



## OFFER INSTRUCTIONS

### 100 Partridge Rd, Billerica, MA 01821

**Please Note:** Seller is seeking to **ASAP**

Please submit the above information in one PDF file with the property address and buyer name in subject line to [jen@jenmasonrealtor.com](mailto:jen@jenmasonrealtor.com)

Please allow **24 hours** after the offer is submitted for the seller to review and reply to the offer.

- Contract to Purchase Real Estate or GBAR form
- Pre-approval (very recent date on letter) or Proof of Funds.
- 1<sup>st</sup> Deposit:
  - **Copy of earnest deposit check**, please ensure account # on check is covered (to comply w/MA privacy laws) payable:
    - HomeSmart Success Realty
    - Address for Drop off: Bedford, NH HomeSmart Office
  - OR
  - **DepositLink** is available (and preferred) if the offer is accepted, 1<sup>st</sup> and 2<sup>nd</sup> deposit can be performed in this manner.
- Broker Consumer Relationship Disclosure
- Lead Paint Disclosure
- Listing Sheet (optional)

**Good Luck!**

Jen Mason, REALTOR  
HomeSmart Success Realty  
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Licensed in MA & NH