and expense, comprehensive general liability insurance in which the Town of North Hero is an additional insured with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. If a caterer or other third party is contracted to furnish or serve alcohol, additional insurance is required, see Section 12. Renter will furnish the Town with a certificate of insurance as a rider to the application for the Event.

* Insurance event coverage is to be obtained through The Vermont League of Cities and Towns at <https://www.vlct.org/resource/tulip>. The venue can be found by searching for Camp Ingalls.

12. ALCOHOL. If alcohol will be furnished, served, or consumed at the Event, Renter agrees to the following additional terms:

A. If Renter will furnish or serve alcohol at the Event, Renter will procure insurance described in Section 11, which includes liquor liability and/or host liquor liability coverage insurance.

B. If Renter will contract with a caterer or other third party to furnish or serve alcohol at the Event, such caterer or third party shall procure and maintain at its sole cost and expense comprehensive general liability insurance with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate, and liquor liability coverage insured with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. Town and Renter shall both be named as additional insureds.

C. Renter will furnish the Town with certificate(s) of insurance as a rider to the application for the Event.

D. Renter and/or Renter's guests shall not provide alcohol to persons under the age of 21 or to persons who are already intoxicated or are apparently intoxicated. Renter and/or Renter's guests shall require proof of age of all persons prior to serving them with alcohol.

E. Renter acknowledges that the Town does not condone the irresponsible use of alcoholic beverages. It shall be Renter's sole responsibility to monitor the use of alcoholic beverages by Renter's guests.

13. INDEMNIFICATION AND HOLD-HARMLESS. Renter agrees to indemnify and hold the Town, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use and occupancy of the Facility by Renter and Renter's guests, agents, or employees.

14. ASSIGNMENT. This Rental Agreement is not assignable to any other person or entity.

15. CANCELLATION. If notice of the cancellation of the event is received by the Town Clerk's office more than one calendar week prior to the event, refund of the rental fee will be made in full. The rental fee will not be refunded if notice is received less than one week before the Event, unless the Facility is subsequently rented for the same date. The security deposit will be refunded if the Facility is not used. In the event of a power outage or other event that may render the Facility unusable prior to the Renter occupying the Facility, the rental fee and security deposit will be refunded.

16. RIGHT OF ENTRY AND TERMINATION. The Town, its officers, agents, and employees shall have the right to enter the Facility at all times during the Event to confirm Renter's conformance to this Agreement. If the Town determines, in its sole judgment, that Renter has breached a term of this Agreement, the Town shall have the right to immediately terminate this Rental Agreement prior to the expiration of its term and prior to the conclusion of the Event without any refund to Renter.

17. CONFORMANCE WITH THE LAW. Renter agrees that Renter will abide by and conduct its affairs in accordance with the Town of North Hero Facility Use Policy and all laws, rules, regulations, and ordinances, including those relating to alcohol consumption and noise. Renter shall not engage in or allow any illegal activity to occur at the Facility.

Town of North Hero Representative:

Signature: _____
PO Box 38, North Hero, VT 05474

Renter: Molly Loomis

Signature: Molly Loomis _____

The parties have executed this Agreement at North Hero, Vermont
this _____ day of February in the year 2022.
Text

APPENDIX

Renter's full name Molly Loomis

Renter's full address Physical: 547 Cedarvale Ln, N Hero, Mailing: 78 Henry St, Burlington, 05401

Renter's 802-777-4009 (phone), mollyqloo@gmail.com (e-mail)

Agent's full name _____

Agent's full address _____

Agent's _____ (phone), _____ (e-mail)

Application Check List

Rental Fee

Security Deposit

Certificate of combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate.

If alcohol will be furnished, served, or consumed at the Event, Renter has provided proof of insurance per Section 12A.

If Renter will contract with a caterer or other third party to furnish or serve alcohol at the Event, such caterer or third party shall provide proof of insurance per Section 12B.

Event coverage is to be obtained through: The Vermont League of Cities and Towns Tulip website found at <https://www.vlct.org/resource/tulip>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/13/22

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Specialty Advantage Insurance Services 505 North Brand Blvd Suite 1250 Glendale, CA 92103	CONTACT NAME: GatherGuard Administrator														
	PHONE (A/C, No, Ext): (844) 747-6240 FAX (A/C, No):														
	E-MAIL ADDRESS: gatherguard@intactinsurance.com														
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Atlantic Specialty Insurance Company</td> <td>27154</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Atlantic Specialty Insurance Company	27154	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Molly Loomis 78 Henry St Burlington, VT 05401	<div style="text-align: center;"> <p>RECEIVED</p> <p>FEB 24 2022</p> <p>TOWN OF NORTH HERO</p> </div>														

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		GGL002521	06/25/2022	06/26/2022	EACH OCCURRENCE	\$ 1,000,000				
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 250,000				
	MED EXP (Any one person)						\$ Excluded					
	PERSONAL & ADV INJURY						\$ 1,000,000					
	GENERAL AGGREGATE						\$ 2,000,000					
	PRODUCTS - COMP/OP AGG						\$ 1,000,000					
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:											
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY											
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$											
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below <div style="float: right;"> <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A </div>											
A	Liquor Liability	X		GGL002521	06/25/2022	06/26/2022	Limit Each Common Aggregate \$ 1,000,000 \$ 1,000,000					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Event Name: Summer Celebration
 Event Type: Reunion (outdoors)
 Event date(s): 06/25/22
 No. of Attendees: 1-100

CERTIFICATE HOLDER Vermont League of Cities and Towns, Property and Casualty Intermunicipal Fund, Inc. 89 Main Street, Suite 4 Montpelier, VT 05602 US Long House at Camp Ingalls 1769 South End Road North Hero, VT 05474 US	CANCELATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

Town of North Hero

Date: 02/24/2022 Time: 15:35:16

Clerk: LKeyword

Name: Molly Loomis

Comments:

Description	Amount
Parks & Recs Programs	200.00

Check Number: 425

Thank you

Town of North Hero

Date: 02/24/2022 Time: 15:35:37

Clerk: LKeyword

Name: Molly Loomis

Comments:

Description	Amount
Parks & Recs Programs	100.00


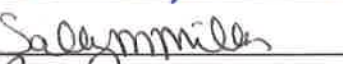
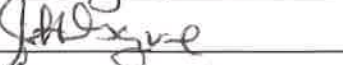
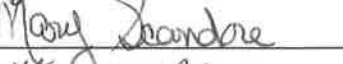

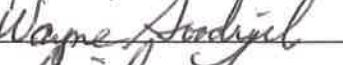
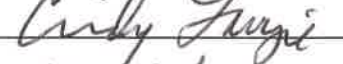
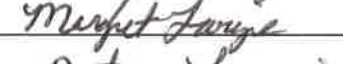




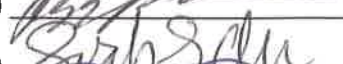
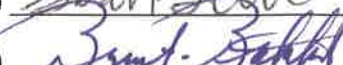

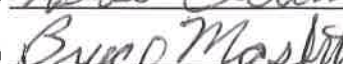
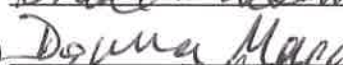
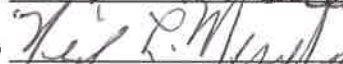
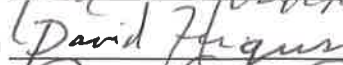
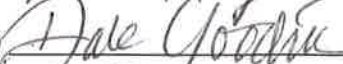
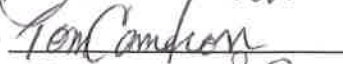
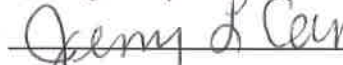

Check Number: 424

Thank you

Received 2/28/2022

6 pages 

We the undersigned voters of North Hero petition the North Hero Select board to put the decision to "Move the town office to the Town Hall" to a town vote. We as taxpayers believe that this needs to be discussed in open meetings and that we be provided with all the expenses anticipated. We also believe we have the right to review other options available along with pros and cons of each. The town voted on giving the hall to the Historical society, it's only fair we have the same option to acquire it back or not. Do this in the Vermont Way in Open Forum Way.

	<u>SIGN</u>	<u>PRINT NAME</u>	<u>ADDRESS</u>
1)		Robert J. Miller	2279 US RT 2
2)		Sally M. Miller	2279 US RT 2
3)		JAMES H DUHAQUE	894 US RT 2
4)		MARY Scandore	235 Scandore Drive
5)		MARLYN B LAE-ROW	224 Windmill Way
6)		WAYNE GOODRICH	706 BRIDGE ROAD
7)		Cindy Langie	810 Abnaki Rd
8)		Margaret Lavigne	462 Abnaki Rd
9)		Pete Langie	810 Abnaki Rd.
10)		Richard Lavigne	538 Abnaki Rd
11)		Nobuko Sera-Kingsley	427 Fee Fee Point Rd.
12)		Loren Francis	280 Knights covc RD.
13)		Reggie Allen	40 sunset view RD
14)		Sarah Alle	40 sunset view Rd.
15)		Bruce A. Batchelder	5369 Rt 2 N. Hero
16)		Sue Collob	8822 US Rt. 2
17)		Bruce Mashtare	8889 US RT 2
18)		Donna Macdonald	264 Bridge Rd
19)		Neil L. Mendick	665 Bridge Rd
20)		David Ferguson	665 Bridge Rd.
21)		Dale Goodrich	706 Bridge Rd
22)		Tom Cameron	1752 Bridge Rd
23)		Jenny L Cameron	1752 Bridge Rd


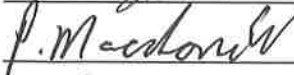
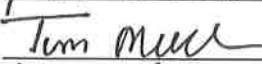
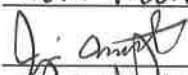
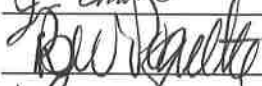
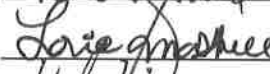
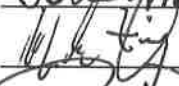
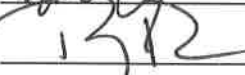
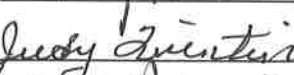
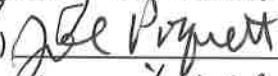
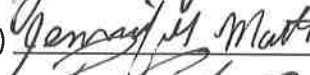


We the undersigned voters of North Hero petition the North Hero Select board to put the decision to "Move the town office to the Town Hall" to a town vote. We as taxpayers believe that this needs to be discussed in open meetings and that we be provided with all the expenses anticipated. We also believe we have the right to review other options available along with pros and cons of each. The town voted on giving the hall to the Historical society, it's only fair we have the same option to acquire it back or not. Do this in the Vermont Way in Open Forum Way.

- | | <u>SIGN</u> | <u>PRINT NAME</u> | <u>ADRESS</u> |
|-----|-------------|-------------------|--------------------------------------|
| 1) | | Nicholas Cameron | 1752 Bridge Rd N. Hero VT |
| 2) | | Nathan Cameron | 1752 Bridge Rd |
| 3) | | | |
| 4) | | Josh Metcalfe | 2279 US RT 2 North Hero VT |
| 5) | | Paula Knight | 6095 US RT 2 NH VT |
| 6) | | Kevin Fitzgerald | 268 Abnaki Rd N. Hero VT 05474 |
| 7) | | FRANK DATTILIO | 31 OLD WESTSHORE RD N. HERO VT 05474 |
| 8) | | WAIHAN WRIGHT | 1543 Lakeview Dr North Hero |
| 9) | | Malcolm Cheeseman | 1095 Bridge Rd. |
| 10) | | Neil Fred Delisle | 938 Bridge Rd |
| 11) | | Phillip Horvath | 10 Northland Lane |
| 12) | | Fay Berrant | 31 Log Cabin Ln |
| 13) | | Brenda Wright | 661 Station Rd NH |
| 14) | | Michael W Wright | 661 Station Rd NH |
| 15) | | Penny Snyder | N. End Rd North Hero, VT |
| 16) | | CRAG SNYDER | 1058 N. END RD, W. NORTH HERO |
| 17) | | Lloyd Letcher | 334 Carry Bay Lane North Hero |
| 18) | | Becky Letcher | 334 Carry Bay Lane North Hero |
| 19) | | JACQUES LEBLANC | 2409-RT2 NORTH HERO |
| 20) | | | |
| 21) | | | |
| 22) | | | |
| 23) | | | |

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- | | <u>SIGN</u> | <u>PRINT NAME</u> | <u>ADRESS</u> |
|-----|--------------------|-------------------|------------------------|
| 1) | <i>[Signature]</i> | John P Miller | PO Box 21 No. Hero VT |
| 2) | <i>[Signature]</i> | Ruth M. Miller | PO Box 21 No. Hero, VT |
| 3) | | | |
| 4) | | | |
| 5) | | | |
| 6) | | | |
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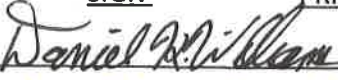


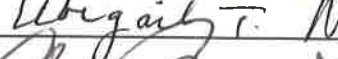

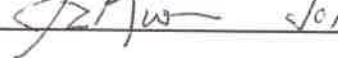
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	<u>SIGN</u>	<u>PRINT NAME</u>	<u>ADRESS</u>
1)		Michael J Schmoche	235 SCANDORE DRIVE
2)		PETER MACDONALD	35 BRIDGE RD
3)		Tim Meehan	814 ⁸¹⁴⁹ US Road 2
4)		Jim Mastin	532 Blackhouse PT Rd
5)		Ben Poquette	102 QUARRY Rd.
6)		Lori Maskell	8006 US Route 2
7)		Mike Christina	471 N. End East
8)		Todd Kerwin	8978 U.S. RT 2
9)		Judy Quintin	75 Holiday Pt. Rd.
10)		Joe Poquette	102 Quarry Rd.
11)		Jennifer Martin	532 Blackhouse PT Rd
12)		Rosea Siebenalix	108 Morgan Hill Rd
13)		Jo Ann Klein	36 Hibbard PT Rd
14)			
15)			
16)			
17)			
18)			
19)			
20)			
21)			
22)			
23)			

We the undersigned voters of North Hero petition the North Hero Select board to put the decision to "Move the town office to the Town Hall" to a town vote. We as taxpayers believe that this needs to be discussed in open meetings and that we be provided with all the expenses anticipated. We also believe we have the right to review other options available along with pros and cons of each. The town voted on giving the hall to the Historical society, it's only fair we have the same option to acquire it back or not. Do this in the Vermont Way in Open Forum Way.

	<u>SIGN</u>	<u>PRINT NAME</u>	<u>ADDRESS</u>
1)	<i>Andre Quintin</i>	ANDRE QUINTIN	673 LAKEVIEW
2)	<i>Susan Tramb</i>	Susan Tramb	95 station road
3)	<i>Michael D. Tracy</i>	Michael D. Tracy	95 Station Road
4)	<i>Raven Schwan-Noble</i>	Raven Schwan-Noble	790 Station Rd
5)	<i>Sandra L. Kydrey</i>		Bridge Rd
6)	<i>Bill James</i>		Bridge Rd
7)	<i>Jim Cobb</i>	James Cobb	3709 Lakeview Tr.
8)	<i>Brad James</i>	Brad James	2517 Lakeview Dr.
9)	<i>Reggie Allen</i>		134 Bridge Road
10)	<i>Deb Allen</i>		134 Bridge Rd
11)	<i>Hugo Gervais</i>	HUGO GERVAIS	303 SAVAGE POINT RD
12)	<i>Amanda Gervais</i>	AMANDA GERVAIS	303 SAVAGE POINT RD
13)	<i>Bar Wilcox</i>	Bar Wilcox	536 East Shore Ridge Rd
14)	<i>Catherine E. Wilcox</i>	Katya Wilcox	" " "
15)	<i>Patricia Rose</i>	PATRICIA ROSE	182 Pelofs Rd
16)	<i>Richard P. Rose</i>	Richard P. Rose	182 Pelofs Pt
17)	<i>Dana Campbell</i>	Dana Campbell	2087 US Rt #2 N Hero
18)	<i>Stanley E. Baber</i>	Stanley E. Baber	199 Baber Pl
19)	<i>John P. Quintin</i>	John P. Quintin	137 Quintin Place N. Hero
20)	<i>Estelle Quintin</i>	Estelle Quintin	137 Quintin Place N. Hero
21)	<i>Mary Ellen Hutchins</i>	Mary Ellen Hutchins	401 N END Rd W.
22)	<i>Mario Guerrina</i>	MARIO GUERRINA	54 STATION
23)	<i>Robert Ayers</i>	Robert Ayers	766 US RT 2

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- | SIGN | PRINT NAME | ADRESS |
|--|------------------------|------------------------------------|
| 1)  | Daniel K. Williams | 643 Pelots Point Rd, N. Hero |
| 2)  | Cherie Cameron Maniaci | 769 S End Rd, N. Hero |
| 3)  | Mark Maniaci | 769 S. End Rd, N. Hero VT |
| 4)  | Abigail Williams | 643 Pelots, N th VT |
| 5)  | Alison Williams | 643 Pelots Pt Rd, N. Hero VT 05774 |
| 6)  | John Duncan | 176 ABNARK RD N Hero VT 05774 |
| 7) | | |
| 8) | | |
| 9) | | |
| 10) | | |
| 11) | | |
| 12) | | |
| 13) | | |
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| 18) | | |
| 19) | | |
| 20) | | |
| 21) | | |
| 22) | | |
| 23) | | |

TAX MAP MAINTENANCE PROPOSAL FOR THE TOWN OF NORTH HERO, VT

For processing data recorded 04/01/2022 through 03/31/2023

January 25, 2022

Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, in Littleton, N.H. 03561, hereinafter called CAI, proposes to the Town of North Hero, VT, hereinafter called the CLIENT, to provide professional mapping services according to the specifications, terms, and conditions below written:

SCOPE OF SERVICES

A. Compilation

1. CAI shall review and incorporate all subdivisions, boundary line adjustments and surveys and make any required property line, area, and/or frontage changes.
2. CAI shall review all title conveyance deeds and make any required changes. - N/A*
3. CAI shall calculate the area of any parcel that is changed as a result of the above Items 1 and 2, following professionally accepted roundoff rules.
4. If copies of the property record cards for parcels with new or changed buildings, including the building sketches, are provided, CAI shall use the most recent available orthoimagery to accurately place building footprints.
5. CAI shall review information from the previous tax year, regarding problem areas and shall attempt to resolve any discrepancies or problems in a fair and equitable manner for tax assessment purposes.
6. As all the above referenced data are compiled throughout the year, CAI shall mark each document confirming the intent stated therein. If the intent is not a direct conveyance, CAI shall label the document appropriately with the new parcel number and area.
7. All data shall be incorporated and formatted in a manner consistent with the existing map/GIS data.
8. All work shall be reviewed and checked for errors and preliminary PDFs shall be provided for review prior to finalizing the annual service.

B. Computer Map Index Services - N/A*

1. CAI shall maintain an index of property records that corresponds to the the property maps.
2. All index changes shall be coded in the change field as follows:

M1 - Name/Book and Page	A - Add New Lot
M2 - Area	D - Delete Lot
M3 - Parcel Id Number (i.e. Map and/or Lot number	
M4 - Multiple of M1, M2, M3	
M5 - Other (such as plan name or plan lot number)	
3. CAI shall provide computer index printouts to the CLIENT sorted as follows:
 - a. Numerical by map and lot number
 - b. Alphabetical by owner's name
 - c. Change list by change code with secondary sorting by map and lot
 - d. Other index printouts will be available upon request, at current CAI prices

C. GIS

1. All digital files will be processed using Esri GIS software.
2. All data will be checked for topology errors and corrected.
3. GIS data will be delivered in Esri's shape file, geodatabase, or other format, depending on the format of the existing data.

D. Responsibilities of the CLIENT

1. The CLIENT shall provide a copy of each deed, keyed to the correct map and lot. - N/A*
2. The CLIENT shall provide a print of each subdivision plan, boundary adjustment plan, and map to be incorporated, keyed to the correct map & lot.
3. The CLIENT shall acquire as much information as possible about any questions and/or problems.
4. If buildings are to be added or changed, the CLIENT shall provide a copy of the appropriate Property Record Card, including the building sketch.
5. The CLIENT shall notify CAI of approval of preliminary PDFs or edits to be made within thirty days of receipt of said preliminary PDFs.

ADMINISTRATIVE

A. Documenting Progress

1. An officer of CAI shall be responsible for monitoring and documenting the progress of the maintenance process.
2. Flow charts shall be maintained, monitoring the progress of the maintenance procedure; the purpose of which is to be able to inform the CLIENT of exactly where the project stands at any given time. The charts shall include the following:

a. receipt date of data to be processed	e. completion date of second draft
b. completion date of compilation	f. date printed
c. completion date of first draft	g. date shipped
d. completion date of checking	

TIMING

CAI shall complete and deliver the work described within 45 days of the receipt of the final information to be incorporated as defined in this proposal.

COST

Map/GIS Maintenance Service	\$1,500.00
Building Footprints (if building sketches are provided as described above)	\$15.00/building added or changed

DELIVERABLES

Deliverables shall include two (2) complete sets 24"x24" Tax Map prints with Zoning, PDFs, digital data

PAYMENT

Payment shall be made to CAI within thirty (30) days of invoicing, per terms of the invoice. Said invoicing shall be done on a quarterly basis throughout the project cycle, unless other payment arrangements have been made.

GUARANTEE

CAI shall guarantee all data generated against any errors or omissions for one (1) full year from the date of delivery. This guarantee does not include any changes due to data not made available under the terms of this proposal or any new information that is made available subsequent to the delivery date.

TAX MAP MAINTENANCE CONTRACT FOR THE TOWN OF NORTH HERO, VT

For processing data recorded 04/01/2022 through 03/31/2023

This is a contract made this 25 day of January, 2022, between Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, Littleton, NH 03561, hereinafter called CAI, and the Town of North Hero, VT, hereinafter called the CLIENT, to provide professional mapping services according to the specifications, terms, and conditions below written.

Witnesseth, the above parties agree as follows:


1. All work shall be done according to the Tax Map Maintenance Proposal, dated January 25, 2022, hereto annexed. It is the intent of the parties that the above referenced proposal be considered a part of this contract, the same as if fully incorporated into this contract.
2. The CLIENT shall pay \$1,500.00 for the map/GIS maintenance services under this contract. If Property Record cards, including building sketches are provided, the CLIENT shall pay an additional \$15.00/building added or changed. There will be no additional charge if Property Record cards are not provided.
3. CAI agrees that this contract shall not be assigned, transferred, conveyed, or otherwise disposed of without the previous express written consent of the CLIENT and neither shall said CAI's right, title, interest, or power to execute such contract be assigned, transferred, conveyed or otherwise disposed of without written consent of the CLIENT.
4. The Parties executing this contract agree that the above recitals constitute the entire agreement between the parties for the requested mapping services.


This contract shall be construed under the laws of the State of Vermont.

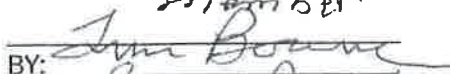
The parties hereto have executed this agreement by their duly authorized officers.


Town of North Hero, VT


CAI Technologies


BY: BEN JOSEPH
TITLE: Select Board
Member


Franco D. Rossi
President


BY: Jim Bourne
TITLE: Select Board


BY: KARL G. RAACKE
TITLE: VICE-CHAIR


BY: CLIFIRE MAJOIE
TITLE: SELECT BOARD


Harry Parker
Select Board

TOWN OF NORTH HERO

Development Review Board

PO Box 38
North Hero, Vermont 05474
www.northherovt.com

March 3, 2022

North Hero Select Board
PO Box 38
North Hero, VT 05474

RE: Appointment of DRB Clerk

Dear Select Board Members,

At the February 10, 2022, DRB meeting the board motioned to forward Kathleen Finck's name for appointment as the DRB clerk. The board expanded the duties of the position and advertised to fill the position as revised. Kathy was interviewed and unanimously approved for appointment.

Please appoint Kathy Finck as clerk to the Development Review Board for the period of March 2022 to March 2023.

Sincerely,

Jim Blandino
DRB Chair



The Municipal Roads General Permit (MRGP) requires that municipalities submit an annual report on the municipality's progress in implementing the MRGP standards. Submission of this Annual Report by April 1, 2022 complies with the annual reporting requirements in Part 5.2 of the MRGP. Upon receipt, the Department will post this report on the Agency's Environmental Research Tool at <https://anrweb.vt.gov/DEC/ERT/StormWater.aspx>.

Section A: Permittee Information

1. Name of Municipality: North Hero Town		2. Permit Number: 7990 - 9040	
3a. Name of Principal Executive Officer (PEO) or Ranking Elected Official (REO): Harry Parker			
3b. Title: Select Board Chair			
4a. Mailing Address: PO Box 38			
4b. City/Town: North Hero		4c. State: VT	4d. Zip: 05474
5. Phone: 802-372-6926		6. Email: northherosbchair@gmail.com	
7. Additional Contact Name: Jim Martin- Public Works Foreman			

Section B: Confirmation of MRGP Compliance Status

Detailed Road Erosion Inventory (REI) information and the compliance status for all hydrologically-connected road segments is available in the DEC Implementation Table Portal under [Progress Report](#) and [Current Inventory](#).

The permittee has reviewed the following information in the DEC Implementation Table Portal at: <https://anrweb.vt.gov/DEC/IWIS/MRGPReportViewer.aspx?ViewParms=True&Report=Portal>

Confirm and check all the following boxes:

- Changes to MRGP compliance status (Fully, Partially, and Does Not Meet) for completed road segments.
- Recalculation of remaining segments to be upgraded by December 31, 2022.
- Identification of any changes to the hydrologically-connected status of any road segment.

Section C: Certification

This NOI shall be signed by a principal executive officer, ranking elected official or other duly authorized employee consistent with 40 CFR §122.22(b) and certified as follows:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Harry L. Parker
 Print Name

[Signature]
 Signature

Select Board Chair
 Title

3/11/2022
 Date

Submission Instructions:

Please submit this form using **ANROnline** at <https://anronline.vermont.gov/?formtag=WSMD-Intake>

Direct submission questions to ANR.WSMDStormwaterGeneral@vermont.gov

If unable to submit on-line, mail CD or DVD containing the completed Annual Report form to:

Vermont DEC - Watershed Management Division - 1 National Life Drive, Davis 3 - Montpelier, VT 05620-3522

Municipal Road General Permit (MRGP)

What's New (and Due) for 2022

Here are some upcoming important Vermont Municipal Roads General Permit (MRGP) related schedules and permit requirements, training opportunities, and resources available to towns in 2022.



Due Dates and Requirements for 2022

Due Date	Requirement	Fee
April 1	Annual Report Form	--
June 1	Annual Fee	\$500, \$1350, or \$1800 - prorated based on population & road miles

April 1, 2022 - Annual Report Form Due

Towns are required to complete and submit an [Annual Report Form](#). This is an easy to fill out, one-page form.

June 1, 2022 - MRGP Annual Fee Due

Towns are required to pay an annual fee (\$500, \$1,350 or \$1,800 based on population and road miles) before June 1, 2022. Towns will be sent an email invoice from DEC in April. Find your town's fee on the [list of prorated MRGP annual fees](#).

MRGP Implementation Requirements- 2022 Field Season

The MRGP requires towns to upgrade 15% of non-compliant hydrologically-connected road segments to MRGP standards by December 31, 2022. This number will vary according to your REI results. Please keep track of where road segments have been upgraded and make those updates through the DEC Survey 123 app or the [MRGP web-based Reporter Tool](#).

If you need help, attend a Virtual Road Roundtable training or check out the [MRGP website](#).

Example:

- Your completed initial inventory indicates that 100 road segments (1 road segment= 328 feet) scored "Does Not Meet" or "Partially Meets" standards.
- 15% of 100 segments or 15 segments (just under 1 mile of road) are required to be brought up to the MRGP standards by December 31, 2022.

Road Erosion Inventory (REI) - December 31, 2020- (*Past Due*)

Towns were required to complete and submit REIs using DEC's template before December 31, 2020. If your town has not yet submitted this requirement, please do so as soon as possible. REIs are conducted to determine which road segments meet or do not meet MRGP standards. The REIs serve as a basis to determine which roads will be required to be upgraded to meet MRGP standards.

To be complete, you must (1) upload the REI to the Implementation Portal, (2) submit the [REI Amendment Form](#), and (3) pay the processing fee of \$240.

Upcoming Trainings for 2022

Virtual and In-Person Road Roundtable Forums- DEC and the VTrans Local Roads programs will be offering a series of virtual Road Round Table Forums in 2022. Check the VTrans Local Roads Program website for dates and registration information: <https://localroads.vermont.gov/>

This year's Virtual Road Roundtable Forum Topics will include:

- How to download and use DEC's MRGP REI applications such as Collector and Survey 123.
- How to re-assess road segments after segments have been upgraded to MRGP standards.
- How to view, interpret, and use your town's REI data in the MRGP database portal.
- How to use mapping tools to assist in implementation of road practices.



Virtual Roundtables are currently scheduled for the following dates and times:

- March 30, 2022 from 9:00-10:30
- April 27, 2022 from 9:00-10:30

In-Person Road Roundtable Forums- VTrans Local Roads Program and DEC plan on offering In-person Road Roundtable Forums, if Covid-conditions allow, in spring of 2022. Dates and times TBD.

Finding Your Town's Compliance and REI Data Online

MRGP Compliance Status Database

Want to find out if your annual fee has been paid? Do you have an upcoming report due? Check out the [Compliance Status Database](#) to see the administrative compliance status of your town's MRGP.

Permit Information			Requirements for Full Compliance			
Town	Project Number	MRGP Fully Compliant	2021 MRGP Annual Fee Paid	REI Amendment Received	REI Amendment Fee Paid	REI Data Submitted and Technically Complete
Addison	7977	YES	YES	3/17/2021	YES	YES

MRGP Implementation Table Portal

Want to find the Road Erosion Inventory for your town? Want to show others the progress your town has made to implement the road standards? Check out the [Implementation Table Portal](#) to find Baseline REI summaries, Baseline REI inventories, Current inventories, Outlet surveys and Progress Reports.

Municipality	Baseline Summary	Baseline Inventory	Current Inventory	Current Summary	Outlet Inventory	Progress Report	All Assessments
Addison		Baseline Inventory	Current Inventory	Current Summary		Progress Report	All Assessments

Financial Assistance Available

Municipal Grants-in-Aid (GIA) for road upgrades to MRGP standards:

The Municipal Grants-in-Aid program made awards to towns in the fall of 2021, for funding under SFY22. These awards were for implementation projects in the 2021 and 2022 field season. It is anticipated that VTrans will again send letters to towns announcing the next round of GIA funding in the spring of 2022 for implementation of projects under SFY23. Grants will be awarded in late summer/fall allowing for implementation in the 2022-2023 field season. Towns receive grant funding to help them bring their connected roads up to MRGP standards. For more information visit the [Municipal Grant-in-Aid website](#) or or contact Ross Gouin at ross.gouin@vermont.gov.

Grants-Aid-Small Equipment Grant:

Over the past 4 years, all Vermont municipalities have been offered the opportunity to enroll in the Small Equipment Grant Program to purchase equipment that assists in implementing required MRGP practices. In FY23, DEC anticipates funding municipalities who submitted Letters of Intent for the program in FY22 and were notified that they are on a “wait list” pending funding availability. Regional Planning Commission staff will be in touch with those municipalities when they are approved to proceed with an equipment purchase. Please contact Linda Blasch at the Northwest Regional Planning Commission (lblasch@nrpcvt.com) for questions regarding the FY22 or FY23 equipment grant program. DEC will be reevaluating the need for continuing this program in future budget years.

VTrans Better Roads Grants:

VTrans Better Roads Grant funding can be used to develop MRGP Road Erosion Inventories (Category A), as well as implement road best management practices (Category B) that will assist municipalities in meeting MRGP implementation requirements. For more information visit the [Better Roads Grant Program](#) or contact Ross Gouin at ross.gouin@vermont.gov.



MRGP Re-Issuance In Early 2023

DEC will be re-issuing the MRGP permit in early 2023. The MRGP was issued for five years and will be expiring on January 26, 2023. The MRGP will be re-issued for a second five year term spanning approximately January 2023 to January 2028. During the re-issuance process there will be an opportunity for public review and comments. DEC is currently meeting with stakeholder organizations to gather input and draft permit amendments based on experiences with implementation of the existing standards. We will be seeking public review and comment in late summer or early fall of 2022. Stay tuned!

Future REI Requirements and Schedules (To Be Determined)

Dates and requirements for the next round of MRGP REIs have not yet been determined, as the MRGP will be re-issued with some changes in early 2023. Please hold off on conducting any new rounds of inventories until DEC provides additional guidance. That said, any towns that have not fully completed their initial REIs should do so as soon as possible. It is DEC's recommendation for towns, and those organizations assisting towns, that the focus should be on the MRGP implementation requirements for the 2022 calendar year. DEC will provide additional information on future REI requirements in 2022 as part of the MRGP re-issuance.

For more information about the MRGP, visit:

<https://dec.vermont.gov/watershed/stormwater/permit-information-applications-fees/municipal-roads-program>

or contact

Jim Ryan - DEC's Municipal Roads Program Coordinator at (802) 490-6140 or jim.ryan@vermont.gov

Tim Pricer - Agency of Digital Services, for questions about REI data submittal, reports/queries, scoring, and the MRGP Portal tim.pricer@vermont.gov

Ryan Knox - Agency of Digital Services, for questions about the MRGP Survey 123 app, Collector map layer, the ANR Natural Resources Atlas Municipal Road Theme, and MRGP Reporter web-based tool ryan.knox@vermont.gov

Municipal Roads General Permit Road Erosion Inventory Progress Report - Town of North Hero

Segment Score <i>Typical segment length is 328 ft 16 segments = 1 mile approximately</i>	Baseline Inventory Segment Count	Current Inventory Segment Count
Incomplete Data	53	53
Does Not Meet	38	38
Partially Meets	22	22
Fully Meets	91	91
Not Connected	91	91
Summary Values	Baseline	Current
Number of segments	295	295
Connected segments	204	204
Non-compliant segments (<i>Includes Incomplete Data Segments</i>)	113	113

Segments requiring improvement required by 12/31/2022	Count
15% Target of non-compliant to be fixed from baseline inventory	17
Non-compliant segments improved to Fully Meets	0
Non-compliant segments still needed to meet 15% Target	17

Non-Class 4 Very High Priority segments requiring improvement by 12/31/2025	Count
Segments from baseline Inventory	0
Segments Improved	0
Segments Remaining to be improved	0

Class 4 Very High Priority segments requiring improvement by 12/31/2028	Count
Segments from baseline inventory	0
Segments improved	0
Segments remaining to be improved	0

Segments requiring improvement by 12/31/2036	Count
Non-compliant segments from baseline inventory	113
Non-compliant segments from current inventory	113
Segments falling out of compliance, will be factored into new compliance target to be computed in 2023	0

District 8
Certcode 0704-0

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2022**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2022 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aut.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Burre VT 05641.

We, the members of the legislative body of NORTH HERO in GRAND ISLE County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	9.420				0.000
Class 3	8.66				0.000
State Highway	9.340				0.000
Total	27.420				0.000
* Class 1 Lane	0.000				
* Class 4	0.10				0.000
* Legal Trail	0.00				

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".
2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).
3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).
4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Adermen/ Trustees:

Clayton White
Paul S. Kooche

Bruce J. ...
John ...
...

Signature of T/C/V Clerk:

[Signature]

Date Filed:

March 7, 2022

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

2022 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

5969-001-SECN-001
Page 1

License Year Beginning May 1, 2022 ending April 30, 2023

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 07020 - NORTH HERO

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Keyworth, Inc.
Doing Business As:

Licensee # 5969- 1

Harborside Harvest Market
8986 Route 2
North Hero VT 05474
Telephone: (802) 372-4443

Mailing Address:
P.O. Box 156
North Hero VT 05474

PLEASE INCLUDE EMAIL ADDRESS: 41 Keya harborside market.net

Description of Premises:

A Store in a one story wood framed building with the size being approximately 2,000 square feet situated 1/10 of a mile south of the North Hero/Alburg Bridge and designated as 8986 U.S. Route 2, in the Town of North Hero, Vermont.

Lessor:

Keyworth Real Estate Holdings
North Hero VT 05474

Last Enforcement Seminar: 04/03/2021 ✓

Fed. ID Number: 20-3607769 Incorporation Date: 05/05/2005 Valid Charter?: Yes State of Charter: Vermont
Majority of Directors are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Corporation	Name	Address	Town/City	State	Zip Code
President	1. Keyworth, Todd	8978 U.S. Route 2	North Hero	VT	05474
Secretary	2. Keyworth, Lisa	8978 U.S. Route 2	North Hero	VT	05474
Director	3. Keyworth, Todd	8978 U.S. Route 2	North Hero	VT	05474
Director	4. Keyworth, Lisa	8978 U.S. Route 2	North Hero	VT	05474
Stockholder	5. Keyworth, Todd	8978 U.S. Route 2	North Hero	VT	05474
Stockholder	6. Keyworth, Lisa	8978 U.S. Route 2	North Hero	VT	05474

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes No
If yes, please attach the following information: Individual's name, office and jurisdiction

Lisa Keyworth - Assistant Town Clerk / Treasurer - North Hero

Disclosure of Non-profit Organization?: Yes No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2022 LIQUOR LICENSE RENEWAL APPLICATION

10241-001-SECN-001

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

Page 1

License Year Beginning May 1, 2022 ending April 30, 2023

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 07020 - NORTH HERO

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Lake Country Provisions, LLC
Doing Business As:

Licensee #10241- 1

Hero's Welcome
3537 US Route 2
North Hero VT 05474
Telephone: (802) 372-4161

Mailing Address:
P.O. Box 44
North Hero VT 05474

PLEASE INCLUDE EMAIL ADDRESS: nathaniel@heroswelcome.com

Description of Premises:
2nd class license in a two story wood framed building consisting of retail floor space on both floors with an office on the upper floor as well. Located on the west side of US Route 2, designated as 3537 US Route 2 in the Town of North Hero, Vermont.

Lessor:
Lake Country Provisions, LLC
P.O. Box 44
North Hero VT 05474

Last Enforcement Seminar: 08/17/2020

Filed Articles of Organization: Yes

Date Filed: 05/26/2020

Federal ID Number: 85-1305134

Majority of Members are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Table with 5 columns: Company, Name, Address, Town/City, State Zip Code. Rows include Nathaniel Keefe and Kevin White.

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes No
If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: Yes No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

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In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2022 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

10241-001-SECN-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 11th day of February, 2022

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

Nathaniel Keeler, Managing Mgr.
Kevin White, Managing Mgr.

(Title)

Are you making this application for the benefit of any other party? Yes No

LOCAL COMMISSIONER SECTION BELOW

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

[Signature]
[Signature]
[Signature]
[Signature]

Approved by Board of Control Commissioners of the City or Town of North Hero

Total Membership 5, 5 members present

Attest, [Signature], Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

Re: 10241-001-SECN-001

Updated Information:

Applicant Mailing Address: PO Box 202, North Hero, VT 05474

Address for both Kevin White and Nathaniel Keefe: 116 W Shore Rd, Grand Isle, VT 05458

Northwest Communications Union District (NWCUD)

Governance Committee Meeting Report – 2/3/2022

Background: NWCUD is an organization that was established by municipalities in NW Vermont for the purpose of providing high-speed internet access to homeowners and businesses in the area. The organization is regulated by Vermont law (Title 30; Chapter 82). A business plan has been drafted and is being reviewed by the governing committee and other relevant parties.

Name: NWCUD will use the name Northwest Fiberworx or NWFX

Scope: The scope includes all households and businesses that are currently not served by fiber. There are approximately 28,000 addresses (subscriber premises) in the NWCUD area. Of these, 1040 addresses in Highgate, Sheldon, and Fairfax have fiber. The project will aim to provide fiber to all remaining addresses (subject to take rate). Approximately 1400 miles of fiber will be laid.

Funding: The biggest obstacle to rural fiber infrastructure is cost. NWFX is pursuing a public-private partnership for funding. \$73M capital investment is required. State grants totaling \$45.8M are expected. The remaining dollars will be raised from partnerships with service providers.

Business Model: NWFX will build, own, and maintain fiber infrastructure. Fiber construction contractors will be utilized for the build process. NWFX is currently negotiating with potential Internet Service Provider (ISP) partners, for delivering high-speed internet service to subscribers using the NWCUD fiber infrastructure. Service providers will fund the portion of capital cost not covered by state grants. Switching and subscriber equipment will be the responsibility of the Service Provider. NWFX will assess subscribers a small monthly fee.

Design and Planning: Planning and development tasks are funded through VT Community Foundation, ARPA funds, and state grants. The National Rural Telecommunications Council (NRTC), a co-op that specializes in rural telecom, has been contracted to provide design and planning support.

Project duration: 3 years from project start. Start date is to be determined. The ISP partnership needs to be completed before construction can begin.

Infrastructure: Aerial fiber cables installed on electrical poles will be the primary method of building the infrastructure. A small portion of the infrastructure will be underground. Infrastructure will be built in four phases over the duration of the project. Phases are organized as geographical zones.

North Hero-specific details: 1,030 addresses¹ in North Hero are targeted. North Hero is one of the towns targeted in Zone-2 of the infrastructure plan. Zone-2 construction is planned during months 18-21 of the duration of the project.

NWFX is requesting municipalities to make storage space available for construction materials.

Leisa Fearing
John Medamana
(North Hero representatives)

¹ We will compare this figure with town records to confirm that the proposed business plan covers all residences and businesses in town.

Appendix:

NWCUD member Municipalities:

- Alburgh
- Bakersfield
- Berkshire
- Enosburgh
- Fairfax
- Fairfield
- Georgia
- Grand Isle
- Highgate
- Isle La Motte
- Milton
- Montgomery
- North Hero
- Richford
- Saint Albans Town
- Sheldon
- South Hero
- Swanton

TOWN OF NORTH HERO

Development Review Board

PO Box 38

North Hero, Vermont 05474

www.northherovt.com

1 February 10, 2022

2

3 Applicant:

4 Butler Island Enterprises (BIE)

5 Walter J. Blasberg

6 3643 Route 2

7 North Hero, VT 05474

8

9 Conditional Use Review: Findings & Conclusions of Law

10 Application Number: 2020-82DRB

11

12 Introduction

13

14 Jim Blandino, chair of the NH Development Review Board (DRB) opened the hearing on
15 November 29, 2021 noting that a lot of time has passed since the Applicant's initial filing
16 on September 17, 2020, and that with so many recessed hearings and changes to
17 Applicant's plan and site configurations it was in the best interest of the Applicant and
18 the Board to begin the November 29th hearing fresh.

19

20 The Chair advised that he and Christine Salembier had met with the Applicant prior to
21 the hearing, and by mutual agreement, the Board and the Applicant agreed to conduct
22 the November 29th hearing "de novo." The Chair conveyed this at the start of the
23 hearing and reiterated the agreement that what was to be presented that evening was
24 to be presented as if it was the first time the Board was hearing from the Applicant and
25 that only Exhibits presented at this hearing, and any subsequent hearings, would be
26 considered by the Board in its deliberations. No prior Exhibits or plan configurations
27 prior to November 29, 2021, would factor into the Board's decision. The Chair noted that
28 a Review document submitted by Jay Buermann Engineering referred on page 2 to
29 "other project information...as previously submitted" and confirmed with Applicant,
30 again, that only Exhibits submitted in the course of the November 29th hearing would be
31 considered in Review.

32 The Application

33 One application, 2020-82 DRB, is considered under this permit. The Town recognizes
34 the land at The North Hero House Inn and Restaurant as a single lot, with Parcel ID
35 07-03-19, straddling both sides of US Route 2. For purposes of this application,
36 Applicant describes the property as two lots for clarity on setbacks—the East Lot and
37 the West Lot.

38

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39 Description of Requested Permit

40

41 Applicant proposes converting the existing North Hero House Inn and Restaurant into a
42 residential project comprised of nine condominium units and one single family dwelling.
43 The east lot is proposed to support three multi-family structures. Each structure will
44 contain three apartment-style residences, with each residence to be privately owned.

45

46 The west lot is proposed for use as a single-family residence and will include overflow
47 vehicular parking and waste disposal storage for the east lot. All land would be owned
48 in common. No commercial or industrial operations are proposed.

49

50 The plan envisions demolishing the current three buildings on the east side and
51 constructing three new structures while the Inn would be remodeled and converted to a
52 single-family dwelling. The current commercial kitchen and greenhouse would be taken
53 down. Three outbuildings would be demolished: "The Stables, Shed and Cottage" while
54 a new parking garage with nine spaces and a dumpster pad would be erected in their
55 place. Additional parking on the grass would accommodate overflow parking.

56

57 Conditional Use Review

58

59 Conditional use approval is requested for the Permit as defined in section 6.1A of the
60 North Hero Development Regulations (8/26/14) (NHDR). The applicant seeks to change
61 land use by closing the commercial Inn and Restaurant and establishing nine new
62 condominium style residences along with a single-family residence in the Inn building –
63 also a part of the condominium association. Buildings shown in Exhibit MM (Steamship
64 Pier Condominiums) as stables, shed and laundry along the west property line will be
65 removed. A new garage and a modification of an existing garage are planned. The
66 applicant proposes to create common areas including a recreation area on the present
67 earthen pier and a swimming beach. The Applicant also proposes a Residential Marine
68 Association. The common areas are to be for resident use only. Parking is planned, but
69 no changes are proposed for circulation. The applicant also addressed height,
70 landscaping, signage, lighting, construction noise, storm water mitigation, water and
71 sewage, and flood hazard zoning.

72

73 **FINDINGS OF FACT**

74

75 **1.0 Residential Development**

76

77 **1.1 Condominiums**

78

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79 Applicant seeks to change a conditioned use to a residential use which is a permitted
80 use in the Village District. Applicant proposes the discontinuation of all commercial
81 activity—conditioned use under NHDR.

82

83 **Condition:** Applicant withdraws all current commercial conditioned use of the entire
84 property. This may be phased in as individual buildings are converted, with all
85 commercial use being discontinued within a three-year period from the start of
86 construction.

87

88

89 **1.2 The Applicant Proposes reconstruction of the three East Shore buildings**

90

91 Applicant requests that a set back by conditional use for the three residential buildings
92 located on the east side of Route 2 be permitted as per Section 9.2 of the Bylaws.

93

94 **Finding:** These nonconforming structures were in existence before the effective date of
95 NHDR. The set back by conditional use allows improvements to these pre-existing,
96 nonconforming structures.

97

98 **Finding:** The buildings would retain the setbacks established by the current footprints
99 on both the road and lake sides of the structures. Additionally, Applicant proposes to
100 utilize the provision of Section 9.2 to allow lateral extensions of the buildings.

101

102 **Finding:** Under the provisions of 9.2, the proposed improvements will not increase the
103 degree of non-conformity. Page 2 of Exhibit PP shows that the proposed improvements
104 fall within the setbacks established by the front and back of each building.

105

106 **Finding:** The reposition of the buildings will result in the reduction in the non-
107 conforming setback from the lake and the road.

108

109

110 **1.3 The Applicant Proposes Garage Be Constructed**

111

112 A new garage and a modification of an existing garage are planned. Residential use
113 allows accessory structures and are a permitted use as per Section 5.1.

114

115 **Finding:** The proposed structures meet setbacks.

116

117 **Finding:** A building permit for all new construction is required from the Zoning
118 Administrator.

119

120

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121

122

1.4 Construction

123

124

Applicant proposes to remove buildings, and to demolish the three buildings on the east side of Route 2 and replace them with new construction. The applicant proposes to limit construction noise.

126

127

Condition: Construction hours shall be limited to 8am to 5pm Monday through Friday.

128

129

130

1.5 Zoning Consideration

131

132

Conditions:

133

- The property use is merged for zoning purposes.
- The Permit is granted to Butler Island Enterprises and its successor/s.
- The property may be held by multiple individuals, but the sale of units shall not create a subdivision and the permit is non-separable.
- No residential unit or property is separable from the merged property for sale.
- Any changes, modifications, or amendments of this permit for further development shall be requested by the collective entity (The Homeowner's Association/HOA) and not by any one or more individuals.

134

135

136

137

138

139

140

141

142

143

1.6 Conditional Uses (Section 6.1 Review Standards)

144

Finding: Applicant testified the proposed project will reduce local traffic impacts from the existing property uses and will decrease water demand.

145

146

147

148

1.7 Character Of The Neighborhood Area, Or District Affected.

149

Finding: The North Hero Town Plan a) encourages the protection, preservation and maintenance of significant historical sites, structures, and development patterns within the village and town, and b) encourages the historic New England Village settlement pattern in larger developments to minimize environmental impact in the Village District and other districts.

150

151

Finding: The clustering of housing within the Village creates a fairly high-density resource and provides efficient use of utilities.

152

153

154

Finding: The proposed plan results in no significant change to the building architecture. The site design does not affect the physical character of the Village district.

155

156

157

158

159

160

161

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162 **Conclusion:** The change of use from an Inn and Restaurant is significant to the Village, the
163 Board concludes that residential use, as well as site and design plans are consistent with
164 the Village's character and that the proposed changes to support residential occupancy in
165 the Village District is in keeping with the District's intent, as indicated by the District's
166 allowance of multi-family housing. The proposed condominium development represents
167 a total decrease in the number of units from hotel use thereby making the property less
168 non-conforming.

169

170

171

1.8 Common Areas

172

173

174

175

176

177

178

179 **Condition:** That common areas are for the benefit of residents and lease, sale, or the
180 rental of common areas constitutes a commercial use and is not permitted.

181

182

183

1.9 Residential Marine Association

184

185

186

187

188

189

190

191

192

193 **Finding:** A Residential Marine Association is permitted under the provision of Section
194 8.12 and are described as "any commonly held shoreline property which is a common
195 element of or an appurtenance to a residential development on the same or adjacent
196 property that provides access to the shoreline for more than two (2) residences."

197

198

199 **Finding:** The property has the 200 feet of consecutive shoreline frontage required.
200 Since the yacht club is for condo residents, there is no need for parking.

201

202

203

204 **Finding:** Floating Docks are a pre-existing condition. The applicant proposes to
205 continue the use of floating docks to the north of the pier, including one adjacent to the
206 pier and two floating docks perpendicular to the pier.

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204

205 **Condition:** Yacht Club access is limited to the docking of the boats that belong to condo
206 owners and guests. There will be no access to overnight habitation on boats. An area for
207 dinghies shall be provided off swimming beach area.

208

209 **Condition:** Access to slips and/or moorings is limited to condo owners and guests. No
210 rental or leasing of access to non-residents is permitted.

211

212

213 **2.0 Parking**

214

215 **2.1** Applicant proposes that each dwelling unit be provided one outside parking space
216 and one garage space.

217

218 **Finding:** The Bylaws require two spaces per residence, or 20 spaces. 31 spaces are
219 shown on the site map Exhibit MM (Steamship Pier Condominiums).

220

221

- 11 spaces on the east side of Route 2
- 3 spaces adjacent to the former Inn
- 9 spaces in the garage
- 5 spaces along the western property line
- 3 spaces at the rear of the property.
- Of these, two are handicapped spaces.
- Overflow parking for 8 cars on a grass section at the western property line is shown.

222

223

224

225

226

227

228

229

230 **Finding:** The proposed parking, as per spaces required, is permitted.

231

232 **2.2** The parking area on the east side of Route 2 requires a new retaining wall be
233 constructed to permit greater lengths to parking spaces. The applicant has requested
234 that the State DEC allow expansion of that area.

235

236 **Finding:** The proposed bank construction meets the standard of Bylaw 7.8 and is
237 permitted with the following condition.

238

239 **Condition:** A zoning permit for the retaining wall is required for land development. See
240 Articles 4, 10.2 A 1c and 10.2 A 2d. The Applicant is required to obtain a state permit for
241 the retaining wall and file it with the Town.

242

243

244 **3.0 Driveways And Access Standards**

245

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246 The applicant proposes no changes for circulation or access Section 7.7.

247

248 **Finding:** The overall circulation is a pre-existing condition.

249

250 **Finding:** Applicant testified that the existing Inn and Restaurant generates 484 trip ends on a
251 Saturday and that the proposed residential uses will theoretically reduce this average daily
252 traffic to 43 trip ends—a reduction of over 90 percent.

253

254 **Finding:** The proposed project will reduce local traffic impacts.

255

256

257 **4.0 Other Town Bylaws In Effect**

258

259 The applicant also addressed height, landscaping, signage, lighting, construction noise,
260 storm water mitigation, water and sewage, and flood hazard zoning.

261

262

263 **4.1 Adequacy Of Landscaping And Screening (Section 7.3)**

264

265 **Finding:** The existing landscaping and screening (including fences) are being retained to
266 the extent possible, and additional plantings are proposed at: the southerly end of the
267 east lot (to meet Vermont Shoreland Protection requirements), on the east side of US
268 Route 2 adjacent to "South Wind" (to provide aesthetic and noise screening for the
269 residents of South Wind), and along the westerly boundary of the west lot (to screen the
270 proposed garage and parking area from the neighboring property).

271

272 **Condition:** Lighting will conform to NHDR Section 7.4.

273

274

275 **4.2 Adequacy Of Waste Management Plan**

276

277 A waste storage area is proposed on the westerly side of the west lot, to serve both lots.
278 This area consists of a concrete pad (sized to support dumpsters for waste, recycling,
279 and composting), enclosed by screened fencing.

280

281 Construction and renovation generated waste will be the responsibility of the specific
282 Contractors for disposal in accord with Vermont's "Solid Waste Management Rules".

283

284

285 **4.3 Wastewater System (Septic) And Potable Water Supply (Section 7.12)**

286

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287 Applicant proposes changes to the connections to the existing Town of North Hero
288 Water System. The applicant also proposes to add a new east lot wastewater collection
289 and pumping system located on the pier for the three buildings on the east lot. This new
290 system will be connected through the existing force main piping to the existing tanks
291 and mound located on the west lot.

292

293 **4.3.1 Water Supply System**

294

295 The applicant proposes to replace the existing Town of North Hero water connection for
296 the three buildings on the east side of U.S. Route 2 highway and relocate the curb box,
297 valve, and the supply piping to each unit. The engineering design documents (Exhibit
298 PP) provide details for the supply water utility connection that includes a North Hero
299 Water System Residential Connection Checklist.

300

301 **4.3.2 Wastewater System:**

302

303 The applicant proposes to add a new wastewater pumping system on the pier as shown
304 on Exhibit PP Steamship Pier Condominiums & Marina, Sheet 4 of 8 entitled "Utility
305 Plan" with further details provided on sheets 5 of 8 and 6 of 8.

306

307 The pumping system includes a new 5500-gallon septic tank, a 1500-gallon pumping
308 station and a valve chamber, all located on the pier. The rim and access covers for the
309 system will be at 102.5 and 103.0 feet above sea level to finish grade with the pier at
310 that location. This system will connect to the existing wastewater treatment system on
311 the west lot with a connection to the existing forced main piping. The tanks and covers
312 shall be watertight and after setting in place the tanks will be tested for watertightness.
313 Applicant testified the force main will be pressure and leakage tested.

314

315 **Finding:** All structures and uses that generate wastewater or require access to potable
316 water may be required to obtain a Wastewater and Potable Water Supply Permit from
317 the Vermont Department of Environmental Conservation (DEC) in accordance with 10
318 V.S.A. Chapter 64 and the Wastewater System and Potable Water Supply Rules (dated
319 September 29, 2007, or as revised from time to time by the DEC).

320

321 **Finding:** Applicant proposing land development that generates wastewater or requires
322 access to potable water must contact the Agency of Natural Resources District Permit
323 Specialist to determine if such a permit is required.

324

325 **Condition:** If a DEC permit is required, all conditions including those addressing design,
326 capacity, and/or location required by the DEC for permitting must be satisfied prior to
327 implementation of this permit.

328

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329 **Condition:** If a DEC permit is not required, written proof from the DEC must be
330 provided to the ZA prior to implementation of this permit.

331

332 **Condition:** It is the responsibility of the Applicant to make sure that all requirements of
333 the Town of North Hero Water System are met for the connection to the water supply.

334

335 **Condition:** It shall be unlawful to use or occupy any new principal structure requiring a
336 Wastewater and Potable Water Supply Permit until a Certificate of Occupancy has been
337 issued by the ZA.

338

339

340 **4.4 Stormwater Management and Erosion Control**

341

342 **Finding:** The applicant has filed Stormwater Management Plan with the State. That
343 plan is detailed on Exhibit OO (Steamship Pier Condominiums) or Exhibit MM and
344 meets the standards of Section 7.11.

345

346

347 **4.5 Flood Hazard Zoning**

348

349 **Finding:** The proposed development of the three residential buildings on the east side
350 of Route 2 are located in the Flood Plain (**see current FEMA maps in Town Office**).
351 Flood Hazard Regulations pertain to development: as per Article 10.1. The standards
352 apply to development in land which is measured from the 102' elevation contour as per
353 North Hero Bylaws. The Board and the Applicant are cognizant of the fact that recently
354 (2011) the lake level has been above this level. The Base Flood level as described in
355 the Bylaws is "having a one percent chance of being equaled or exceeded in any given
356 year (commonly referred to as the 100-year flood)."

357

358 **Article 10:** Flood Hazard Regulations requires the DRB to address the following:

359

360 **Finding:** Article 10 requires that this Conditional Use review include the proposed
361 Residential Marine Associations and shoreline stabilization measures.

362

363 **Finding:** The proposed Residential Marine Association is included in this decision.

364

365 **Finding:** The proposed retaining wall construction to extend the parking on the east
366 side of Route 2 is permitted with the following conditions.

367

368 **Condition:** A building permit for the retaining wall is required as per pre-stated Parking
369 condition.

370

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371 **Finding:** Section 10.3 B also requires that the Town submit the proposed development
372 to the Vermont Agency of Natural Resources for comment in accordance with 24 V.S.A.
373 §4424(D).
374

375 **Finding:** The Town must file the Development Review Submission Checklist 24VSA
376 §4424: Flood Hazard Area, see
377 anweb.vt.gov/PubDocs/DEC/WSMD/Rivers/Docs/Nfip/rv_4424_checklist_final.pdf.
378

379 **Finding:** With regard to Article 10.4, the DRB finds that the proposed development
380 including the Water Supply Systems will be at or above 105.0' elevation contour.
381

382 **Finding:** With regard to Article 10.4, the DRB finds that the proposed development
383 including the Water Supply Systems will be at or above 105.0' elevation contour.
384

385 **Finding:** With regard to Article 10.4 I, Sanitary Sewage Systems, the Board finds that
386 "... **new** and replacement sanitary sewage systems shall be designed to minimize or
387 eliminate infiltration of flood waters into the systems and discharges from the systems
388 into flood waters." A new septic transfer tank is proposed. The tank is to be located on
389 the pier which is in the Flood Hazard Zone. The body of the tank is to be placed below
390 ground. The access to the top of the tanks will be at ground level, which is between
391 102.5 and 103.0 elevation.
392

393 **Finding:** That the ZA must submit all proposed application for development in the Flood
394 Hazard Zone to the Vermont Agency of Natural Resources in accordance with 24 V.S.A.
395 §4424(D) for comment prior to issuing building permit per section 10.3 (B) of NHDR.
396

397 **Finding:** Applicant testified that before burying the tanks (both the septic tank and the
398 pumping station), the tanks as well as the seals on the inflow and outflow are to be
399 certified to be watertight.
400

401 **Condition:** If DEC and FEMA permits are required, all conditions including those
402 addressing design, capacity, and/or location required by the DEC and FEMA for
403 permitting must be satisfied prior to implementation of this permit.
404

405 **Condition:** That the opening to the service access to the tanks be constructed so that
406 no effluent be able to leak out of the tank, including through that opening.
407

408 **Condition:** That a certificate of compliance per 4.2 be issued by the ZA after receipt of
409 documentation by the appropriate State agency(ies) stating that the system is watertight
410 and constructed with materials resistant to flood damage below the base flood elevation
411 as required by NHDR Section 10.4G.3.
412

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413 **Finding:** Article 10.5 requires findings that standards for review of nonconforming
414 structures are met and may approve the repair, relocation, replacement, or enlargement
415 of nonconforming structures.

416

417 **Finding:** With regard to 10.5 1, the DRB finds that because the proposed use is
418 residential, this section for nonresidential use does not apply.

419

420 **Finding:** With regard to 10.5 2, the DRB finds that the repair, relocation, or enlargement
421 of the nonconforming structure will not increase flood levels.

422

423 **Finding:** With regard to 10.5 3, the proposed nonconforming structures are to be placed
424 at an elevation of 105 feet.

425

426 **Finding:** Article 10.7 requires that the following be kept in the zoning file for Parcel ID
427 07-03-19 at the Town Offices.

428

429 a. All permits, including Town, State, and Federal, issued for development in areas
430 of special flood hazard.

431

432 b. The elevation, in relation to mean sea level, of the lowest floor, including
433 basement, of all new or substantially improved buildings. The Site Plan submitted
434 satisfies this requirement.

435

436 c. As per Article 4.2, a certification, that the elevation, in relation to mean sea level,
437 to which buildings have been floodproofed.

438

439 **Condition:** Except as noted, the filing of these permits with the ZA shall be the
440 responsibility of the Applicant.

441

442

443 5.0 REQUIRED DOCUMENTATION

444

445 A site plan is described in Section 6.1C3.

446

447 **Finding:** The qualifications of Jay Buermann, of Buermann Engineering, LLC meets
448 this requirement, and should be included in the document as presented by the Exhibit
449 PP.

450

451 **Condition:** Submit a site plan in accordance with 6.1C3, to be approved by the DRB,
452 and recorded with the Town Office.

453

454 Additional Facts

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455

456 Application 2020-82DRB seeking a Conditional Use Review was submitted by Butler Island
457 Enterprises on September 17, 2020.

458

459 On September 23, 2020, a notice of public hearing was published in the Islander.

460

461 On September 19, 2020, a notice of public hearing was posted on Front Porch Forum.

462

463 On September 22, 2020, a notice of public hearing was posted at the following places:
464 Town of North Hero municipal clerk's office; Harborside Harvest Market; The Town of North
465 Hero's website: www.northherovt.com.

466

467 On September 23, 2020, a notice of public hearing was posted at Hero's Welcome.

468

469 On September 24, 2020, a permit poster providing notice of public hearing was posted in the
470 US Route 2 facing window of The North Hero House Inn & Restaurant located at 3642 US
471 Route 2.

472

473 On October 8, 2020, a public hearing for a Preliminary Plan Review was held.

474 Applicant and representative Nate Hayward appeared via Zoom.

475

476 Chico Martin, Linda Cantrell and Tracy Giroux were present via Zoom and sworn in as
477 interested parties.

478

479 Continued public hearings for the Preliminary Plan Review were held on the following dates:

480

1.1. November 12, 2020

481

1.2. December 10, 2020

482

1.2.1. Alice McCurdy was present via Zoom and sworn in as an interested
483 party.

483

484

1.3. January 14, 2021

485

1.4. June 10, 2021

486

487 On November 29, 2021, a public hearing for Final Plan Review was held.

488 Applicant and representatives Jay Buermann, Buermann Engineering, LLC and Nate
489 Hayward, appeared via Zoom. Jeff van den Noort was present and sworn in as an interested
490 person.

491

492 During the course of the hearing on November 29, 2021, and upon which this decision is
493 based, the following exhibits were submitted and accepted:

494

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W	11/22/2021	Document	Document - marketing condos 11222021
X	11/22/2021	Document	Document - marketing single family 11222021
Y	11/22/2021	Narrative	Narrative - Butler Enterprises 11222021
Z	11/22/2021	Permit Application	Permit - Army Corp 11222021
AA	11/22/2021	Site Plan	Site plan - building dimensions 11222021
BB	11/22/2021	Site Plan	Site plan p Civil Plans 11222021
CC	11/22/2021	Sketch	Sketch - Elevations - 11222021
DD	11/22/2021	Site Survey	Survey - 11222021
EE	11/22/2021	Document	VT Project Review Sheet - 20211027
FF	11/22/2021	Permit Application	VT Shoreland Permit Approved Application
GG	11/22/2021	Permit Application	VT Shoreland Permit
HH	11/22/2021	Letter of Intent	Vtrans Letter of Intent 090221

495
 496
 497
 498
 499
 500

A final hearing was held on January 13, 2022.

Applicant and representatives Jay Buermann and Nate Hayward appeared via Zoom.

During the course of the hearing the following exhibits were submitted:

II	1/6/2022	Sketch	Response-applicant to DRB_01-06-2022 Cove
JJ	1/6/2022	Sketch	Response-applicant to DRB_01-06-2022 Southwind
KK	1/6/2022	Sketch	Response-applicant to DRB_01-06-2022 Homestead
LL	1/6/2022	Sketch	Response-applicant to DRB_01-06-2022 Energy Narrative
MM	1/6/2022	Sketch	Site Plan - applicant to DRB_01-06-2022 Page 1 of 8
NN	1/6/2022	Sketch	Site Plan - applicant to DRB_01-06-2022 Page 2 of 8 - Existing
OO	1/6/2022	Sketch	Site Plan - applicant to DRB_01-06-2022 Page 3 of 8 - Grading & Stormwater
PP	1/6/2022	Sketch	Site Plan - applicant to DRB_01-06-2022 Page 4 of 8 - Utility Plan
QQ	1/6/2022	Sketch	Site Plan - applicant to DRB_01-06-2022 Page 5 of 8 - Water & Wastewater
RR	1/6/2022	Sketch	Site Plan - applicant to DRB_01-06-2022 Page 6 of 8 - Water & Wastewater notes
SS	1/6/2022	Sketch	Site Plan - applicant to DRB_01-06-2022 Page 7 of 8 - Drive, Walk & Utilities
TT	1/6/2022	Sketch	Site Plan - applicant to DRB_01-06-2022 Page 8 of 8 - Bored Sleeve & Slope

501

TOWN OF NORTH HERO

Development Review Board

PO Box 38

North Hero, Vermont 05474

www.northherovt.com

502 All public hearings were held in compliance with North Hero Development Regulations
503 (8/26/14) Sections 1.3, 1.5, 2.1, 2.3, 2.4, 6.2, 7, 9 & 24 VSA §4412 & §4414.

504

505 The subject property is a 3.2-acre lot collectively located on the East and West sides at 3643
506 – 3692 US Route 2 with parcel ID 07-03-19.

507

508 The property is located in the Village District as described in section 3.1 of North Hero
509 Development Regulations (8/26/14).

510

511

512 CONCLUSION OF LAW

513

514 Based upon these findings, and subject to the conditions contained herein, the Development
515 Review Board **approves**, with 7 votes in favor and 0 against, application 2020-82DRB
516 subject to the following additional conditions:

517

518 **Conditions specific to application:**

519

520 A final mylar of the site plan which meets the specifications of North Hero Development
521 Regulations (8/26/14) Section 6.1 (C) must be approved by the DRB and submitted to the
522 North Hero Town Clerk for recording.

523

524 No development, change in use, nor building construction is permitted until the Applicant
525 meets all conditions & stipulations of this order.

526

527 All permits and compliance certificates issued by the State of Vermont or Federal
528 Government must be filed with the Town of North Hero *before* any demolition or construction
529 can begin. State Permits and/or compliance certificates to be filed by applicant with town
530 including but not limited to: Wastewater, Flood Hazard notification, Highway parking lot
531 including embankment, and/or Shoreland Protection Permit.

532

533 A zoning permit, issued by the ZA, is required for all activity including garages, east condos,
534 new addition on house, retaining wall of east parking, Buildings, Bank, Septic on pier.

535

536 No change in the proposed use is allowed without prior approval by the DRB. Any
537 unauthorized change in use constitutes a violation under Section 2.6 of the North Hero
538 Development Regulations (8/26/14).

539

540 **Notice:** This decision may be appealed to the Vermont Environmental Court by an
541 interested person who participated in the proceeding before the Development Review
542 Board. Such appeal must be taken within 30 days of the date of this decision, pursuant 24
543 V.S.A. § 4471 and Rule 5(b) of the Vermont Rules for Environmental Court Proceedings.

TOWN OF NORTH HERO

Development Review Board

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544

545 Sincerely,

546 Delcie Durham

547 Edwards Porter

548 Christine Salembier

549

550 For the North Hero Development Review Board

551

552

553 CC:

554 Interested Parties:

555 Chico Martin

556 Linda Cantrell

557 Tracy Giroux

558 Alice Kingsbury McCurdy

559 Jeff van den Noort

560 Zoning Administrator

561 North Hero Select Board

562 Listers

563 Planning Commission

564 Memorandum of Municipal Action

565 Copy to Vermont Agency of Natural Resources for comment in accordance with 24 V.S.A.

566 §4424(D)

CERTIFICATION OF SERVICE

I, Lisa Keyworth, certify that on February 11, 2022, I sent a copy of the attached action of the Development Review Board by certified mail to the property owner and/or applicants and by regular mail to all interested parties as listed below.



Lisa Keyworth - Administrative Clerk

Property Owner:

Butler Island Enterprises
PO Box 207
North Hero, VT 05474

Applicant:

Walter J Blasberg
7219 Crystal Lake Drive
West Palm Beach, FL 33411

Interested Persons:

Garland Martin
1849 Stewards of the ME Church
PO Box 107
North Hero, VT 05474

Jeff van den Noort
PO Box 144
North Hero, VT 05474

Tracy Giroux
North Hero Historical Society
PO Box 175
North Hero, VT 05474

Linda Cantrell
PO Box 6
North Hero, VT 05474

Molly Ann Onofrio
Alice Kingsbury McCurdy
2233 Pine Mill Trail
Leland, NC 28451

Zoning Administrator
North Hero Select Board
Listers
North Hero Planning Commission
Memorandum of Municipal Action

TOWN OF NORTH HERO
Development Review Board

PO Box 38
North Hero, Vermont 05474
www.northherovt.com

February 11, 2022

James & Marie Kilbride
PO Box 164
North Hero, VT 05474

Vivanco Family Trust/Edgar Vivanco
1328 La Granada
San Marcos, CA 92078

RE: Extension for Decision 2021-64DRB

On Thursday, February 10, 2022, the North Hero Development Review Board approved an extension for the conditions of the decision issued on August 25, 2021, for application 2021-64DRB.

If all stipulated conditions of the decision are not met by Thursday, March 10, 2022, approval will expire.

Sincerely,



Hugo Gervais
Zoning Administrator

CC:

Harry Parker, Bauer Gravel Farnham
North Hero Development Review Board
North Hero Select Board