

The Board of Commissioners has approved these Minutes and are the official record relating to the conduct or administration of the District's business, as reflected herein.

BOARD OF COMMISSIONERS MINUTES

Nampa Fire Protection District
 Regular Meeting June 12, 2023

Commissioner Daniel Ryan called to order the regular meeting Nampa Fire Protection District Board of Commissioners at 6:00 pm on Monday June 12, 2023.

Those present: Commissioner Frank Wolfkiel, Commissioner Daniel Ryan, Commissioner Cleo Miller, Commissioner Nicholas Chan, Chief Kirk Carpenter, Attorney William Punkoney, Chief Nick Adams, Chief Chris King, Chief Ron Johnson, Training Chief Bobby Jardine, Dave O'Connor, and several members of the community.

APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT.

A motion for approval of the June 12, 2023 agenda as posted was made by Commissioner Wolfkiel, seconded by Commissioner Miller and approved.

Review of the May 8, 2023 Regular Meeting Minutes:

Commissioner Miller moved to approve the May 8th, 2023 regular meeting minutes and grant the Secretary's record destruction of the audio, motion seconded by Commissioner Wolfkiel, and approved.

Treasurer's Report:

Report was presented by Chief Adams:



ADMINISTRATIVE OFFICE
 9 - 12th Avenue South Nampa, ID 83851
 208.468.5770

Account Balances as of April 30, 2023:		Interest Earned
MTN West Checking 1171	\$ 10,000.23	\$ 0.23
MTN West Savings 4532	\$ 10,000.84	\$ 0.84
LGIP Fund 3269 (Capital and Reserves Fund)	\$ 314,707.91	\$ 2,394.12
LGIP Fund 3788 (Leave Liability Fund)	\$ 97,779.23	\$ 771.94
MTN West ICS Demand Fund 6490	\$ 4,424,433.99	\$ 15,602.31
Development Impact Fee Fund 3618	\$ 1.00	
Development Impact Fee Fund ICS 8585	\$ 836,458.42	\$ 2,339.56
Private Fire Donations Fund 1743	\$ 33,418.91	\$ 1.02
Petty Cash at Fire Admin	\$ 307.65	
Investment Accounts:		
Schwab - Tax Leavy Fund 5105	\$ 3,012,615.25	
Schwab - Leave Liability Fund 9593	\$ 1,754,449.99	
Schwab - Reserve Fund 6161	\$ 5,253,194.19	
TOTAL FUNDS	\$ 15,747,367.61	

Motion was made by Commissioner Wolfkiel to accept the financial report, Commissioner Miller motion seconded, and approved.

Officer Reports:

Chief King presented the run reports. ESO report including a YTD comparison excel as well as May reports. NFPD Incident Report document. Only 1 structure fire in May. Response times & NFPD Incidents by Unit review. Supplemental report ESO dispatch to arrival time. Question about squad responses. Station Report on percentages of calls per Station. Updated on Truck purchase to move forward with model for 1.6 or under to be ready Dec 2024/Jan 2025.

Chief Adams presented updates on April Progress Tour and construction timeline for Fire Station #6. Good choice to go with Beniton on time and on budget. Went over photo packet. Update on Station #1 pavers that will be updated. Will have a budget in July for Commissioners to look at.

Chief Johnson will have a quarterly report for Commissioners for next month.

Chief Jardine presented 6,000ish hours of training. 2023 Captains test complete. 16 people took test and 2 failed. Exhausted driver/operator list so doing a mid-year drivers test in September. Everyone passed 8 week test in Academy. 12 Members attend Boise Symposium.

District Administrator Report:

Chief Carpenter: Office staff updates updating policy. Health & Welfare we do have injuries mostly that happened off shift. Upcoming NFPD Event/Picnic Wednesday. Station #6 opening August 2023. Idaho Fire Chiefs Conference went well. Chief Carpenter inducted as President. Upcoming issues with IFCC will be improving statewide emergency flow and reimbursement. Update on actual call on drown baby. Negotiations started for 2024 today setting meeting dates, boundaries, and expectations. Approved awards and recognition policy to excited to be put to use. Open testing for next academy closes 18th of June. Intent is to give offers Mid-August. Starting after September academy we have few eligibility to retire. So 2024 will be great year to catch up.

Correspondence:

No correspondence.

Attorneys Report: Bill Punkoney: public records request. Looking at \$20,000/Interest which is a piece of good management. A real benefit that our public is going to see. Positive good change.

WHITE PETERSON

ATTORNEYS AT LAW

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DANIEL W. GOODMAN
MATTHEW A. JOHNSON
JACOB M. JONES
BRYAN W. KNOWS
WILLIAM F. NICHOLS*

Legal Counsel Report

To: Board of Commissioners, Nampa Fire Protection District
From: Wm. L. Punkoney
Re: Regular Meeting of Board of Commissioners - June 12th, 2023

The following is my report of legal service projects and activity and matters which we wish to bring to the attention of the Board of Commissioners:

PROJECT	DATE	ACTIVITY
Policy Code	On-going	Continuing to update the District's Policy Code.
HR Issues	On-going	Advised Leadership on non-emergent HR practices and issues.
Public Records Request	On-going	Advised Leadership on sending a public records request.
Storage Building RFP	Completed	Prepared Bid Specifications and Notice for Storage Building.

Dated: 06/12/2023 Signed: 

Local – 804 Firefighters:

Union representative not at meeting.

Business:

Action on Resolution No. 2023-06. Surplus of 2 Stairmasters and 4 gas powered fans. Commissioner Wolfkiel made a motion to approve resolution no 2023-06, Commissioner Chan second. Approved/Passed.

Non-Action Item, Business:

No non-action items this month.

Discussions: No discussions at this time.

EXECUTIVE SESSION:

Under Idaho Code § 74-206(1)(b), (d), (f), (j)

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

(d) To consider records that are exempt from disclosure as provided in [chapter 1, title 74](#), Idaho Code;

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

(j) To consider labor contract matters authorized under section [74-206A](#) (1)(a) and (b), Idaho Code.

The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance.

The motion, if seconded, requires a roll call vote.

The Action item is also the voice vote to come out of executive session and resume regular session.

No final action or final decision will be taken or made in executive session.

With no further discussion the meeting was adjourned. Commissioner Wolfkiel made a motion to adjoin, Commissioner Miller second. Approved.

Next scheduled meeting is for July 10th, 2023

Dated: June 12, 2023.

Frank H. Wolfkiel, Commission Secretary.

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