

The Board of Commissioners has approved these Minutes and are the official record relating to the conduct or administration of the District’s business, as reflected herein.

BOARD OF COMMISSIONERS MINUTES

Nampa Fire Protection District
Regular Meeting, September 14, 2023

Commissioner Jones called to order the regular meeting Nampa Fire Protection District Board of Commissioners at 6:00 pm on Thursday, September 14, 2023. Roll Call.

Those present: Commissioner Daniel Ryan, Commissioner Cleo Miller, Commissioner Paul Jones, Attorney William Punkoney, Chief Kirk Carpenter, Deputy Fire Chief of Operations Chris King, Deputy Chief Fire Marshal Ron Johnson, Division Chief of Training Bobby Jardine, Division Chief of EMS Tom Wright, and several members of the community.

APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT.

A motion for approval of the September 14, 2023 agenda as posted was made by Commissioner Miller, seconded by Commissioner Ryan, and approved.

Review of the August 14, 2023 Regular Meeting Minutes:

Commissioner Ryan moved to approve the August 14, 2023, regular meeting minutes and grant the Secretary’s record destruction of the audio, a motion seconded by Commissioner Miller, and approved.

Treasurer’s Report:

Was moved to the bottom of the Agena.



ADMINISTRATIVE OFFICE
9 - 12th Avenue South Nampa, ID 83651
208-468-5770

| Account Balances as of June 30, 2023: | | Interest Earned |
|--|-------------------------|-----------------|
| MTN West Checking 1171 | \$ 10,000.40 | \$ 0.40 |
| MTN West Savings 4532 | \$ 10,001.19 | \$ 1.19 |
| LGIP Fund 3269 (Capital and Reserves Fund) | \$ 318,401.07 | \$ 1,261.21 |
| LGIP Fund 3788 (Leave Liability Fund) | \$ 98,926.69 | \$ 391.85 |
| MTN West ICS Demand Fund 6490 | \$ 97,635.13 | \$ 4,005.74 |
| Development Impact Fee Fund 3618 | \$ 1.00 | |
| Development Impact Fee Fund ICS 8585 | \$ 1,166,035.59 | \$ 3,917.03 |
| Private Fire Donations Fund 1743 | \$ 33,480.72 | \$ 58.92 |
| Petty Cash at Fire Admin | \$ 141.90 | |
| Investment Accounts: | | |
| Schwab - Tax Leavy Fund 5105 | \$ 1,540,318.96 | |
| Schwab - Leave Liability Fund 9593 | \$ 1,767,847.40 | |
| Schwab - Reserve Fund 6161 | \$ 5,262,331.28 | |
| TOTAL FUNDS | \$ 10,305,121.33 | |

Officer Reports:

- Chief King: reporting from Stanley Idaho.
 - Overview of the call numbers as shown in the report.
 - Added data for Station 6 for the partial month.
 - Overview of Incident reports by type.

- Chief Johnson gave a Prevention update.
 - Update on Rob's arson fire. Conviction and plea of guilty.

- Chief Jardine Update
 - New EMT class prior to the academy. They will take the national registry test next week and will roll into the full academy of 13 candidates on Sept. 25.
 - Two instructors coming down from line to be training instructors/cadre for this academy. This should reduce overtime and give the two firefighters great experience.
 - Nampa hosted Dr. Ashby taught a class for all of NFPD after she presented at the SWIFC conference.
- Chief Wright Update
 - Narcan Leave Behind Program. The increase in overdoses caused us to start this program. Traditionally NFPD goes on overdoses over and over. Partnered with Community for Hope for this Program. A phone line is provided to mentor them into a rehab program. First month 19 calls to the hotline with 15 being admitted into a treatment center. One has left but will probably be back.
 - We've been asked to present this at the state and Governors Council to be an example for the state.
 - Larry asked about the number of overdoses. Tom said there is a website showing that data through Southwest District Health. He will share it.
 - Larry asked more questions that Carpenter answered about Narcan availability.

Attorneys Report: Bill Punkoney Update

WHITE PETERSON

ATTORNEYS AT LAW

KATHLEEN E. BARTON
KAREN R. BRONKHORST
MARC J. DAVIS
WILLIAM F. DEWITT, III
DANIEL W. GOODMAN
MATTHEW A. HANSEN
JACOB M. HENNE
WILLIAM F. NEUBAUER*

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BRIAN T. O'BRIEN*
PHILIP A. PETERSON
WILLIAM F. PETERSON
TERENCE E. WHITE
WILLIAM F. "BOB" VIRT
O'CONNOR

* Also admitted in OR

Legal Counsel Report

To: Board of Commissioners, Nampa Fire Protection District
From: Wm. L. Punkoney
Re: Regular Meeting of Board of Commissioners - September 14th, 2023

The following is my report of legal service projects and activity and matters which we wish to bring to the attention of the Board of Commissioners:

| PROJECT | DATE | ACTIVITY |
|---------------------------|-----------|---|
| Policy Code | On-going | Continuing to update the District's Policy Code. |
| HR Issues | On-going | Advised Leadership on non-emergent HR practices and issues. |
| Impact Fee Ordinance | On-going | Working on making changes to City of Nampa's impact fee ordinance. |
| Impact Fee Study Contract | Completed | Reviewed Impact Fee Study Contract. |
| Paramedic Program MOU | Completed | Prepared Memorandum of Understanding (MOU) regarding a Paramedic Program. |

Dated: 09/14/2023 Signed: 

- Pretty quiet month. Policy code inbound. Going to be a big project. Will work with the chairman next month or the month after to work it through the board.
- Impact fee ordinance has an issue, we are working with them to make it more accurate. Getting ready to do a new impact fee study.
- Paramedic training program policy and MOU for the union.

Local – 804 Firefighters:

- Union representative Update
 - Sent two people back to NYC for a health and wellness conference. Went to classes on carcinogens in the turnouts.
 - Largest purchase of coats at \$5200.

District Administrator Report:

- Chief Carpenter:
 - Station 6 opening
 - Chief Wright pulling data on Station 6 responses.
 - Attended Meridian Station 7 opening this week and Meridian Station 8 in November.

- The 911 Ceremony was very well attended.
- Financial Report: Carpenter went through the report as attached.
 - Larry and Commissioner Miller had questions about the report that the Chief was able to answer.



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A motion was made by Commissioner Ryan to accept the financial report. Motion Passed.

Correspondence:

- One item of correspondence from the Idaho Survey and Ratings Bureau inviting the commissioners to the 100-year anniversary celebration of the Idaho Insurance Bureau.

Business:

- Paramedic Program Paramedic Program (Draft Policy and MOU) Update
 - Chief King Staffing and applicant pools shrinking for paramedics.
 - Chief King and Wright visited Madison's Paramedic Program in Rexburg.
 - Wright expressed this is a cheap program in comparison to the Boston program.
 - Rexburg is \$7500/student including books. We can be part of the training. They will be with a mentor here at NFD while going through the class.
 - Chief Carpenter discussed CWI Paramedic Program opportunity. We have been working with CWI to promote the program. The new President listened and is considering it.
 - Chief King indicated that there is money in this year's budget for two members to attend the program.
- A motion was made by Commissioner Ryan to authorize NFPD to move forward with the paramedic program as presented. Miller 2nd. Motion passes.

Non-Action Item, Business:

- Chief Carpenter Update
 - NFPD is considering a software change from ESO to Image Trend. It is more expensive, but we believe it is more effective. We'll be doing additional research and checking with current users.
- Update from Emergency manager. Grant has been approved for the bulletproof vests. They just need some additional information from Chief King.

Discussions: No discussions at this time.

EXECUTIVE SESSION:

Under Idaho Code § 74-206(1)(b), (d), (f), (j)

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

(d) To consider records that are exempt from disclosure as provided in [chapter 1, title 74](#), Idaho Code;

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

The mere presence of legal counsel at an executive session does not satisfy this requirement;

(j) To consider labor contract matters authorized under section [74-206A](#)(1)(a) and (b), Idaho Code.

The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance.

The motion, if seconded, requires a roll call vote.

The Action item is also the voice vote to come out of executive session and resume regular session.

No final action or final decision will be taken or made in executive session.

With no further discussion, the meeting was adjourned. Commissioner Miller made a motion to adjourn, Commissioner Ryan second. Approved.

The next scheduled meeting is for October 9, 2023

Dated: September 14, 2023.

Frank H. Wolfkiel, Commission Secretary.

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