

NAMPA FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS - REGULAR MEETING AGENDA
September 14, 2023

Date	Time	Location
September 14, 2023	6 pm	Nampa Fire Training Facility 300 W Railroad St Nampa, ID 83687
Action Item	<p>ACTION ITEM NOTATION INFORMATION: Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Item" in the left column of this Meeting Agenda posting. The appearance of the "Action Item" does not require that a vote be taken on that item. "Action Item" designation is inclusive of all items listed in the same agenda number row.</p>	
1.	OPEN REGULAR MEETING	
2.	ROLL CALL	
3. Action Item	<p>APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT. To join on your computer or mobile app please go to the Fire Department web page at Nampafire.org and select the link to connect to the video conference.</p> <p>Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 234 636 842 17 Passcode: o6SuyZ Download Teams Join on the web</p> <p>Or call in (audio only) +1 208-408-0283, 763342742# United States, Boise Phone Conference ID: 763 342 742# Find a local number Reset PIN</p> <p>Procedure to follow to amend the Agenda after the Meeting is started: In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating: • Why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. [An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss.] • The motion and the basis for this motion must be included in the minutes of the meeting.</p>	
4. Action Item	<p>MEETING MINUTES APPROVAL:</p> <ul style="list-style-type: none"> • Minutes of the August 14, 2023 Regular Meeting • Secretary's record destruction request for the audio recording for the above meetings. 	
5. Action Item	<p>FINANCIAL REPORT AND BOARD APPROVAL OF BILLS:</p> <ul style="list-style-type: none"> • Treasurer's Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District's treasury as such funds are deposited or invested as of the last day of the preceding month. <ul style="list-style-type: none"> ○ Motion to receive & approve financial report 	

	<ul style="list-style-type: none"> • Treasurer’s Recommendation as set forth in the financial report for approval by the Board for authority to invest and continue the investment of certified funds on deposit as permitted by Idaho Code Section 67-1210, which are not presently needed for the payment of expenditures until the next regular meeting [the certified period.] • Ordinary and necessary bills to be paid as presented by the Treasurer <ul style="list-style-type: none"> ○ Review of the bills together with the assignment of budget line item for the expenditures for approval as recommended by the Treasurer. <p>Suggested motion: (“I move for the disbursement of funds from the District’s treasury for the payment of the bills in the total sum of \$ as presented by the Treasurer, be authorized and approved”)</p>
6.	<p>OFFICER REPORTS:</p> <p>Command Staff Reports</p> <ul style="list-style-type: none"> • Deputy Fire Chief of Operations – Chris King <ul style="list-style-type: none"> ○ Run Reports • Deputy Chief of Logistics – Nick Adams • Deputy Chief Fire Marshal – Ron Johnson • Division Chief of Training – Robert Jardine • Division Chief of EMS – Tom Wright <p>District Administrator Report</p> <ul style="list-style-type: none"> • Chief Kirk Carpenter <p>Correspondence</p> <ul style="list-style-type: none"> • Executive Director Richard Davies <p>Attorney’s Report</p> <ul style="list-style-type: none"> • William Punkoney <p>Local 804</p> <ul style="list-style-type: none"> • Open discussion time for Local 804 Firefighters
7. Action Item	<p>BUSINESS:</p> <ul style="list-style-type: none"> •Paramedic Program Policy Review & MOU.
8.	<p>NON-ACTION ITEM BUSINESS:</p> <ul style="list-style-type: none"> •Celebrating Idaho Surveying & Rating Bureau, Inc. October 23, 2023, from 1 pm – 4 pm.
9. Action Item	<p>SET DATE FOR NEXT MEETING:</p> <ul style="list-style-type: none"> •Next regular meeting date is October 9, 2023.
10. Action Item	<p>EXECUTIVE SESSION:</p> <p><u>Under Idaho Code § 74-206(1)(d), (f)</u></p> <p>(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement</p> <p><i>The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance. The motion, if seconded, requires a roll call vote. The Action item is also the voice vote to come out of executive session and resume regular session. No final action or final decision will be taken or made in executive session.</i></p>

11. Action Item	POST EXECUTIVE SESSION BUSINESS:
12. Action Item	ADJOURNMENT

Frank H. Wolfkiel, Secretary

Location Agenda Posted: Website Nampafire.org, 9 12th Avenue South, Nampa, ID 83651 & 300 West Railroad St, Nampa, ID 83687

Date/Time Agenda Posted: September 12, 2023, at 4 pm

CAUTION: These Draft Minutes have not been approved by the Board of Commissioners and are not therefore an official record relating to the conduct or administration of the District's business and will not be retained. At such time as Minutes of the meeting reflected herein are approved by the Board of Commissioners said Minutes will become the official record of the conduct or administration of its business, as reflected therein and retained by the District.

BOARD OF COMMISSIONERS MINUTES

Nampa Fire Protection District
Regular Meeting August 14, 2023

Commissioner Wolfkiel called to order the regular meeting Nampa Fire Protection District Board of Commissioners at 6:00 pm on Monday August 14, 2023.

Those present: Commissioner Paul Jones, Commissioner Frank Wolfkiel, Commissioner Daniel Ryan, Commissioner Cleo Miller, Commissioner Nicholas Chan, Attorney William Punkoney, Chief Kirk Carpenter, Deputy Chief of Logistics Nick Adams, Deputy Chief Fire Marshal Ron Johnson, Division Chief of Training Bobby Jardine, Division Chief of EMS Tom Wright, Richard Davies, Chief Elkins, Tom Roorda representing the Union, and several members of the community.

APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT.

A motion for approval of the August 14, 2023 agenda as posted was made by Commissioner Wolfkiel, seconded by Commissioner Ryan and approved.

Open Public Hearing on FY 2024 Budget

Commissioner Jones made a motion to Open Public Hearing on FY 2024 Budget. Commissioner Miller Second. Passed. Chief of Logistics Adams went over the purposed budget and fielded a few questions from the community including a question about the increased life cycle cost for apparatus and building. Commissioner Wolfkiel made a motion to close the FY 2024 Public Hearing, Commissioner Ryan Second. Passed.

Review of the July 10, 2023 Regular Meeting Minutes:

Commissioner Wolfkiel moved to approve the July 10, 2023 regular meeting minutes and grant the Secretary's record destruction of the audio, motion seconded by Commissioner Ryan, and approved.

Treasurer's Report:

Report was presented by Commissioner Chan and additional information presented by Chief Adams.



ADMINISTRATIVE OFFICE
9 - 10th Avenue South Nampa, ID 83851
208-488-8770

Account Balances as of June 30, 2023:	Interest Earned
MTN West Checking 1171	\$ 10,000.44 \$ 0.44
MTN West Savings 4532	\$ 10,001.51 \$ 1.31
LIGIP Fund 3269 (Capital and Reserves Fund)	\$ 317,139.66 \$ 1,256.38
LIGIP Fund 3788 (Leave Liability Fund)	\$ 98,534.84 \$ 390.36
MTN West ICS Demand Fund 6490	\$ 1,977,853.42 \$ 6,168.81
Development Impact Fee Fund 3618	\$ 1.00
Development Impact Fee Fund ICS 9585	\$ 1,131,195.98 \$ 3,255.05
Private Fire Donations Fund 1743	\$ 33,421.00 \$ 1.47
Petty Cash at Fire Admin	\$ 141.90
Investment Accounts:	
Schwab - Tax Leavv Fund 5105	\$ 1,536,143.28
Schwab - Leave Liability Fund 9593	\$ 1,764,496.38
Schwab - Reserve Fund 6161	\$ 5,256,438.31
TOTAL FUNDS	\$ 12,135,368.52

Motion was made by Commissioner Wolfkiel to accept the financial report, Commissioner Miller motion seconded, and approved.

Officer Reports:

Chief Jardine presented the run reports for Chief King.

See August 2023 Packet run reports for detailed information. Expect to see Station #6 make big changes to the Station Report. Reviewed incident Report by Type YTD 2023. Busy fire month.

Chief Adams

Map of new response zone with Station #6 now included. Opening Station #6 with Ribbon Cutting on August 16, 2023.

Chief Johnson

Updates for Prevention. Have 2 temporary members. Fire investigation week prior.

Chief Jardine

Total hours of training. Caldwell & Nampa 4,566 total hours training. Discussed family day & graduation that happened in July. Completed a joint Driver/Operator Training. Working on improvements to the grounds including carpet.

Chief Wright

EMS preparing for EMT class. Process of switching narcotic purchasing vendor.

District Administrator Report:

Chief Carpenter

Talked about July Recruit Graduation. NFPD days at Hawks Games. Small wildland deployment of 3 staff from NFPD Crew that was just over 5 days. FF Manning accepted a job in McCall as a life decision. Currently in the middle of hiring 13 new recruits. August 28, 2023, four members will start without an EMT certificate. Remaining members with EMT will start in the end of Septembers. Capt. Jim Ebbers wife (Kari) passed away. Contract negotiations were extremely smooth and collaborative efforts thanks to the Local's Team and Team of Chiefs including Chief Jardine. Filed promotions for new promotions are happening in the next few weeks. Discussed legislatively what is happening with Idaho Fire Chiefs Legislative Committee including possibly moving to a Public Safety Branch.

Brad (Financial Advisor)

Reviewed Quarterly Portfolio. Accounts have been funded for a little over 4 months ago and discussed some specifics on current values and projections.

Correspondence:

No correspondence.

Attorneys Report:

Bill Punkoney.

HR Issues and Intergovernmental agreement including TVSS Partners. Yearly Calendar is forthcoming.

WHITE PETERSON

ATTORNEYS AT LAW

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OPICOM
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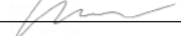
KATHERINE BARTUS
KELLY E. BRIDGES
MICHAEL STUBBS
WM. F. GIBSON, III
DANIEL W. COLEMAN
MATTHEW A. JAROSH
JACOB M. JONES
WILLIAM F. HICKLE*

Legal Counsel Report

To: Board of Commissioners, Nampa Fire Protection District
From: Wm. L. Punkoney
Re: Regular Meeting of Board of Commissioners -August 14th, 2023

The following is my report of legal service projects and activity and matters which we wish to bring to the attention of the Board of Commissioners:

PROJECT	DATE	ACTIVITY
Policy Code	On-going	Continuing to update the District's Policy Code.
HR Issues	On-going	Advised Leadership on non-emergent HR practices and issues.
Station 6 Storm Drain Agreement	On-going	Review Station 6 Storm Drain Agreement.
Declining Medical Assessments	On-going	Discuss a signature form for "Declining an Assessment."
Paramedic Education Opportunity	On-going	Review educational opportunity for paramedics and reimbursement plan.

Dated: 08/14/2023 Signed: 

Local – 804 Firefighters:

Union representative Tom Roorda

The Local has sponsored multiple charities recently by supporting some local golf tournaments.

Business:

Review, Discuss & Take Action on FY 2024 Budget

Discussion on keeping up with services and the necessity of the gradual growth curve of a budget.
Commissioner Ryan made a motion to approve the 2024 Budget as presented, seconded by Commissioner Wolfkiel. Approved.

Discuss & Take Action on Storage Building Bids

Chief Adam presented the two different bids. Big D Builders \$641,225 & Holcomb Construction \$365,430.

Commissioner Ryan made a motion to move forward/accept Holcomb Construction Bid, Commissioner Wolfkiel seconded, approved.

Non-Action Item, Business:

Admin Building Discussion presented by Commissioner Chan. Chief Carpenter discussed current situation is a "Letter of Historical Intent" however, no contractual agreement regarding Administration Building (current 3-year agreement) & Training (current 10-year agreement). Further conversation about the different Station agreements and land issues.

Bill Punkoney offered a solution of a follow-up meeting with the Chiefs followed by a meeting with the City of Nampa to discuss and get agreements on paper.

Commissioner Wolfkiel made a motion to move into Executive Session 74-206 (J), to discuss collective bargaining update, with a verbal roll call vote. Commissioner Chan yes, Commissioner Jones yes, Commissioner Ryan yes, Commissioner Wolfkiel yes, Commissioner Miller yes.

Commissioner Wolfkiel made a motion to come out of Executive Session, Commissioner Ryan second. Passed.

Post Executive Session Business:

Commissioner Ryan made a motion to have Chairman Jones sign the Collective Bargaining Contract, seconded by Commissioner Wolfkiel. Approved.

Commissioner Wolfkiel made a motion to move regular meeting to September 14, 2023. Seconded. Passed.

Discussions: No discussions at this time.

EXECUTIVE SESSION:

Under Idaho Code § 74-206(1)(b), (d), (f), (j)

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

(d) To consider records that are exempt from disclosure as provided in [chapter 1, title 74](#), Idaho Code;

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

(j) To consider labor contract matters authorized under section [74-206A](#)(1)(a) and (b), Idaho Code.

The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance.

The motion, if seconded, requires a roll call vote.

The Action item is also the voice vote to come out of executive session and resume regular session.

No final action or final decision will be taken or made in executive session.

With no further discussion the meeting was adjourned. Commissioner Ryan made a motion to adjourn, Commissioner Wolfkiel second. Approved.

Next scheduled meeting is for September 14, 2023

Dated: August 14, 2023.

Frank H. Wolfkiel, Commission Secretary.

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EXCELLENCE
SERVICE
STRENGTH IN UNITY

ADMINISTRATIVE OFFICE
9 – 12th Avenue South Nampa, ID 83651

208.468.5770

Account Balances as of June 30, 2023:		Interest Earned
<u>MTN West Checking 1171</u>	\$ 10,000.40	\$ 0.40
<u>MTN West Savings 4532</u>	\$ 10,001.19	\$ 1.19
<u>LGIP Fund 3269 (Capital and Reserves Fund)</u>	\$ 318,401.07	\$ 1,261.21
<u>LGIP Fund 3788 (Leave Liability Fund)</u>	\$ 98,926.69	\$ 391.85
<u>MTN West ICS Demand Fund 6490</u>	\$ 97,635.13	\$ 4,005.74
<u>Development Impact Fee Fund 3618</u>	\$ 1.00	
<u>Development Impact Fee Fund ICS 8585</u>	\$ 1,166,035.59	\$ 3,917.03
<u>Private Fire Donations Fund 1743</u>	\$ 33,480.72	\$ 58.92
<u>Petty Cash at Fire Admin</u>	\$ 141.90	
Investment Accounts:		
<u>Schwab - Tax Leavy Fund 5105</u>	\$ 1,540,318.96	
<u>Schwab - Leave Liability Fund 9593</u>	\$ 1,767,847.40	
<u>Schwab - Reserve Fund 6161</u>	\$ 5,262,331.28	
TOTAL FUNDS	\$ 10,305,121.33	

Nampa Fire Protection District

Balance Sheet

09/05/23

As of July 31, 2023

Accrual Basis

	Jul 31, 23
ASSETS	
Current Assets	
Checking/Savings	
10000 · MWB Checking 1171	-109,494.48
10010 · MWB Savings 4532	10,001.19
10050 · Petty Cash Fire Admin	141.90
10100 · MWBt ICS Fund 6490	90,159.65
10300 · MWB DIF ICS 8585	1,146,272.10
10310 · MWB DIF Checking 3618	-11,158.09
10400 · LGIP 3269	318,401.07
10500 · LGIP 3788	98,926.69
10600 · Farr Family Donation Fund	33,480.72
10700 · Charles Schwab Investment	
10710 · Leave Liability Fund 9593	1,750,000.00
10720 · Tax Levy Fund 5105	1,500,000.00
10730 · Reserve Funds 6161	5,250,000.00
Total 10700 · Charles Schwab Investment	8,500,000.00
Total Checking/Savings	10,076,730.75
Accounts Receivable	
11001 · Accounts Receivable	64,282.38
Total Accounts Receivable	64,282.38
Other Current Assets	
10350 · Prepaid Expenses	40,015.74
11000 · Property Tax Receivable	15,663,103.39
11100 · A/R (Audit Balance)	517,846.48
11150 · Sales Tax Receivable	236,834.75
12000 · Undeposited Funds	19,811.24
12001 · Due from Other Funds	3,000.00
12005 · Due from Impact Fees Fund.	2,778,802.68
Total Other Current Assets	19,259,414.28
Total Current Assets	29,400,427.41
TOTAL ASSETS	29,400,427.41
LIABILITIES & EQUITY	
Liabilities	20,075,199.97
Equity	
32000 · Unrestricted Fund Balance	11,258,376.88
Net Income	-1,933,149.44
Total Equity	9,325,227.44
TOTAL LIABILITIES & EQUITY	29,400,427.41

Nampa Fire Protection District Profit & Loss Prev Year Comparison July 2023

	Jul 23	Jul 22	\$ Change	% Change
Income				
43400 · Property Tax Revenue	0.00	5,351,182.30	-5,351,182.30	-100.0%
43405 · Development Impact Fees	0.00	329,914.77	-329,914.77	-100.0%
43445 · Personal Prop. Tax Replacement	0.00	7,094.25	-7,094.25	-100.0%
44820 · Tax Circuit Breaker	0.00	133,863.48	-133,863.48	-100.0%
45000 · Fire Prevention Revenue				
45010 · Licenses/Permits				
450101 · Food Truck Permits	160.00	90.00	70.00	77.78%
450102 · Pyrotechnics Permit	125.00	125.00	0.00	0.0%
450104 · LIV Revenue	9,075.00	8,910.00	165.00	1.85%
Total 45010 · Licenses/Permits	9,360.00	9,125.00	235.00	2.58%
45450 · Burn Permit Revenue	660.00	460.00	200.00	43.48%
46040 · Fire Suppression Plan Review	11,372.20	32,533.60	-21,161.40	-65.05%
46400 · Fire Plans Review Revenue	0.00	1,282.00	-1,282.00	-100.0%
46420 · Fire Alarm Plan Review Revenue	1,246.60	1,116.20	130.40	11.68%
Total 45000 · Fire Prevention Revenue	22,638.80	44,516.80	-21,878.00	-49.15%
45030 · Cost Recovery Revenue	17,940.00	11,160.00	6,780.00	60.75%
46430 · Rental & Lease Revenue	1,600.00	0.00	1,600.00	100.0%
47200 · Refund & Reimbursement Revenue	864.96	176,394.32	-175,529.36	-99.51%
47230 · Interest Revenue	9,636.34	4,290.94	5,345.40	124.57%
47250 · Donations				
472510 · Donations for NFD Apparel	636.00	115.50	520.50	450.65%
47250 · Donations - Other	160.00	205.00	-45.00	-21.95%
Total 47250 · Donations	796.00	320.50	475.50	148.36%
49900 · Uncategorized Income	0.00	15,849.00	-15,849.00	-100.0%
Total Income	53,476.10	6,074,586.36	-6,021,110.26	-99.12%
Gross Profit	53,476.10	6,074,586.36	-6,021,110.26	-99.12%
Expense				
5000 · Payroll Expense	1,176,518.47	1,445,232.78	-268,714.31	-18.59%
5310 · Credit Card and Bank Fees	4.15	198.19	-194.04	-97.91%
5316 · IT/Computer Software/License	13,927.13	21,215.48	-7,288.35	-34.35%
5330 · Operations & Supplies Expense	6,297.34	2,727.43	3,569.91	130.89%
5332 · Personnel Equipment	5,001.77	6,317.83	-1,316.06	-20.83%
5333 · Fire Equipment	1,880.30	387.71	1,492.59	384.98%
5334 · Fire Prevention	171.99	12.00	159.99	1,333.25%
5335 · SCBA Equipment - Bailey AOR	432.17	0.00	432.17	100.0%
5337 · Medical Services	18,350.00	865.00	17,485.00	2,021.39%
5350 · Repair & Maintenance Buildings	25,773.85	4,637.15	21,136.70	455.81%
5354 · Fleet Services	14,591.84	9,820.37	4,771.47	48.59%
5355 · Motor Fuel	5,237.97	12,996.60	-7,758.63	-59.7%
5360 · Repair & Maintenance Equipment	4,230.16	2,192.21	2,037.95	92.96%
5440 · Advertising & Legal Pubs	54.16	0.00	54.16	100.0%
5442 · Special Events Promotions	0.00	200.00	-200.00	-100.0%
5488 · Training	4,589.20	1,276.27	3,312.93	259.58%
5491 · Conferences Training & Travel	1,610.00	3,255.02	-1,645.02	-50.54%
5516 · Capital Expense	196.75	4,539.33	-4,342.58	-95.67%
5520 · Utilities	1,148.28	3,288.88	-2,140.60	-65.09%

Nampa Fire Protection District
Profit & Loss Prev Year Comparison
July 2023

	<u>Jul 23</u>	<u>Jul 22</u>	<u>\$ Change</u>	<u>% Change</u>
5588 · Maintenance Contracts	636.25	265.00	371.25	140.09%
5630 · Contractual Services	7,325.26	34,442.53	-27,117.27	-78.73%
6000 · Impact Fee Capital Expenses	474,236.92	25,385.00	448,851.92	1,768.18%
Total Expense	1,762,213.96	1,579,254.78	182,959.18	11.59%
Net Income	<u>-1,708,737.86</u>	<u>4,495,331.58</u>	<u>-6,204,069.44</u>	<u>-138.01%</u>



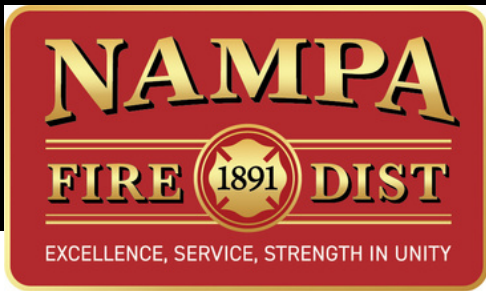
AUGUST STATION REPORT & YDT COMPARISON 2022-2023

NFPD 2022	JAN	FEB	MAR	APR	MAY	June	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	Percent
Station #1	213	209	215	195	203	213	232	218	196	195	190	221	2500	22.17%
Station #2	264	280	254	218	270	274	286	229	252	268	274	299	3168	28.09%
Station #3	118	86	91	97	113	114	122	127	111	128	96	128	1331	11.80%
Station #4	226	215	199	219	218	228	263	276	254	239	244	290	2871	25.46%
Station #5	124	96	109	93	104	119	152	128	124	120	121	118	1408	12.48%
Month Totals	945	886	868	822	908	948	1055	978	937	950	925	1056	11278	
Running	945	1831	2699	3521	4429	5377	6432	7410	8347	9297	10222			
NFPD 2023	JAN	FEB	MAR	APR	MAY	June	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	Percent
Station #1	221	204	264	265	283	240	294	267					2038	28%
Station #2	254	217	229	237	235	226	249	217					1864	25.55%
Station #3	102	78	107	86	117	95	111	120					816	11.19%
Station #4	202	194	220	193	218	211	215	198					1651	22.63%
Station #5	102	77	112	104	117	119	128	110					869	11.91%
Station #6								57					57	0.78%
Month Totals	881	770	932	885	970	891	997	969					7295	
Running	881	1651	2583	3468	4438	5329	6326	7295					7295	
YTD % Change 22-23	-6.77%	-9.83%	-4.30%	-1.51%	0.20%	-0.89%	-1.65%	-1.55%						
Month % Change 22-23	-6.77%	-13.09%	7.37%	7.66%	6.83%	-6.01%	-5.50%	-0.92%						
August 2023	6th	13th	20th	27th	3rd		TOTAL	Percent	Comparison			TOTAL	Percent	
Station #1	57	73	62	51	24		267	27.55%	Station #1			75	24.92%	
Station #2	34	55	60	31	37		217	22.39%	Station #2			68	22.59%	
Station #3	30	28	36	14	12		120	12.38%	Station #3			26	8.64%	
Station #4	51	53	41	31	22		198	20.43%	Station #4			53	17.61%	
Station #5	20	24	33	22	11		110	11.35%	Station #5			33	10.96%	
Station #6			11	36	10		57	5.88%	Station #6			46	15.28%	
2023 Total	192	233	243	185	116		969		August 27th & Sept 3rd Total			301		

August Percentage Incident Type = 70% EMS & 29% FIRE

Incident Report by Type YTD 2023 Including August 2023

NFPD Types of Incidents YTD 2023	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	TOTAL
Fire, other		1	2	2	1		1		7
Structure Fire	11	7	6	4	1	8	11	7	55
Fire in mobile property used as a fixed structure		1	1			1	1		4
Mobile property (vehicle) fire	2	3	3	2	6	4	7	5	32
Natural vegetation fire	1	1	9	14	4	5	18	2	54
Outside rubbish fire			3	2	3	2	13	1	24
Special outside fire					1	1	2	2	6
Cultivated vegetation, crop fire		1					1		2
Overpressure rupture from air or gas (no fire)				1					1
Excessive heat, scorch burns with no ignition		2							2
Rescue, emergency medical call (EMS), other	31	42	47	46	16	27	10	19	238
Medical assist	27	41	69	57	58	67	45	51	415
Emergency medical service (EMS) incident	320	489	548	515	603	521	619	620	4,235
Lock-In		1	1	1	2		1	2	8
Extrication, rescue		2	4		5	1	1	1	14
Water or ice-related rescue								1	1
Electrical rescue						1			1
Rescue or EMS standby		4	3	6	3	5	6	5	32
Flammable gas or liquid condition, other		1		2	3	1	1		8
Combustible/flammable spills & leaks	3	4	5	5	7	4	12	8	48
Chemical release, reaction, or toxic condition	2	1	1	1	2	2	3	4	16
Electrical wiring/equipment problem	2	3	7	1	12	13	5	6	49
Accident, potential accident			1		1			1	3
Service call, other	1				1				2
Person in distress		3	2	7	9	1	2	5	29
Water problem			1					1	2
Smoke, odor problem	1	3	1	3	2	1	2	4	17
Animal problem or rescue		1	1	2	8	3	2		17
Public service assistance	38	66	72	73	83	80	90	71	573
Unauthorized burning	1	1	7	6	5	6	3	6	35
Cover assignment, standby at fire station, move-up	2		2			1	3	1	9
Good intent call, other		3	1	1				1	6
Dispatched and canceled en route	39	57	89	81	80	79	88	86	599
Wrong location, no emergency found	1	9	9	15	17	7	10	12	80
Controlled burning		3	4	10	3	6	1	3	30
Steam, other gas mistaken for smoke		1	1	1	2		3		8
EMS call where party has been transported						1		1	2
HazMat release investigation w/no HazMat	1				1			1	3
False alarm and false call, other		3	3	7	12	6	9	6	46
System or detector malfunction	6	10	10	10	14	15	17	16	98
Unintentional system/detector operation (no fire)	13	19	23	23	19	28	23	33	181
Citizen complaint	1					1			2
NULL	93	5	5	12	5	14	4	13	151
UNK	1								1
Total	597	788	941	910	989	912	1,014	995	7,146



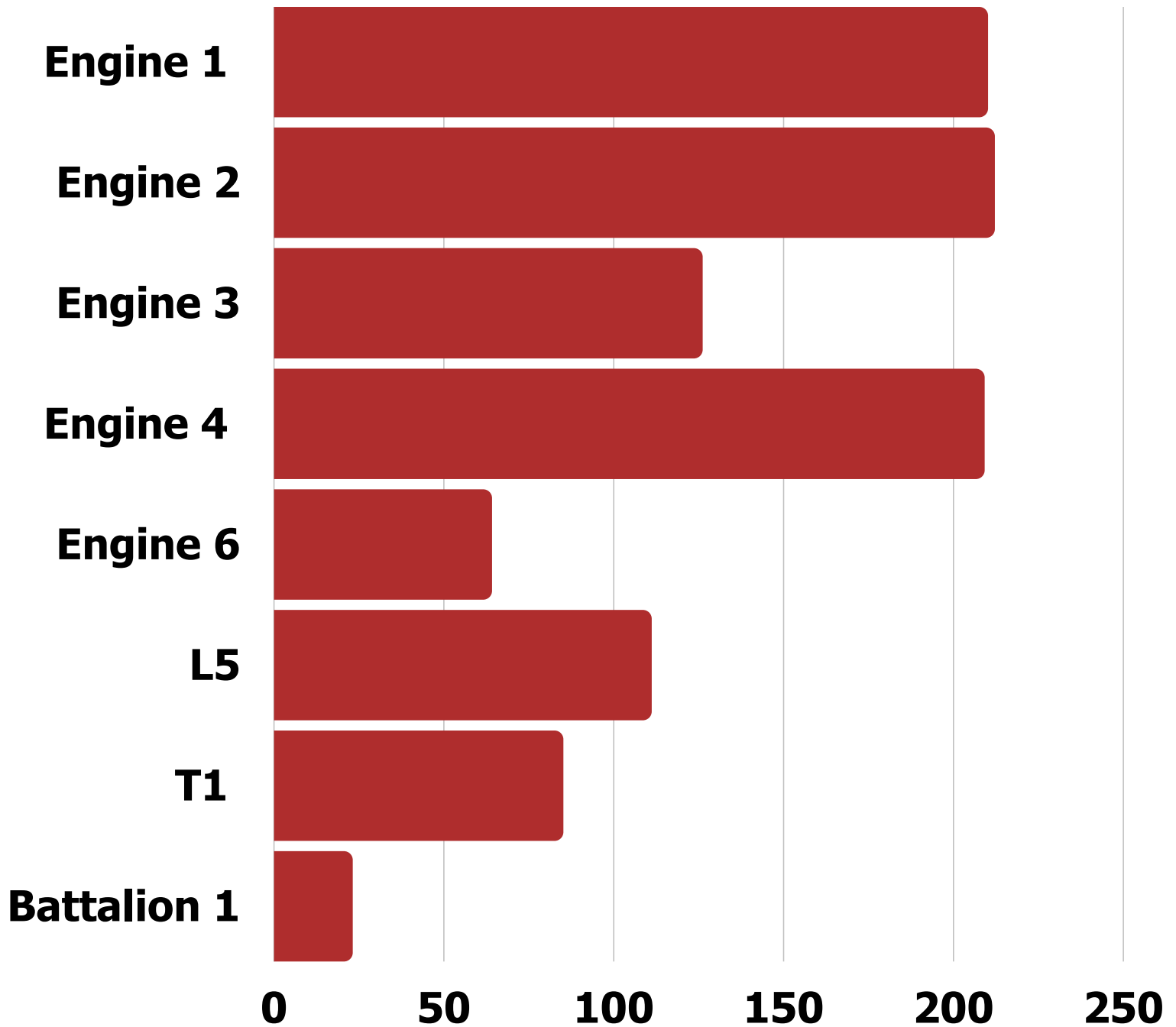
**YTD Average
Response Times**

January 5:50
February 5:50
March 5:45
April 5:22
May 6:14
June 6:08
July 6:42
August 6:05

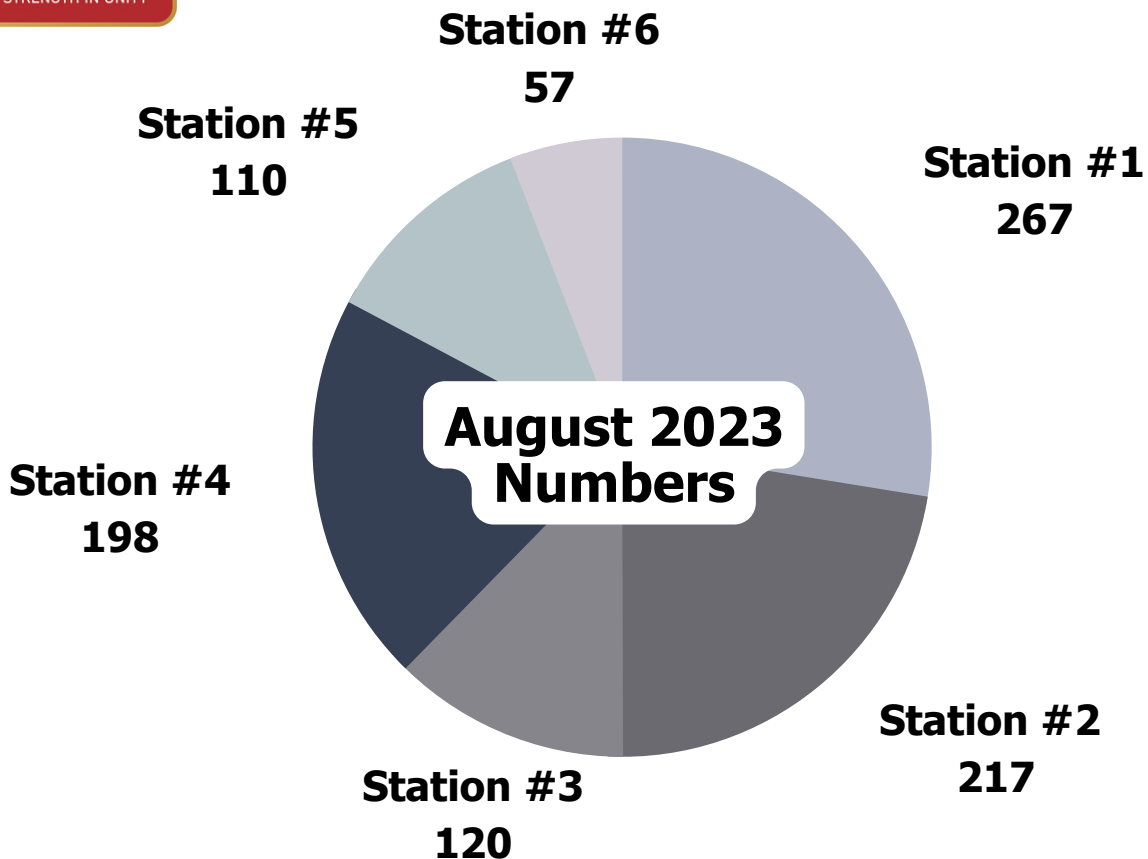
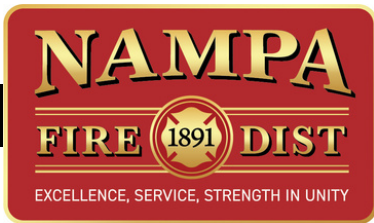
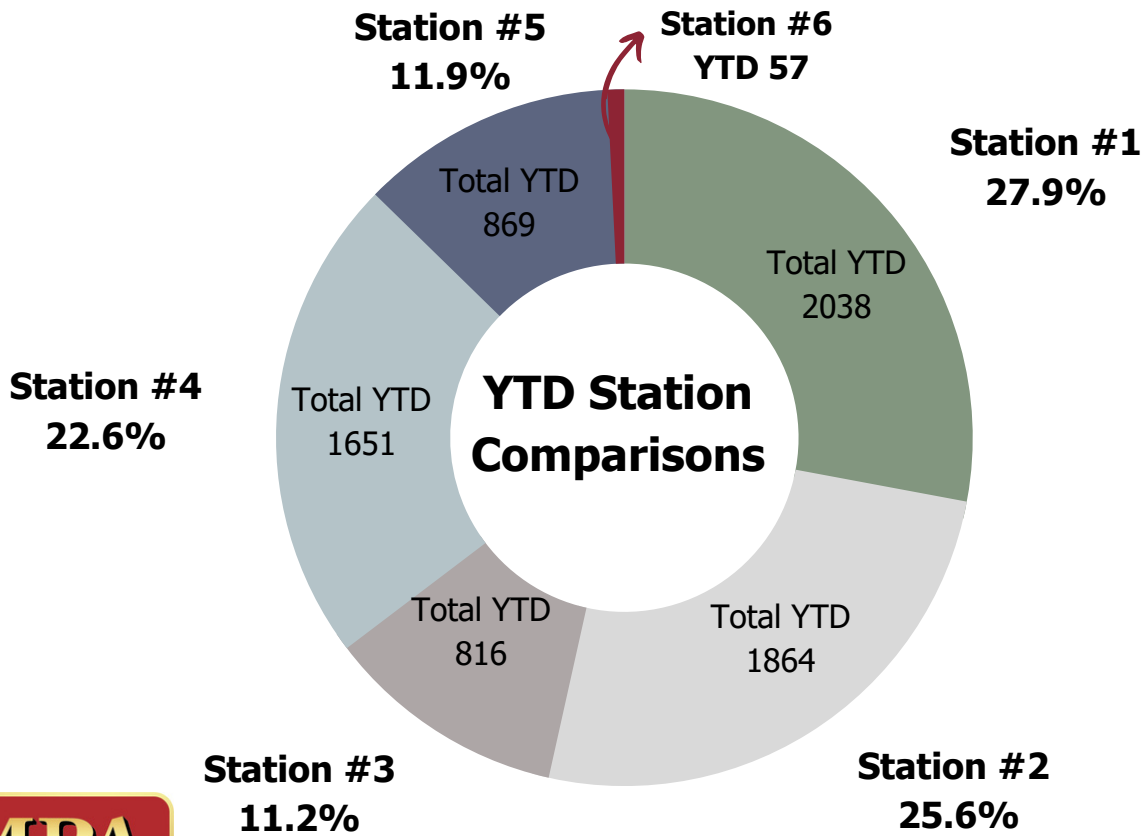
August 2023

August 2023 - 80% of NFPD 1st Apparatus
Travel Time was under 8 Minutes.

NFPD Incidents by Unit



August 2023 Station Report



WHITE PETERSON

ATTORNEYS AT LAW

KATELIN E. BARTLES
KELSY R. BRIGGS
MARC J. BYBEE
WM. F. GIGRAY, III
DANIEL W. GOODMAN
MATTHEW A. JOHNSON
JACOB M. JONES
WILLIAM F. NICHOLS *

WHITE, PETERSON, GIGRAY & NICHOLS, P.A.
CANYON PARK AT THE IDAHO CENTER
5700 E. FRANKLIN RD., SUITE 200
NAMPA, IDAHO 83687-7901
TEL (208) 466-9272
FAX (208) 466-4405
EMAIL: wpunkoney@whitepeterson.com

BRIAN T. O'BANNON *
PHILIP A. PETERSON
WILLIAM L. PUNKONEY

TERRENCE R. WHITE
OF COUNSEL
WILLIAM F. "BUD" YOST
OF COUNSEL

* Also admitted in OR

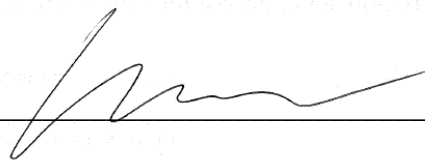
Legal Counsel Report

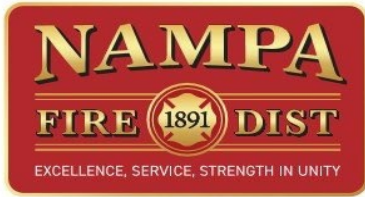
To: Board of Commissioners, Nampa Fire Protection District
From: Wm. L. Punkoney
Re: Regular Meeting of Board of Commissioners –September 14th, 2023

The following is my report of legal service projects and activity and matters which we wish to bring to the attention of the Board of Commissioners:

<i>PROJECT</i>	<i>DATE</i>	<i>ACTIVITY</i>
Policy Code	<i>On-going</i>	Continuing to update the District's Policy Code.
HR Issues	<i>On-going</i>	Advised Leadership on non-emergent HR practices and issues.
Impact Fee Ordinance	<i>On-going</i>	Working on making changes to City of Nampa's impact fee ordinance.
Impact Fee Study Contract	Completed	Reviewed Impact Fee Study Contract.
Paramedic Program MOU	Completed	Prepared Memorandum of Understanding (MOU) regarding a Paramedic Program.

Dated: 09/14/2023

Signed: 



Policy: Nampa Fire Protection District Standard Operating Procedure
Policy Subject: District Sponsored Paramedic Education Program
Number: 4002
Originally Issued: September 2023
Latest Review: September, 2023 **By:** Deputy Chief King

Purpose:

To facilitate sending currently employed EMT's with the Nampa Fire Protection District to an accredited paramedic training program to obtain a NREMT certification. The goal of the program is to maintain adequate Paramedic staffing and allow our current members an opportunity to grow and develop new skills for their career.

Selection into the Program:

Members interested in the program will apply through a position posting or announcement. Applicants will submit a letter of intent and an essay outlining why they should be chosen to represent the District and be sponsored by the District to attend the accredited paramedic training program that is currently designated and utilized by the District at the Chief's discretion.

A selection board consisting of an Administrative Chief Officer, Training Captain, and an additional District staff member will be selected by the District's administrative command team and will serve at the pleasure of the Chief. This selection board will review the applications and identify the member(s) who will continue in the selection process. Following the application review process, applicants will participate in a high-fidelity practical skill scenario where candidates are evaluated and graded on their assessment and treatment skills relative to their current EMS licensure level as it pertains to our EMS systems SWO's. After completion of the practical skill evaluation, applicants will participate in an oral interview process. Applicants will be ranked by the selection board and offered opportunities to participate as the District identifies a need, and availability in a paramedic training program cohort becomes available.

Given the discretionary nature of this policy, the Paramedic Training Program does not constitute a "Prevailing Right" and shall only continue for such time as determined by the Fire Chief and the Board of Fire Commissioners.

Program Expectations and Responsibilities:

Members

Members selected to participate in the District's approved paramedic training program will meet the following expectations:

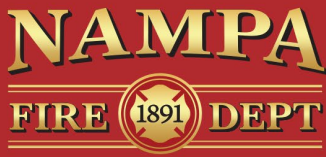
- Participation in the paramedic training program and meet the defined expectations of the curriculum, instructor(s), and certifying testing agency.
- Meet the program deadlines, travel expectations, clinical and internship obligations as assigned and required by program instructors or the Chief.
- The member will forgo the normal accrual of comp-time for associated paramedic training program hours.

- Successfully complete the assigned paramedic training program cohort within the timeline and requirements outlined and obtain a valid NREMT-P certificate upon completion of the scheduled curriculum.
- As a condition to participation in the paramedic training program, the Member must sign a document authorizing reimbursement as described herein.
- The member shall reimburse the District 100% of the tuition, fees, and additional expenses if:
 - The participating member fails to complete the program; or
 - Employment is terminated either by the employee or District within the first year of program completion. This obligation can be met through payroll deduction, direct billing, or usage of the members personal leave balance.
- The member shall reimburse the District 75% of the tuition, fees, and additional expenses if:
 - Employment is terminated either by the employee or District between the second and third year of program completion. This obligation can be met through payroll deduction, direct billing, or usage of the members personal leave balance.
- The member shall reimburse the District 50% of the tuition, fees, and additional expenses if:
 - Employment is terminated either by the employee or District between the third and fourth year of program completion. This obligation can be met through payroll deduction, direct billing, or usage of the members personal leave balance.
- The member shall reimburse the District 25% of the tuition, fees, and additional expenses if:
 - Employment is terminated either by the employee or District between the fourth and fifth year of program completion. This obligation can be met through payroll deduction, direct billing, or usage of the members personal leave balance.
- The member shall be relieved of the reimbursement obligation after the fifth consecutive full year of full-time employment with the District post completion of the paramedic training program.
- The member shall maintain their paramedic certificate for the remainder of their career with the District unless otherwise authorized by the Chief..

District

The District shall meet the following expectations while sponsoring a member in the approved paramedic training program.

- The District will cover the costs associated with tuition, books, fees, travel and per diem for each participating member when traveling for paramedic training program purposes approved by the Chief or his designee.
- The District will supply workman's compensation insurance to the approved members while they attend clinical and internship hours.
- The District will permit traveling for participation in required paramedic training program events.
- Upon successful completion of the approved program and a valid NREMT-P certificate is obtained by the participating member, the District will award the member the pay differential outlined in the current collective bargaining agreement beginning at the next occurring full payroll cycle.



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9/__/2023

MEMORANDUM OF UNDERSTANDING:

Paramedic Program

CONTRACT LANGUAGE:

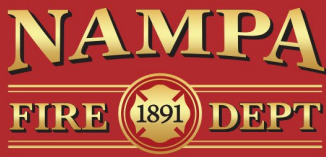
ARTICLE 6 - SECTION 3 - COMPENSATORY TIME

Compensatory Time (Comp Time) shall be administered as outlined in the Comp Time policy approved between the Union and the District. The purpose of Comp Time is to compensate members of the bargaining unit for time spent off-duty to attend training classes in accordance with comp time policy and approved classes. Comp Time may also be accrued by members for any unreimbursed travel time they may incur for contracted services, i.e. State or Federal requested responses to wildland fires for structural protection. The comp time rate is one and one-half hours (1 ½) for each hour attending classes, meetings, and travel to and from contracted services approved by the District.

40-hour members may elect to accrue comp time in lieu of overtime pay. 40-hour members may accrue up to a maximum of 120 hours. Any time over 120 hours shall be paid as overtime

40-hour members may elect to use Flex Time in lieu of overtime for work related duties outside of regularly scheduled work hours. Both the 40-hour member and supervisor must agree upon the election and use of Flex Time. Flex Time must be used within the pay period in which the hours were worked.

56-hour members may elect to accrue Comp Time in lieu of overtime pay. 56-hour members may accrue up to a maximum of 360 hours of Comp Time. Any time over 360 hours shall be paid as overtime.



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PUPROSE AND INTENT:

Whereas Nampa Fire Protection District intends on continuing the Advanced Life Support (ALS) services to the community it serves.

Whereas Nampa Fire Protection District will continue to attempt to recruit applicants with existing and current paramedic certifications.

Whereas Nampa Fire Protection District would like to offer additional opportunities to existing members to pursue a certificate in paramedicine through an accredited source to assist in maintaining the District's commitment to the ALS services provided to its community.

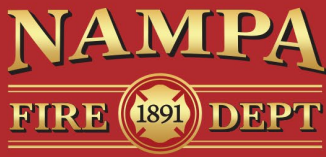
Whereas Nampa Fire Protection District will pay for the tuition, books, subscriptions services while attending, testing fees, personnel coverage, travel, per diem, and hotel expenses associated with the program.

Whereas Nampa Fire Protection District will promote and pay the member an increase in wage for the paramedic certification that has been agreed upon in the current collective bargaining agreement once the member successfully completes the educational program and Nation Registry testing requirements.

Whereas Nampa Fire Protection District will maintain the member's workman's compensation insurance coverage while completing the clinical and field training requirements.

Whereas Nampa Fire Protection District will ensure the participating member receives their regular scheduled pay and benefits during the paramedic program, as if the member were working full-time for the District.

Whereas the members chosen to attend the accredited paramedic program will not receive comp-time or overtime pay for the training, study or



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classroom hours related to the paramedic program or its clinical and field training requirements.

AGREEMENT:

It is hereby agreed by the Nampa Fire Protection District and Nampa Fire Fighters L804 shall suspend the comp-time accrual procedures outlined in Article 6 – Section 3 and SOP 1009 for participation in a District selected and sponsored paramedic training program as identified in SOP 4002.

It is hereby agreed that the members interested in attending the District sponsored paramedic program will apply and participate in a selection process established by the District and outlined in SOP 4002.

It is hereby agreed that the member participating in the program will comply with the procedures and expectations outlined in SOP 4002.

Signature_____
Fire Chief Kirk Carpenter

Date_____

Signature_____
L804 President Adam Swift

Date_____

EMAIL INVITE TO FIRE COMMISSIONERS!

From: Office ISFCA <Office@isfca.org>

Sent: Tuesday, September 12, 2023 2:09:07 PM

To: Office ISFCA <Office@isfca.org>

Subject: [EXTERNAL]FW: 100th Anniversary Celebration of the Idaho Surveying and Rating Bureau, Inc.

Greetings Fire Commissioners!

You are invited to join us as we celebrate 100 years of service to the insurance industry operating in Idaho! Come meet our outstanding team, enjoy some light refreshments, and see some bureau history on display.

Who: As a partnering fire protection organization, we would like to invite you to come meet our team if you are in the area that day.

What: Celebrating 100 years of service to the insurance industry in Idaho!
Join us for light refreshments and say hello to our dedicated team.

When: Monday, October 23, 2023, from 1pm to 4pm.
Stop by any time during these hours.

Where: Silverstone Amenities Center Banquet Room
3405 E. Overland Road
Meridian, ID 83642

RSVP: If you think you may attend, please reply to Gary Manning at gmanning@isrb.com or call at 208-343-5483 x28 with the anticipated number of guests by October 6th, 2023.

Please take a moment to read the included article explaining the history of Idaho's very own independent property insurance rating bureau.

Thank you for celebrating with us!

Gary Manning

Public Protection Representative
Idaho Surveying and Rating Bureau, Inc.
1871 S. Cobalt Point Way
Meridian, ID 83642

P: (208) 343-5483 x28

W: www.isrb.com

E: gmanning@isrb.com



The Daily News

Vol. 01. No 01

Visit our 100 year Website - [Click Here](#)

1923-2023

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Idaho Surveying and Rating Bureau, Inc. Celebrating 100 Years!



Location: North side of Earle Ave, Mullan, Idaho

1919-1923

The story of the Idaho Surveying and Rating Bureau begins back in 1919. Bradley Sheppard, a member of the Idaho House of Representatives, was determined that his state should have its own rating bureau. At that time, Idaho was part of district "F" of the Pacific Fire Rating Bureau, and he felt his state was not getting the attention it deserved.



Location: Dwg. district of south side of town. Merc. Bldgs on east side of 2nd st. south of Earle Ave.

Between 1919 and 1921, Mr. Sheppard introduced legislation requiring the insurance companies doing business in Idaho to establish an Idaho Fire Rating Bureau to serve the needs of Idaho citizens.

In 1923, his legislation passed the house 67 to 0 and the Idaho Bureau was born. The governing companies established the Idaho Rating Bureau in 1923 with J.H. Branscomb as the very first manager.

1946

In 1945, a federal law known as the McCarran Ferguson Act was passed to introduce limited antitrust exceptions in the insurance industry. In 1946 the Idaho legislature attempted to nullify the McCarran Ferguson Act by introducing language that required a property rating bureau for Idaho be domiciled in Idaho.



Location: Storage basin & dam in Boulder Creek



The Daily News

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1923-2023

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In 1947, the Idaho Department of Insurance granted a license to the Idaho non-profit corporation, the Idaho Surveying and Rating Bureau, Inc., as a rate making organization.

1967

In 1964, the Multiline Insurance Rating Bureau applied for a license as a rate making organization in the state of Idaho. The Idaho Insurance Commissioner denied this application as the company did not intend to be domiciled in the state.

MLIRB filed suit in district court. The DOI at the time did not really offer up a defense and the judge ruled that MLIRB be granted a license. They later became part of Insurance Services Office in 1971.

Around the time of this lawsuit, the governing companies in Idaho once again attempted to roll the Bureau back into the Pacific Fire Rating Bureau like they had with the Utah and Oregon branches.



Location: New Fire Truck & fire station located at west end of Earle Ave. Mullan, Idaho

At a special meeting in 1966, the companies decided to dissolve the Idaho Bureau and place it under operational control of the PFRB. This same year, a year in which the Idaho legislature would not normally have met,

then Idaho Governor Robert E. Smylie called a special session of the legislature for other reasons. Due to a massive outpouring of support for the Idaho Surveying and Rating Bureau, Inc. from the independent agents operating in Idaho, an item of business was introduced to change the Idaho Code to keep the Bureau as a separate entity.



Location: Looking N.W. from Dwg. district on hill south side of town. Mill Creek & Miner Ave in background.

Without this support and legislation, Idaho would be without an independent rating bureau, and the nearest office for Idaho insurance information would be located in Chicago.

2023

Today, the Idaho Surveying and Rating Bureau, Inc. is a not-for-profit corporation governed by an association of member companies with a nine-person board of directors serving 473 affiliated insurance companies doing business in the great state of Idaho.

We have a dedicated team of 15 team members working to provide our affiliated insurance companies, their licensed agents, and the citizens of Idaho with the impartial insurance information they need. Our goal has always been and continues to be to make your job easier!