

MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, October 30, 2024

200 North Main Street
Los Angeles, CA 90012

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Andrew Kaplan

1) **Approval of the Minutes of July 31, 2024**

The Board unanimously approved the July 31, 2024 minutes.

2) **Los Angeles Housing Department (LAHD)**

September 10, 2024 report requesting the write-off of 417 uncollectible invoices for 301 owners of 305 property (APNs) accounts with fees totaling \$233,790.26, each owner owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from LAHD to remove from its active account receivables, 417 uncollectible invoices (301 owners of 305 APNs) for fees totaling \$233,790.26.

September 10, 2024 report requesting the write-off of 55 uncollectible invoices for 41 owners of 45 property (APNs) accounts with fees totaling \$410,754.33, each owner owing \$5,000.00 or more.

ACTION: The Board unanimously recommends that City Council approve the write-off request from LAHD to remove from its active account receivables, 55 uncollectible invoices (41 owners of 45 APNs) for fees totaling \$410,754.33.

3) **Public Comments**

None

4) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, January 29, 2025.

5) **Adjourned**

9:16 am