

MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, January 31, 2024

200 North Main Street
Los Angeles, CA 90012

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Andrew Kaplan

1) **Approval of the Minutes of July 26, 2023**

The Board unanimously approved the July 26, 2023 minutes.

2) **Los Angeles Department of Transportation (LADOT)**

September 26, 2023 report requesting the write-off of 764,735 uncollectible ticket citations for 388,402 vehicle registration holders with fees totaling \$116,170,797.30, each vehicle registration holder owing less than \$5000.00.

ACTION: The Board unanimously approved the write-off request from LADOT to remove from its active account receivables, 764,735 uncollectible ticket citations for 388,402 vehicle registration holders with fees totaling \$116,170,797.30.

September 26, 2023 report requesting the write-off of 36,867 uncollectible ticket citations for 335 vehicle registration holders with fees totaling \$3,502,645.97 each vehicle registration holder owing \$5000.00 or more.

ACTION: The Board unanimously recommends that City Council approve the write-off request from LADOT to remove from its active account receivables, 36,867 uncollectible ticket citations for 36,867 vehicle registration holders with fees totaling \$3,502,645.97.

3) **Los Angeles Housing Departments (LAHD)**

October 2, 2023 report requesting the write-off of 84 uncollectible invoices (68 owners of 68 APNs) for fees totaling \$43,401.53, each account owing less than \$5000.00.

ACTION: The Board unanimously approved the write-off request from LAHD to remove from its active account receivables, 84 uncollectible invoices (68 owners of 68 APNs) for fees totaling \$43,401.53.

December 18, 2023 revised report requesting the write-off of 173 uncollectible invoices (114 owners of 105 APNs) for fees totaling \$111,299.64, each account owing less than \$5000.00.

ACTION: LAHD presented revised totals for the December 18, 2023 report. The Board unanimously approved the write-off request from LAHD to remove from its active account receivables, 173 uncollectible invoices (114 owners of 105 APNs) for fees totaling \$111,299.64.

December 18, 2023 report requesting the write-off of 12 uncollectible invoices (9 owners of 12 APNs) for fees totaling \$91,767.40, each account owing \$5000.00 or more.

ACTION: The Board unanimously recommends that City Council approve the write-off request from LAHD to remove from its active account receivables, 12 uncollectible invoices (9 owners of 12 APNs) for fees totaling \$91,767.40.

4) **Department of Public Works – Bureau of Sanitation (LASAN)**

September 8, 2023 report requesting the write-off of 328 uncollectible invoices for 90 permit accounts with fees totaling \$87,590.36, each account owing less than \$5000.00.

ACTION: The Board unanimously approved the write-off request from LASAN to remove from its active account receivables, 328 uncollectible invoices for 90 permit accounts with fees totaling \$87,590.36.

5) **Public Comments**

None

6) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, April 25, 2024.

7) **Adjourned**

9:22 am