

IMPORTANT INFORMATION

SCHOOL TIMINGS

Summer : Classes I to XII : 8:00 am to 1:40 pm

Winter : Classes I to XII : 8:40 am to 2:20 pm

9:30 am to 10:30 am

VISITING HOURS WITH PRINCIPAL

VISITING HOURS WITH

VICE PRINCIPAL | TEACHERS

Summer : 1:40 pm to 2:30 pm

Winter : 2:20 pm to 3:00 pm

The school policy does not approve of parent calling up a teacher at his/her residence.

Telephone calls to teachers during school hours will not be entertained.



OFFICE HOURS

To deposit fees and other dues:

9:00 am to 12:00 noon

(on all working days)

*Timings may vary as per the situation

9:00 am to 10:00 am (on non-scheduled days)

- Half day leave/short leave is strictly not allowed.
- Every Second Saturday is a holiday.
- Late comers are strictly not allowed in school premises.
- On the last working day of the month, the school will get over after the fourth period for the students.



PERSONAL PROFILE

(To be detached by the Class Teacher)



Name:..... Exam Roll No.

Class:.....Sec :Enroll No. :

Student's Aadhaar No. Caste :

Class Teacher :

House :

D.O.B. : Blood Group :

Residential Phone No.

Residential Address :

Siblings (if any) studying in this School :



Auto / Bus No. : Driver's Name:..... Mobile:

MY PARENTS



Mother's Name :

Occupation : Post :

Aadhaar No.

Office Address

Telephone No. : Mob/Whatsapp No.:

E-mail :



Annual Income :

Specimen Sign.

Father's Name :

Occupation : Post :

Aadhaar No.

Office Address

Telephone No. : Mob/Whatsapp No.:

E-mail :

Annual Income :

Specimen Sign.

Local Guardian's Name :

Relationship with the Pupil :

Address & Tel.No. :



Local Guardian's Signature :



PERSONAL PROFILE

(To be detached by the Class Teacher)



Name:..... Exam Roll No.

Class:.....Sec :Enroll No. :

Student's Aadhaar No. Caste :

Class Teacher :

House :

D.O.B. : Blood Group :

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Annual Income :

Specimen Sign.

Father's Name :

Occupation : Post :

Aadhaar No.

Office Address

Telephone No. : Mob/Whatsapp No.:

E-mail :

Annual Income :

Specimen Sign.

Local Guardian's Name :

Relationship with the Pupil :

Address & Tel.No.:

Local Guardian's Signature :

AGREEMENT AND SPECIMEN SIGNATURES

The specimen signatures of the Parents/Guardians, who are responsible for signing the Report Card, remarks etc. by the Principal /Teachers, should be given below:

We promise to abide by all the rules and regulations mentioned in this Almanac and all the instructions which may be given by the Principal from time to time.

	Name	Signature	Relation with the Student
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

While communicating with the school authorities, kindly mention FULL NAME, CLASS and SECTION of your ward.

Statement made by Parents/Guardians:

I have read the rules and regulations of the school and agree to abide by them.

Signature of

Mother _____

Father _____

Guardian (If any) _____

Note : To be filled in by the Parent/Guardian.

MEDICAL/HEALTH CHECK-UP REPORT

Name.....

Father's Name.....

Class.....Section.....Roll No.....

Date of Birth.....Age Date of Check-up

HEALTH CHECK-UP (To be completed by a Regd. Medical Doctor)

Height.....cm

Weight.....Kg

Examination by the Physician :

Gen. Examination

Cardiovascular :

Respiratory :

Gastro-Intestinal :

Neurological :

Skin :

Other-Finding :

Allergy :

Mouth/Throat :

Teeth :

Ear :

Nose :

Dentist's Signature

Ophthalmologist Exam:

Distance Vision < $\begin{matrix} R & E \\ L & E \end{matrix}$

Colour Vision :

Gen. Eye check-up :

Eye Specialist's Signature

Physician's Signature

Parent's Signature



MESSAGE FROM THE PRINCIPAL'S DESK

Dear Esteemed Students

Education is the transformative journey that equips individuals with knowledge and skill. It is well said- An investment in knowledge pays the best interest.

Education is not confined to bookish knowledge but it incorporates the holistic development of the child and to serve that purpose, we have the concept of a school education.

Ideal educational institutions are the strings which hold these unpierced pearls and serve them as liable in responsible citizens to the society that's why it is said- Education is not a preparation of life, it is a life itself.

Enriching our brains with new and valuable informations, it improves us as an individual. Knowledge and learning about different perspectives help a person to quickly adapt to new and unfamiliar environment. It also sparks the imagination and help us to face the challenges and bring new innovations in every field.

Nation desires rational and responsible individuals who can make their society and nation feel proud with their distinguishable achievements. Let's contribute our part in this noble cause.

Proud to be an Indian.

Daljeet Kaur
Principal



THE IMAGE OF A TRUE MPSITE

An ideal student is one step above others. An ideal student is the wealth and future of his/her nation, hope of his/her family and pride and glory of his/her school or college. He/She endears himself/herself to all by his/her temperament, qualities of head and heart and knowledge. He/She respects his/her teachers and is helpful and friendly to his/her class-fellows. Such good and bright students are the gems of an institution. They are the pillars of a nation. Such students become ideal citizens, politicians, statesmen and leaders. Traits of an MPSITE are -

M mirthful, modest, methodical

P - punctual, passionate, polite, powerful

S - sparkling, sincere and devoted, self respecting, sense of cooperation

I - intelligent, insightful, industrious, ingenious

T - treasured, team player, thoughtful, truthful

E - enthusiastic, empathetic, elated, exuberant

Everyone aspires to be an ideal student, but only some are able to become one. It takes a good amount of effort to achieve that kind of excellence. However, once you achieve it, you are unstoppable. Being good at everything then becomes a habit and you do not want to settle for anything less.

“ **SELF-DISCIPLINE BEGINS WITH THE MASTERY OF YOUR THOUGHTS. IF YOU DON'T CONTROL WHAT YOU THINK, YOU CAN'T CONTROL WHAT YOU DO.** ”

मंत्र पाठ

असतो मा सद्गमय
तमसो मा ज्योतिर्गमय
मृत्योर्माऽमृतं गमय

ॐ सह नावतु
सह नौ भुनक्तु
सह वीर्यं करवावहै
तेजस्विनावधीतमस्तु
मा विद्विषावहै ॥

ॐ शान्तिः शान्तिः शान्तिः

अर्थ - (हे प्रभु!) मुझे असत्य से सत्य की ओर,
अंधकार से प्रकाश की ओर, मृत्यु से अमरता की ओर ले चलो ।

अर्थ - (हे प्रभु!) हम दोनों (गुरु और शिष्य) का साथ-साथ रक्षण करें
साथ-साथ हम दोनों का पोषण हो,
साथ-साथ हम दोनों शक्ति-सामर्थ्य प्राप्त करें,
हम दोनों का अध्ययन तेजस्वी हो,
हम दोनों एक-दूसरे से द्वेष न करें ।



सरस्वती वंदना

हे शारदे माँ, हे शारदे माँ,
अज्ञानता से हमें तार दे माँ॥
हे शारदे माँ, हे शारदे माँ,
अज्ञानता से हमें तार दे माँ।
तू स्वर की देवी, ये संगीत तुझसे,
हर शब्द तेरा है, हर गीत तुझसे,
मन से हमारे मिटाकर अँधेरे,
हमको उजालों का संसार दे माँ॥
हे शारदे माँ, हे शारदे माँ,
अज्ञानता से हमें तार दे माँ॥
मुनियों ने समझी, गुनियों ने जानी,
वेदों की भाषा पुराणों की वाणी,
हम भी तो समझें, हम भी तो जानें
विद्या का हमको अधिकार दे माँ॥
हे शारदे माँ, हे शारदे माँ,
अज्ञानता से हमें तार दे माँ॥
तू श्वेतवर्णी, कमल पर विराजे
हाथों में वीणा, मुकुट सर पे साजे,
हम हैं अकेले, हम हैं अधूरे
तेरी शरण में हमें प्यार दे माँ
हे शारदे माँ, हे शारदे माँ,
अज्ञानता से हमें तार दे माँ



विद्यालय गीत

संस्कार की ये खान है
हमको इस पर अभिमान है
हम सभी की ये शान है
ये हमारी पहचान है
हम सा न हुआ होगा ना कभी
बात हमारी है राईट
हम ही है वो बगरू एम पी एस आईट्स - 4
सा रे सा रे सा नि
रे ग रे ग रे सा
ग म ग म ग रे
म प ध प ग रे - 2
सा सा सा सा - 2
गुरुजनों ने सच्चाई का मार्ग हमें दिखलाया हैं। - 2
कठिनाई में धैर्य न खोए, हमको ये सिखलाया है।
हम ना झुकेंगे हम ना रूकेंगे
अब कोई तूफान से
अब ये हिम्मत कम न होगी, फौलादी चट्टान से
हम सा ना हुआ होगा ना कभी
फ्यूचर किसी का ब्राईट
हम ही है वो बगरू एम पी एस आईट्स - 4



प्रार्थना-गीत

ऐ मालिक तेरे बन्दे हम, ऐसे हों हमारे करम,
नेकी पर चले और बदी से टले,
ताकी हँसते हुए निकले दम

ये अंधेरा घना छा रहा, तेरा इंसान घबरा रहा
हो रहा बेखबर, कुछ ना आता नजर,
सुख का सूरज छिपा जा रहा
है तेरी रोशनी में वो दम, तू अमावस को
कर दे पूनम, नेकी पर चले...

बड़ा कमजोर है आदमी, अभी लाखों हैं
इस में कमी पर तू जो खड़ा, है दयालु बड़ा,
तेरी कृपा से धरती थमी,
दिया तूने हमें जब जनम,
तू ही ले लेगा हम सब का गम
नेकी पर चले...

English Prayer

Bless the Lord, oh my soul,
Oh my soul
Worship His holy name
Sing like never before
Oh my soul
I'll worship Your Holy name
The sun comes up
It's a new day dawning
It's time to sing Your song again
Whatever may pass
And whatever lies before me
Let me be singing
When the evening comes
You're rich in love
And You're slow to anger
Your name is great
And Your heart is kind
For all Your goodness
I will keep on singing
Ten thousand reasons
For my heart to find

PLEDGE

India is my country.

All Indians are my brothers and sisters.

I love my country and

I am proud of its rich and varied heritage.

I shall give respect to my parents,
teachers and elders

and treat everyone with courtesy.

To my country and my people,

I pledge my devotion.

In their well being and prosperity
alone, lies my happiness.

राष्ट्र-गान

जन-गण-मन अधिनायक जय हे,

भारत-भाग्य विधाता

पंजाब, सिंध, गुजरात, मराठा

द्राविड, उत्कल, बंग,

विंध्य-हिमाचल-यमुना-गंगा,

उच्छल जलधि-तरंग

तव शुभ नामे जागे,

तव शुभ आशिष मांगे ।

गाहे तव जय गाथा,

जन-गण-मंगलदायक जय हे ।

भारत भाग्य विधाता

जय हे, जय हे, जये हे,

जय, जय, जय, जय हे ।

राष्ट्र-गीत

वन्दे मातरम्

सुजलां सुफलां मलयजशीतलाम्

शस्यशामलां मातरम्।

शुभ्रज्योत्स्नापुलकितयामिनीं

फुल्लकुसुमितद्रुमदलशोभिनीं

सुहासिनीं सुमधुर भाषिणीं

सुखदां वरदां मातरम्

वन्दे मातरम् ।

कोटि-कोटि-कण्ठ-कल-कल-निनाद-कराले

कोटि-कोटि-भुजैर्धृत-खरकरवाले

अबला केन मा एत बले ।

बहुबलधारिणीं नमामि तारिणीं

रिपुदलवारिणीं मातरम्ब वन्दे मातरम्।

तुमि विद्या, तुमि धर्म तुमि हृदि,

तुमि मर्म त्वं हि प्राणारु

शरीरे बाहुते तुमि मा शक्ति,

हृदये तुमि मा भक्ति,

तोमारई प्रतिमा गडि मन्दिरे-मन्दिरे मातरम्

वन्दे मातरम् ।

त्वं हि दुर्गा दशप्रहरणधारिणी

कमला कमलदलविहारिणी वाणी विद्यादायिनी,

नमामि त्वामब नमामि कमलां

अमलां अतुलां सुजलां सुफलां मातरम्

वन्दे मातरम्।

श्यामलां सरलां सुस्मितां

भूषितां धरणीं भरणीं मातरम्

वन्दे मातरम् ॥



SCHOOL UNIFORM

The students have to come to school in proper school uniform. The parents are advised to manage the following uniform material for their wards in time. No excuse whatsoever will be accepted. The stitching of the uniform must be as per the pattern given below (also displayed at school reception)

Note: Wearing of casuals (civil dress) on Birthday is prohibited.

SUMMER UNIFORM

Class I to V (Boys/ Girls)

Lemon shirt (half sleeves) with school logo on the shirt pocket, blue check shorts/ tunic, blue socks, black derby shoes (with laces/ buckle), necktie, handkerchief and school belt.

Class VI to XII (Boys)/ VI to VIII (Girls)

Lemon shirt (half sleeves) with school logo on the shirt pocket, blue trousers/ divider-Skirt blue socks, black derby shoes (with laces/ buckle), necktie, handkerchief and school belt.

Class IX to XII (Girls)

Blue salwar, lemon kurta, blue dupatta, blue socks and black leather shoes with buckle.

Specifications:

Lemon shirt (half sleeves), one flapless pocket on left side top, no flaps on the shoulders.

(During monsoon white canvas shoes are allowed.)

WINTER UNIFORM

Class I to XII (Boys) / I to VIII (Girls)

Lemon shirt (full sleeves) blue trousers, blue socks, black derby shoes (with laces/ buckle), necktie, handkerchief and school belt, blazer with school crest.

Class IX to XII (Girls)

Blazer with school logo along with regular uniform.

Specifications:

Lemon shirt (full sleeves), blue trousers, (as per specimen available from the office) same as that of summer trousers, blazer (colour as per specimen available from the office) one pocket on the left front of the coat, 2 bottom pockets, 2 brass buttons in front and two on each sleeve, one slit at the back. It should be single breasted.

SIKH BOYS UNIFORM

Blue turban or patka in addition to the above (compulsory for all the Sikh students of classes I to XII)

Sports Uniform:

I to XII (Boys/ Girls): White canvas shoes, white socks with House stripes, House T-shirt.

Sports uniform is to be worn by the students on every **Wednesday and Saturday** during summers.

SCHOOL DECORUM

The School is a temple of learning and its premises should be approached with devotion and reverence. Thus, every student is expected to-

1. Respect one and all especially the elders, parents and teachers.
2. Rise when any teacher or visitor enters the classroom.
3. Speak with care and thoughtfulness. Avoid impolite language whatever be the provocation.
4. Never move aimlessly in corridors, run about, shout or whistle.
5. Avoid writing on walls and carving out names on desks/ benches.
6. Avoid bringing to school items like - jewellery, pen drives, cameras, smart watches, mobile phones or any other electronic gadgets.
7. Refrain from bringing fire crackers in the school premises.
8. Avoid bringing/splashing colours in the school premises.
9. Not to carry sharp or pointed article in the school.
10. Accept defeat with a smile like a true sportsman.
11. Regard the school as your second home and do everything possible to keep the classroom and the school premises neat and pleasing to the eye.
12. Switch-off lights and fans and turn-off taps when not in use.
13. Maintain cleanliness and hygiene of school toilets.
14. Never indulge in deliberate destruction of school property and must report any such instance to the teachers.
15. Treat your school mates as your brothers/sisters.
16. Be ready to co-operate in any endeavour to promote the well-being of the school and schoolmates.
17. Avoid indecent talk and behaviour, no matter whatever be the provocation.
18. Abstain from visiting street vendors to ensure good health.
19. Be ready to accept whatever work is assigned in a rightful manner.

DISCIPLINE POLICY

The desire to observe rules should come from within and must be genuine to facilitate building one's character.

1. Punctuality and regularity are the first step towards success. Thus, students must reach at least five minutes before the school time. The late comers will not be permitted to enter under any circumstances.
2. Homework must be done regularly, carefully, neatly and systematically.
3. Students must carry their school diary to school every day. It must have their photograph and complete personal record which should be signed by parents.
4. Morning Assembly is a solemn occasion. Each student is expected to sing the School Prayer, National Anthem and National Song with due respect.

5. Students are required to go to the assembly hall/ground as soon as the bell for the assembly rings.
6. Students must come to school in complete school uniform. The uniform must be neat, tidy and properly ironed. The shirt must be fully buttoned and properly tucked in. Shoes must be properly polished. Only uniform socks must be worn.
7. Personal cleanliness, hygiene and neatness is expected all the time. Girl's hair must be properly cut/combed/pinned/plaited (two plaits tied with ribbons for Class I-V and one plait for Class VI-XII). Ponytail is not allowed. Fancy hair bands, hairpins or hair accessories are not allowed. Boys must keep their hair trimmed. Fancy hairstyles and coloured hair are not allowed for both boys and girls.
8. Nails must be kept clean and pared. Applying Nail-Polish, Mehndi, Tattoo or any other artificial imprint on the body is strictly prohibited.
9. Students are not permitted to wear smart watches, chains, earrings, belts, bands, metal-kadas, etc.
10. Carrying a mobile is not allowed in the school. If any mobile is found with students during school hours, it will be confiscated and will not be returned for the rest of the session.
11. **Given below are some of the consequential actions of misbehaviours.**

Stage I :

Whenever any student is found indulged in a mischievous activity or any activity which may be against the discipline policy mentioned in school diary, the student will be given a warning/diary note by the concerned class teacher or any other teacher.

Stage II :

Parents will be called by school authorities, if the child doesn't respond in a positive manner towards the school decorum and discipline even after the diary note/warning.

Stage III:

The Pink Card may be issued to a student:

- a) if he/she doesn't improve his/her behaviour even after the meeting of the concerned teacher with the parents.
- b) on the following grounds even if the student makes the mistake for the first time.
 - Disrespect shown to the National Anthem and National Song by not standing up or misbehaving.
 - Involvement in indisciplinary activities like making derogatory remark, disrespectful behaviour towards teachers.
 - Damaging school property.
 - Acts of violence with other students.
 - Using abusive or obscene language.
 - Carrying liquor or tobacco product, electronic hukka in the school.

- Getting three remarks in a month for improper uniform, coming late or failure to maintain proper personal appearance.
- Any kind of unauthorised gathering/celebration done outside/near the school premises/building by the students.
- Carrying mobile phones, any electronic gadget, fire crackers or holi colours

Stage IV:

The Red card/ suspension will be issued to the student on the following grounds:

- a) if he/she doesn't improve his/her behaviour even after receiving 3 pink cards in a session
- b) on the following grounds even if the student makes the mistake for the first time.
 - Grave indiscipline which spoils the reputation of the institution in public.
 - Misbehaviour/ inappropriate behaviour with opposite sex inside/ outside school premises.
 - Misbehaviour/ inappropriate remarks which destroy harmony amongst the students.

Stage V:- After three red cards even if there is no desired improvement then the student's name will be suggested for TC.

12. Renewal of the students in class VI, IX and XI will purely depend on the overall behavioural performance of the child and on the sole discretion of the principal.

ATTENDANCE AND LEAVE RULES

1. Every student is expected to maintain an attendance record of at least 75% during the year. Failing this, he/she may not be allowed to appear in the final examination. The total meetings are counted from the day the school opens and not from the date of admission of the student.
2. For any absence, leave is granted in the prescribed form signed by the parents / guardians. It is to be submitted to the class teacher/ at the reception on the following working day. In case of sick leave, it should be supported by a medical certificate. However, students suffering from contagious diseases are to resume school only on the completion of the quarantine period and on producing fitness certificate.
3. Those absent for a day, for any reason, should get it entered in the leave record of the almanac, and must get it sanctioned by the class teacher prior to or on the following day.
4. The student's name will be struck off from the rolls if he/she is absent from the school for 7 days continuously without taking valid leave. A sum of Rs. 1000/- as Re-admission fee in such cases will be charged.
5. Attendance is compulsory on all School Functions when invited.
6. No half day leave/short leave will be granted, except, with the permission of the Principal.

RULES AND REGULATIONS REGARDING SCHOOL FEE 2025-26

- The School fee is to be paid online through the Studybase App (available on Android and iOS) at the time of admission/renewal.
 - (a) 1st Installment As per schedule given in circulars/ on or before 5th April, 2025
 - (b) 2nd Installment on or before 15th July, 2025
 - (c) 3rd Installment on or before 15th October, 2025
 - (d) 4th Installment on or before 15th January, 2026
- Late fine of Rs 50/- per day for each delayed working day will be charged after 15th day of fee due month subject to maximum of Rs. 2000/- per term.
- Fee once paid, will not be refunded under any circumstances.
- The School will not issue a separate circular to deposit the fee.
- The Management reserves the right to revise any policy at any time during the academic session.
- Duplicate document TC/CC/any certificate/mark sheet will be reissued after submitting fee of Rs. 200/- per document.

ADVISORY - CONVEYANCE FACILITY

- **School doesn't provide any conveyance facility however parents can arrange the transport as per their convenience. However following points should be taken care of while arranging for the transport.**
- The need to adhere to pickup and drop down points is of paramount importance as it saves time for all.
- Personally seeing your child off or in the transport and assisting him/her in crossing the road is advisable.
- The driver/ conductor should be briefed with regard to the conduct and care of children in their transport.
- While hiring any mode of transport, please ensure that the vehicle has a proper registration, insurance and the driver has a valid driving licence.
- Preference should be given to transport which is equipped with proper GPS facility to track the vehicle.
- Please keep a copy of the above mentioned documents as a record.
- Please ensure that the transport doesn't have students more than the prescribed capacity.

LIBRARY AND ITS RULES

The Library is an integral part of the school life and plays an important role in the cultural and social life of students. It is the central point of engagement with all kinds of reading, access to information, knowledge building, deep thinking and lively discussions. The School library is well stocked with thousands of books and various educational magazines. Students parents and guardians can visit e-library on our official website-www.mpsjaipur.com

Library Rules:

- A book is issued for a week to classes IV and V and for classes VI onwards book is issued for two weeks..
- The book must be returned on the due date mentioned on the date slip of the book.
- If a child is absent on the day of the library period, he/she must return the book the next day.
- For late return, a fine will be charged per day including the holidays.
- No new book will be issued to the child until the previous book is returned and the fine has been paid.
- If a student damages a book, he/she will have to replace it with a new one.
- If a student misplaces a book, he/she will have to pay three times of the cost of the book.
- If a student loses the library card, he/she will have to pay a fine of Rs. 50.
- Taking care of library books is of paramount importance.

GENERAL INFORMATION

IDENTITY CARD

Students must wear their identity cards during school hours and while travelling to and from school. In case an identity card is lost or parents wish to change the information on the card (for instance if there is a change of address), they can send an application to the class teacher.

BIRTHDAY AND GIFTS

Students are not allowed to wear casuals on their birthday. Bringing birthday cakes and gifts for friends or teachers for any kind of celebration is not allowed. The school does not permit any student to go directly from the school to attend birthday celebrations of any classmate or friend nor will the school share the telephone number or address of any student for sending invitations.

TIFFIN AND SCHOOL CANTEEN

- Parents are requested to pack the lunch properly. The food should not be wrapped in newspaper, plastic bags or aluminium foil.
- Pickles / sauces are not allowed. Junk food should be avoided. Parents should encourage their ward to carry and consume healthy food.
- The lunch box should be carried by the student. Sending lunch box during break is not allowed.
- Bringing non-vegetarian food is strictly prohibited.
- The School Canteen provides a variety in nutritious food at a reasonable cost. Canteen facility is only available during break or at the end of the day, once the school is over.

SPECTRA (Student participation and engagement council for teamwork, responsibility and achievement): The School Students Council

The school follows the House System. The purpose is to promote team work, camaraderie, healthy competition, life skills, emotional intelligence and school spirit. Inter House competitions are planned in the field of academics, arts, communication skills and sports.

The Student Council is led by the Head Girl and the Head Boy and assisted by the members of the student's council "SPECTRA". The Council Members are selected on the basis of their Academic performance, leadership skills, Integrity, Responsibility and commitment to promote school spirit, values and traditions.

MEDICALROOM

The school is committed to provide a safe and healthy environment for all students. To ensure prompt medical attention school has a fully equipped medical room on campus. A qualified nurse has been appointed to provide medical care, first aid & health advice to students during school hours.

Students may visit the Medical Room in emergency situations along with a teacher's written permission in the school diary. Parents will be informed in the event of serious illness or emergency and may be requested to come to school to take their ward home if necessary.

MEDICALCHECK-UP

An annual Health Check-up is conducted by a team of qualified medical experts with the objective to identify any health-related issue. It also helps in creating awareness on the importance of health and personal hygiene. Parents are requested to ensure that their wards are present in school on the days allocated for the medical check-up.

Health reports of the students would be shared with the parents. They are also recommended to take their ward's health report seriously and take action on any observation/ comment made in it. The school medical check-up is only a screening process, not a diagnostic procedure, parents are advised to seek the opinion of their family physician/doctor for accurate diagnosis and treatment.

COUNSELOR AND SPECIAL EDUCATOR

The school has a team of qualified Counselors which regularly interacts with students, teachers and parents, as and when required, with the express intention of providing counselling on a wide range of issues and problems. They may also provide recommendations and educate parents about mental health concerns as well as learning disabilities and behavioural issues.

The Counselors visit classrooms and provide student specific guidance to help students create academic plans, navigate career choices and address personal challenges.

They also conduct individual sessions with students facing any of the above difficulties.

There is a Special Educator in the school to help the children with special needs to integrate with classes and conduct remedial classes that address their requirements.

EDUCATIONAL TRIPS AND EXCURSIONS

The School organizes educational trips and excursions on a regular basis such as visits to industries, historical monuments, planetarium, museums, book fairs, bird sanctuaries, science centres, etc. to reinforce learning outside the classroom. It is important for children to participate as these are related to the school curriculum. Students also learn to get along with each other and become more independent. Parents are encouraged to research the places of visit and discuss with the children. Parental consent in writing is required for the children to go on these trips. Since the seats are limited, students are registered on the first come first serve basis.

GENERAL GUIDELINES FOR PARENTS/ GUARDIANS

1. **The school expects the co-operation of parents to ensure :-**
 - (a) That their ward comes to school regularly, punctually at the scheduled time and dressed-up neatly.
 - (b) That they bring their books and note books to school according to school time table only, in order to avoid unnecessary weight.
 - (c) That the books and notebooks are covered properly and maintained neatly.
2. **Parents are requested :**
 - (a) To acknowledge promptly all school circulars/messages/e-mails of programmes, Parent Teacher Meets, School Fees, fines, etc. and comply with the letters.
 - (b) To report immediately to the school office about any change of address or telephone number with an application.
3. Parents are not allowed to interfere with the school administration in anyway. In case of any problem, they can discuss the same with the Principal. They are welcome to record their suggestions in the suggestion register at the Parent Teacher Meet.
4. Parents / Guardians are requested to attend the PTM regularly during the session to maintain consistent communication, understand the child's academic progress, and foster a strong partnership for the holistic development of the students.
5. To improve expression and fluency in English, the school has made it compulsory for the students to speak only in English in the school. It is desirable that they communicate in the same even outside.
6. Parents/Guardians are particularly requested to sign the Principal's/Teacher's remarks in the diary after reading them. The school disclaims all responsibility if the remarks are not signed.
7. **In case of any complaint about the school, the parents are requested to contact the Principal and not the class teachers. Criticism of the school or teachers in the presence of students must be strictly avoided as it adversely affects discipline.**
8. Parents must make sure that children do not bring any expensive articles to the school.
9. Carrying mobile phones by students to school, is strictly prohibited.
10. School Almanac is the bridge of communication. Kindly read/ go through it regularly. Also ensure that your ward brings the Almanac to school every day.
11. Encourage your child to read books at home.
12. The School reserves the right to send a late comer, back and not allow him/her to attend the school on the day he/she arrives late.
13. Students are strongly discouraged to leave school during school hours other than on medical grounds.
14. Parents are advised to be in decent attire when they drop/pick up their ward to/from school.

LIST OF SCHOOL HOLIDAYS 2025-26

S.No.	OCCASION	DATE	DAY
1.	Ram Navmi	6.04.2025	Sunday
2.	Mahavir Jayanti	10.04.2025	Thursday
3.	Dr. Bhimrao Ambedkar Jayanti	14.04.2025	Monday
4.	Good Friday	18.04.2025	Friday
5.	Id-ul-Zuha (Subject to moon)	7.06.2025	Saturday
6.	Muharram	6.07.2025	Sunday
7.	Rakshabandhan	9.08.2025	Saturday
8.	Janmashtmi	16.08.2025	Saturday
9.	Rishi Panchmi	28.08.2025	Thursday
10.	Bara Wafat (Id-e-Milad)	5.09.2025	Friday
11.	Navratra Sthapana	22.09.2025	Monday
12.	Durga Ashtami	30.09.2025	Tuesday
13.	Mahanavmi	1.10.2025	Wednesday
14.	Vijaydashmi	2.10.2025	Thursday
15.	Guru Nanak Jayanti	5.11.2025	Wednesday
16.	Christmas	25.12.2025	Thursday
17.	Guru Gobind Singh Jayanti	27.12.2025	Saturday
18.	New Year	01.01.2026	Thursday
19.	Makar Sankranti	14.01.2026	Wednesday
20.	Maha Shivratri	15.02.2026	Sunday
21.	Holi	3.03.2026	Tuesday
22.	Dhulandi	4.03.2026	Wednesday
23.	Sheetla Ashtami (Subject to Collector's order)	11.03.2026	Wednesday
24.	Chetichand	20.03.2026	Friday
25.	Idul Fitr	21.03.2026	Saturday
26.	Ram Navmi	27.03.2026	Friday
27.	Mahavir Jayanti	31.03.2026	Tuesday

CBSE SCHOOLS

Summer Vacation	38 Days	16.05.2025 -22.06.2025
Diwali Breaks	06 Days	18.10.2025-23.10.2025
Winter Breaks	03 Days	Exact Dates will be intimated later on

Note:

- Exact dates for the unspecified ones will be intimated later.
- 10.5.2025 (Second Saturday) will be a working day in lieu of 11.4.2025 which will be a holiday.
- During Diwali Break, in lieu of 21.10.2025, Second Saturday dated 8.11.2025 will be working day for students & staff.
- The school office will remain closed during the Diwali Break and also on 1st Jan 2026.
- Holidays are likely to change according to the Govt. of Rajasthan orders/ circulars.
- The school remains closed on Second Saturday of every month.
- The last working day of every month will be a half day for the students.

MORNING ASSEMBLY DUTIES 2025-26

Months	Classes
April	XII/V
May	X/IV
June	IX/III
July	VI/I
August	VIII/III
September	VII/II
October	XI/V
November	IX/IV
December	VIII/IV
January	VI/III
February	VII/II

Monday, Tuesday, Wednesday

Assembly for Class I to V

Thursday, Friday, Saturday

Assembly for Class VI to XII

- Assembly Duty will be as per the classes on Duty.
- Prefectorial Team to conduct the assembly during Term Exams.

TOPICS FOR THE HOUSE BOARD 2025-26

Month	Topic
April/ May	Outdoor Learnings and Adventure
June/ July	Women's History
August	Gratitude and Giving
September	The Power of Poetry
October	Festival Around the World/ Exploring Culture
November	Career Exploration/ Dream big Achieve more
December	Act of Kindness
January/ February	New Beginning and Resolution

DISPLAY BOARD THEME - CLASSES I TO XII

Month	CLASS 1 & 2	CLASS 3 TO 5
April/ May	Welcome	Word Wall
June/ July	Season/ Weather	Space Adventure
August	Tree of good Habits	Seasons of the year
September	Our Solar System	Wildlife Safari
October	Story Corner	Superheroes
November	Rainbow of Emotions	Planting and Growing
December	Classroom Helpers	Healthy Habits
January/ February	Magical Words	Friendship and Kindness

Extra : Shapes in the world, Festival around the world, My dream World, Vegetables and Fruits garden, Animal Safari, Wonders of the world, Rhyme Time.

Month	CLASS 6 TO 8	CLASS 9 TO 12
April/May	Reading Corner	Creative Writing and Expression
June/July	Science Lab	Global and Social Issues
August	Historical Events and Figures	Inspiring Achievement and Milestone
September	Technology and Innovation	Innovative Science and Technology
October	World Around Us	Financial Literacy
November	Environmental Awareness	Sustainable and Conservation
December	Student Spotlight	Career Pathway
January/ February	Famous Artists and Art Style	Art and Culture

Extra : 1. Students achievement and success stories 2. Philosophy and Ethics 3. Art and Design Showcase 4. Current Events and Politics 5. Sports and fitness 7. Entrepreneurship and Business.

ACTIVITY PLANNER 2025-26

MONTH – APRIL- CLIMATE CHANGE			
Date	Day	Classes	Celebrations/ Activities /Competitions
02.04.25	Wednesday		Welcome Students
07.04.25	Monday		Special assembly - Health Day
09.04.25	Wednesday	I-II	Special Assembly -Baisakhi, Dr. B.R. Ambedkar Jayanti, Fancy Dress, Group Dance
16.04.25	Wednesday	I-II III-V	Farm to Food Activity Sanskrit se Hum (Act) Expression Series Quarter 1- 2025-26
19.04.25	Saturday	VI-VIII IX-X XI-XII	Incredible India –Quiz Poster Making competition, Recycling waste Material (Project)
22.04.25	Tuesday		Special Assembly - Earth Day
23.04.25	Wednesday	I II III-V	Colouring Activity Drawing and Colouring Book Mark Making
26.04.25	Saturday	VI-VIII IX-X XI-XII	Creative Writing -Express Yourself Slogan Writing Business Idea Presentation
30.04.25	Wednesday		Foundation Day Celebration Alumni Meet
Sports in the Month		Skating Match for class 3 rd to 5 th	
		Badminton Match for 6 th to 8 th	
MONTH – MAY- ACQUIRE SKILLS FOR THE FUTURE			
Date	Day	Classes	Celebrations/ Activities /Competitions
01.05.25	Thursday		Special Assembly - Labour's Day
03.05.25	Saturday	VI-VIII IX-X	Card Making Debate Competition TECH WEEK- App Design, Logo Designing, Flyer Design, Quiz
07.05.25	Wednesday	I II III-V	Sulekh English Writing / Hindi Writing Poem recitation

ACTIVITY PLANNER 2025-26

08.05.25	Thursday		Ravindra Nath Tagore Birthday – Celebration Special Assembly-Mother’s Day/ Maharana Pratap Jayanti
14.05.25	Wednesday	I-VIII	Parinda Activity
15.05.25	Thursday		Our Family (Skit) in assembly
Sports in the Month		Carrom Match for class 1 st & 2 nd	
		Table Tennis Match for 9 th to 12 th	
MONTH- JUNE			
DATE	DAY	Class	Celebrations/ Activities /Competitions
23.6.25	Monday	Class	Special Assembly - Yoga
Sports in the Month		Yoga	
MONTH – JULY- SUSTAINABLE CLIMATE AND ENVIRONMENT			
Date	Day		Celebrations/ Activities /Competitions
02.07.25	Wednesday	I	Maths -Search of Number Name
		II	Maths - Fun with shapes
		III-V	Group Song
05.07.25	Saturday	VI-VIII	Kavita Path/ Guru Poornima
		IX-X	Extempore Competition
		XI-XII	Folder Designing, Ad Mad Show
07.07.25	Monday		UT 1 Starts
19.07.25	Saturday		UT 1 Ends
22.07.25	Tuesday		Investiture Ceremony
23.07.25	Wednesday	I-V	Expression Series Quarter 2 (2025-26)
			Spell Bee
25.06.25	Friday		Special Assembly -Kargil Vijay Diwas
26.07.25	Saturday	VI-VIII	Gift Wrapping,
		IX-X	Paper Bag Making
			Debate Competition
		XI-XII	No to plastic (Skit)
30.07.25	Wednesday	III-V	Nahargarh Visit
31.07.25	Thursday		Special Asseembly- Munshi Premchand Birthday
Sports in the Month		Skating Match for Class 1 st & 2 nd	
		Carrom Match for class 3 rd to 5 th	
		Table Tennis Match for 6 th to 8 th	
		Badminton Match for 9 th to 12 th	

ACTIVITY PLANNER 2025-26

MONTH – AUGUST- PRIMARY HEALTH CARE			
Date	Day	Class	Celebrations/ Activities /Competitions
02.08.25	Saturday		Aryabhatta Ganit Challenge
06.08.25	Wednesday	I-II III-V	Story telling Competition Group dance
08.08.2025	Friday		Special Assembly – Raksha Bandhan, Independence Day
13.08.25	Wednesday	I II III-V	Maths Geometrical Attire making competition Maths Table Champ Visit to Science Park
20.08.25	Wednesday	I II III-V	English Poem Recitation Shloka Chanting Group Song
23.08.25	Saturday	VI-VIII IX-X XI-XII	Character Play Meme Acting Street Play
25.08.25	Monday		Special Assembly -Janmashtami / Ganesh Chaturthi
29.08.25	Saturday		School Sports Meet
31.08.25	Monday		Mock Parliament
Sports Inter house competition		Skating Match for Class 1st & 2 nd	
		kabaddi Match for class 3 rd to 5 th	
		Athletic event (100m, 200m, 4*100 relay, long jump) for 6 th to 8 th	
		Cricket Match for 9 th to 12 th	
MONTH – SEPTEMBER- OPPORTUNITIES AND PARTICIPATION			
Date	Day	Class	Celebrations/ Activities /Competitions
03.09.25	Wednesday	I - II III - V	Hindi Dictation Hindi Solo Song Competition
04.09.25	Thursday		Teachers Day Celebration
06.09.25	Saturday	VI - VIII IX - XII	Self-composed Poetry Hasya Kavita Path
Sports in the Month		PT drill for Class 1st & 2nd	
		Cricket for class 3rd to 5th	
		Volleyball for 6th to 8th	
		Athletic event (100m,400m,4*200 relay, short put, discus throw) for 9 th to 12 th	

ACTIVITY PLANNER 2025-26

MONTH – OCTOBER- MENTAL HEALTH			
Date	Day	Class	Celebrations/ Activities /Competitions
04.10.25	Saturday	VI - VIII IX – X XI - XII	Cartoon Strip Designing Mandala Art Competition Music Band
06.10.25	Monday		Picnic
08.10.25	Wednesday	I II III - V	Dream House 2D-Plan Story Telling Competition Cartoon Strip Designing
15.10.25	Wednesday		Annual Exhibition
17.10.25	Friday		Special Assembly -Diwali Celebration (Ramayan related Skit in Sanskrit), Rangoli Making Corner Beautification
25.10.25	Saturday	VI - VIII IX – X XI - XII	Extempore Competition Pin Board Designing Magazine Cover Designing, Photo Frame (Waste Material)
Sports in the Month		Regular practice and district tournament	
MONTH – NOVEMBER- NUTRITIOUS DIETS			
Date	Day	Class	Celebrations/ Activities /Competitions
04.11.25	Tuesday		Gurunanak Jayanti
12.11.25	Wednesday	I - II III - V	Aao Kahani Bune, Muhaware/ Lokoktiyan ki Duniya
14.11.25	Friday		Children's Day Celebration / Rashtriya Shiksha Diwas
19.11.25	Wednesday	I - II III - V	Poem Recitation Cook without Fire
22.11.25	Saturday	VI-VIII IX-XI	Debate Competition Doodle Art
26.11.25	Wednesday		Special Assembly Constitution Day Celebration
29.11.25	Saturday	VI-VIII IX-XI	Group Music Culinary art(Salad Design)
Sports in the Month		(Children's day Classes I-V Sports Day) 14 November	

ACTIVITY PLANNER 2025-26

MONTH -DECEMBER –DIGITAL TRANSFORMATION			
Date	Day	Class	Celebrations/ Activities /Competitions
3.12.25	Wednesday	I -V	Fastest Reading Challenge
6.12.25	Saturday	VI- VIII	Test your Synonym
24.12.25	Monday		Christmas Celebration / Annual Function
Sports in the Month		Sports Day for class 1st to 5th	
MONTH-JANUARY-DECISION MAKING			
Date	Day	Class	Celebrations/ Activities /Competitions
10.01.26	Saturday	I-VIII	Kite Decoration , Kite Flying
12.01.26	Monday		Parakram Diwas- Special Assembly
13.01.26	Tuesday		Makar Sankranti and Lohri celebrations
19.01.26	Monday		Expression Series Quarter 4(2024-25)
23.01.26			Republic Day Celebration
Sports in the Month		Running event for 1st & 2nd	
		Running & jumping event for 3rd to 5th	
		Regular sport's classes for 6th to 12 th	
MONTH- FEBRUARY – PLANNING - RESULT			
Date	Day	Class	Celebrations/ Activities /Competitions
05.02.26	Thursday	XI-XII	Farewell
Sports in the Month		Regular sport's class	

FUNCTIONS/ ACTIVITY 2025-26

DATE	CELEBRATIONS/ ACTIVITIES
30.04.25	Foundation Day Celebration/ Alumni Meet
July	Plantation Day
July	Investiture Ceremony
29.08.25	Inter School Sports Meet
September	Grand Parents Day
October	Dandiya Fest (MPS AJR Sanskriti)
14 November	Sports Day
24.12.25	Annual Function
January 2026	Sports Day (MPS AJR Sanskriti)
February 2026	Farewell

LIST OF SUBJECTS- XI-XII

Subjects	Science	Commerce	Humanities A
Subject 1	English core	English core	English core
Subject 2	Physics	Accountancy	History
Subject 3	Chemistry	Business studies	Political science
Subject 4	Biology/Mathematics	Economics	Geography/Economics
Subject 5	Physical education/ Psychology/ Information practice	Applied Math/ Physical education/ Information practice	Physical education/ Psychology/ Information practice/ Applied Math

LIST OF SKILL-SUBJECTS-VI-XII

VI-VIII	IX-XI	X	XII
Beauty & Wellness	Beauty & Wellness	Artificial Intelligent	Beauty & Wellness
Bagru Print	Data Science	Information Technology	Information Technology
	Banking	Banking	Banking
	Physical Activity Trainer		

NAME OF CLUBS

Commerce Club	Maths Club	Theatre Club
Cyber Club	Photography Club	NCC Club
Eco Club	Readers Club	Scouts & Guides Club
Heritage Club	Science Club	

SPORTS PLANNING SESSION (2025-2026)

MAJOR EVENTS

1. 21st June 2025
2. 29th August 2025
3. 14th Nov. 2025
4. Inter House Sports Competition
5. Inter House Sports Competition

Yoga Day
National Sport Day
Children Day
Class 3rd to 5th
Class 6th to 10th

MONTHS

APRIL & MAY

1. Carrom Match for Class 1st & 2nd
2. Skating Match for class 3rd to 5th
3. Badminton Match for 6th to 8th
4. Table Tennis Match for 9th to 12th

JUNE

1. Yoga Day

JULY

1. Skating Match for Class 1st & 2nd
2. Carrom Match for class 3rd to 5th
3. Table Tennis Match for 6th to 8th
4. Badminton Match for 9th to 12th

AUGUST

1. Inter House Competition
2. Skating Match for Class 1st & 2nd
3. Kabaddi Match for class 3rd to 5th
4. Athletic event (100m, 200m, 4*100 relay, long jump) for 6th to 8th.
5. Cricket Match for 9th to 12th
6. National sports day (Classes VI-XII)

SEPTEMBER

1. PT drill for Class 1st & 2nd
2. Cricket for class 3rd to 5th
3. Volleyball for 6th to 8th
4. Athletic event (100m, 400m, 4*200 relay, short put, discus throw) for 9th to 12th

OCTOBER

1. Regular Practice and District Tournament

NOVEMBER

1. 14th Nov. 2025
(Children's Day Classes I-V Sports Day)

DECEMBER

1. Sports Day for Class 1st to 5th

JANUARY

1. Running event for 1st & 2nd
2. Running & jumping event for 3rd to 5th
3. Regular sport's classes for 6th to 12th

FEBRUARY

1. Regular Sport's Class

NAME OF HOUSES
Tarang (Blue)
Anhad (Green)
Nirbhay (Red)
Vaani (Yellow)



The Education Committee of The Maheshwari Samaj



'The Education Committee of The Maheshwari Samaj is known for its contribution in the field of education not only in the city of Jaipur but also in the state of Rajasthan.' Established in the year 1926, today it is running 11 institutions under its aegis in Jaipur, each institution having its own unique features. Our philosophy of education measures the need of individual child. We work in partnership with parents, valuing their support so that students can be successful learners. Our aim is to build a sense of community where there is support, cooperation, compassion, harmony and trust and where injustice is openly challenged. In the 21st century, the modern advances in the contemporary world have contributed in the education sector also. Our institutions equip the students with life skills through delivery of individualized learning programmes in tune with the international standards of excellence.

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