

**AGENDA**  
**CITY OF LOS ANGELES**  
**COLLECTIONS BOARD OF REVIEW**  
**Wednesday, July 31, 2024 9:00 A.M.**

**Controller Conference Room 350B**  
**200 North Main Street**  
**Los Angeles, CA 90012**

**MEMBERS: Shane Min, Chair**  
**Melissa Krance, CAO**  
**Andrew Kaplan, Finance**

Every person wishing to address the Board must complete a speaker request form at the meeting and submit it to the Board secretary prior to the Board's consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two-minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two minutes total for public presentation.

1. Approval of the Minutes – January 31, 2024 Meeting
2. Los Angeles Fire Department (LAFD)
  - a) February 26, 2024 report requesting the write-off of 67,883 uncollectible accounts with fees totaling \$127,809,365.10, each invoice owing less than \$5,000.00.
3. Los Angeles Housing Department (LAHD)
  - a) March 22, 2024 report requesting the write-off of 12,455 uncollectible invoices for 6,675 owners of 7,191 property (APNs) accounts with fees totaling \$4,945,991.94, each owner owing less than \$5,000.00.
  - b) March 22, 2024 report requesting the write-off of 51 uncollectible invoices for 44 owners of 44 property (APNs) accounts with fees totaling \$694,338.91, each owner owing \$5,000.00 or more.
  - c) July 23, 2024 report requesting the write-off of 145 uncollectible invoices for 95 owners of 96 property (APNs) accounts with fees totaling \$49,435.14, each owner owing less than \$5,000.00.
  - d) July 23, 2024 report requesting the write-off of 30 uncollectible invoices for 22 owners of 23 property (APNs) accounts with fees totaling \$503,485.40, each owner owing \$5,000.00 or more.

4. Los Angeles Board of Police Commission (LABPC)

- a) June 17, 2024 report requesting the write-off of 3,810 uncollectible invoices for 2,830 accounts with fees totaling \$1,271,935.24, each account owing less than \$5000.00.
- b) June 17, 2024 report requesting the write-off of 116 uncollectible invoices for 10 accounts with fees totaling \$102,636.00, each account owing \$5000.00 or more.

5. Public Comments

6. Next Meeting

Next scheduled meeting of the Collections Board of Review will be held on Wednesday, October 30, 2024.

7. Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodations to ensure equal access to the City's programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make any such request at least 72 hours prior to the meeting for which you wish that such aids and/or services be provided. For additional information, please contact the Los Angeles City Controller's Office at (213) 978-7200 or 3-1-1 TDD.

Board agendas and minutes may be downloaded from the Controller's website at <https://controller.lacity.gov/collectionsboard>. Copies of documents may also be obtained by contacting Shane Min, Chair at (213) 978-7256.