

**The Board of Commissioners has approved these Minutes and are the official record relating to the conduct or administration of the District's business, as reflected herein.**

**BOARD OF COMMISSIONERS MINUTES**

Nampa Fire Protection District  
Regular Meeting August 14, 2023

Commissioner Wolfkiel called to order the regular meeting Nampa Fire Protection District Board of Commissioners at 6:00 pm on Monday August 14, 2023.

Those present: Commissioner Paul Jones, Commissioner Frank Wolfkiel, Commissioner Daniel Ryan, Commissioner Cleo Miller, Commissioner Nicholas Chan, Attorney William Punkoney, Chief Kirk Carpenter, Deputy Chief of Logistics Nick Adams, Deputy Chief Fire Marshal Ron Johnson, Division Chief of Training Bobby Jardine, Division Chief of EMS Tom Wright, Richard Davies, Chief Elkins, Tom Roorda representing the Union, and several members of the community.

APPROVAL OF BOARD MEETING AGENDA NOTICE POSTINGS REPORT BY THE SECRETARY INCLUSIVE OF WEBSITE OR SOCIAL MEDIA PLATFORM POSTINGS WHEN MAINTAINED BY THE DISTRICT.

A motion for approval of the August 14, 2023 agenda as posted was made by Commissioner Wolfkiel, seconded by Commissioner Ryan and approved.

**Open Public Hearing on FY 2024 Budget**

Commissioner Jones made a motion to Open Public Hearing on FY 2024 Budget. Commissioner Miller Second. Passed. Chief of Logistics Adams went over the purposed budget and fielded a few questions from the community including a question about the increased life cycle cost for apparatus and building. Commissioner Wolfkiel made a motion to close the FY 2024 Public Hearing, Commissioner Ryan Second. Passed.

**Review of the July 10, 2023 Regular Meeting Minutes:**

Commissioner Wolfkiel moved to approve the July 10, 2023 regular meeting minutes and grant the Secretary's record destruction of the audio, motion seconded by Commissioner Ryan, and approved.

**Treasurer's Report:**

Report was presented by Commissioner Chan and additional information presented by Chief Adams.



ADMINISTRATIVE OFFICE  
9 - 10th Avenue South Nampa, ID 83851  
208-488-8770

Account Balances as of June 30, 2023:	Interest Earned
MTN West Checking 1171	\$ 10,000.44 \$ 0.44
MTN West Savings 4532	\$ 10,001.31 \$ 1.31
LGIP Fund 3269 (Capital and Reserves Fund)	\$ 317,139.66 \$ 1,256.38
LGIP Fund 3788 (Leave Liability Fund)	\$ 98,534.84 \$ 390.36
MTN West ICS Demand Fund 6490	\$ 1,977,853.42 \$ 6,168.81
Development Impact Fee Fund 3618	\$ 1.00
Development Impact Fee Fund ICS 9585	\$ 1,131,195.98 \$ 3,255.05
Private Fire Donations Fund 1743	\$ 33,421.00 \$ 1.47
Petty Cash at Fire Admin	\$ 141.90
Investment Accounts:	
Schwab - Tax Leavv Fund 5105	\$ 1,536,143.28
Schwab - Leave Liability Fund 9593	\$ 1,764,496.38
Schwab - Reserve Fund 6161	\$ 5,256,438.31
<b>TOTAL FUNDS</b>	<b>\$ 12,135,368.52</b>

Motion was made by Commissioner Wolfkiel to accept the financial report, Commissioner Miller motion seconded, and approved.

**Officer Reports:**

Chief Jardine presented the run reports for Chief King.

See August 2023 Packet run reports for detailed information. Expect to see Station #6 make big changes to the Station Report. Reviewed incident Report by Type YTD 2023. Busy fire month.

Chief Adams

Map of new response zone with Station #6 now included. Opening Station #6 with Ribbon Cutting on August 16, 2023.

Chief Johnson

Updates for Prevention. Have 2 temporary members. Fire investigation week prior.

Chief Jardine

Total hours of training. Caldwell & Nampa 4,566 total hours training. Discussed family day & graduation that happened in July. Completed a joint Driver/Operator Training. Working on improvements to the grounds including carpet.

Chief Wright

EMS preparing for EMT class. Process of switching narcotic purchasing vendor.

**District Administrator Report:**

Chief Carpenter

Talked about July Recruit Graduation. NFPD days at Hawks Games. Small wildland deployment of 3 staff from NFPD Crew that was just over 5 days. FF Manning accepted a job in McCall as a life decision. Currently in the middle of hiring 13 new recruits. August 28, 2023, four members will start without an EMT certificate. Remaining members with EMT will start in the end of Septembers. Capt. Jim Ebbers wife (Kari) passed away. Contract negotiations were extremely smooth and collaborative efforts thanks to the Local's Team and Team of Chiefs including Chief Jardine. Filed promotions for new promotions are happening in the next few weeks. Discussed legislatively what is happening with Idaho Fire Chiefs Legislative Committee including possibly moving to a Public Safety Branch.

Brad (Financial Advisor)

Reviewed Quarterly Portfolio. Accounts have been funded for a little over 4 months ago and discussed some specifics on current values and projections.

**Correspondence:**

No correspondence.

**Attorneys Report:**

Bill Punkoney.

HR Issues and Intergovernmental agreement including TVSS Partners. Yearly Calendar is forthcoming.

**WHITE PETERSON**

**ATTORNEYS AT LAW**

WHITE, PETERSON, GREY & NICHOLS, P.A.  
CANYON PARK AT THE DAVID CENTER  
5700 E. FRANKLIN RD., SUITE 200  
NAMPA, IDAHO 83657-7901  
TEL: (208) 466-0272  
FAX: (208) 466-4422  
EMAIL: wpunkoney@whitepeterson.com

BRIAN T. O'BRIEN\*  
TRISH A. THORSON  
WILLIAM L. PUNKONEY  
TRAVICK R. WADE  
OPICOM  
WILLIAM F. "TRIP" FIFE  
OPICOM  
\* Also admitted in OR

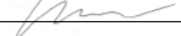
KATHERINE BARTUS  
KELLY E. BRIDGES  
MICHAEL STUBBS  
WM. F. GIBSON, III  
DANIEL W. COLEMAN  
MATTHEW A. JAROSH  
JACOB M. JONES  
WILLIAM F. HICKLE\*

**Legal Counsel Report**

To: Board of Commissioners, Nampa Fire Protection District  
From: Wm. L. Punkoney  
Re: Regular Meeting of Board of Commissioners -August 14<sup>th</sup>, 2023

The following is my report of legal service projects and activity and matters which we wish to bring to the attention of the Board of Commissioners:

PROJECT	DATE	ACTIVITY
Policy Code	On-going	Continuing to update the District's Policy Code.
HR Issues	On-going	Advised Leadership on non-emergent HR practices and issues.
Station 6 Storm Drain Agreement	On-going	Review Station 6 Storm Drain Agreement.
Declining Medical Assessments	On-going	Discuss a signature form for "Declining an Assessment."
Paramedic Education Opportunity	On-going	Review educational opportunity for paramedics and reimbursement plan.

Dated: 08/14/2023 Signed: 

**Local – 804 Firefighters:**

Union representative Tom Roorda

The Local has sponsored multiple charities recently by supporting some local golf tournaments.

**Business:**

Review, Discuss & Take Action on FY 2024 Budget

Discussion on keeping up with services and the necessity of the gradual growth curve of a budget. Commissioner Ryan made a motion to approve the 2024 Budget as presented, seconded by Commissioner Wolfkiel. Approved.

Discuss & Take Action on Storage Building Bids

Chief Adam presented the two different bids. Big D Builders \$641,225 & Holcomb Construction \$365,430.

Commissioner Ryan made a motion to move forward/accept Holcomb Construction Bid, Commissioner Wolfkiel seconded, approved.

**Non-Action Item, Business:**

Admin Building Discussion presented by Commissioner Chan. Chief Carpenter discussed current situation is a "Letter of Historical Intent" however, no contractual agreement regarding Administration Building (current 3-year agreement) & Training (current 10-year agreement). Further conversation about the different Station agreements and land issues.

Bill Punkoney offered a solution of a follow-up meeting with the Chiefs followed by a meeting with the City of Nampa to discuss and get agreements on paper.

Commissioner Wolfkiel made a motion to move into Executive Session 74-206 (J), to discuss collective bargaining update, with a verbal roll call vote. Commissioner Chan yes, Commissioner Jones yes, Commissioner Ryan yes, Commissioner Wolfkiel yes, Commissioner Miller yes.

Commissioner Wolfkiel made a motion to come out of Executive Session, Commissioner Ryan second. Passed.

**Post Executive Session Business:**

Commissioner Ryan made a motion to have Chairman Jones sign the Collective Bargaining Contract, seconded by Commissioner Wolfkiel. Approved.

Commissioner Wolfkiel made a motion to move regular meeting to September 14, 2023. Seconded. Passed.

**Discussions:** No discussions at this time.

**EXECUTIVE SESSION:**

**Under Idaho Code § 74-206(1)(b), (d), (f), (j)**

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

(d) To consider records that are exempt from disclosure as provided in [chapter 1, title 74](#), Idaho Code;

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

(j) To consider labor contract matters authorized under section [74-206A](#)(1)(a) and (b), Idaho Code.

*The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance.*

*The motion, if seconded, requires a roll call vote.*

*The Action item is also the voice vote to come out of executive session and resume regular session.*

*No final action or final decision will be taken or made in executive session.*

With no further discussion the meeting was adjourned. Commissioner Ryan made a motion to adjourn, Commissioner Wolfkiel second. Approved.

Next scheduled meeting is for September 14, 2023

Dated: August 14, 2023.

Frank H. Wolfkiel, Commission Secretary.

**The Board of Commissioners has approved these Minutes and are the official record relating to the conduct or administration of the District's business, as reflected herein.**

