



# OFFER INSTRUCTIONS

**6 Candida Way, Andover, MA 01810**

**Website: <https://6candidaway.com/>**

Please submit the below information in **one PDF** file with the property address and buyer name in subject line to **[jen@jenmasonrealtor.com](mailto:jen@jenmasonrealtor.com)**

Please allow **24 hours** after the offer is submitted for the seller to review and reply to the offer.

- Contract to Purchase Real Estate form
- Pre-approval (very recent date on letter) or **Proof of Funds**.
- 1<sup>st</sup> Deposit:
  - **Copy of earnest deposit check**, please ensure account # on check is covered (to comply w/MA privacy laws) payable:
    - HomeSmart Success Realty
    - Drop off: Listing Agent can meet locally North of Boston to pick up check

**DepositLink** is available (**and preferred**) if the offer is accepted, 1<sup>st</sup> and 2<sup>nd</sup> deposit can be performed in this manner.

- Broker Consumer Relationship Disclosure
- Listing Sheet (optional)

**Good Luck!**

**Jen Mason, REALTOR**  
HomeSmart Success Realty  
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