



# OFFER INSTRUCTIONS

**15 Fairview Avenue, Methuen, MA 01844**

**Website:** <https://15fairviewave.com/>

**Please note:** Seller would like to close before Thanksgiving and/or do a Use & Occupancy until Thanksgiving.

Please submit the below information in one PDF file with the property address and buyer name in subject line to [jen@jenmasonrealtor.com](mailto:jen@jenmasonrealtor.com)

Please allow **24 hours** after the offer is submitted for the seller to review and reply to the offer.

- Contract to Purchase Real Estate form
  - Pre-approval (very recent date on letter) or **Proof of Funds**.
  - 1<sup>st</sup> Deposit:
    - **Copy of earnest deposit check**, please ensure account # on check is covered (to comply w/MA privacy laws) payable:
      - HomeSmart Success Realty
      - Drop off: Listing Agent can meet locally North of Boston to pick up check
- DepositLink** is available (**and preferred**) if the offer is accepted, 1<sup>st</sup> and 2<sup>nd</sup> deposit can be performed in this manner.

- Broker Consumer Relationship Disclosure
- Lead Paint Disclosure
- Listing Sheet (optional)

**Good Luck!**

**Jen Mason, REALTOR**  
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Licensed in MA & NH